



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Utility Commission Regular Meeting

## Approved Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630  
April 19, 2022  
6:30 PM

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### Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

### Roll Call

PRESENT: B. Mutchler, D. Groat, T. Widby, A. Silva, Z. Akhter, D. Kozlowski

ABSENT: M. Menz.

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director  
Marie McKeeth: General Services Manager, Public Works  
Jen Thiot: Administrative Assistant, PW

### Business from the Floor

None

### Minutes

Approval of the Minutes of the March 15, 2022, Regular Meeting.  
Commissioner Widby motioned to accept the minutes.  
Commissioner Silva seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Akhter, Kozlowski

ABSTAIN: None

ABSENT: Commissioners Menz

### Directors' Reports

**Marie McKeeth** reported that the Public Works Department currently has have 5 vacancies which they hope to fill before the roll out of city wide organics program on July 1st.

A question was submitted regarding organics fines. The City is currently focused on education and not fines. Private haulers do have fees for contamination for places where they collect.

## Questions from the Commission:

Chair Mutchler:

- Are the openings new positions or due to staff leaving? *we lost people and some reasons were given.*
- Do you do exit interviews? *Yes sometimes; feedback has included that other agencies offer partly work from home opportunities.*
- What is being done to educate the public regarding separation of trash? *social media posts, E-news, tabling events, City Works Day, farmers market, and direct mailing. Recycling staff personally visits new businesses that are starting the program.*
- How can we hold consumers responsible for other people who dump illegally and contaminate their dumpsters? *garbage bins can be locked; property owners are responsible.*

Commissioner Silva:

- Have contamination fees been assessed? *handling of contamination fees was explained. If the City is asked to come and remove contamination for a property owner, the City charges their cost for the service. If the property owner handles themselves, there are no fees.*

Commissioner Groat:

- How will the food organics waste program work? How will organics waste bags go in the bin and why must organics be separated from each other? *the processor picks out the bags of organic food waste from the other organic waste such as lawn clippings that are not bagged, and these are processed at two different locations. The process and licensing for processing organics is different for food waste versus other organics such as grass.*

Commissioner Silva:

- Will homeowners get in trouble for not properly separating their garbage and is there an appeal process for fines? *Anything that won't compost should not go in the organics bin, including pet waste and diapers. Cardboard should go in the recycle bin. Focus is on education. Enforcement is only considered after attempts to educate and inform. Fines could be appealed just like other fines in the City.*

**Director Yasutake** reported that the City Council will hear the first City budget in May. The budget should be adopted by City Council in June. City Works Day is May 18<sup>th</sup> at Lyons Park 9:30am-12noon. On May 26<sup>th</sup> Marcus will attend the Chamber Meet the Leaders luncheon, which will include a speaker from Reclamation. The Governor has issued an executive order on drought, directing SWRCB to come up with drought emergency regulations. By May 25<sup>th</sup>, the State Water board will put regulations in place.

## Old Business

### **Public Works Fiscal Year 2022-23 Draft Operating Budget**

**Marie McKeeth** reported that most budget items presented in the last meeting were moved forward except for the equipment to clean up oil spills they requested.

### **Environmental and Water Resources Fiscal Year 2022-23 Draft Operating Budget**

**Director Yasutake** reported that no changes to the budget were made from what was presented in the last meeting and it will be moving forward. They are still waiting to hear back on their Capital Improvement Budget that will be presented in the next item under new business.

## New Business

### **Environmental and Water Resources Fiscal Year 2022-23 Draft Capital Improvement Plan Budget**

**Director Yasutake** presented detail of the Environmental and Water Resources Department's Capital Improvement budget.

#### Questions from the Commission:

Commissioner Groat:

- Will the water being considered have anything to do with Aerojet? *No, it will not.*

Chair Mutchler:

- How do you come up with the figures estimating costs of projects? *Estimates are given to all projects put out to bid, based on similar projects and forecasting a 15-20% increase in prices.*

Commissioner Widby:

- How do estimates compare to actual costs? *Specific examples were given when sometimes estimates are off and by how much.*

Commissioner Groat:

- Is there a plan for the future of your position? Is there someone you're mentoring? *The EWR Department has a very capable team. Not sure who would be interested. Todd Eising will be coming to the June Commission meeting.*

## Adjournment

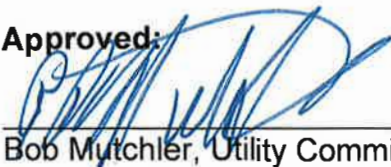
Meeting adjourned at 7:32 pm

### **Respectfully Submitted:**



Jen Thiot, Administrative Assistant.

### **Approved:**



Bob Mutchler, Utility Commission Chair.