

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, JUNE 7, 2022
REGULAR MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us**

Members of the public wishing to participate in this meeting via teleconference may participate either online or by telephone via WebEx.

**Meeting Number: 2556 421 6800
Meeting Password: 6722**

Join the meeting by WebEx online:

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To make a public comment using the WebEx online platform, please use the "raise hand" feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.

Join the meeting by WebEx telephone: Dial 1-415-655-0001

*To make a public comment by phone, please press *3 to raise your hand. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission. Verbal comments via virtual meeting must adhere to the principles of the three-minute speaking time permitted at the Parks and Recreation Commission meetings.*

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
 - A. May 11, 2022 Meeting Minutes
6. **ACTION ITEM:**
 - A. Final Active Transportation Plan (ATP) Adoption
7. **COMMITTEE REPORTS:**
 - A. Planning & Development (Chair Davidson, Leight, Morales)
 - Met June 1 to review Benevento Concept Plan and review public input
 - B. Budget (Chair Hedges, Kempton, Nazworth)
 - No meeting scheduled at this time.
 - C. Renovation (Chair Wallace, Davidson, Hedges)

- No meeting scheduled at this time.
- D. Youth Sports (Chair Nazworth, Kempton, Wallace)
 - No meeting scheduled at this time.
- E. Commissioner's Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)
 - Met on May 31 to discuss dissemination of Report
- F. Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
 - Scheduled to meet on June 14th

8. **INFORMATIONAL ITEMS:**

- A. Parks Make Life Better Proclamation going to City Council June 28th
- B. Division Monthly Reports
- C. Director's Report
 - i. List of Subcommittee / Ad Hoc Committee Assignments
 - ii. Calendar of Events
- D. Discuss July Meeting & Date

9. **TENTATIVE UPCOMING MEETING TOPICS:**

July Meeting:

- Currently no pending items

August Meeting:

- Benevento Family Park Draft Master Plan

10. **COMMISSIONER COMMENTS:**

11. **ADJOURNMENT:**

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or kparks@folsom.ca.us. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
WEDNESDAY, MAY 11, 2022
SPECIAL MEETING MINUTES**

Members of the public wishing to participate in this meeting via teleconference may participate either online or by telephone via WebEx.

1. **CALL TO ORDER:** The Parks and Recreation Commission Meeting was called to order at 6:36pm

2. **ROLL CALL:** Commission Members Present: Samantha Davidson, Matt Hedges, Will Kempton (arrived at 6:45 p.m.), Chair Dave Nazworth, Vice-Chair Brian Wallace
Commission Members Absent: Marina Leight, Tanya Morales

3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

4. **BUSINESS FROM THE FLOOR:** None

5. **APPROVAL OF MINUTES:**

A. April 5, 2022 Meeting Minutes

Motion to approve was made by Commissioner Hedges, seconded by Commissioner Wallace.
Motion carried with no objections from the commission.

AYES: Commission Members: Davidson, Hedges, Wallace, and Nazworth
NOES: Commission Members: None
ABSENT: Commission Members: Kempton, Morales and Leight
ABSTAIN: Commission Members: None

6. **SCHEDULED PRESENTATION:**

A. USA Softball Grant Presentation

Jeff Morrow, Commissioner and CEO of USA Softball of Sacramento presented the City of Folsom Parks and Recreation as one of the 2022 Agency Grant Award Recipients with a check in the amount of \$2500.

B. Water Safety Awareness Month Presentation

Chad Gunter, Recreation Supervisor, gave a presentation on Water Safety Awareness Month. He also premiered the Water Safety Video and introduced staff that were present, including Recreation Coordinator II, Scott Seeba and Recreation Coordinator II, Nicole Lowery. Scott and Nicole also introduced a couple of the lifeguards, as well as swim instructors for the Sea Squad Swim School. Also present in the audience was Kristin Brown, Folsom Sea Otters President, and Mark Jaffe, President of the Sierra Marlins. Tom Hellmann, Recreation & Community Services Manager, also spoke about the importance of water safety and how we can all make a difference.

7. **ACTION ITEM:**

A. Approve Commissioner Perspective 2022

Commissioner Kempton introduced this item and Commissioner Wallace discussed the preparation of the Commissioner's Report and thanked the subcommittee. The Commissioner's voted on the content of the final draft of the Commissioner's Perspective 2022. Commissioner

Kempton made the motion to approve, and Commissioner Hedges seconded the motion. The motion was carried with the following roll call vote:

AYES: Commission Members: Davidson, Hedges, Kempton, Wallace, and Nazworth
NOES: Commission Members: None
ABSENT: Commission Members: Leight and Morales
ABSTAIN: Commission Members: None

8. **COMMITTEE REPORTS:**

- A. Planning & Development (Chair Davidson, Leight, Morales)
 - No meeting scheduled at this time.
- B. Budget (Chair Hedges, Kempton, Nazworth)
 - No meeting scheduled at this time.
- C. Renovation (Chair Wallace, Davidson, Hedges)
 - No meeting scheduled at this time.
- D. Youth Sports (Chair Nazworth, Kempton, Wallace)
 - No meeting scheduled at this time.
- E. Commissioner's Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)
 - Met on April 25th
- F. Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
 - Met on April 19th at 10am with Long Beach Partners for Parks Foundation and April 19 at 11:30am with Joe Gagliardi.

9. **INFORMATIONAL ITEMS:**

- A. Division Monthly Reports
- B. Director's Report
 - i. Budget Update & Revenue/Participation Information
 - ii. Review of Commission/Subcommittee Postings/Agendas and Remote Participation
 - iii. Park Impact Fees Collected for Fiscal Year 2021-22
 - iv. Subcommittee Appointments Updated
 - v. List of Subcommittee / Ad Hoc Committee Assignments

10. **TENTATIVE UPCOMING MEETING TOPICS:**

June Meeting:

- Benevento Family Park Draft Master Plan
- Final ATP Adoption

11. **COMMISSIONER COMMENTS:**

Commissioner Hedges had no comment

Commissioner Davidson had no comment

Commissioner Wallace had a question regarding the Folsom National Little League parade scheduling and the location. Recreation Supervisor Derik Perez responded with the correct information.

Commissioner Kempton asked Tim O'Shea about graffiti at Davies Park and complemented the staff on the quick response to cleaning the graffiti. He also mentioned the Rec Guide and said that it is an "outstanding document" and complemented the staff.

Commissioner Nazworth had no comment

12. **ADJOURNMENT:** Meeting adjourned at 7:47pm.

RESPECTFULLY SUBMITTED:

Stacy Munroe, Administrative Assistant

APPROVED:

Dave Nazworth, Chairperson

TO: Parks and Recreation Commission

FROM: Lorraine Poggione, Parks & Recreation Director

BY: Brett Bollinger, Senior Trails Planner

**SUBJECT: APPROVAL OF THE ACTIVE TRANSPORTATION PLAN (ATP)
RECOMMENDATION**

BACKGROUND

In July 2019, the city received Sacramento Area Council of Governments (SACOG) 2019 State of Good Repair Planning and Project Development Grant Program funding in the amount of \$150,000, with a city match of \$50,000, to develop a citywide Active Transportation Plan (ATP). Folsom's first ATP will combine and update the master plans for both pedestrian and bicycle facilities. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School. The city is committed to the design and operation of Complete Streets, providing equitable, safe, and effective use of all streets by all users. The purpose of the ATP is to increase bicycling and walking opportunities through the creation of a safe, connected, convenient, and visible active transportation network.

At the April 6, 2022 Parks and Recreation Commission meeting, the Draft Active Transportation Plan (ATP) was presented and received comments.

DISCUSSION

The City of Folsom Active Transportation Plan (ATP) is the city's plan for improving mobility for all residents and visitors who walk, bike, run, and roll in and around Folsom. It evaluates what exists today and recommends policies, infrastructure projects, supporting programs, and implementation priorities to achieve this vision. Through improved bikeways, shared use paths, and sidewalks, the ATP establishes a complete and connected network that supports people of all ages and abilities.

The ATP is an update to the previously adopted Bicycle Master Plan (2007) and Pedestrian Master Plan (2014). It focuses on improving the safety and comfort of active transportation facilities, improving connections among on- and off-street facilities, and supporting connections to destinations across the city.

The ATP contents include the following:

- **Chapter 1:** Introduction outlines the purpose of the ATP, its relationship to other plans, and considers the benefits of active transportation.

- **Chapter 2:** Goals, Objectives, and Policies establishes the vision and priorities for the ATP.
- **Chapter 3:** Existing Conditions evaluates the broader context of the ATP, including demographic and development trends; the transportation system; and the current state of the active transportation network, including bicycle, pedestrian, and shared use path facilities in the city.
- **Chapter 4:** Outreach & Community Engagement summarizes the engagement activities and findings conducted as part of the ATP.
- **Chapter 5:** Recommendations describes the proposed improvements to the pedestrian, path, and bicycle networks. Recommendations include programs and policies to support an expanded active transportation system.
- **Chapter 6:** Implementation prioritizes recommended active transportation improvements, presents ranked project lists, and explores implementation opportunities and strategies.

Throughout the ATP process, Folsom residents and visitors were invited to share their experiences with and vision for the city's active transportation network. Through in-person events and online forums, members of the public provided input at every phase of the plan. This chapter provides an overview of engagement opportunities and a summary of key trends of feedback received. Engagement occurred in two primary phases:

- **Phase 1:** During this phase, project staff provided information about the plan, gathered input on key questions, and answered questions about the process. Staff also asked how people travel today, including community-specific needs and challenges.
- **Phase 2:** During this phase, community members were encouraged to review draft plan goals and proposed location-specific project recommendations, and to indicate anything missing and their highest priority projects.

The engagement strategy included both in-person and virtual events to provide multiple opportunities to participate while adhering to public health guidance. Each event considered the city's active transportation system comprehensively; at each event or input opportunity, questions sought feedback on the bicycle, pedestrian, and path networks simultaneously to better understand how the networks work together. Participants provided more than 2,500 comments through digital tools. In-person and virtual events were promoted through city channels, including the city website, social media pages, and city's newsletters.

RECOMMENDATION

Parks & Recreation Commission recommend to the City Council adoption of the Folsom Active Transportation Plan (ATP).

ATTACHMENTS

- A. City of Folsom Active Transportation Plan (ATP)

ATTACHMENT A

PROCLAMATION

**OF THE MAYOR OF THE CITY OF FOLSOM
PROCLAIMING JULY 2022**

AS

“PARKS MAKE LIFE BETTER” MONTH

WHEREAS, Parks and Recreation are vitally important in providing physical and mental health and wellness through organized and self-directed activities, play, and fitness; and

WHEREAS, Parks and Recreation provides numerous outdoor opportunities in our parks, trails, open spaces and facilities for all skill levels and interests; and

WHEREAS, Parks and Recreation supports the economic vitality of communities by partnering with local businesses and non-profits, and offering events for resident’s participation and engagement; and

WHEREAS, Parks and Recreation fosters social cohesiveness in communities by providing spaces for all individuals to come together peacefully and ensuring all have access to park and recreational benefits; and

WHEREAS, Parks and Recreation supports human development and endless learning opportunities that foster social, intellectual, physical, and emotional growth in people of all ages and abilities; and

WHEREAS, Parks and Recreation sustains and preserves our natural resources by protecting habitats and open space, connecting people to nature through our extensive trail network, and promoting the ecological awareness and sustainability; and

WHEREAS, Parks and Recreation creates memorable experiences through youth sports and enrichment activities, teen centers and programs, senior activity centers, adult fitness and enrichment programs, free community events, that make life better; and

NOW THEREFORE BE IT RESOLVED that, I Kerri Howell, Mayor of the City of Folsom, do hereby proclaim July 2022 as ***“Parks Make Life Better” month.***

PROCLAIMED this 28th day of June 2022.

Kerri Howell, MAYOR

Attest:

Christa Freemantle, CITY CLERK

Monthly Report



CITY OF
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PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission
From: Lorraine Poggione, Parks & Recreation Director
By: Chad Gunter, Recreation Supervisor
Date: June 7, 2022
Subject: Aquatic Center & Skate Park Monthly Report May 2022

I. Notable Achievements & Services

- The 2022 summer swim season opened Saturday, May 28.
- 2022 Sea Squad swim school registration opened Monday, March 7, 2022. As of June 2, 1,243 participants have registered totaling 98% of capacity. The first three sessions of swim lesson are over 100% capacity. Autism spectrum lessons have a total summer enrollment of 96 participants.
- The Sierra Marlins continue to practice utilizing both the Steve Miklos Aquatic Center and the Vista del Lago High School pool. The Folsom Sea Otters began their 2022 summer season Monday, April 25, with close to 350 participants. The Folsom Sea Otters held their first two swim meets of the season on May 14, and May 28.
- Currently 120 part-time employees were hired as either lifeguards, swim instructors, front office hosts, or snack bar birthday party hosts.
- May Participation #'s below:

Sierra Marlins:	6,500
Folsom Sea Otters	6,500
Folsom Sea Otters Swim Meet	3,000
Dos Rios Divers:	200
Recreation/Lap Swim/Aquacise	1,792
FCUSD School Parties	500
Sea Squad Swim School	136
Birthday Parties	319

Totals 18,947

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- **Summer Skate Park Hours:**

Monday – Saturday 1 – 9 p.m.

Sunday 1 – 8 p.m.

May

Skaters: 228

Bikers: 149

Totals: 528

Staff has been working and speaking with professional bike park designers regarding consultation and design services. Staff has selected American Ramp Company to help design and renovate the bike park. Staff held bike park design “kick-off” meeting Friday, May 20 to discuss concepts and expense estimates associated with bike park design.

Upcoming Department Related Events

- Staff in-service training 6/3/22, 6/10, 6/17, 6/24
- Little Dippers begin (Every Friday) 6/3 – 8/5
- Monday Night Special Needs Swim 6/6 – 8/1
- Summer swim lessons begin 6/6/22 – 8/4
- Folsom Sea Otters swim meets 6/18, 6/25
- NorCal Championships @ Vista 7/16 – 7/17, 7/23 – 7/24

III. Progress on Key Projects

- 120 new and returning staff have been processed through the HR department utilizing the new digital hiring process. This process has streamlined paperwork, while simplifying the paper trail, enabled quicker turnaround times.

IV. Significant Training / Recruitment Accomplishments

- Aquatic staff has been participating in pre-season in service trainings preparing for swim lessons, lifeguarding, front office, and snack bar operations. New employee orientation took place at the Folsom Community Center Wednesday, April 27. Free swim lessons were held 5/31 & 6/1 with close to 100 participants in attendance. Autism Spectrum Swim Lesson training with Occupational Therapist Heidi Lockett was held 6/2/22.

Monthly Report

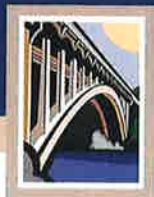


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2022 Sea Squad Swim School Staff

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: June 7, 2022

Subject: Community & Cultural Services Monthly Report for May 2022

Notable Achievements & Services

Community Facilities

- The Folsom Community Center hosted 12 parties/receptions in the month of May.
- The Robert H. Miller III Rotary Clubhouse hosted 10 parties/receptions in the month of May.
- May 10th–12th, the California Department of Corrections and Rehabilitation held a three-day training seminar at the Folsom Community Center.

Senior Services and Center

- Weekly drop in events such as Bingo, Wii Bowling, and the Better Balance Class continue to see a good number of regulars each week.
- Walk and Talk continues to average above 20 walkers per outing.
- Yoga is on a break until the week of June 20.
- Staff is looking forward to the return of the Cardio Sculpt class led by Senior Fitness instructor Linda Faircloth.

Art Center & Art Gallery, Arts and Culture Commission

- The Art Center and Gallery at 48 Natoma was open for the annual Open Studio

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Tour weekend on Saturday, May 21 and Sunday, May 22. Saturday was the busier day with visitors enjoying the Art Association Preview show and the regular exhibits at the gallery.

- Registration is underway for the summer Art Session with many classes already full for the summer. Most popular is the adult ceramic program with every class and session full.
- Staff is currently working on completing the special event partner contract for the annual Folsom Glass Pumpkin Patch which will be held the second weekend of October.

Teen Services

- The CAVE school year program wrapped up on May 26.
- A big THANK YOU to Marco's Pizza that sponsored end of the year pizza parties at each CAVE site.
- We said goodbye to our Teen & Senior Coordinator Sammi Hawes this month on May 17. She went back to Fairytale Town in a new leadership position.
- Summer CAVE started on May 31. We are looking forward to a great summer after having a two-year hiatus for this program due to COVID.
- The Folsom Teen Council finished their 21/22 term and held their last general member meeting on May 12. This year, the officers recognized one member for their outstanding commitment to the council's volunteering initiative and giving back to the community in a new annual Award, the President's Award. The Teen Council Officers had an unforgettable year as they made significant changes to their by-laws that promotes succession planning, introduced a new officer position (Treasurer), and rededicated themselves to the Folsom community as the entire Council were invaluable volunteers at all city events this school year. The Club was recognized by our department for their dedication and the Club

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President was given a Resolution of Commendation by Mayor Kerri Howell.



Pre-School & Youth Services

- The Fun Factory and Kindergarten Readiness Programs all wrapped up a successful school year. All three classes enjoyed exciting end of the year activities, as well as graduation celebrations. Our wonderful preschool teachers are looking forward to the summer off, and will gear up for the 2022 – 2023 school year
- Vacation Zone kicked off Summer with the first day of camp on May 31st at our brand new location, Mangini Ranch Elementary School. Registration filled quite quickly and there are a lot of very eager parents looking forward to a great summer!



Hinkle Creek

- Staff continue to research and create curriculum for educational programs to start on a limited basis in the fall.
- PT Staff Gina Silvernale has made contact with Marilee Flannerly who had a 20-year career with Effie Yeau Nature Center building displays, working with volunteers, designing curriculum. We look forward to meeting with her at the end of summer to help guide us on interior displays, etc.
- Gina also toured the Marshall Gold Discovery Museum & American River Nature Center with Dan Winkleman on May 20, 2022 to glean ideas for our center.
- Gina is attending an online training May 31 – June 10 through the National Association for Interpretation which at the end will receive her Certification of Interpretation.

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- Staff are starting to book our fall speakers series.

Social Media and Special Events

- 20 photos and 4 videos were released in May with a monthly reach of 34.1K+ and 10.3K+ post engagement, and 6.5K+ video views. 24 Instagram/Facebook Stories were posted with 3.9K+ unique account views.
- May is National Water Safety Month and the social media team worked with the Steve Miklos Aquatic Center staff to film and produce a water safety video. The video highlighted the importance of water safety, as well as offered tips to keep residents safe this summer when in and around the water.



Water Safety Month Video

<https://www.facebook.com/FolsomParksandRec/videos/516727023433107>

<https://www.instagram.com/tv/Cdl3HZGDZPZ/>

- A promotional video was filmed and produced with the Steve Miklos Aquatic Center lifeguard staff in anticipation of Recreation Swim opening Memorial Day weekend. This fun video highlights some of the amenities guests can enjoy this summer which include the slide, water play structure, lap swim pool, and more!



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Recreation Swim Opening Promo Video

<https://www.facebook.com/FolsomParksandRec/videos/676023093698668>

https://www.instagram.com/tv/Cd_b7xqJSct/

- Marketing for the upcoming Summer of Music Concert's began in May for the start of the series in June. Promotions include band announcements, food truck information, location, start times, etc. A highlight video was produced from footage from the 2021 & 2019 series and published to build some excitement for the first concert taking place on June 10th.

Summer of Music Promo Video

<https://www.facebook.com/FolsomParksandRec/videos/516416936890065>

<https://www.instagram.com/tv/Cd6VeuLjRW4/>

- The 8th Annual Love My Mom 5K returned to the Palladio Shopping Center on May 1. This year's event had a great turnout in several ways including vendors, participants, and partners following a virtual only event in 2020 and a hybrid event in 2021.
 - The three main sponsors (Palladio, Whole Foods Market, Kaiser) all returned and were very involved with this year's event.
 - The Palladio helped get additional support from their merchants as more were involved in the post-race vendor fair and sponsored the sports photographers by Athlinks Media.
 - Whole Foods Market provided the finish line food and brought a number of giveaways from their vendors as well as hosted packet pick-up on April 30.
 - Kaiser Permanente was the ribbon sponsor again this year which allowed us to host an aid station on their property along the course that was hosted by the Folsom Teen Council.
 - With the continued support from Fleet Feet Folsom, the stroller division returned with nearly 60 strollers competing in the single and double stroller divisions. Fleet Feet provided 1st through 3rd finisher prizes for each stroller division, as well as prizes for 1st through 3rd mom finishers. Returning this year, the 5th annual Kids Dash for kids 10 & under sponsored by Kids Inc. was a crowd favorite.

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- This event continues to be very popular as we had nearly 90 kids compete in 2 divisions, 5 & under and 6 – 10 years old. California Family Fitness led the pre-race warmup and provided the lead runners for the Kids Dash Event. Serenity Spa Soul Yoga led the post-race stretch and provided the overall men's and women's finisher prizes. The virtual 5K race has remained popular for our out-of-town participants that discovered the race during the pandemic as we had runners participate from across the country. A highlight video and photo gallery were filmed/edited for the event and shared on the Parks & Recreation's social media platforms.



Love my Mom Highlight Video

<https://www.facebook.com/FolsomParksandRec/videos/398647992108122>

<https://www.instagram.com/p/CdHRJR5DVgv/>

Monthly Report



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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Tim O'Shea, Facilities Manager

Date: June 7, 2022

Subject: Facilities Maintenance Division Monthly Report for May 2022

I. Notable Achievements & Services

- The priority for the Park Maintenance staff for this report period, besides the basic services of trash and restroom cleaning, continues to be irrigation repair and management. Hot weather, the continued drought conditions and failing equipment are taxing resources; however, staff will keep this as a daily priority.
- The water features beginning of season start-up has been completed and are now open to the public and operational from 11 a.m. to 7 p.m. seven days a week until Labor Day weekend.
- Staff worked with one of our contractors to add new infield mix to the Catlin Park baseball field and regraded the field.
- The final two alcoves surrounding the door entries to the Lembi Park snack bar, and the maintenance room have been removed. These removals have aided in preventing "hiding" places for illicit activities.

II. Notable Incidents / Events

- Park Maintenance has been working with our landscape contractor to add an additional contracted irrigation technician to the team to aid in the repair and maintenance of the park irrigation systems. Park Maintenance currently utilizes one full-time City staff, three part-time City staff and one contracted staff to maintain over 50 controllers, 2,000 valves, 34,000 sprinkler heads and 700,000 feet of irrigation pipe along with the central irrigation operating system software. The City Manager's office authorized funding to allow for one more contracted staff at the start of 2022; however, labor availability in the landscape irrigation marketplace has been very poor. Thankfully, a new staff member has been hired and started the first week of June.
- Removed graffiti from approximately 40 park and trail locations during this report period.

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- Staff worked with a local Girl Scout troop to add a trash receptacle and planted two new trees at Broder Park at the top of the hill at the end of the DG walking path.
- Staff replaced a large broken spiral slide on the 2-5 play structure at Catlin Park was replaced staff.

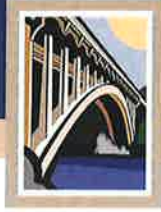
III. Progress on Key Projects

- The exterior ADA renovations of the parking lot and entry walkways to the 405 Natoma Station building have been completed.
- Work has started on replacing the worn-out decking on the four trail bridges along Blue Ravine across from Folsom Middle School.
- Work on the Renovation Master Plan projects continues. Here are the current updates:
 - The contractor has completed the court resurfacing project at Lembi, The Shores, The Preserves and Granite Park. Davies Park is in progress with Beacon Hill and Ed Mitchell to start within the next 1-2 weeks
 - The Folsom Veterans group and staff have completed installing two replacement picnic tables at Ed Mitchel Park next to the tennis courts and the playground.

IV. See Click Fix for 4/1/22 to 6/2/22

- Previously open as of March 31st - **98**
- Created 4-1-22 to 6-2-22 – **84**
- Closed 4-1-22 to 6-2-22– **160**
- Open as of – **22**

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brad Nelson, Senior Park Planner

Date: June 7, 2022

Subject: Park Planning Monthly Report for May 2022

I. Notable Incidents / Events

- Staff reviewed multiple project plans including the following: Mangini Ranch Phase 2 Village 3 - 2nd submittal, Broadstone Villas - 2nd submittal, Placerville Road Demo Plan, Placerville Road Demo Plan, Multi-family landscape improvements, and Broadstone Estates Rough Grading 1st submittal.

II. Progress on Key Projects

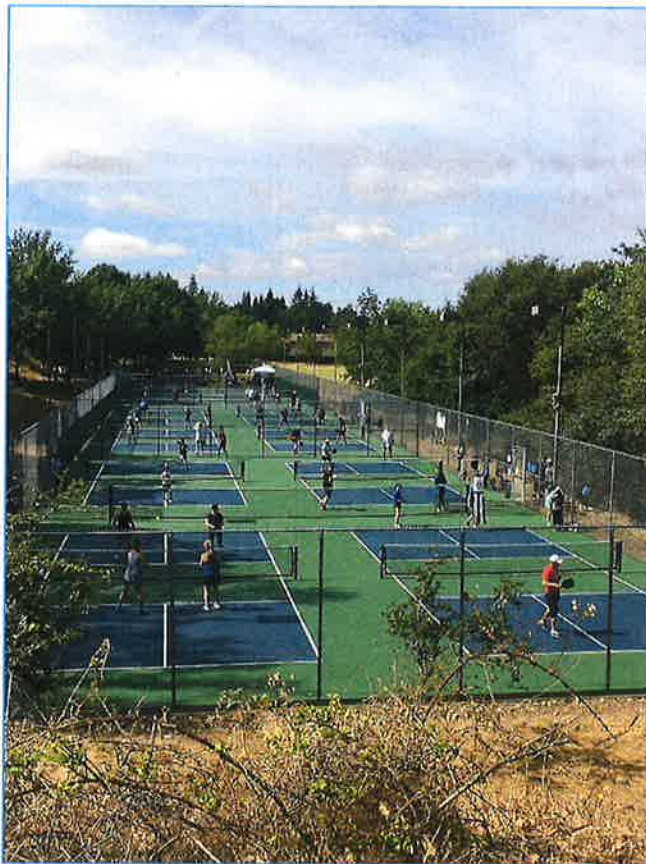
- **American Rescue Plan Act (ARPA) Projects** – This federal funding must be used by June 30, 2022, so these projects have priority:
 - City Hall HVAC System – Bids Received May 3rd and the winning bid went to City Council May 24th. Contract is currently being executed.
 - City Hall Boiler Units – Bids received May 3rd and the winning bid went to City Council May 24th. Contract is currently being executed.
 - Zoo ADA – Contract for a new updated topographic survey is in process. The new survey will include all zoo facilities including the barnyard experience. Next steps for this project include a CASp (Certified Access Specialist) report to identify all ADA issues. This will allow staff to prioritize and develop a plan to address all ADA issues.
 - City Hall Roof and Community Center Roof – Bids received May 10th and the winning bid went to City Council May 24th. Contract is currently being executed.
- Sports Court Resurfacing Project – Project started May 9th. The following courts are finished: Lembi Community Park Pickleball Courts, The Shores Mini Park, The Preserve Mini Park, and Granite Mini Park. Davies Park tennis courts are scheduled for May 24th

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

through June 4th; Beacon Hill Park is scheduled from May 30th through June 8th and Ed Mitchell Park (8 tennis courts) is scheduled from June 6th through June 25th.



Lembi Park Pickleball Courts Grand Opening held May 28th. Over 120 people attended and enjoyed playing on 12 dedicated Pickleball Courts!

- Benevento Family Park –The first Public Workshop was held May 19th from 5:30 to 7:30 pm at the Vista del Lago High School Library with 21 people in attendance. This larger group was broken up into five smaller groups and the results were five different schematic plans developed by the attendees. The plans were all voted on by the attendees and two of the plans with the highest votes are being further developed. A second Public Workshop is being held June 9th.

Monthly Report



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- Prospector Park – Preparation of engineering, construction documents and specifications is underway. Staff meets biweekly with Consultant. 90% Construction Documents due June 6, 2022, followed by project bidding and anticipated start of construction August/September 2022.
- Bud and Artie Davies Park – Updated topographic survey is in progress. Staff preparing for community meeting depending on the outcome of the Community Meeting, staff is hopeful to proceed into design development and construction drawings in the Summer/Fall 2022.
- Andy Morin Sports Complex Overhead Covering – Final plans and specifications received. These are being reviewed and approved. Anticipate going out to bid the end of June.
- Zoo Entry Fortification – Staff is developing solutions to fortify the entry fence, area at the Zoo to prevent vandals from scaling the existing fence. This will likely be issued as a project for bidding in the near future.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 95% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council. ARPA funding was recently approved for this project.

Monthly Report



CITY OF
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PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: June 2, 2022

Subject: Sports Division Monthly Report for May 2022

I. Sports Division Update

- The Andy Morin Sports Complex is currently open following CDC, State and County guidelines to the public. (Monday – Friday 10 a.m. – 9 p.m. and Sundays 10 a.m. – 6 p.m). The Sports Complex is open at full capacity allowing team practices for basketball, volleyball and soccer. Drop-ins include basketball, soccer, table tennis, pickleball and batting cages.
- The Sports Division is currently recruiting for part-time positions: scorekeepers, site monitors, front desk, shift supervisor, Recreation Specialist – Sport and Recreation Admin Specialist. All positions are posted at [Job Opportunities | Folsom, CA](#)

II. Notable Incidents/ Events

- The city hosted three softball tournaments at Lembi Community Park and Kemp Community Park over the course of three weekends. Five softball fields were used each weekend.
- Staff has been scheduling indoor facility rentals for various sports throughout the spring at the Andy Morin Sports Complex.
- Spring Adult Outdoor Soccer league continued with a total of 35 teams playing at Kemp Community Park.
- Spring Adult Flag Football League started with seven teams playing on Friday nights at Kemp Park.
- Summer Adult Softball Leagues started with a total of 42 teams playing at Lembi Community Park.
- Spring Adult Bocce Ball League on Thursday mornings concluded with four teams playing at Econome Park. Next League will begin in September.
- Summer Coed Outdoor Volleyball started with seven teams playing Tuesday nights at Kemp Community Park.
- Indoor Adult Soccer league continues with 15 teams participating.

Monthly Report



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- Staff continues to offer a variety of recreational sports classes throughout each week at various parks throughout the City (tennis, soccer, basketball, baseball, pickleball, etc.).
- Staff continues to schedule field rentals for use in the parks based on field availability.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields and mini-pitch soccer field at the Andy Morin Sports Complex.

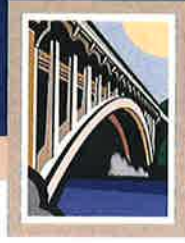
III. Community Youth Sports Leagues (CYSL)

- Field Prep staff continues to coordinate with Parks Maintenance staff to maintain ballfields throughout the Spring season.
- Staff has been coordinating and schedule fields and lights for the Spring CYSL's on all ballfields.
- Staff has started planning with the Fall CYSL's on facility allocations, scheduling and planning.

IV. Joint Use Agreement - FCUSD

- Staff is working with FCUSD Planning staff to discuss the schedule and review of upcoming school modernization projects planned to start summer 2022 located at Folsom Middle School, Natoma Station Elementary and Blanche Sprentz Elementary.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school.

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brett Bollinger, Senior Trails Planner

Date: June 7, 2022

Subject: Trail Planning Division Monthly Report for May 2022

I. Progress on Key Projects

• Active Transportation Plan (ATP)

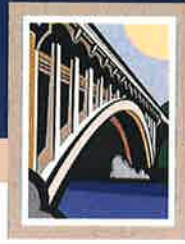
Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020
Start ATP Process:	August 2020
ATP Completion:	March 2022

March-May Activity: The Draft ATP is open for public comment starting on Friday March 18th and ran through April 24th. Staff presented and received public comment on the Draft ATP at the following hearings:

- March 24th: Traffic Safety Committee
- April 5th: Parks and Recreation Commission
- April 6th Planning Commission
- April 12th: City Council

Monthly Report



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Final ATP:

- Parks Commission Adoption Recommendation June 7th
- City Council Adoption June 14th

February Activity: Received the Admin Draft ATP and associated documents for review internally in early February. City comments on the Admin Draft ATP and project prioritization were provided to the consultant on February 18th. Staff is currently reviewing the ATP Draft Design Guidelines and Project Costs. We expect to publish the Draft ATP for public comment in mid-March.

December - January Activity: The consultant and staff held an ATP Stakeholder and Public Outreach meetings in December. The Draft ATP is expected to be published for public comment in early to mid-March. Staff will present the Draft ATP for public comment at the following meetings: Traffic Safety Committee (3/24), Parks Commission (4/5), and City Council (4/12).

- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately three miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working and enjoying leisure activities. The three miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed

Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

December – May Activity: Staff held a kick-off meeting with the consultant in December 2021. Consultant is gathering all approved plan sets to begin the

Monthly Report



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design process for the trails. The consultant is currently working on completing the design/engineering of the Mangini Ranch Trails. Staff expects 75% completed design for review in Spring 2022. Working internally to secure construction funding via FPA impact fees for FY 22/23 budget.

- **TRAILS GRANT APPLICATIONS**

1. California Natural Resources Agency Prop 68 Per Capita Program: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020 to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.

Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park.

2. Caltrans Active Transportation Program (ATP) Cycle 6 Grant: Staff is currently working with a consultant to prepare the grant application for the Folsom-Placerville Rail Trail. Currently, the Rail Trail project has completed environmental review and has up to 30% completed design/engineering. Staff is looking to fund the project to complete design/engineering and construction. Applications are due June 15, 2022.

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: June 7
, 2022

Subject: Folsom City Zoo Sanctuary Monthly Report for May 2022

I. COVID -19 Update

- We are pleased to announce the re-opening of Fisher's Beastro concession stand after being closed for over two years due to COVID-19.

II. Notable Achievements & Services

- The More Real Estate Group brought volunteers for a work party on Thursday, May 12. They assisted with many projects including staining and painting the sluice at the barn, painting exhibit wire, moving d.g. into exhibits and landscaping.
- Friends of the Zoo received over \$18,500 for the Big Day of Giving.
- Staff hosted a tour for Effie Yeaw Nature Center's naturalist course participants on May 21.

III. Animal Updates

- Golden Eagles, Sierra and Pinyon, had their vet exams/beak and nail trims and are doing well.
- Zookeepers worked to ready the Miner's Shack exhibit to be a suitable space for opossum, Ohana.
- All three cougars have now had their physicals and vaccines.
- Bobcat Xena and squirrel monkey, Orinoco, were anesthetized for ultrasounds due to their ongoing health issues.
- Opossum, Seymour, had a dental procedure to remove a broken tooth.
- Wolf-hybrid, Sitka, was anesthetized for a dental procedure.

IV. Progress on Key Projects

- Zookeepers added fresh sod to animal exhibits. The macaques especially enjoy searching through the sod for treats hidden by their zookeepers.

Monthly Report



CITY OF FOLSOM PARKS & RECREATION DEPARTMENT

- West Coast Arborists sent an arborist on May 23 to evaluate the health of zoo trees and provide recommendations on their care and maintenance.
- Terracare weed whacked to remove fox tails within the deer and bear exhibits. These weeds are a health and safety issue for zoo animals.
- Facilities Maintenance assisted with various projects including:
 - Welding new exhibit roofing
 - Fixing a broken barn gate
 - Coordinating with contractors to assist with preparation for an industrial washer/dryer
 - Fixing deer fencing to meet USDA requirements

V. Participation in Community Activities

- Docents hosted a biofact table for City Works Day on May 18.

VI. Upcoming Zoo Sanctuary Events

- Junior Zookeeper Camp starts Monday, June 6th.

VII. Significant Training / Recruitment Accomplishments

- Part-time guest services staff were hired and trained to reopen Fisher's Beastro.
- Part-time camp staff were hired and trained as counselors for summer zoo camp.
- Staff hosted a new volunteer orientation on May 21 for new commissary volunteers, barn attendants, horticulture volunteers and gift shop volunteers.
- Grounds team staff were trained by Aquatic Center staff to assist with maintaining bear exhibit pools.

VIII. Statistical Data:

- The Zoo switched to summer hours on June 1 and is now open to the public Thursday, Friday, Saturday, and Sunday from 9 a.m. to 3 p.m.
- April ticketbooth revenue and attendance: \$58,786 and 10,045 visitors.

Director's Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: June 3, 2022

Subject: Director's Report for June 7, 2022

Recap of City Council Meetings:

- May 24th –
 - Resolution No. 10855 - A Resolution Approving the Application for Grant Funds from the Active Transportation Program for The Folsom-Placerville Rail Trail Project
 - Resolution No. 10859 - A Resolution Authorizing the City Manager to Execute a Contract with MCM Roofing Inc. for the Folsom City Hall and Folsom Community Center Roof Repair Project
 - Resolution No. 10860 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with Cooper Oates Air Conditioning for the Folsom City Hall Boiler and HVAC Replacement Design-Build Project

Upcoming City Council Meetings

- June 14th –
 - Resolution No. 00000 – A Resolution Adopting the Public Works and Parks and Recreation Departments 2022 Active Transportation Plan (ATP)
 - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute and Agreement with BrightView Landscape Services for the Maintenance of Landscaping and Lighting Districts and Folsom Plan Area Landscapes for the City of Folsom.

Director's Items:

Public outreach about the city's future funding gap is now underway. The city is seeking public input about the community's priorities on essential city services before the City Council makes important decisions.

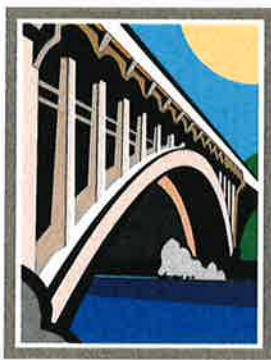
Director's Report



CITY OF
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PARKS & RECREATION
DEPARTMENT

A citywide survey has been mailed to all Folsom households (attached for your reference) and is also available online at www.folsom.ca.us/FolsomListens. Residents will be encouraged to provide feedback by June 20. We will distribute a citywide e-blast Monday, June 6th and you'll begin seeing informational videos and posts on social media.

We have already received significant feedback— 200 survey responses in less than 24 hours. In fact, we are receiving a survey response every five minutes.



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Residents and Homeowners:

We want your input!

SURVEY ATTACHED



FOLSOM
DISTINCTIVE BY NATURE

Dear Folsom Resident:

I am reaching out today as part of the City's continuing commitment to listen to and learn from you, our community. **Please help us protect Folsom's high quality of life by providing your input.**

I want to start with some good news. The City is in solid financial condition as we emerge from the worst of the COVID-19 pandemic. We have taken active steps in recent years to improve efficiency and service delivery while doing so in a fiscally sound manner to maintain a balanced budget. Our goal is to continue to earn and keep your trust as we provide vital programs and services to the Folsom community.

However, as we plan for the future, we see that while the City is not facing an immediate financial problem *today*, our two-to-three-year projections tell a different story. Without additional revenue, it will be difficult to maintain Folsom's high quality of life and meet the ever-growing demands for City programs and services into the future.

Accordingly, we are now discussing options to address City needs responsibly and with community support. One option under consideration is asking voters to support a modest increase to Folsom's local sales tax. I want to stress that no decisions have been made yet - we are only exploring options.

What do you think? We want to hear from you before the City Council makes important decisions. Please complete our survey via the tear-off response card attached here, visit our website, or email us at: **FolsomListens@folsom.ca.us**.

Please respond by June 20. Your opinions matter. We are listening! Thank you.

Sincerely,

Elaine Andersen
Folsom City Manager



Essential City Services

Primarily Funded by the General Fund of the City's Budget.

- ▶ **PUBLIC SAFETY:** Provide 911 emergency medical and firefighter response, crime prevention, and neighborhood police patrols.
- ▶ **WILDFIRE PROTECTION:** Implement wildfire prevention strategies and provide fire protection services.
- ▶ **DISASTER PREPAREDNESS:** Work to mitigate, prevent, and prepare for potential disasters and emergency situations.
- ▶ **PARKS & TRAILS:** Maintain existing City parks and trails. Build new high quality parks where they have been planned.
- ▶ **STREET REPAIRS:** Repair potholes; improve City streets/roads, sidewalks, drainage, and street medians.
- ▶ **CITY FACILITIES:** Provide and maintain City of Folsom amenities, including the library, sports complex, aquatics center, and the Folsom City Zoo Sanctuary.
- ▶ **CITY PROGRAMS:** Provide a wide array of recreation programs serving youth and adults alike.

What Do You Think?

FOLSOM RESIDENTS: Your feedback is important. Please respond by **June 20**.

For more information or to take the survey online, please visit: www.folsom.ca.us/FolsomListens

Or contact City Manager Elaine Andersen:
916-461-6010 FolsomListens@folsom.ca.us

CITY SURVEY

Take this survey online. Scan the QR code or go to:
www.folsom.ca.us/FolsomListens.



Please rank these City of Folsom priorities
in order of their importance to you
(1 = most important, 7 = least important).

► **PUBLIC SAFETY:** Provide 911 emergency medical and firefighter response, crime prevention, and neighborhood police patrols.

► **WILDFIRE PROTECTION:** Implement wildfire prevention strategies and provide fire protection services.

► **DISASTER PREPAREDNESS:** Work to mitigate, prevent, and prepare for potential disasters and emergency situations.

► **PARKS & TRAILS:** Maintain existing City parks and trails. Build new high quality parks where they have been planned.

► **STREET REPAIRS:** Repair potholes; improve City streets/roads, sidewalks, drainage, and street medians.

► **CITY FACILITIES:** Provide and maintain City of Folsom amenities, including the library, sports complex, aquatics center, and the Folsom City Zoo Sanctuary.

► **CITY PROGRAMS:** Provide a wide array of recreation programs serving youth and adults alike.

What are the City's strengths? _____

What are the City's biggest challenges? _____

What do you want most for Folsom in the next five years? _____

Add your comments here or on the online survey.

Contact information is optional:

NAME _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

PHONE _____

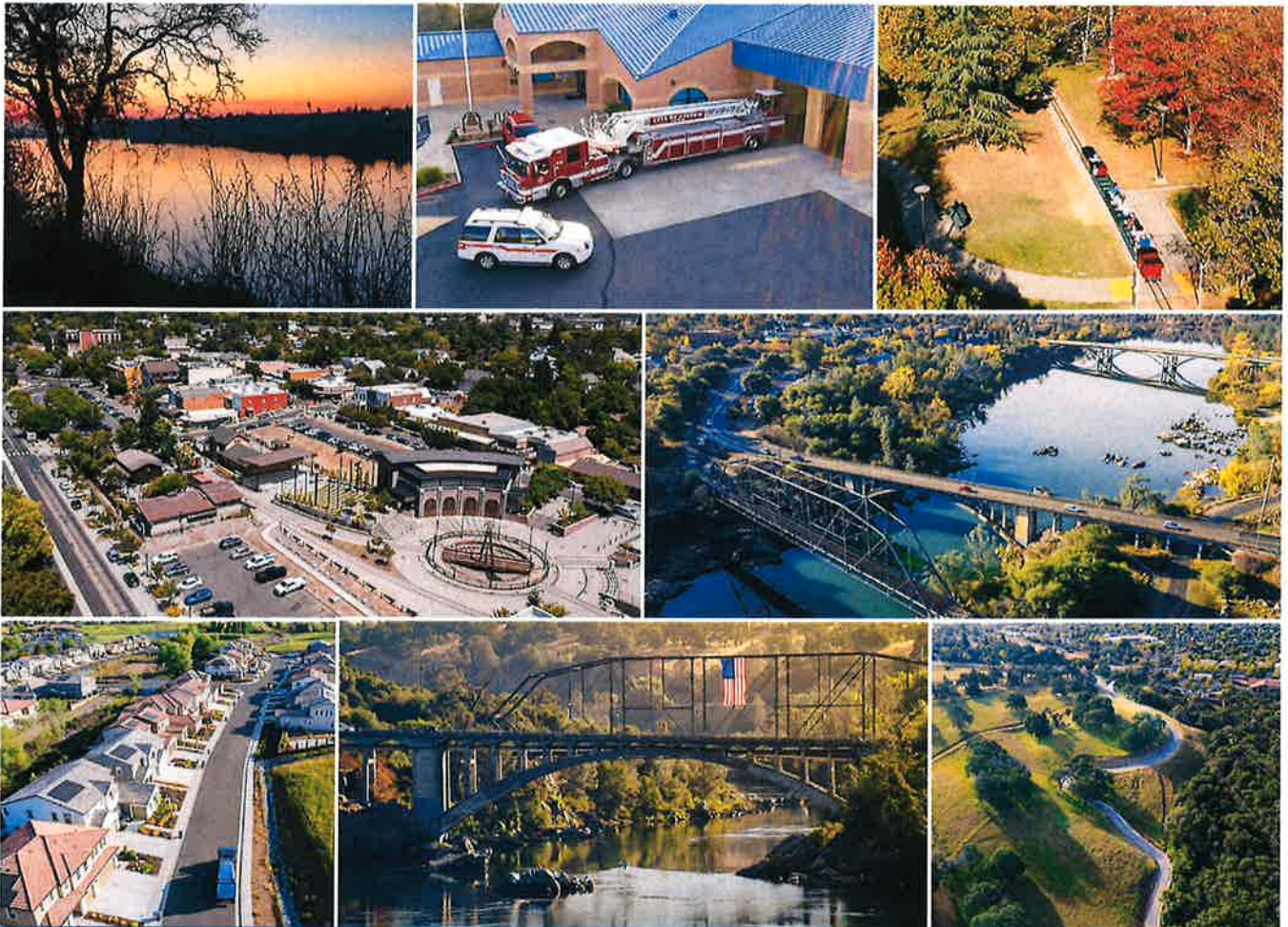
E-MAIL _____



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

50 Natoma Street
Folsom, CA 95630

Provided as a public service by the City of Folsom.



www.folsom.ca.us



FolsomListens@folsom.ca.us

Upcoming Events in the City of Folsom

June:

- June 2nd – Twilight Concert Series (FHDA)
- June 6th – Shakespeare at the Amphitheater (FHDA)
- June 10th – Summer of Music at Folsom City Lions Park
- June 11th – Taps & Tunes at Powerhouse State Park (FHDA)
- June 25th – Hometown Parade (FHDA)

July:

- July 15th – “Woven Works” Exhibit Reception at the Gallery at 48 Natoma
- July 20th – Peter Lewis Memorial Blood Drive (FHDA)

August:

- August 6th – Family Movie Night at the Steve Miklos Aquatic Center
- August 7th - PeachFest in the Plaza (FHDA)

**This calendar is for internal purposes only. These events are City events and other related events within the City. Dates and times may be subject to change.*