NOTICE REGARDING REMOTE PARTICIPATION

Effective July 7, 2022, the City of Folsom is returning to all in-person City Council, Commission, and Committee meetings. Remote participation for the public will no longer be offered. Everyone is invited and encouraged to attend and participate in City meetings in person.

1. CALL TO ORDER:

2. ROLL CALL: Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace

3. PLEDGE OF ALLEGIANCE:

4. BUSINESS FROM THE FLOOR:

5. APPROVAL OF MINUTES:
   A. June 7, 2022 Meeting Minutes

6. SCHEDULED PRESENTATIONS:
   A. Lembi Park Pickleball Update

7. ACTION ITEM:
   A. Benevento Family Park Draft Master Plan
      • Planning & Development to Comment.

8. COMMITTEE REPORTS:
   A. Planning & Development (Chair Davidson, Leight, Morales)
      • Met on - August 1, 2022.
   B. Budget (Chair Hedges, Kempton, Nazworth)
      • No meeting scheduled at this time.
   C. Renovation (Chair Wallace, Davidson, Hedges)
      • No meeting scheduled at this time.
   D. Youth Sports (Chair Nazworth, Kempton, Wallace)
      • No meeting scheduled at this time.
   E. Commissioner’s Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)
      • City Council Presentation – July 26, 2022.
   F. Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
• Met June 14, 2022; Will meet again in August. Will bring back to Commission in September or October.

9. **INFORMATIONAL ITEMS:**
   A. Park Impact Fees Collected for Fiscal Year 2021/22
   B. American Rescue Plan Act Funding Update
   C. Division Monthly Reports
   D. Director’s Report
      i. List of Subcommittee / Ad Hoc Committee Assignments
      ii. Calendar of Events

10. **TENTATIVE UPCOMING MEETING TOPICS:**
    September Meeting:
    • Hinkle Creek Progress Update

    October Meeting
    • Public-Private Partnership Discussion

11. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:**

*Notice:* Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any “Business from the Floor,” follow the same procedure as described above. Please limit your comments to three minutes or less.

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or jburke@folsom.ca.us. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City’s website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.
1. **CALL TO ORDER:** The Parks and Recreation Commission Meeting was called to order at 6:30 p.m.

2. **ROLL CALL:** Commission Members Present: Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
   Commission Members Absent: Samantha Davidson, Matt Hedges

3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

4. **BUSINESS FROM THE FLOOR:** None

5. **APPROVAL OF MINUTES:**
   A. May 11, 2022 Meeting Minutes

   Motion by Vice Chair Brian Wallace, second by Commission Member Will Kempton to approve the May 11, 2022 meeting minutes.

   **AYES:** Commission Members: Kempton, Leight, Morales, Nazworth, Wallace
   **NOES:** Commission Members: None
   **ABSENT:** Commission Members: Davidson, Hedges
   **ABSTAIN:** Commission Members: None

6. **ACTION ITEM:**
   A. Final Active Transportation Plan (ATP) Adoption

   Senior Trails Planner Brett Bollinger presented the staff report and provided an outline of the process for adopting the Active Transportation Plan. He recommended that the commission forward a recommendation to the City Council to adopt the Folsom Active Transportation Plan.

   Staff and the commission discussed how to develop a strategy on how to move forward with the projects, types of grant funding, and prioritizing the projects.

   Motion by Commission Member Will Kempton, second by Commission Member Marina Leight to forward a recommendation to the City Council to adopt the Active Transportation Plan.

   **AYES:** Commission Members: Kempton, Leight, Morales, Nazworth, Wallace
   **NOES:** Commission Members: None
   **ABSENT:** Commission Members: Davidson, Hedges
   **ABSTAIN:** Commission Members: None

7. **COMMITTEE REPORTS:**
   A. Planning & Development (Chair Davidson, Leight, Morales)
      - Met June 1 to review Benevento Concept Plan and review public input.
      Commission Member Leight provided an update on their recent meeting.
   B. Budget (Chair Hedges, Kempton, Nazworth)
• No meeting scheduled at this time.
C. Renovation (Chair Wallace, Davidson, Hedges)
  • No meeting scheduled at this time.
D. Youth Sports (Chair Nazworth, Kempton, Wallace)
  • No meeting scheduled at this time.
E. Commissioner’s Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)
  • Met on May 31 to discuss dissemination of Report
Commission Member Kempton provided an update on their recent meeting.
F. Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
  • Scheduled to meet on June 14th
Commission Member Morales provided an update from their last meeting.

8. **INFORMATIONAL ITEMS:**
   A. Parks Make Life Better Proclamation going to City Council June 28th
   B. Division Monthly Reports
   C. Director’s Report
      i. List of Subcommittee / Ad Hoc Committee Assignments
      ii. Calendar of Events
   D. Discuss July Meeting & Date

9. **TENTATIVE UPCOMING MEETING TOPICS:**
   July Meeting:
   • Currently no pending items
The commission agreed to cancel the July meeting.
August Meeting:
 • Benevento Family Park Draft Master Plan

10. **COMMISSIONER COMMENTS:**
Commission Member Marina Leight stated that she attended the United States Conference of Mayors over the weekend.
Commission Member Tanya Morales welcomed new staff members and looks forward to the events come up.

11. **ADJOURNMENT:**
There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:12 p.m.

**RESPECTFULLY SUBMITTED:**

______________________________
Katie Parks, Administrative Assistant

**APPROVED:**

______________________________
Dave Nazworth, Chairperson
ACTION ITEM 7A
Parks and Recreation Commission
August 2, 2022

TO: Parks and Recreation Commission
FROM: Lorraine Poggione, Parks & Recreation Director
BY: Brad Nelson, Senior Park Planner

SUBJECT: Benevento Family Park – Master Plan and Phase I Improvements

BACKGROUND

The City of Folsom Parks and Recreation Master Plan (PRMP), was approved by the City Council in 2015. In the PRMP it identifies a future 19.0-acre park site, referred to previously as Park Site #51 and now known as Benevento Family Park (Benevento). Resolution No. 10133, approved by the City Council on June 12, 2018, established the new name. The park site is located on Broadstone Parkway and Carpenter Hill Drive. It has three main elevation tiers with a large stock pond in the middle that terraces down toward Vista del Lago High School which is adjacent to the site.

At the May 26, 2020 City Council meeting during the annual city budget discussion for the upcoming fiscal year, partial funding for the park in the amount of $3,000,000 was approved from impact fees for the design, engineering, and partial construction of Benevento. In addition, staff was directed to discuss options for completing Benevento Family Park with the Parks and Recreation Commission to determine if the funding appropriated and needed for the design and construction of Benevento funding was the best use of impact fee funding.

At the June 24, 2020 Parks and Recreation Commission meeting, the Commission formed the Benevento Ad-Hoc Subcommittee to evaluate funding previously appropriated for Benevento Family Park. The Ad-Hoc Subcommittee met on July 28, 2020, May 25, 2021, and again on July 9, 2021 to review relevant planning documents.

One critical piece of information in the evaluation process was to have enough details about a proposed park to better understand how development of the site would either be beneficial or not to the residents of the City of Folsom. Having conceptual design ideas and cost estimates would then be the next step.

At the August 25, 2020 City Council meeting, a design contract was approved with Wilson Design Studios Landscape Architects (WDSLA) for the planning and design of Benevento Family Park as well as Neighborhood Park #3 (now named Prospector Park) in the Folsom Plan Area. The focus of the design consultant was to begin with Prospector Park, but to also to initiate some work on Benevento Family Park to develop conceptual design ideas and cost estimates for the Ad-Hoc Subcommittee to work with. The entire planning process includes development of concept ideas, a Rough Order of Magnitude (ROM) cost estimate, community outreach, Master
Plan, preparation of construction documents and specifications, bidding assistance and construction administration assistance. The process currently is at the finalization of the Master Plan phase.

Part of the initial park planning work included in the 2015 PRMP is still valid. See Attachment A for the original concept plan developed for Benevento Family Park. The PRMP, which was last updated in 2015 and approved by both the Parks and Recreation Commission and the City Council, identifies the following programmed elements and facilities in Benevento.

- Youth Ball Field (lighted)
- Soccer (lighted)
- Pond improvements (potential fishing dock)
- Children’s Play Area
- Group Picnic Areas (two)
- Restroom Building
- Parking Lot

As stated in the PRMP, these programmed elements and facilities are opportunities and suggestions for future parks and not intended to be absolute directives. Part of the planning process for parks includes an assessment of historic use, current and future trends, and an evaluation of past field usage throughout the city. Staff also looks for trends in the recreation industry as a design factor as well. All of this contributes to the determination of what facilities to provide in each park. We also just recently completed a needs assessment survey which provides data regarding current needs.

Research and analysis has determined that the inclusion of eight sand volleyball courts at Benevento would meet the increased demand for sand volleyball in Folsom as well as provide for growth opportunities within the sport. The inclusion of an eight lighted sand volleyball complex would allow additional rental, clinic, camp and tournament opportunities for the City. Rentals for tournaments alone could offset the yearly maintenance costs of the entire park site. Staff determined that potential annual revenue from the eight-court complex could be approximately $42,000. This would go towards offsetting the overall $43,200 per year. (This maintenance cost is based on recent actual maintenance costs from Econome Family Park at $3,600/month.)

With staff’s recommendation, on September 22, 2021, the Parks & Recreation Commission forwarded a recommendation to the City Council to continue with the design, engineering, and phased construction of Benevento Family Park.

The City Council approved Resolution No. 10719 on October 12, 2021, which approved Parks and Recreation Commission’s recommendation with respect to design, engineering, and phased construction of Benevento Family Park.

On May 24, 2022, the City Council approved the City’s Fiscal Year 2022-2023 Operating and Capital Improvement Plan which allocated an additional $2,400,000 toward Benevento Family Park. The total allocation for the park is $5,400,000.
DISCUSSION
When WDSL.A was brought on-board as the consultant in the end of 2020, the park schematic shown in Attachment A, was the starting point. The initial planning work included an evaluation of the programmed facilities taken from the 2015 PRMP to determine if they were still appropriate. The eight-court sand volleyball complex was also included in this initial planning work. Of the 19-acre park site, approximately 9 acres of it is developable for park uses as the remaining area includes a stock pond and slopes that will not be developed.

PUBLIC WORKSHOPS
A public workshop was held on May 19, 2022, where residents broke out into five groups and each group prepared their own version of a schematic park plan for Benevento, utilizing templates of park facilities. Each group then presented their plan to everyone in attendance, followed by a vote for the top two plans. These two plans were then developed into the plans presented at the second public workshop held on June 9, 2022.

At the June 9, 2022 workshop the community voted on the two plans to determine which one would move forward from the first public workshop. One plan received 21 votes while the other plan only received one vote. The plan receiving the majority of the votes was the plan used to develop the Master Plan presented herein.

At the second public workshop, the community also voted on a theme for the park. The themes included nature, wellness, history of the site (Empire Ranch and the pond origination) and an option for “other themes”. The theme with the majority of the votes was a combination of “Nature” and “Wellness”. Staff feels this is a very appropriate theme to be moving forward with as. Nature will highlight the innate biological elements of the flora and fauna that have naturalized on the site, with the pond being the highlight. Wellness allows us to celebrate the namesake of the park, the Dave Benevento Family, who has been very involved in sports in Folsom as well as Chiropractic medicine which emphasizes the body’s ability to repair and restore itself.

TRAFFIC CONCERNS
Traffic concerns related to the development of Benevento were brought up at both public workshops and, independent from the public workshops, numerous times to staff. The concerns were specifically around the volume and speed of cars traveling on Carpenter Hill Road. Benevento Family Park includes two parking lots: one with an entrance/exit on Broadstone Parkway that includes 84 parking stalls, and the other with an entrance/exit on Carpenter Hill Road that includes 37 parking stalls. These two separated parking lots are important because they serve the park facilities that are located at the opposite ends of the park resulting from the overall park site configuration and topography.

The traffic concerns voiced by the residents are primarily an existing condition and not caused by the park development. The traffic impacts from the addition of a 37-stall parking lot on Carpenter Hill Road is considered less than significant. Prior to final approval of the Benevento Master Plan by the City Council, the project is subject to environmental compliance with the California Environmental Quality Act (CEQA). CEQA analyzes the project for impacts related to biological resources, cultural resources, lighting and traffic, amongst other things. Any traffic impacts are
required to be mitigated to be in compliance with CEQA. Staff has determined that preliminary analysis of traffic impacts are considered less than significant. As such, the parking lot on Carpenter Hill Road would be allowed under CEQA, likely with no further mitigation/modification required.

The City Traffic Engineer has been contacted by residents along Carpenter Hill Road (see Attachment B) and has initiated the process of collecting data of prevailing speeds and volumes along Carpenter Hill Road. This data will then be taken to the Traffic Safety Committee to discuss potential action items. The City Traffic Engineer is in agreement that the addition of the 37-stall parking lot on Carpenter Hill Road will not impact any existing traffic issues on Carpenter Hill Road.

Staff was presented with a petition (see attachment C) at the June 9th, 2022 public workshop. The title of the petition is “Benevento Family Park Design – We request the Carpenter Hill Entrance to be Walk-in only.” The petition is signed by 31 people. Attachment C has the address numbers and phone numbers redacted for privacy. Staff has analyzed the request of the petition and has determined that the request cannot be accommodated. The parking lot off Carpenter Hill Road is necessary to provide parking for the play area, pickleball courts, bocce ball courts and other park amenities/facilities that are located on the upper terraces of the park. The lower parking lot off Broadstone Parkway does not adequately serve these upper terrace park amenities/facilities due to distance and topographic challenges. In addition, if a park user in a vehicle drives past the Broadstone Parkway parking lot, due to the median in Broadstone Parkway, the park user would need to continue to Carpenter Hill Road and utilize the parking lot on the upper terrace. If this parking lot is not provided, park users will likely park on these neighborhood streets, further impacting their traffic concerns.

MASTER PLAN
At the time of this staff report preparation, staff is scheduled to meet with the Planning and Development Subcommittee to review the Benevento Master Plan (See Attachment D) on August 1, 2022. Since this is the day before the August 2, 2022 Parks & Recreation Commission (PRC) Meeting, any comments from the Subcommittee meeting are not included in this staff report since they will have been received after the noticing deadline for the August 2, 2022 PRC meeting. Any comments will be presented at the August 2, 2022 PRC Meeting.

The Benevento Master Plan is the result of two public workshops along with staff and consultant input. The resulting Master Plan is a reflection of the community needs along with park facility needs in the greater Empire Ranch community. The Benevento Master includes the following:

- Two Parking Lots totaling 121 stalls
- Concrete and Decomposed Granite Pathways
- Four Lighted Pickleball Courts
- Children’s Play Area including Hillside Play
- Two All-Gender Restroom Buildings
- Two 30’ x 40’ Shade Structures
- Two 20’ x 20’ Shade Structures
- Wood Bridge Pathways
- Eight Lighted Sand Volleyball Courts
Multi-Use Field
Two Bocce Courts
Dock/Stock Pond Access
Green Space
Native Planting

MASTER PLAN - PHASE I
Due to limited funding available from park impact fees that have been allocated to Benevento, the park will need to be built in phases (See Attachment E). The priority for Phase I is to include the eight sand volleyball courts along with associated parking and infrastructure. Also included in the Phase I priority is the children’s play area and its associated parking. Concrete pathways, ADA ramps, along with a shade structure will also be part of the Phase I priority. Attachment E illustrates the items being included in Phase I. Phase II features will include four pickleball courts, two bocce courts, a multi-use field, shade structures, a wood platform over the pond and the remaining tree plantings and pathways.

FINANCIAL IMPACT
Funding for the design and engineering of Benevento was approved in the budget for FY 2021/22. Funding for construction was included in the FY 2022/23 budget.

ATTACHMENTS
A. Benevento Schematic Plan from the 2015 Parks & Recreation Master Plan
B. Email to City Traffic Engineer
C. Petition from Residents
D. Benevento Master Plan
E. Benevento Master Plan – Phase I

RECOMMENDATION
Staff recommends that the Parks and Recreation Commission forward the following recommendations to the City Council:
A) Approve Benevento Family Park Master Plan
B) Approve Benevento Family Park Master Plan – Phase I
C) Direct staff to continue with the design and engineering of Benevento Family Park–Phase I.
ATTACHMENT B
Thank you for your email Kim,

Brad has been keeping me up to date with your discussions about the conditions on Carpenter Hill Road near the proposed park location. We have also gone through the process with a resident near Carpenter Hill Road and Owl Meadow a few years ago, at which time a radar feedback sign was installed to attempt to slow down motorists.

As of right now, the City of Folsom does not allow for the installation of speed humps as a traffic calming device, this is due to a long-standing City Council approved Neighborhood Traffic Calming Manual which lists the approved devices we can use.

In cases of reports of neighborhood speeding issues, we will begin by collecting data of prevailing speeds and volumes, after that we have that data reported back we will take that information to our Traffic Safety Committee to discuss potential action items. I've already requested our traffic count consultant collect data near ends sides of the curve before and after school begins. I will reach back out to you when they send the data back to us.

Let me know if I can answer any questions about the process for you, and I look forward to chatting with you about this issue.

Thanks again,
Mr Bosch,

My name is Kim and I live on Carpenter Hill Rd. I have lived on this street for several years and I observe the traffic condition getting worse, i.e., traveling cars are increasing and dangerously speeding. This condition will get much worse when the park opens. One of my neighbors told me that he was almost run over by a speeding car recently when he and his dog were crossing near the planned entrance of Benevento Park on Carpenter Hill Rd. I have had similar encounters numerous times.

The problems we face every day on the section of Carpenter Hill Rd (especially Carpenter Hill Rd) are that traveling cars are not very visible to pedestrians and drivers:

1. Carpenter Hill Rd is on the hill, pedestrians and drivers cannot see well other cars coming from Broadstone Pkwy nor the L shaped Carpenter Hill Rd,
2. Cars are parked on both sides of this section of the road, thus pedestrians and drivers have difficulties to see cars coming from Broadstone Pkwy nor the L shaped Carpenter Hill Rd, and
3. Even though this road is in the residential area, some drivers are speeding at near 40 mph.

Due to the hazardous conditions on Carpenter Hill Rd we currently face every day, I am planning to request speed bumps installed on Carpenter Hill Rd near Iron Point and Broadstone Pkwy. Please let me know if it is feasible to install speed bumps on Carpenter Hill Rd.

Once Benevento Park with a drive-in entrance on Carpenter Hill Rd opens, pedestrians and the number of cars traveling on Carpenter Hill Rd will increase by two to three fold every day. I request the drive-in entrance be built on the Broadstone Pkwy side instead. Almost all residents in this neighborhood expressed or demanded a WALK-IN only entrance on Carpenter Hill Rd.

I request please that the city initiate data collection of traffic conditions to mitigate the traffic congestion and prevent traffic accidents on Carpenter Hill Rd.

Please contact me if you have any questions about the current traffic conditions near the intersection of Fenceline Dr and Carpenter Hill Rd.

Thank you.

Kim Tawata
Benevento Family Park Design

We Request the Carpenter Hill entrance to be "WALK IN" only.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Notes/Signature</th>
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<tbody>
<tr>
<td>Kim Tawata</td>
<td>Carpenter Hill Rd</td>
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<tr>
<td>Erika Ward</td>
<td>Morning Gt.</td>
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<tr>
<td>David Ward</td>
<td>Morning St.</td>
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<tr>
<td>John Pucio</td>
<td>FenceLine Dr.</td>
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<tr>
<td>Paul Han</td>
<td>FenceLine Dr.</td>
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<tr>
<td>Hannah Han</td>
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<tr>
<td>Tammi Woltin</td>
<td>FenceLine Dr.</td>
<td></td>
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<tr>
<td>Karlee R</td>
<td>FenceLine Dr.</td>
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<tr>
<td>Kimberly Stubble</td>
<td>Carpenter Hill Rd.</td>
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<tr>
<td>Don A. Sawyer</td>
<td>FenceLine Dr.</td>
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<tr>
<td>David Jones</td>
<td>FenceLine Dr.</td>
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<td>John Mathie</td>
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<tr>
<td>Kayle Kipper</td>
<td>Carpenter Hill Rd.</td>
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<td>CTTD Knorr</td>
<td>Calvina Ave.</td>
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<td>Faiga's Ahmed</td>
<td>FenceLine Dr.</td>
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<tr>
<td>Sultana Regum</td>
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<tr>
<td>Alex Davoodi</td>
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<td>Haynie Diaz</td>
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<td>Brian Mogram</td>
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<tr>
<td>Trini O'obh Nguye</td>
<td>FenceLine Dr.</td>
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<tr>
<td>Bao Le</td>
<td>FenceLine Dr.</td>
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</table>
Benevento Family Park Design

We Request the Carpenter Hill entrance to be "WALK IN" only.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Note</th>
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<tr>
<td>Mital Mehta</td>
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<td>J. Smith</td>
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<td>Vajikunhazhen Kenganaitham</td>
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<td>R. Vallathran</td>
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<td>Roberta Garcia</td>
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<tr>
<td>Lou C. W.</td>
<td>Carasue RD</td>
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<tr>
<td>Jason Xu</td>
<td>FenceLine Dr</td>
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<tr>
<td>Samantha Paine</td>
<td>FenceLine Drive</td>
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<td>Tina Peterson</td>
<td>Carpenter Hill Rd</td>
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</table>
ATTACHMENT D
The building permit activity and corresponding park impact revenue collected through the third quarter of FY 21/22 are shown below. Fund 412 park impact fees are for building permits pulled north of Highway 50; Fund 472 park impact fees are for building permits from the Folsom Plan Area.

<table>
<thead>
<tr>
<th>Month</th>
<th># of Permits Issued North of 50</th>
<th>Park Impact Fee Collected (Fund 412)</th>
<th># of Permits Issued FPA</th>
<th>Park Impact Fee Collected (Fund 472)</th>
<th>Quimby Fee Collected (Fund 240)</th>
<th>Total Impact Fees</th>
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<td>$483,485</td>
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<td>Sep 2021</td>
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<td>$63,333</td>
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<td>174</td>
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<tr>
<td>Mar 2022</td>
<td>1</td>
<td>$7,037</td>
<td>166</td>
<td>$1,335,161</td>
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<tr>
<td>3rd Qtr Total</td>
<td>16</td>
<td>$720,045</td>
<td>351</td>
<td>$2,780,982</td>
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<td>Apr 2022</td>
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<td>103</td>
<td>$868,678</td>
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</tr>
<tr>
<td>May 2022</td>
<td>3</td>
<td>$21,111</td>
<td>43</td>
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<td>$0</td>
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<td>Jun 2022</td>
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<td>102</td>
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<td>4th Qtr Total</td>
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<td>$88,252</td>
<td>248</td>
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<td>980</td>
<td>$7,718,998</td>
<td>$0</td>
<td>$8,729,321</td>
</tr>
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</table>

On the following page is a breakdown of the permits by subdivision for FY 21/22. The FY 21/22 revenue budget for Fund 412 is $1,975,555 and Fund 472 is $6,610,760.
<table>
<thead>
<tr>
<th>Subdivision</th>
<th># of permits</th>
<th>Impact Fee (Fund 412)</th>
<th>Impact Fee (Fund 472)</th>
<th>Quimby Fee (Fund 240)</th>
<th>Total Impact Fees</th>
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<tbody>
<tr>
<td>American River Canyon</td>
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<td>Bidwell Place</td>
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<td>Broadstone</td>
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<td>Carr Trust</td>
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<td>Empire Ranch</td>
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<td>Enclave</td>
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<td>Mangini</td>
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<tr>
<td>Misc. Infill</td>
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<td>$7,037</td>
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<td><strong>Total</strong></td>
<td><strong>1,029</strong></td>
<td><strong>$1,010,323</strong></td>
<td><strong>$7,718,998</strong></td>
<td><strong>$0</strong></td>
<td><strong>$8,729,321</strong></td>
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</table>

The following two tables are a breakdown of Commercial, Multi-Family and Residential permits:

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<thead>
<tr>
<th>Permit Type</th>
<th># of Permits</th>
<th>Fund 412</th>
<th>Fund 472</th>
<th>Fund 240</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Commercial</td>
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<td>Residential</td>
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<td><strong>Total</strong></td>
<td><strong>1,029</strong></td>
<td><strong>$1,010,323</strong></td>
<td><strong>$7,718,998</strong></td>
<td><strong>$0</strong></td>
<td><strong>$8,729,321</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Month</th>
<th>Commercial</th>
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<th>Residential</th>
<th>Total</th>
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<tr>
<td>Aug 2021</td>
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<tr>
<td>Sep 2021</td>
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<td>Nov 2021</td>
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<td>Dec 2021</td>
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<tr>
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<td>$664,836</td>
<td>$624,309</td>
<td>$1,289,145</td>
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<tr>
<td>Feb 2022</td>
<td>$5,950</td>
<td>$0</td>
<td>$863,734</td>
<td>$869,684</td>
</tr>
<tr>
<td>Mar 2022</td>
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<td>$0</td>
<td>$1,342,198</td>
<td>$1,342,198</td>
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<tr>
<td><strong>3rd Qtr Total</strong></td>
<td>$5,950</td>
<td>$664,836</td>
<td>$2,830,241</td>
<td>$3,501,027</td>
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<tr>
<td>Apr 2022</td>
<td>$0</td>
<td>$0</td>
<td>$882,752</td>
<td>$882,752</td>
</tr>
<tr>
<td>May 2022</td>
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<td>$0</td>
<td>$362,700</td>
<td>$362,700</td>
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<tr>
<td>Jun 2022</td>
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<td>$827,077</td>
</tr>
<tr>
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<tr>
<td><strong>FY Total</strong></td>
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<td>$747,233</td>
<td>$7,976,138</td>
<td>$8,729,321</td>
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</table>
TO: Parks and Recreation Commission
FROM: Lorraine Poggione, Parks and Recreation Director
BY: Daniele Taylor, Senior Management Analyst
DATE: August 2, 2022
SUBJECT: AMERICAN RESCUE PLAN ACT (ARPA) UPDATE

BACKGROUND

In March of 2020 when the Pandemic was officially acknowledged, the City’s internal budget process for Fiscal Year 2020/21 was essentially complete and the City Manager was queued up to begin presentations to the City Council.

What was presented from the Parks and Recreation Department during the budget process was 44 requests (referred to as PLS-Proposed Levels of Service) totaling $7.7 million. Included in those requests were staffing needs and reclassifications, funding for utility increases, funding requests related to park and facility renovation (approximately $3 million), and many reoccurring yearly funding requests such as addressing ADA issues in parks and facilities.

When the budget finally went through the process at City Council for approval on May 25, 2021, it was repackaged and completely different to reflect expected shutdowns and severe revenue reductions. One of the hardest hit departments was Parks and Recreation. The ultimate outcome was that some of the PLS requests were approved for park renovation, park planning consultant, ladder fuel work, and some facility projects; however, the Department’s operating budget was cut by one million dollars and part-time staffing was cut in half (about $1 million). These cuts eliminated significant funding for projects, programs, and services. The revenue projections and expectations were also reduced by about half. While no one really knew what the federal and state regulations would allow, staff began to reinvent and reimagine what we could do to continue providing some level of service and programming during this first summer of the pandemic, as well as the approaching fall/winter months. Staff focused on providing services to maintain engagement with our community, but we were also cognizant of needing to generate revenue.

Some of the quick-response innovations that were implemented was a revamped summer Vacation Zone that occurred at the Community Center (rather than on FCUSD school sites) that included almost daily “pivoting” to modify operations according to CDC directions. We began renting sports fields to interested groups and sports leagues who no longer could operate inside facilities. We created new operational and physical distancing plans for the Aquatic Center and ultimately the Sports Complex that complied with current COVID guidelines but still allowed for play, practice, and revenue to the City. We created virtual concerts in the park and creatively produced an award-winning virtual Veteran’s Day parade.

The City also participated in a program that was created to continue Meal on Wheels services to Folsom seniors which was abruptly cut-off during the pandemic. Our involvement entailed reaching out to our 70 to 80 participants and ensuring they enrolled in this new program along with visits and outreach to them as well.
In early 2021, the City was notified that we would receive American Rescue Plan Act (ARPA) funds that were intended to help with lost revenue and provision of government services. The City was told we would receive about $8 million dollars and that the funds would be provided in two phases of about $4 million each time. The City Manager then asked each department head to submit their requests to be considered. I re-submitted the remaining PLS and CIP requests from the FY 21/22 and prioritized them to the best of my ability knowing that we were limited to what we could do under the current regulations.

FIRST ARPA ALLOCATION

The City Manager reviewed all of the requests and selected eight of them for consideration by the City Council. On August 24, 2021, the City Council approved the requests submitted by the City Manager which included some facility projects (City Hall HVAC/Roof, painting, and stage lights), parks renovation projects (as depicted and prioritized in the renovation master plan), and some critical ADA improvement projects. The total amount of the allocation was $1,260,000. Park renovation received $150,000 of that amount.

SECOND ARPA ALLOCATION

During the budget planning process for FY 22/23 (which started in January 2022), the City Manager wanted each department head to submit all PLS requests needed, even though the revenue outlook for the city was uncertain. During this process, the City Manager reviewed each PLS request and made a recommendation to the City Council for the final ARPA allocation.

On April 12, 2022, City Council approved the City Manager’s recommended ARPA allocations. The Parks and Recreation Department received allocation to fund or partially fund 12 of the 34 requests for a total amount of $2,999,000. The total amount requested for all 34 requests was $7.5 million. The funded requests included allocations for Johnny Cash Trail marketing plan, Hinkle Creek Nature Center improvements, park renovation (as depicted and prioritized in the renovation master plan), feasibility study for the Folsom Boulevard Overcrossing, and starting blocks and scoreboard for the Aquatic Center.

CONCLUSION

As a result of the funding, staff is working on over 30 different parks and recreation projects in addition to providing the other services and programs such as camps, events, teens and senior programs, park planning for Benevento and Prospector parks, volunteer projects, adopt-a-trail program, facility rentals, communications and social media outreach, youth and adult sports league programming, aquatic/recreation and swim team operations, and facility repair projects.
I. Notable Achievements & Services

- Summer programming in full swing utilizing both the Steve Miklos Aquatic Center & the Vista Del Lago High School pool. Programs include: Family Recreation Swim, Sea Squad Swim School, Autism Spectrum Swim Lessons, Folsom Sea Otters, Sierra Marlins, Special Needs Family Swim, Little Dippers, Lap Swim, Aquacise, Dos Rios Divers, Girl Power Camp, and misc. rentals. Two large regional swim meets took place at the Vista Del Lago Pool (NorCal Swim Championships) July 16-17, July 23-24.

- **June** Participation #’s:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sierra Marlins</td>
<td>7,200</td>
</tr>
<tr>
<td>Folsom Sea Otters</td>
<td>7,700</td>
</tr>
<tr>
<td>Folsom Sea Otters Swim Meet</td>
<td>4,000</td>
</tr>
<tr>
<td>Dos Rios Divers</td>
<td>220</td>
</tr>
<tr>
<td>Recreation/Lap Swim/Aquacise</td>
<td>16,636</td>
</tr>
<tr>
<td>Camps + Rentals</td>
<td>265</td>
</tr>
<tr>
<td>Sea Squad Swim School</td>
<td>4,648</td>
</tr>
<tr>
<td>Birthday Parties</td>
<td>1,001 (50 Parties)</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>41,670</strong></td>
</tr>
</tbody>
</table>

**Family Recreation Swim daily 1 – 5pm, average 554 participants.**

**Misc. Totals**

- Inflatable Wristbands (Total Sold) 4,015
- Concessions + Merchandise (Products Sold) 12,498
Monthly Report

- **July** Participation #’s through 7/27/22

Sierra Marlins: 6,900
Folsom Sea Otters 5,000
NorCal Championships at Vista 8,000
Dos Rios Divers: 200
Recreation/Lap Swim/Aquacise 17,251 (Estimate another 2,200: 7/28 – 7/31)
Camps + Rentals 750
Sea Squad Swim School 4,840
Birthday Parties 1,120 (56 Parties)

**Totals** 44,061

Family Recreation Swim daily 1 – 5pm, **average 638 participants.** (Through 7/27/22)

**Misc. Totals**

Inflatable Wristbands (Total Sold) 3,691 (Through 7/27)
Concessions + Merchandise (Products Sold) 12,171 (Through 7/27)

- **Summer Skate Park Hours:**

Monday – Saturday 1 – 9pm
Sunday 1 – 8pm

<table>
<thead>
<tr>
<th></th>
<th><strong>June</strong></th>
<th><strong>July</strong> (Through July 27)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skaters:</td>
<td>186</td>
<td>155</td>
</tr>
<tr>
<td>Bikers:</td>
<td>137</td>
<td>107</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>323</strong></td>
<td><strong>262</strong></td>
</tr>
</tbody>
</table>

Staff has been working with professional bike park designers (American Ramp Company) regarding consultation and park design. A topographic survey of the park has been completed and a meeting has been scheduled on August 15, 2022, to review preliminary designs.
II. Upcoming Department Related Events

- Free Family Picnic & Movie Night August 6, 2022, 6:30pm start time. Event is being sponsored by **Rondo Membrere and EQ1 Real Estate**.
- Sea Squad Back to School Swim Lessons begin Monday August 22.
- Sea Squad Fall Swim Lessons begin Monday September, 12
- Cummings Family Skate and Bike Park hours change Tuesday August 9, 2022.
- Folsom Sea Otters Season has completed as of July 24, 2022.
- Sierra Marlins summer season will be completed July 31, 2022. Marlins will begin minimal practice the last two weeks of August.
- Ponderosa High School Water Pool will be using the Vista Del Lago Pool staring Wednesday August 10 for practice through September.

III. Progress on Key Projects

- On Monday July 27, 2022 staff met with FCUSD staff at the Vista Del Lago pool to discuss the need to renovate the pool plaster and concrete. Pool is currently over 15 years old; facility is showing signs of wear an in need of update.

IV. Significant Training / Recruitment Accomplishments

- Aquatic staff has received two Jeff Ellis and Associates Audits June 11, 2022 and July 23, 2022. Staff received the highest possible score for providing Aquatic Safety. On June 11, 2022, of the nine lifeguards that were individually audited, nine received the highest possible score of exceeds. Comments provided by the Auditor/Evaluator were:

_Lifeguard observed is positioned at Catch Pool. Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard. Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to meet the standard. Lifeguard exhibits consistent scanning patterns that implement downward head and eye movements. Scanning was observed to include coverage of the assigned Zone of Protection. Lifeguard is attentive and focused on the Zone of Protection during the observational period. When roving the Lifeguard incorporates lateral steps and look-back scanning. During the observational period the Lifeguard was observed to be professional and rescue-ready throughout. Lifeguard was roving to match Zone Validation requirements and exhibited swimmer surveillance that included consistent downward head and eye movement, complete coverage of the Zone of Protection, and identifiable scanning patterns at a purposeful/deliberate pace. Lifeguard’s overall observational performance Exceeds the standards._
Audits are conducted by Ellis & Associates:

Your facility has just received an Unannounced Audit by one of our National Staff Auditors. Operational safety audits are randomly conducted to assist clients in evaluating their aquatic safety and risk management operations. The actions, findings, recommendations, and opinion rendered by our auditor representative(s) are limited to the operational conditions that exist during the audit. Accordingly, audits should be utilized as a "risk management tool" to enhance your existing operation. Upon review of this information, you are encouraged to discuss the results of the audit and inquire about any questions that you may have with the auditor. Please find the documentation to review the details of this audit. Also, we encourage you to evaluate your auditor online: https://tinyurl.com/ellis-audit Sincerely Yours

Google Reviews:

(5 Stars)
3 reviews
a week ago NEW

This was hands down the best destination birthday party, we have had for either of our children. The venue was perfect for a summer party. It was very reasonably priced, with super helpful, courteous, attentive and engaging staff. My eleven year old son and his friends had a blast. The Aquatic Center, provide an abundant lifeguard staff. The food exceeded expectations. While I was envisioning a pitcher of punch, it was a full on cooler, the pizza was enjoyed by all, and the cake was delicious. It was such a great party, we will likely do it again next year!

(5 Stars)
Local Guide 64 reviews 43 photos
a week ago NEW

This was an amazing place for family and kids! And you can’t beat this cost at all!!! They have phenomenal life guards that act quickly and err on the side of caution to ensure the kids are safe!!! Round of applause for this awesome place!!! We will be coming back again and again!!!
(5 Stars)
15 reviews-19 photos
a month ago

I have a son that I brought here today for the first time here and I just want to say thank you to everyone who helped me look for him when he run off from the slide to a completely different section of the park as I was panicking your team helped me find him and we found him in line for the dive board. Seriously appreciate the kindness and actual help and the team effort.

(5 Stars)
Local Guide 33 reviews-71 photos
a month ago

Pool slide shallow just right for my special needs daughter. Inflatables very enjoyable 😊😊 Nice staff😊😊

(5 Stars)
3 reviews
a week ago NEW

Super clean, attentive life guards, great slides. I highly recommend this pool.

**Sea Squad Swim School Evaluations:**

-Freaking Awesome. We’ve had 3 other lessons at different places, this was by far the best! I feel like Mason went above + beyond and really loved our boy.

-It’s absolutely amazing. I love the set-up of the schedule and the teachers were always so exciting and inclusive.

-Absolutely amazing!! Love the structure of it, the teachers were all so fun and welcoming and had really great techniques to get my daughter comfortable. I also really love the check ins with the parent after – it helped me help her prepare.

-Very nice program, understand what each individual needs let them learn on their own time, we’ve been through many swim lessons, this one is the best! Keep doing great things! You guys are Awesome!

-It’s been an amazing experience. Above & beyond what I expected. My child has learned a lot in such a short time span!
-This is one of the great programs specially during summer break. Kids must learn swimming along with studies so in Folsom we feel lucky that we got opportunity to learn swimming at Aquatic Center.

-Great job as usual. We are always satisfied with the Aquatic instructors.

-Overall, I was very impressed. Felt my child was safe, progressed day over day, facility was clean, instructors were attentive.
To: Parks & Recreation Commission  
From: Lorraine Poggione, Parks & Recreation Director  
By: Sarah Trobee, Recreation Supervisor  
Date: July 28, 2022  
Subject: Community & Cultural Services Monthly Report for June and July 2022

Notable Achievements & Services

Community Facilities
- Facility staff hosted a total of 147 rentals between the Community Center, RG Smith Room, and the Rotary Clubhouse during the months of June and July.
- The RG Smith Room hosted this year’s mid-year elections June 3-8.

Senior Services and Center
- Weekly drop in events such as Bingo, Wii Bowling, and the Better Balance Class continue to see a good number of regulars each week.
- Yoga and chair yoga are back in action with a combined four days a week.
- Cardio Sculpt class is back and averaging 10+ participants a day.
- “Feel Good Moment in the Lounge as told by staff”
  - A new senior came in today, 7/6, for the first time. She is 96, sharp and only uses a cane. Her daughter came in two days ago to check out the lounge. She told me her mother is depressed and bored, and that all her friends have passed.
When 96-year-old Joan came in we immediately started chatting. She was eager to tell me where she had lived, what fabulous memories she had of living in Chicago, Ohio, and Pennsylvania. Her daughter saw a neat new spark in her.

We then introduced Wii bowling to Joan. It took her a bit, but she got it. She would shriek with happiness when she got her second yes second strike! We all surrounded her and cheered her on. After her second strike she welled up with tears, bowed her head a bit and said she couldn’t believe she could have fun again ...and thanked me repeatedly. I started tearing up too then looked over to the daughter who had watery eyes herself....... THIS is why I LOVE my job. Her daughter was able to video her mom bowling so they will have a wonderful keepsake for this day.

Art Center & Art Gallery, Arts and Culture Commission
- The Folsom Art Center is bursting with students in summer art classes. The ceramic programs continue to be the most popular with every class (currently 5) full, with long waiting lists. Other popular summer classes include children’s art adventures, teen drawing, and adult painting in a variety of media.
- Gallery planning is underway to schedule exhibits into 2023-24 with most dates full at this point. An exciting variety of exhibits including ceramics, textiles, plein air painting, photography and a major national touring exhibit are in the works.
- Contract negotiations are nearly complete with our event partner 2BGlass for the next three years of management for the Annual Gall Pumpkin Patch event at the Art Center. An exciting addition this year will be a live glass blowing demonstration!
Monthly Report

- On July 15 the Gallery at 48 Natoma held the opening reception for the exhibit, “Woven Works.” Even though the evening was very warm over 150 people came to the gallery to see the encaustic pieces by Paula Busch, and fantastic woven sculptures by Carolyn Zeitler.

Teen Services

- The CAVE summer program returned after a 2-year hiatus due to COVID. Teens have been enjoying weekly activities and field trips to such places as Defy Sacramento, Red Door Escape Room, Top Golf, Six Flags, and Sunsplash to name a few.
- Staff is gearing up for the start of the regular CAVE school year on August 8.
- The incoming officers for the 22/23 Folsom Teen Council met to decide member colors, discuss events, and set the Officer and General Member Meetings.

Pre-School & Youth Services

- Vacation Zone Summer Day Camp kicked off summer on May 31 at Mangini Ranch Elementary School. Camp has had approximately 75 campers per week and have been having weeks jam-packed full of fun!
  - Planning all activities and crafts around weekly themes has allowed campers to experience a full gamut of creative and exciting things to keep them busy.
Monthly Report

- This summer the weekly themes were developed to be a “mash up” of two themes together! Campers have enjoyed: Celebrations and All the Nations, Under Where?, Barnyard Lua, Cowboys vs Aliens, Medieval Jungle, Pajama Party in the USA, Wizarding World of Sports, Pirates of the Pyramids, and Ice Age of Metropolis.

- In addition to crafts, inside and outside games, sports and activities, campers have been having a blast with the return of Field Trips for the first time since 2019. So far Vacation Zone has enjoyed trips to: John’s Incredible Pizza Company, Rebounderz, Sacramento Zoo, Cinemark Movie Theatre to see Lightyear, Country Club Lanes for bowling and laser tag, Sunsplash, Raging Waters, DEFY, and Skatetown Ice Rink.

Social Media and Special Events

- *29 photos and *14 videos including two REELS videos were released in June and July with an average monthly reach of *37.9K+ and *11.2K+ post engagement, and *17.2K+ video views. 56 Instagram/Facebook Stories were posted in June and July with *9.7K+ unique account views.

*Data collected on 7/25, prior to the end of the month. Additional content hasn’t released.*

- One new event campaign was launched in July for the upcoming Folsom Family Movie Night at the Steve Miklos Aquatic Center. We’ll be filming and producing a video for the Title Sponsor, EQ1 Real Estate, to be shared before the movie on Saturday, August 6, 2022.

Aquatics Family Movie Night
[https://www.facebook.com/events/1122468901815332](https://www.facebook.com/events/1122468901815332)

- Weekly promotions of the Summer of Music concerts continued throughout June and July highlighting food trucks, the bands, and more. These included photos,
behind the scenes Instagram/Facebook LIVE videos with the food trucks and bands. A video highlighting all the fun from this concert series will be produced and shared in the coming weeks to promote next year's event.

- Promotions of the new exhibit, “Woven Works”, at the Gallery at 48 were created to help with art sales and promote the exhibit opening in July. An image gallery is being produced to be shared of all the art featured in the gallery.

- Instagram REELS video showed to be very popular this summer as a REELS Video highlighting the Summer CAVE Teen Camp and Vacation Zone Summer Camp Field trips. These 2 REELS had a combined video views of 9.9K+ on Instagram alone. The social media team will continue to look into creating more content on this platform in the near future.

*Summer CAVE Teen Camp Reels Video*

https://www.instagram.com/reel/CgASX7NpH0l/
Monthly Report

Vacation Zone Summer Camp Reels Video
https://www.instagram.com/reel/CgSTADrD5zO/

- Promotions of the new exhibit, “Body of Work”, at the Gallery at 48 were created to help with art sales and promote the opening. An image gallery is being edited to be shared of all the art featured in the gallery as well as preparations for filming the upcoming Gallery reception next month.

- The Summer of Music Concerts Series returned to City Lions Park with the first concert of the series taking place on June 10 with FBI. The concert series continued in June and July with performances by the Island of Black & White on June 24, Township on July 8, and the series ended with Clean Slate on July 22. The final concert was the largest attended this summer with 2,200+ in attendance. The concerts also featured multiple food trucks presented by Food in the Hood 916, Folsom’s local vendor the Pink Ice Cream Cart, and Community Partner, Marco’s Pizza.
To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Tim O'Shea, Facilities Manager

Date: July 27, 2022

Subject: Facilities Maintenance Division Monthly Report for June-July 2022

I. Notable Achievements & Services

- Park staff removed and replaced the broken Hinkle Creek boardwalk bridge along the Oak Avenue side of the trail. The old boardwalk has been in use for many years. Multiple repairs have been made to keep it in operation. At this time the entire structure needed replacement including the abutments and a replenishment of the decomposed granite surface approaches. Staff made some improvements as well with a rock lined approach to help enhance the aesthetic look of the trail.

- Staff installed an ACC core sign board at the Folsom City Lions Park Play For All playground structure that was donated by a Folsom resident. This core board sign is designed to assist with communication if you don’t use speech, or your speech is difficult to understand by using pictures to represent about 80% of the core words we use in everyday speech.

- Staff replaced old wooden slats on a trail bench along the parkway trail system with new recycled slats. This project was funded by a donation from a local Folsom resident.

II. Notable Incidents / Events

- The Rodeo event has been completed with staff providing arena set up, bleacher board repairs/modifications and support services throughout the event for restroom cleaning and litter control.

- Staff provided restroom and clean-up support services for the Folsom Americana Fest held at the Rodeo Arena. This was a concert featuring music groups.

- City staff and the Sacramento Tree Foundation have teamed up to create a volunteer tree maintenance day at Econome Park on Saturday July 30th that involves pruning and tree stake management. Over 40 volunteers are expected to attend along with 10 volunteers from the APAPA volunteer group. An interesting aspect to this project is the APAPA group performed the original young tree pruning in 2019 and we have
asked the group to bring back as many of the youth from that time to work on this next phase of tree maintenance. It is a great opportunity for these youths to see the "fruits" of their labors from 3 years ago.

- One of the porcelain sinks in the restroom at Briggs Ranch Park was smashed and had to be replaced. Multiple incidents of graffiti and vandalism continue to occur in all areas of the parks.

III. Progress on Key Projects

- Staff is once again partnering with the APAPA group to help perform maintenance, renovation, and enhancement projects at Ed Mitchell, Econome and the Folsom Zoo Sanctuary. These projects include:
  - Repainting fire lanes/gates, digging footings for player benches and installing replacement windscreens on the tennis courts at Mitchell.
  - Working with the Sacramento Tree Foundation and other volunteers to perform maintenance pruning and staking (de-staking) of all the trees at Econome Park.
  - Providing enrichment projects to the Zoo Sanctuary for the animals.

- Work has started on replacing the worn-out decking on the four trail bridges along Blue Ravine across from the Folsom Middle School. One has been completed with the other three on hold while staff completes the Ed Mitchell tennis court projects and works on catching up on graffiti and vandalism repairs.

- Work on the renovation master plan projects continues. Here are the current updates:
  - Work has been completed on all the court resurfacing projects.
  - Work has started on the wooden bollard replacement along the park entry frontage at Ed Mitchell Park.

IV. See Click Fix for 6/3/22 to 7/27/22

- Previously open as of June 2nd - 22
- Created June-3rd to July 27 – 87
- Closed June-3rd to July 27th – 82
- Open as of July 27th – 27
To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: July 26, 2022

Subject: Folsom City Zoo Sanctuary Monthly Report for June/July 2022

I. COVID-19 Update
   • We are excited to announce the re-opening of the barn cart inside the Barnyard Experience after being closed for over two years due to COVID-19.

II. Notable Achievements & Services
   • Friends of the Zoo Sanctuary received a donation of $5,000 from local community member, Pip Smith, who ran the Boston Marathon. His donation was featured in a recent Folsom Telegraph article.
   • Staff hosted tours for Effie Yeaw Nature Center’s camp participants.

III. Animal Updates
   • Opossum, Ohana, is now on exhibit in the Miner’s Shack.
   • Serval, Leopold, is now on exhibit adjacent to the turkey vultures.
   • Coyote, Maggie, was euthanized. We had been monitoring her health for some time as she was elderly and suffering from renal failure.
   • Bearded dragon, Mushu, has gained weight and is now on a diet/exercise regime. Zookeepers provide insects for her to chase.
   • Amazon parrot, Andy, was treated for pneumonia and ongoing health issues due to arthritis.
   • Squirrel monkey, Orinoco, is now on medicine to help his age-related mobility issues.
   • Ferrets, Storm and Quicksilver, received their vaccines.
   • Ferret, Rocket, was euthanized. He had been having severe health issues for some time.
   • Wolf-hybrid, Draco, was anesthetized for his yearly physical exam.

IV. Progress on Key Projects
   • Facilities Maintenance assisted with various projects including:
o Installing a roof in the new exhibit adjacent to the cougars.
o Fixing the broken tunnel in the fox exhibit.
o Coordinating with contractors to install new air conditioning units in the macaw exhibit and reptile house.
o Assisting zookeepers with a project to rotate and change parrot exhibits.
Now, our Goffin cockatoo, Pogo, has more space, and Amazon parrot, Andy, has an ADA accessible exhibit.

V. Participation in Community Activities
- Docents hosted summer ABC Zoo Camp at the library for four weeks. This is a popular program for children ages 4-7. The participants enjoyed meeting outreach animals including desert tortoise, Lily and donkeys, Hallie and Rosie.

VI. Upcoming Zoo Sanctuary Events
- The last week of Junior Zookeeper summer camp will be held August 1-5.

VII. Significant Training / Recruitment Accomplishments
- Interviews were conducted for candidates for part time positions including Zookeeper Aide, Exhibit Aide and Commissary Aide.

VIII. Statistical Data:
- The Zoo switched is currently open to the public Thursday, Friday, Saturday, and Sunday from 9 a.m. to 3 p.m.
- May ticket booth revenue and attendance: $48,778 and 8,570 visitors.
- June ticket booth revenue and attendance: $40,731 and 7,086 visitors.
To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brad Nelson, Senior Park Planner

Date: August 2, 2022

Subject: Park Planning Monthly Report for June and July 2022

I. Notable Incidents / Events

- Staff reviewed multiple project plans including the following: EPR-CIVIL-Mangini Place Apartments, Chick-fil-A Request for Comments, Southpointe at Folsom Commercial Center Request for Comments, Request for Comments for Card Table Zoning Code Amendment Project, Geotechnical Investigation. Two excavator test pits, Mangini Ranch Phase 3 Landscape Improvements, Request for Comments for Uncle Charlie’s Firehouse and Brew Project, Backup Generator at Existing Cell Site & Upgrade Commercial Power, Hillsborough Area 40 LLVTSM, Lembi Park CCTM Site License Agreement, Mangini Ph 3 - E Bidwell Pedestrian Crossing, Russell Ranch Ph 2 - Empire Ranch Road Frontage, 1014 Sibley Street Preliminary Project Review Project, Toll - Regency Parkway Phase 1D Paseo, Toll - Regency Parkway Phase 1C, Mangini Ranch Phase 1C Landscape Improvement Plans, Russell Ranch Ph 2 - Villages 1, 2, & 4, Broadstone Estates Improvement Plans, and Mangini Ranch Phase 2 Village 5 Improvement Plans

II. Progress on Key Projects

- American Rescue Plan Act (ARPA) Projects – This federal funding must be used by June 30, 2022, so these projects have priority:
  - City Hall HVAC System – Due to irregularities in the process and the proposals received, all proposals were rejected. Staff is preparing to re-bid this project.
  - City Hall Boiler Units – Due to irregularities in the process and the proposals received, all proposals were rejected. Staff is preparing to re-bid this project.
  - Zoo ADA – Contract for a new updated topographic survey is in process. The new survey will include all zoo facilities including the barnyard experience. Next steps for this project include a CASp (Certified Access Specialist) report to identify all ADA issues. This
will allow staff to prioritize and develop a plan to address all ADA issues.

- City Hall Roof and Community Center Roof – Contract executed. Preconstruction meeting to be scheduled soon.
- Sports Court Resurfacing Project – Project completed June 25th.
- Benevento Family Park – The first Public Workshop was held May 19th from 5:30 to 7:30 pm at the Vista del Lago High School Library with 21 people in attendance. The second Public Workshop was held June 9th. Master Plan being taken to the Parks & Recreation Commission on August 2nd.
- Prospector Park – Preparation of engineering, construction documents and specifications is underway. Staff meets biweekly with consultant. 90% Construction Documents completed, and comments provided to consultant. Construction documents and specifications 100% due August 31. Project out to bid in September.
- Bud and Artie Davies Park – Updated topographic survey is in progress. Staff preparing for community meeting. Depending on the outcome of the community meeting, staff is hopeful to proceed into design development and construction drawings in the Fall 2022.
- Andy Morin Sports Complex Overhead Covering – Final plans and specifications received. These are being reviewed and approved.
- Zoo Entry Fortification – Staff is developing solutions to fortify the entry fence area at the Zoo to prevent vandals from scaling the existing fence. This will likely be issued as a project for bidding in the near future.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 95% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council. ARPA funding was recently approved for this project.
To: Parks & Recreation Commission
From: Lorraine Poggione, Parks & Recreation Director
By: Derik Perez, Recreation Supervisor
Date: August 2, 2022
Subject: Sports Division Monthly Report for June and July 2022

I. Sports Division Update
   - The Andy Morin Sports Complex is currently open following CDC, State and County
guidelines to the public. (Monday–Friday 10 a.m.–9 p.m. and Sunday 10 a.m.-6 p.m.) On
Saturday, July 9 the Sports Complex opened back up to the public from 9 a.m.-6 p.m.
The Sports Complex is open at full capacity allowing team practices for basketball,
volleyball, and soccer. Drop-ins include basketball, soccer, table tennis, pickleball and
batting cages.
   - The Sports Division is continuously recruiting for part-time positions: scorekeepers, site
monitors, front desk, shift supervisor, Recreation Specialist – Sports and Recreation
Admin Specialist. All positions are posted at Job Opportunities | Folsom, CA

II. Notable Incidents/ Events
   - The City hosted six softball tournaments at Lembi Community Park and Kemp
Community Park over the course of six weekends in June and July. Five softball fields
were used each weekend.
   - Staff has been scheduling indoor facility rentals for various sports throughout the summer
at the Andy Morin Sports Complex.
   - Spring Adult Outdoor Soccer league concluded in June with a total of 33 teams playing at
Kemp Community Park.
   - Summer Adult Outdoor Soccer league has started with a total of 31 teams continuing to
play at Kemp Community Park.
   - Summer Adult Flag Football continues with seven teams playing on Friday nights at
Kemp Community Park.
   - Summer Session I Outdoor Adult Softball Leagues concluded in early July with a total of
42 teams playing at Lembi Community Park.
   - Summer Session II Outdoor Adult Softball League started up in mid-July with a total of
36 team playing at Lembi Community Park.
• Spring Adult Bocce Ball League on Thursday mornings concluded early June with four teams playing at Econome Park.
• Summer Coed Outdoor Volleyball started in June with seven teams playing Tuesday nights at Kemp Community Park.
• Spring Indoor Adult Soccer league concluded in June with 15 teams participating.
• Summer Indoor Adult Soccer league started in July with nine teams.
• Staff continues to offer a variety of summer recreational sports camps throughout each week at various parks throughout the City and the Sports Complex (tennis, soccer, basketball, baseball, pickleball, etc.) None of the summer camps have been cancelled and all of them have been very well attended.
• Staff continues to schedule field rentals for use in the parks based on field availability.
• Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields, and mini-pitch soccer field at the Andy Morin Sports Complex.
• Registration has continued for the Fall NFL Flag Football league and preparations have begun to run another successful season of flag football for the community.

III. Community Youth Sports Leagues (CYSL)
• Field Prep staff continued to coordinate with Parks Maintenance staff to maintain ballfields throughout the summer during All-Stars and Tournament of Champions (TOC’s) in June and July.
• Staff has started planning with the Fall CYSL’s on facility allocations, scheduling and planning for the Folsom Soccer Club, Jr. Bulldogs and Jr. Eagles youth programs.

IV. Joint Use Agreement – Folsom Cordova Unified School District (FCUSD)
• Staff continues to work with FCUSD Planning staff to discuss schedules and review of school modernization projects that started this summer 2022 located at Natoma Station Elementary and Blanche Sprentz Elementary.
• Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school.
I. Notable Achievements & Services
   
II. Notable Incidents / Events
   
III. Progress on Key Projects
   
   • **Active Transportation Plan (ATP)**
     
     **Project Description:** The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.
     
     **Request for Proposal (RFP) Date:** January 2020
     **Consultant Award Date:** February 2020
     **Start ATP Process:** August 2020
     **ATP Completion:** June 2022
June Activity: At the June 7th Parks and Recreation Commission meeting the Commission voted to “Recommend approval of the Final ATP to City Council. The Final ATP was adopted by the City Council at the June 14, 2022 meeting.

March-May Activity: The Draft ATP is open for public comment starting on Friday March 18th and ran through April 24th. Staff presented and received public comment on the Draft ATP at the following hearings:

- March 24th: Traffic Safety Committee
- April 5th: Parks and Recreation Commission
- April 6th: Planning Commission
- April 12th: City Council

Final ATP:
- Parks Commission Adoption Recommendation June 7th
- City Council Adoption June 14th

- Mangini Ranch Trails

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City’s goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working, and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed

Request for Proposal (RFP) Date: June 2021
Consultant Award Date: September 2021
Start Design Process: December 2021
June – July Activity: Staff expects 75% completed design plans for review in August 2022. Design is anticipated to be completed in September 2022. The approved FY22/23 budget included funding for construction of the trails. Construction is anticipated to begin, at the earliest, in late fall. Weather could push construction to Spring 2023.

December – May Activity: Staff held a kick-off meeting with the consultant in December 2021. Consultant is gathering all approved plan sets to begin the design process for the trails. The consultant is currently working on completing the design/engineering of the Mangini Ranch Trails. Staff expects 75% completed design for review in Spring 2022. Working internally to secure construction funding via FPA impact fees for FY 22/23 budget.

• **TRAILS GRANT APPLICATIONS**

1. **California Natural Resources Agency Prop 68 Per Capita Program**: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was $177,952. In addition to the allocation, the City also received $47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is $225,915. With the required 20% match of $45,183 the City will have **$271,098** to utilize on eligible capital outlay project(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020, to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.
Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.

2. **Caltrans Active Transportation Program (ATP) Cycle 6 Grant:** Staff worked with a consultant to prepare the grant application for the Folsom-Placerville Rail Trail. Currently, the Rail Trail project has completed environmental review and has up to 30% completed design/engineering. Staff is looking to fund the project to complete design/engineering and construction. Applications was submitted on June 15, 2022. Results of project grant award will be announced toward the end of 2022.

IV. **Participation in Community Activities**

V. **Upcoming Department-Related Events**

VI. **Significant Training / Recruitment Accomplishments**
Monthly Report

Daily traffic
May 12, 2022 → July 24, 2022

Counts


Johnny Cash Trail
To: Parks & Recreation Commission
From: Lorraine Poggione, Director
Date: July 27, 2022
Subject: Director’s Report for August 2, 2022

Recap of City Council Meetings:

- June 14th –
  o Resolution No. 10871 – A Resolution Adopting the Public Works and Parks and Recreation Departments 2022 Active Transportation Plan (ATP)
  o Resolution No. 10872 – A Resolution Authorizing the City Manager to Execute and Agreement with BrightView Landscape Services for the Maintenance of Landscaping and Lighting Districts and Folsom Plan Area Landscapes for the City of Folsom.

- June 28th
  o Resolution No. 10873 – A Resolution Authorizing the City Manager to Execute an Agreement with BrightView Landscape Services for Landscaping and Lighting Districts, Community Facilities Districts, and Folsom Plan Area Landscapes for the City of Folsom and Appropriation of Funds
  o Resolution No. 10875 – A Resolution Accepting Donated Furniture Items for City Use
  o Resolution No. 10876 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Communications Site License Agreement with New Cingular Wireless PCS, LLC, at BT Collins Park
  o Resolution No. 10877 – A Resolution Authorizing the City Manager to Execute a Communications Site License Agreement with T-Mobile US, LLC, at BT Collins Park
  o Resolution No. 10878 – A Resolution Authorizing the City Manager to Execute a Communications Site License Agreement with T-Mobile West LLC, at Cummings Family Park
July 12th –

- Resolution No. 10866 – A Resolution Rescinding Resolution No. 10860 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with Cooper Oates Air Conditioning for the Folsom City Hall Boiler and HVAC Replacement Design-Build Project

July 26th –

- Resolution No. 10896 – A Resolution Rejecting All Proposals Submitted for the Folsom City Hall Boiler and HVAC Replacement Design-Build Project
- Presentation of the Parks and Recreation Commission’s Perspective 2022 Report

Upcoming City Council Meetings

- August 9th –
  - City Council is in Recess the first August 9

- August 23rd –
  - There are currently no Parks and Recreation items on the Agenda
Director's Items:

- Last City Summer of Music concert was July 22. Series was a big success with 1,500 to 2,000 people each evening
- New Recreation Coordinator (Nadia Khojkhar Roberts) has started and will cover teens and senior programs
- Working on Hinkle Creek curriculum and partnerships with Folsom Lake College and Effie Yeaw
- Community Service Day is coming together. Go to www.communityserviceday.org to sign up to volunteer. The site to sign up went live on Wednesday, July 27
- Prospector Park in FPA is 90% complete and bid documents will be prepared in coming weeks
- Benevento Family Park is final stages of Master Plan Process. Next is environmental review and then it will go to City Council in the coming months
- Working on draft bike park design and will bring to Commission in coming months
- Upcoming events include:
  - Community Service Day - September 17
  - Mayor's Cup - September 23
  - Renaissance Faire - September 24 and 25
  - Glass Pumpkins - October 8 and 9
Parks & Recreation Commission
SUBCOMMITTEE APPOINTMENTS
2022-updated on 7.21.22

YOUTH SPORTS
Dave Nazworth, Chair
Brian Wallace
Will Kempton
Staff: Derik Perez, Chad Gunter, Tom Hellmann

BUDGET / FINANCE
Matt Hedges, Chair
Dave Nazworth
Will Kempton
Staff: Lorraine Poggione, Daniele Taylor, Tim O'Shea*, Tom Hellmann*

PLANNING & DEVELOPMENT
Samantha Davidson, Chair
Tanya Morales
Marina Leight
Staff: Brad Nelson, Tim O'Shea, Daniele Taylor*, Derik Perez* Brett Bollinger*, Lorraine Poggione

PARKS & RECREATION RENOVATION PLAN
Brian Wallace, Chair
Samantha Davidson
Matt Hedges
Staff: Tim O'Shea, Brad Nelson, Lorraine Poggione*

AD HOC COMMITTEES
PUBLIC PRIVATE PARTNERSHIP
Matt Hedges, Chair
Samantha Davidson
Tanya Morales
Staff: Lorraine, Tom, Tim, Daniele, Derik

COMMISSIONER’S REPORT
Will Kempton, Chair
Brian Wallace
Marina Leight
Staff: Lorraine

*As-Needed
<table>
<thead>
<tr>
<th>Subcommittee</th>
<th>Agenda Topics</th>
<th>Meeting Dates</th>
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<tr>
<td>Budget</td>
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<tr>
<td>(Hedges, Kempton, Nazworth)</td>
<td>Discuss cell tower revenue</td>
<td>3.22.22</td>
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<td>Planning &amp; Development</td>
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<td>(Davidson, Morales, Leight)</td>
<td>Review Benevento Family Park Concept Plan/Public input received</td>
<td>6.1.22</td>
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<td>Review Draft Master Plan for Benevento Family Park</td>
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<td>Renovation Master Plan</td>
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<td>Ad-Hoc Subcommittees</td>
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<td>Public Private Partnership</td>
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<tr>
<td>(Hedges, Davidson, Morales)</td>
<td>Discuss purpose, goals, timeline, and name</td>
<td>4.5.22</td>
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<tr>
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<td>Meet with Joe Gagliardi and Long Beach</td>
<td>4.19.22</td>
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<td>Meet with Cordova Recreation</td>
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<td>Discuss next steps for dissemination of report</td>
<td>5.12.22</td>
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<td>Next steps after meeting with Long Beach and Rancho Recreation &amp; Parks District</td>
<td>5.31.22</td>
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<td>6.14.22</td>
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<td>Commissioner's Report</td>
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<tr>
<td>(Kempton, Wallace, Leight)</td>
<td>Discuss purpose, goals, timeline, and name</td>
<td>5.22</td>
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<td>Review Draft Commissioner's Report</td>
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<td>Review Commissioner's Report Comments/Finalize</td>
<td>4.25.22</td>
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Upcoming Events in the City of Folsom

August:

- August 6th – Family Movie Night at the Steve Miklos Aquatic Center
- August 7th – PeachFest in the Plaza (FHDA)
- August 27th – Jake’s Journey Home – Annual Benefit Ride

September:

- September 16th - Young Artists Battle of the Bands at Zittel Family Amphitheater (FHDA)
- September 17th – Folsom Community Service Day
- September 24th & 25th - Folsom Renaissance Faire

October:

- October 8th & 9th – Folsom Glass Pumpkin Patch
- October 13th – CHOOSE Folsom Non-Profit Showcase Fundraiser/Mega-Mixer
- October 22nd & 23rd – Soap Box Derby Days (FHDA)

*This calendar is for internal purposes only. These events are City events and other related events within the City. Dates and times may be subject to change.*