

**REVIEWED BY:** \_\_\_\_\_

**PROJECT NUMBER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# **DEVELOPMENT APPLICATION**

## **CITY OF FOLSOM**

# CHECK LIST OF REQUIRED MATERIALS

<u>Applicant</u>	<u>Staff</u>	
_____	_____	Completed and signed Development Permit Application
_____	_____	Planning application fees
_____	_____	Property owner's signature on the "Agent Authorization Form" (if necessary)
_____	_____	List of all property owners within 300 feet from any part of the subject property, by assessors parcel number, including mailing addresses (may be obtained from a title company)
_____	_____	Radius Map of all properties located within 300 feet from any part of the subject property, (may be obtained from a title company)
_____	_____	A supply of envelopes that are addressed to the owners of property within 300 feet from subject property. Envelopes must be legal size, stamped with sufficient postage and include the following return address: City of Folsom, Community Development Department, 50 Natoma Street, Folsom, CA 96530. All information must be typed.
_____	_____	Site Plans, Tentative Maps (10 folded copies - size 24" x 36")
_____	_____	Current Title Report (for all Tentative Maps)
_____	_____	Building Elevation Plans (10 folded copies - size 24" x 36")
_____	_____	Preliminary Landscaping, Grading and Infrastructure Plans (10 folded copies - size 24" x 36")
_____	_____	One digital (PDF) set of all plans
_____	_____	Project Narrative explaining the major concepts of the project
_____	_____	Environmental Information Form with applicant's signature

## IN ADDITION, THE FOLLOWING ITEMS MAY BE REQUIRED FOR THE PUBLIC HEARING.

_____	_____	Colors/materials board
_____	_____	Color renderings - site plans, landscaping plan, elevations, signage (size 24" x 36) for display purposes
_____	_____	Three-dimensional modeling or photo-montage
_____	_____	Inclusionary Housing Plan
_____	_____	Uniform Sign Criteria Plan

**DEVELOPMENT PERMIT APPLICATION**  
**CITY OF FOLSOM COMMUNITY DEVELOPMENT DEPARTMENT**

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Total Size of Property: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

Current Zoning: \_\_\_\_\_ Current General Plan: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_ Proposed General Plan: \_\_\_\_\_

Adjacent Land Uses and Zoning:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

**Any applicant or agent who is not the property owner must submit a signed Agent Authorization Form along with this applicant.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applications and plans may be submitted via email to [PlanningEPC@folsom.ca.us](mailto:PlanningEPC@folsom.ca.us)**

# CITY OF FOLSOM

## AGENT AUTHORIZATION FORM

\_\_\_\_\_ is the owner of the property for which the attached application is being submitted:

\_\_\_\_\_ General Plan Amendment

\_\_\_\_\_ Rezone

\_\_\_\_\_ Tentative Subdivision Map (Vesting map? \_Yes \_No)

\_\_\_\_\_ Tentative Parcel Map (Vesting map? \_Yes \_No)

\_\_\_\_\_ Planned Development Permit/Modification

\_\_\_\_\_ Use Permit

\_\_\_\_\_ Variance

\_\_\_\_\_ Other: \_\_\_\_\_

The property is located at: \_\_\_\_\_

The agent for this project is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Signature(s) of Owner(s)\*

\_\_\_\_\_

\_\_\_\_\_  
Type or print name

\_\_\_\_\_

\_\_\_\_\_  
Type or print name

\* Owner of record as shown on the latest equalized assessment rolls of the County of Sacramento. (An option to purchase does not constitute ownership). If ownership has been recently transferred, a copy of the deed must accompany this authorization.

**NOTE:** A recent Preliminary Title Report showing legal ownership at the time of submittal is required with all applications for Tentative Parcel or Subdivision Map approval. (Folsom Municipal Code, Chapter 16.16.030 (4.))

# **CITY OF FOLSOM**

## **ENVIRONMENTAL INFORMATION FORM**

(TO BE COMPLETED BY APPLICANT)

### **GENERAL INFORMATION**

1. Name and address of developer or project sponsor: \_\_\_\_\_  
\_\_\_\_\_
2. Address/location of project: \_\_\_\_\_  
\_\_\_\_\_
3. Name, address, and telephone number of person to be contacted concerning this project:  
\_\_\_\_\_
4. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state, and federal agencies:  
\_\_\_\_\_
5. Existing zoning: \_\_\_\_\_
6. Proposed use of site (project for which this form is filed): \_\_\_\_\_  
\_\_\_\_\_

### **PROJECT DESCRIPTION (ATTACH ADDITIONAL SHEETS IF NECESSARY)**

7. Site size: \_\_\_\_\_
8. Square footage of building(s): \_\_\_\_\_
9. Number of floors of construction: \_\_\_\_\_
10. Amount of off-street parking provided: \_\_\_\_\_
11. Proposed Phasing: \_\_\_\_\_
12. Associated project: \_\_\_\_\_
13. If residential, include the number of units and sizes: \_\_\_\_\_
14. If commercial, indicate type, square footage of sales area, and loading facilities: \_\_\_\_\_  
\_\_\_\_\_

15. If industrial, indicate type, estimated employment per shift, and loading facilities: \_\_\_\_\_  
\_\_\_\_\_
16. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project:  
\_\_\_\_\_  
with loading dock and Imaging trailers

**Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).**

	YES	NO
17. Change in exhibit features of any bays, tidelands, beaches, lakes, hills or substantial alteration of ground contours.	_____	_____
18. Change in scenic views or vistas from existing residential areas or public lands or roads.	_____	_____
19. Change in pattern, scale or character of general area of project.	_____	_____
20. Significant amounts of solid waste or litter.	_____	_____
21. Change in dust, ash, smoke, fumes or odors in vicinity.	_____	_____
22. Change in ocean, bay, lake, stream, or ground water quality or quantity, or alteration of existing drainage patterns.	_____	_____
23. Substantial change in existing noise or vibration levels in the vicinity.	_____	_____
24. Site on filled land or on slope of ten percent or more.	_____	_____
25. Use or disposal of potentially hazardous materials such as toxic substances, flammable or explosives.	_____	_____
26. Substantial change in demand for municipal services (police, fire, water, sewage, etc.)	_____	_____
27. Substantial increase of fossil fuel consumption (electricity, oil, natural gas, etc.)	_____	_____
28. Relationship to a larger project or series of projects.	_____	_____

## **ENVIRONMENTAL SETTING**

29. Describe the project site as it exists before the project, including information on topography, soil stability, plants, and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. (Attach additional sheets if necessary.)

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30. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.) (Attach additional sheets if necessary.)

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## **CERTIFICATION**

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or print name

\_\_\_\_\_  
For

# **CITY OF FOLSOM**

## **HAZARDOUS WASTE AND SUBSTANCES DISCLOSURE**

### **PLEASE COMPLETE THIS SECTION FOR ALL PROJECTS**

First, consult the most recent Hazardous Waste & Substances Site list located at the Planning Division Counter or through Sacramento County, then check the following applicable box.

PURSUANT to Government Code, Section 65962.5(f):

- ☐ The subject property IS listed on the Hazardous Waste and Substances Sites List.  
(Data source: California State Water Resources Control Board; Leaking Underground Storage Tanks)
- ☐ The subject property IS NOT listed on the Hazardous Waste and Substances Sites List.

### **COMPLETE THIS SECTION FOR NON-RESIDENTIAL PROJECTS**

Examples of commonly handled hazardous materials are listed below. If your proposed use involves one of these materials, or a similar material, you must, under State law, acknowledge the use or handling of such materials on this form.

1. Motor fuels, oils, solvents, thinners, paints (except latex), lacquers, kerosene, and other petroleum products.
2. Acids, caustics, and other corrosive materials.
3. Poisons and toxic materials such as pesticides and herbicides.
4. Oxidizers and oxidizing materials such as liquid oxygen, concentrated sulfuric and nitric acid, chlorates, permanganates, etc.
5. Compressed gases such as oxygen, acetylene, nitrogen, argon, and hydrogen.
6. Flammable solids, explosives, organic peroxides.
7. Toxic gases such as chlorine, ammonia, ethylene oxide, arsine, phosphine, etc.
8. Radioactive materials.
9. Infectious/etiologic materials such as needle syringes, cultures, anatomical parts, etc.
10. Other



PURSUANT to Section 65850.2 of the Government Code, declare as follows:

**Hazardous Materials:**

- ☐ I WILL be using or handling hazardous materials in my proposed use.
- ☐ I WILL NOT be using or handling hazardous materials in my proposed use.
- ☐ Unsure

**Acutely Hazardous Materials:**

- ☐ I WILL be using or handling acutely hazardous materials in my proposed use.
- ☐ I WILL-NOT be using or handling acutely hazardous materials in my proposed use.
- ☐ Unsure

**Proximity of Property to a School:**

- ☐ The property in which my use is proposed IS within 1,000 feet of a public or private school.
- ☐ The property in which my use is proposed IS NOT within 1,000 feet of a public or private school.

**Air Contaminants:**

- ☐ My proposed use WILL involve machinery, equipment or other contrivances that may cause release or emission of air contaminants.
- ☐ My proposed use WILL NOT involve machinery, equipment or other contrivances that may cause release or emission of air contaminants.

Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

## PROPERTY OWNERS LIST

Project Name: \_\_\_\_\_ Project Location \_\_\_\_\_

The purpose of the Property Owners List is to ensure that all adjacent property owners are notified, as required by law, of the hearing to be held on the proposal for the subject property. Map(s) showing all parcels within 300 feet of all property lines of the subject property must be submitted. The list of these parcels is to be taken from the County Assessor's latest equalized assessment rolls and must be complete and correct to avoid delays in the hearing process. The property for which application is made should be listed first. A stamped, addressed (include zip code) legal-size #10 envelope for each owner, bearing the appropriate parcel number(s), is to be submitted with the list and map(s). The return address should be "Community Development Department, City of Folsom, 50 Natoma Street, Folsom, CA 95630". The information may be obtained through a title company or at the Sacramento County Assessor's Office, 3701 Power Inn Rd, STE 3000, Sacramento, CA.

[illegible]

\* Use of this form is not required as long as the necessary information is provided in a clear and concise format.