

**CITY OF FOLSOM**  
**PARKS AND RECREATION COMMISSION**  
**TUESDAY, DECEMBER 6, 2022**  
**REGULAR MEETING AGENDA**  
**6:30 P.M.**  
**CITY COUNCIL CHAMBERS**  
**50 NATOMA STREET, FOLSOM, CALIFORNIA**  
**[www.folsom.ca.us](http://www.folsom.ca.us)**

**NOTICE REGARDING REMOTE PARTICIPATION**

Effective July 7, 2022, the City of Folsom is returning to all in-person City Council, Commission, and Committee meetings. Remote participation for the public will no longer be offered. Everyone is invited and encouraged to attend and participate in City meetings in person.

**NOTE:** Commission Member Marina Leight will be participating in this meeting via teleconference from the following location:

Kona Riviera Villa  
75-6124 Ali Drive Unit 104  
Kailua-Kona, HI 96740

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
  - A. November 1, 2022 Meeting Minutes
6. **SCHEDULED PRESENTATIONS:**
  - A. Veteran's Day Re-Cap
7. **ACTION ITEMS:**
  - A. Re-cap of City Council Discussion Regarding the Underutilized City Owned Properties Ad Hoc Subcommittee's Recommendations for Zittel Family Amphitheater and Dan Russell Rodeo Arena.
8. **COMMITTEE REPORTS:**
  - Planning & Development (Chair Davidson, Leight, Morales)
    - No meeting scheduled at this time
  - Budget (Chair Hedges, Kempton, Nazworth)
    - No meeting scheduled at this time.
    - Will set meeting for January/February to further discuss review of policy.

- Renovation (Chair Wallace, Davidson, Hedges)
  - No meeting scheduled at this time.
- Youth Sports (Chair Nazworth, Kempton, Wallace)
  - No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
  - Will schedule meeting for December/January to further discuss what the goals are and next steps.
- Underutilized City-Owned Properties Ad Hoc Committee (Chair Kempton, Leight, Wallace)
  - No meeting scheduled at this time

9. **INFORMATIONAL ITEMS:**

A. Director's Report

- i. List of Subcommittee / Ad Hoc Committee Assignments.
- ii. Resolution of Commendation for Tim O'Shea

10. **TENTATIVE UPCOMING MEETING TOPICS:**

January Meeting - Dependent Upon Commissioner Appointments

- Special Meeting Options
  - Thursday, January 12, 2023
  - Tuesday, January 17, 2023
  - Wednesday, January 18, 2023

11. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:**

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As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two-full business days before the start of the meeting.

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**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, NOVEMBER 1, 2022  
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was Called to order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Vice-Chair Brian Wallace  
Samantha Davidson, Will Kempton, Marina Leight  
Commission Members Absent: Chair Dave Nazworth, Tanya Morales, Matt Hedges
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited
4. **BUSINESS FROM THE FLOOR:** None
5. **APPROVAL OF MINUTES:**  
A. October 4, 2022 Meeting Minutes

Motion by Commissioner Marina Leight, Second by Commissioner Will Kempton to approve the October 4, 2022, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Kempton, Davidson, Leight  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Chair David Nazworth, Morales, Hedges  
**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**  
A. Ed Mitchell Park - Prop. 68 Grant Funding Project Update

Senior Park Planner Brad Nelson gave some background information around Prop. 68 and a power point presentation giving an overview and cost summary of Ed Mitchell Park Project. This completes one project from the Masterplan. He also discussed a bathroom renovation project made possible through American Rescue Plan Act (ARPA) Funding provided by Sacramento County.

Commission Member(s) Questions and Comments:

- Commission Member Kempton – Comments around how this project is an example of how Community Partnerships can accomplish goals.  
Discussed several smaller projects that community volunteers can help accomplish.

B. Certificates of Recognition for Community Volunteers – Postponed to a later date. Members of the group were unable to attend. We will move to the December or January meeting.

7. **ACTION ITEMS:**  
A. Underutilized City Owned Properties Ad Hoc Subcommittee Recommendation to City Council

Director Lorraine Poggione began by providing a review of the Subcommittee's purpose and assignment. She discussed the Subcommittee's findings and recommendations that would be presented to City Council.

Commissioner Kempton gave acknowledgements to Subcommittee members and staff. He too summarized the findings and wanted to ensure the youth sports activities are respected and remain unaffected by any decisions made for activation of the properties.

Motion by Commission Member Will Kempton, second by Commission Member Marina Leight to move forward with the Underutilized City-Owned Properties Subcommittee's recommendations to the City Council.

**AYES:** Commission Members: Kempton, Leight, Wallace, Davidson

**NOES:** Commission Members: None

**ABSENT:** Commission Members: Nazworth, Morales, Hedges

**ABSTAIN:** Commission Members: None

**8. COMMITTEE REPORTS:**

- Planning & Development (Chair Davidson, Leight, Morales)
  - No meeting scheduled at this time
- Budget (Chair Hedges, Kempton, Nazworth)
  - Met on – September 22, 2022 (Discussed Existing Cost Recovery Policy). Will set meeting for January/February to further discuss review of policy.
- Renovation (Chair Wallace, Davidson, Hedges)
  - Met on - October 26, 2022 to discuss status of existing renovation projects and renovation projects for FY 2022-23. (Tim informed us the current list is 80/85% complete and should be 100% by end of fiscal year.) Recommending the ARPA funds available be dedicated to Trails and Trail Improvement.
- Youth Sports (Chair Nazworth, Kempton, Wallace)
  - No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
  - Met on - September 7, 2022 (Discussed Next Steps and Recommendations to full Commission; Presented Partnership Opportunity for Hinkle Creek. Nature Center). Will schedule meeting for December/January to further discuss what the goals are and next steps.
- Underutilized City-Owned Properties Ad Hoc Committee (Chair Kempton, Leight, Wallace)
  - Met on October 21, 2022 (Discussed Zittel Family Amphitheater and Dan Russell Rodeo Arena). Recommendation will be included in staff report to city council for November 8, 2022

**9. INFORMATIONAL ITEMS:**

**A. Cummings Family Bike Park Design**

- Tom provided a packet of information to elaborate on ways to bring the bike park more up to date and a more utilized feature. Contains professional design info as well as public survey information.

**B. Division Monthly Reports**

**C. Director's Report**

- i. List of Subcommittee / Ad Hoc Committee Assignments.

10. **TENTATIVE UPCOMING MEETING TOPICS:**

December Meeting

- We could have meeting. May skip if new Commissioners not sworn in until January. Will depend on direct appointments.

11. **COMMISSIONER COMMENTS:**

Commission Member(s) Questions and Comments:

- Commission Member Kempton – Commented on the Johnny Cash Trail event. Congratulated Tom on a well put on event. Also, thanks staff for their data collection for the Underutilized Subcommittee.
- Commission Member Wallace - Thanked staff for their support and thanked Commissioner Kempton for his leadership.
- Commission Member Leight – Complimented the Director and Staff for their hard work and dedication. Expressed her enjoyment around Johnny Cash Trail Day. Feels a reignition behind the project.
- Tim O'Shea announces his retirement. All Commissioners and Staff present sung his praises and acknowledge he will be greatly missed by the City of Folsom.

12. **ADJOURNMENT:**

There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:21 p.m.

**RESPECTFULLY SUBMITTED:**

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Jennifer Burke, Administrative Assistant

**APPROVED:**

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Dave Nazworth, Chairperson

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**TO:** Parks and Recreation Commission

**FROM:** Lorraine Poggione, Parks & Recreation Director

**SUBJECT: CITY COUNCIL DIRECTION ON UNDERUTILIZED CITY OWNED PROPERTIES AND NEXT STEPS**

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**BACKGROUND**

The Underutilized City Owned Properties Ad-Hoc Subcommittee was formed at the September 6, 2022, Parks and Recreation Commission meeting. The purpose of the Ad-Hoc was to review the usage of two city-owned properties, Zittel Family Amphitheater and Dan Russell Rodeo Arena. This effort originated from City Council direction provided on August 23, 2022, after City Council reviewed several underutilized City properties.

The Ad-Hoc Subcommittee has had four Ad-Hoc meetings: September 13, 2022, October 3, 2022, October 10, 2022 (with Folsom Historic District Association-FHDA and city staff), and October 21, 2022. Members of the Ad-Hoc Subcommittee also had individual meetings with FHDA and the Historic Folsom Residents Association (HFRA) that staff did not attend. At the November 1, 2022, Commission meeting, the Parks and Recreation Commission made recommendations for both properties.

City staff made a presentation to the City Council on November 8, 2022 and presented the recommendations of the Commission.

The recommendations presented to the City Council were:

- Maintain branding/focus of fun, free, family (Zittel Amphitheater)
- Maintain youth sports schedule and their use of fields (Dan Russell Rodeo Arena)
- Continue current events at Arena (Rodeo/Rodeo Cross/Renaissance Faire)
- Continue current events at Amphitheater (Ice Rink/Farmer's Market)
- Recover staff costs associated with supporting events
- Recover costs associated with damage/repairs
- City staff to continue managing the master calendar of events at both facilities

The following additional recommendations were made to the City Council for Zittel Family Amphitheater and the Dan Russell Rodeo Arena:

- Review and discuss increased activation with FHDA and Choose Folsom (Zittel)
- Review and discuss increased activation with Choose Folsom and others (Arena)
- Review and discuss new improvements needed to modify each venue (i.e., fencing, additional shading, ADA enhancements, etc.)

- Consider laddering improvements or changes to incrementally bring about new ideas
- Consideration should be given to neighborhood impacts with intensification and/or new uses
- Connect with potential promoters for additional programming while respecting master calendar
- Determine (with help of promoters) factors that make the amphitheater less desirable (fees, no fencing, etc.)
- Consider public-private partnerships for individual events
- Gain an understanding of what is necessary to drive additional use/programming
- Ensure costs incurred by the city are covered even in partnerships in which the city is waiving hourly fees

The City Council concurred with the Commission's recommendations and some councilmembers provided the following comments:

- Find a balance between activating the Rodeo Arena and the neighbors (Rodeo Arena)
- Collaborate with FHDA and Choose Folsom to discuss next steps (Zittel)
- Strive to have a mix of events -some free and some fee based (Zittel)
- Fun, Free, Family events still make sense but thoughtfully activate (Zittel/Rodeo Arena)
- Involve neighbors and interested parties (Zittel/Rodeo Arena)
- If a promoter is used, use for single events, not for full access to facilities (Zittel/Rodeo Arena)
- Soccer schedules shouldn't dictate use of Arena (Rodeo Arena)
- Utilize local promoters to discuss ideas (Zittel/Rodeo Arena)

Comments received by FHDA:

- Their focus has been on smaller events, more often (continue that)
- Too much at once may not be good for merchants/residents (i.e., large events)
- Keep FHDA involved in discussions

## **DISCUSSION/RECOMMENDATION FOR NEXT STEPS**

Suggestions for next steps:

Zittel Amphitheater

- Staff and P&R Ad-Hoc (Underutilized Ad-Hoc Subcommittee) meet with FHDA, Choose Folsom, and other stake holders to discuss vision, ideas, concepts for programming, increased activation, improvements needed, and engaging a promoter (to be completed within the next 6 months)
- Discuss plan to engage public, residents, and other stakeholders (to be completed within the next 6 months)



#### Rodeo Arena

- Staff and P&R Ad-Hoc (Underutilized Ad-Hoc Subcommittee) meet with Choose Folsom and other stakeholders to discuss vision, ideas, concepts for programming, increased activation, improvements needed, and engaging a promoter (to be completed within the next 6 months)
- Discuss plan to engage public, residents, and other stakeholders (to be completed within the next 6 months)

# Director's Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: November 29, 2022

Subject: Director's Report for December 6, 2022

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## **Recap of City Council Meetings:**

- November 8th –
  - Report Back on Underutilized and Vacant City-Owned Properties and Direction of Staff.
  - A Resolution Authorizing the City manager to Execute a Professional Services Agreement with Dokken Engineering for the Folsom Boulevard Class I Overcrossing.
- November 22nd –
  - Meeting Canceled.

## **Upcoming City Council Meetings**

- December 12th – Special Meeting
  - Swearing In of City Councilmembers. City Clerk to Administer the Oath of Office to Newly Elected Councilmembers
  - Selection of Mayor and Vice Mayor for 2023.
- December 13th –
  - A Resolution Authorizing the City Manager to Execute an Agreement with Helix Environmental Planning, Inc. for Environmental Consulting Services for the Benevento Family Park Project

## **Director's Items:**

- Wild Nights and Holiday Lights-started Friday, Dec. 2
- The first piece of art (Pick No. 1) will be done at the foundry in February. Next step is finalization of site plan design and installation. Expected in mid-2023.
- Aquatic Center recently hosted two swim meets
- Lights are up on the Johnny Cash Trail bridge

# Director's Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

- Parks Maintenance is working on trail bridge repairs and field renovations
- Abundance of graffiti and some vandalism in our park restrooms, parking garage
- Indoor soccer sign ups for first session have been great. 79 teams have signed up compared to last year's 16 teams
- Finalizing plans for Prospector Park-geotechnical completing soil survey work
- Winter/Spring Rec Guide will be out in a few weeks including sign-ups for: swim lesson, preschool, kindergarten readiness, spring camps, environmental education classes, sports/fitness programs, teen offerings, art enrichment classes, and various sports leagues

## **Special Presentation to Tim O'Shea**

## Parks and Recreation Committee Subcommittee Meetings 2022

Subcommittee	Agenda Topics	Meeting Dates											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b><u>Budget</u></b>													
(Hedges, Kempton, Nazworth)	Discuss cell tower revenue		3.22.22										
	Discussed Existing cost recovery policy & next steps									9.22.22			
<b><u>Planning &amp; Development</u></b>													
(Davidson, Morales, Leight)	Review Benevento Family Park Concept Plan/Public input received						6.1.22						
	Review Draft Master Plan for Benevento Family Park								8.1.22				
<b><u>Youth Sports</u></b>													
(Nazworth, Wallace, Kempton)													
<b><u>Renovation Master Plan</u></b>													
(Wallace, Davidson, Hedges)	Status Update for Existing Renovation Projects & upcoming projects.										10.26.22		
<b><u>Ad-Hoc Subcommittees</u></b>													
<b><u>Public Private Partnership</u></b>													
(Hedges, Davidson, Morales)	Discuss purpose, goals, timeline, and name				4.5.22								
	Meet with Joe Gagliardi and Long Beach				4.19.22								
	Meet with Cordova Recreation					5.12.22							
	Discuss next steps for dissemination of report					5.31.22							
	Next steps after meeting with Long Beach and Rancho Recreation & Parks District						6.14.22			9.7.22			
<b><u>Commissioner's Report</u></b>													
(Kempton, Wallace, Leight)	Discuss purpose, goals, timeline, and name	1.5.22											
	Review Draft Commissioner's Report		3.23.22										
	Review Commissioner's Report Comments/Finalize Dissolved - Reassigned to newly created Underutilized City-Owned Properties Ad-hoc				4.25.22								
<b><u>Underutilized City-Owned Properties</u></b>										9.6.22			
(Kempton, Wallace, Leight)	Discuss Zittel Family Amphitheater and Dan Russel Rodeo Arena										10.3.22		
										9.13.22	10.21.22		

## Upcoming Events in the City of Folsom

### December:

- December 2<sup>nd</sup> - Christmas Tree Lighting 2022
- December 4<sup>th</sup> – 54<sup>th</sup> Annual Christmas Arts and Craft Fair
- December 15<sup>th</sup> – Pamela Hayes Classical Ballet Theatre – The Nutcracker
- December 17<sup>th</sup> – Santa Visits and Carriage Rides

### January:

- January 19<sup>th</sup> - Family Paint Party
- January 24<sup>th</sup> - Shen-Yun Folsom

***\*This calendar is for internal purposes only. These events are City events and other related events within the city. Dates and times may be subject to change.***