

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
THURSDAY, JANUARY 19, 2023  
SPECIAL MEETING AGENDA  
6:30 P.M.  
CITY COUNCIL CHAMBERS  
50 NATOMA STREET, FOLSOM, CALIFORNIA  
[www.folsom.ca.us](http://www.folsom.ca.us)**

**NOTICE REGARDING REMOTE PARTICIPATION**

Effective July 7, 2022, the City of Folsom is returning to all in-person City Council, Commission, and Committee meetings. Remote participation for the public will no longer be offered. Everyone is invited and encouraged to attend and participate in City meetings in person.

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges, Marina Leight, Tanya Morales, Jennifer Tarbox, Samantha Davidson, Bill Davis
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
  - A. December 6, 2022 Meeting Minutes
6. **ACTION ITEMS:**
  - A. Swearing in of New Commissioners
    - Jennifer Tarbox
    - William Davis
    - Samantha Davidson
    - Brian Wallace
    - Matt Hedges
  - B. Select New Chair and Vice Chair
  - C. Select Ad-Hoc Subcommittees and Members
  - D. Select Subcommittee Members
7. **COMMITTEE REPORTS:**
  - Planning & Development (Chair Davidson, Leight, Morales)
    - No meeting scheduled at this time
  - Budget (Chair Hedges, Kempton, Nazworth)
    - No meeting scheduled at this time.
    - Will set meeting for January/February to further discuss review of policy.
  - Renovation (Chair Wallace, Davidson, Hedges)
    - No meeting scheduled at this time.
  - Youth Sports (Chair Nazworth, Kempton, Wallace)

- No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
- Underutilized City-Owned Properties Ad Hoc Committee (Chair Kempton, Leight, Wallace)
  - No meeting scheduled at this time

8. **INFORMATIONAL ITEMS:**

A. Division Monthly Reports

B. Director's Report

- i. List of Subcommittee / Ad Hoc Committee Assignments.
- ii. Modifications to Brown Act Regarding Teleconferencing Procedures

9. **TENTATIVE UPCOMING MEETING TOPICS:**

February Meeting

Parks & Recreation Department Overview

Budget Update-Citywide and Department

10. **COMMISSIONER COMMENTS:**

11. **ADJOURNMENT:**

***Notice:** Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

*As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two-full business days before the start of the meeting.*

*The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us). Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.*

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, DECEMBER 6, 2022  
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was Called to order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Chair Dave Nazworth, Vice-Chair Brian Wallace, Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight (*remotely*), Tanya Morales
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** None
5. **APPROVAL OF MINUTES:**
  - A. November 1, 2022 Meeting Minutes

Motion by Commissioner Kempton, Second by Commissioner Hedges to approve the November 1, 2022, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Nazworth, Wallace, Davidson, Hedges, Kempton, Leight, Morales

**NOES:** Commission Members: None

**ABSENT:** Commission Members: None

**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
  - A. Veteran's Day Re-Cap

Recreation and Community Services Manager Tom Hellmann introduced Senior Recreation Coordinator Ted O'Campo who gave a power point presentation Highlighting our Veteran's Day Parade as well as giving the Commission the opportunity to view the interviews conducted with our veterans which included Commissioner Kempton.

Commission Member(s) Questions and Comments:

- Commission Member Kempton – Questions regarding longevity of Folsom's parade in relation to other cities.  
**Answer: 22 Years**
- Commission Member Morales – Thanked Ted for his dedication.

- B. Resolution of Commendation for Tim O'Shea

Director Poggione Presented Tim O'Shea with a Resolution of Commendation. The Commendation was read and members of the Commission as well as members of the audience were allowed to speak and share kind words and praises.

7. **ACTION ITEMS:**

- A. Re-cap of City Council Discussion Regarding the Underutilized City Owned Properties Ad Hoc Subcommittee's Recommendations for Zittel Family Amphitheater and Dan Russell Rodeo Arena.

Director Poggione Presented and Commissioner Kempton gave us a summary of the Subcommittees findings and their report to City Council. Decided to keep committee intact for future exploration as Council sees fit.

8. **COMMITTEE REPORTS:**

- Planning & Development (Chair Davidson, Leight, Morales)
  - No meeting scheduled at this time
- Budget (Chair Hedges, Kempton, Nazworth)
  - No meeting scheduled at this time.
  - Will set meeting for January/February to further discuss review of policy.
- Renovation (Chair Wallace, Davidson, Hedges)
  - No meeting scheduled at this time.
- Youth Sports (Chair Nazworth, Kempton, Wallace)
  - No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Chair Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
  - Will schedule meeting for December/January to further discuss what the goals are and next steps.
- Underutilized City-Owned Properties Ad Hoc Committee (Chair Kempton, Leight, Wallace)
  - No meeting scheduled at this time

9. **INFORMATIONAL ITEMS:**

A. Director's Report

- i. List of Subcommittee / Ad Hoc Committee Assignments.
- ~~ii. Resolution of Commendation for Tim O'Shea - *Moved to Scheduled Presentations Item B.*~~

10. **TENTATIVE UPCOMING MEETING TOPICS:**

January Meeting – Special Meeting Set for January 17th

11. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:45 p.m.

**RESPECTFULLY PRESENTED**

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Jennifer Burke, Administrative Assistant

## APPROVED

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Dave Nazworth, Chairperson

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# Monthly Report



CITY OF  
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DEPARTMENT

**To:** Parks & Recreation Commission  
**From:** Lorraine Poggione, Parks & Recreation Director  
**By:** Chad Gunter, Recreation Supervisor  
**Date:** January 19, 20223  
**Subject:** Aquatics December 2022 Monthly Report

The Aquatics section operates the year-round Steve Miklos Aquatic Center providing a wide variety of recreational, fitness, and educational programs including swimming lessons, lap swim, lifeguard training, SCUBA certification, kayaking, springboard diving, recreation swim, and competitive swim. Over 250,000 visitors pass through the center each year to attend or participate in our program. The facility is home to the year-round USA Swimming club, the Sierra Marlins, as well as the recreation swim team, the Folsom Sea Otters. The facility operates from 5 a.m. - 9 p.m. daily and currently offers over 75,000 hours of aquatic services each year for a wide-variety of mixed programming. This section also programs and administers the Vista del Lago High School pool on a year-round basis. City staff advises FCUSD staff on pool maintenance, chemistry, and repairs. The Vista pool accommodates the Sierra Marlins summer practice schedule. Both Folsom High School and Vista del Lago High School swim teams utilize the Vista del Lago High School pool beginning in February for practice and swim meets.

## I. Notable Achievements & Services

- The Sierra Marlins continue to utilize the Steve Miklos Aquatic Center on a year-round basis. Currently in collaboration with the Folsom Sea Otters close to 300 swimmers are practicing daily at the Steve Miklos Aquatic Center. The Vista Del Lago pool in which we operate per the Joint Use Agreement, and an annual supplemental rental agreement is currently closed.

**(UPDATE)** FCUSD purchased 2 new heaters. Heaters arrived in November and were install mid-December. Vista pool is operational and in use.

- The Sierra Marlins hosted two large regional swim meets during the month of November. The Sierra Marlins Folsom Senior Classic (November 4 – 6), and the annual Gobbler Classic (November 18 – 20). The Sierra Marlins Folsom Senior Classic had 200 swimmers participating from teams located in Washington, Oregon, and Fresno. The Sierra Marlins Gobbler Classic had close to 800

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swimmers participating from the Bay area, Redding, Reno, Fresno.

- Spring Sea Squad Swim School swim lesson registration opened mid-December. Spring swim lessons sold quickly and are currently FULL. Staff is evaluating staffing levels and will increase space if staff available.
- Summer Sea Squad Swim School swim lesson registration will open Monday January 9, 2023. **New for 2023, Lego Swim Lessons:** The fun new lesson format combines the excitement of playing with LEGOS and swim instruction! There are many benefits to using LEGOS as a focus tool and will aid students as they're introduced to basic swimming skills.

- **November/December** participation #'s:

-Sierra Marlins:	9,500
-Dos Rios Divers:	460
-Recreation/Lap Swim/Aquacise	824
-Folsom Senior Classic (Swimmers + Spectators)	1,500
-Gobbler Classic (Swimmers + Spectators)	6,000

**Totals**                      **18,284**

- **November/December Skate & Bike Park Hours and Information:**

## **November/December Participation totals:**

Skaters:	275
Bikers:	91

**Totals:**                      **366**

\*17 total dates closed. (15 Rain, 2 Holiday)

## **II. Upcoming Department Related Events**

- Summer Sea Squad Swim School registration opens January 9, 2023
- Folsom Sea Otters open house January 25
- Folsom High School swim season begins February 6
- Vista Del Lago High School swim season begins February 6

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- Jeff Ellis & Associates regional Lifeguard Instructor training February 24 - 26

### **III. Progress on Key Projects**

New scoreboard arrived on October 18, 2022. City has finalized contract with Western Water Features to install the scoreboard. Currently securing permits to start demo of old scoreboard and installation of new scoreboard. Quote for scoreboard installation came in roughly \$50,000 over estimated expense. Sierra Marlins have committed to providing \$30,000 to assist with the installation expense. Along with new scoreboard new starting blocks were installed in October. New starting blocks and scoreboard will help to maintain the status of the Steve Miklos Aquatic Center as the premier competitive swimming facility in the region.



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## IV. Significant Training / Recruitment Accomplishments

- During the Holiday break the Aquatic Staff conducts an annual lifeguard training and recertification class. This year 30 staff have been trained and recertified in preparation for the 2023 season. This represents about 30 percent of lifeguard staff needed for the summer season.

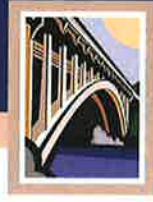


Holiday Lifeguard Training



Sierra Marlins Folsom Senior Classic

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: January 19, 2023

Subject: Community & Cultural Services December 2022 Monthly Report

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The Community and Cultural Services (CCS) section provides staff support for the Arts and Culture Commission, Senior & Arts Center, Teen Services, Youth Services, Special Events, department-wide social media, promotions, and community facility rentals. This section focuses on delivering services to a variety of participants through preschool programs, youth programs, teen services, and senior services with extensive hosting of community special events and arts programs and the Gallery at 48. The section is also responsible for the management, scheduling, and event support offered at the Community Center, Rotary Club House, Senior and Arts Center and the Hinkle Creek Nature Center. This section also schedules the reservations of six City picnic facilities, the Folsom Historic District Station (including the Zittel Amphitheater and Turntable), as well as the Rodeo Arena.

## **I. Notable Achievements & Services**

### Community Facilities

- The Community Center hosted 48 rentals during the month of December including numerous college graduations and holiday recitals.
- The Robert H. Miller III Rotary Clubhouse hosted 25 rentals during the month of December.

### Senior Services and Center

- The Winter Wonderland party was attended by about 40 participants on December 16. Seniors enjoyed lunch, games and prizes, and dancing. Live music by Keith Pennings was sponsored by Rose Senior Placement. The gingerbread house decorating was sponsored by Carlton Senior Living. Staff helped make this event extra special and it was a great way to thank our senior participants.

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## Teen Services

- The CAVE ended 2022 with 39 students at Sutter Middle School and 26 at Folsom Middle School.
- Students helped decorate gift bags for the Folsom Athletic Association to be donated and filled with gifts for local seniors.
- Staff filled the month with festive activities, contests, debates, projects, and lots of decorations. They spent the last week before the holiday break with a spirit week of themed dress up days and activities. An elf also made an appearance and added a little extra cheer to the Folsom site.



- The Folsom Teen Council volunteered at the Wild Nights & Holiday Lights Event at the Folsom City Zoo Sanctuary. Each night the Teen Council filled in as the event's mascot, Santa Paws.

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- The Folsom Teen Council joined the Folsom Hope's STARS After School Program for their annual Shopping with the STARS event. The Teen Council purchased \$50 gift cards for each STARS participant and joined them on their shopping spree at the Folsom Target. A total of \$1,600 was donated for this great event.



## Youth Services

- 2022 concluded with so many wonderful fun and memorable holiday events in all our preschool classes.
  - Two of our teachers, (Ms. Michelle and Ms. Meenu) worked with the Social Media team to record some festive content that would appeal to our followers with little ones at home
  - Kindergarten Readiness invited all the parents into their classroom just before break to perform 5 songs – the highlight was when the students surprised the audience with little red dots to add to their noses for the Reindeer Boogey song.
  - Ms. Prati's class also invited her two classes' families into the classroom to perform their songs. All the children worked so hard on learning the songs and the coordinating gestures, it was so wonderful to see it all come to life.
  - Ms. Michelle's class utilized the ballroom and the new stage lights in the Community Center to perform for parents and family members. You may

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have seen some of the clips that the Social Media team posted in stories. In addition to singing songs, they also enjoyed hot apple cider as well as decorating Christmas cookies.



- Our 2<sup>nd</sup> Annual Holiday Edition Kids Night Out was a smashing success! With pizzas donated from Marcos pizza, and full use of the soccer field at the Andy Morin Sports Complex, all 23 kids in attendance were in for a real treat. They all left with a bag full of adorable holiday crafts they could gift to anyone they would like. Staff received loads of positive feedback and parents are all eager to register for the spring Kids Night Out that will be held in March.
- December 9 marked the final performance for the New Star Musical Theatre production of Beauty and the B-Boy. The 15 participants worked so hard for 14 weeks to learn their lines, songs, and dances. Parents had a great time seeing it all come together and the actors all preformed beautifully.

## Social Media and Special Events

- 14 photos and 7 videos were released in December with a monthly reach of 24.2K+, 7.1K+ post engagement, and 20.5K+ video views. 32 Instagram/Facebook Stories were posted with 5.7K+ unique account views.

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- 3 Videos were filmed and produced in promotion of the Wild Nights & Holiday Lights event that included opening weekend, event closing, & an overall highlight video. These videos not only promote the event taking place but showcasing the event for future guests to attend.



## ***Opening Day Promo***

<https://www.facebook.com/FolsomParksandRec/videos/658240862693705>

<https://www.instagram.com/reel/C111Y9QjEhB/?hl=en>

## ***Event REELS Video***

<https://www.facebook.com/FolsomParksandRec/videos/1499067797239044>

<https://www.instagram.com/reel/CmXQ6QCjKSR/?hl=en>

## ***Event Recap Promo***

<https://www.facebook.com/FolsomParksandRec/videos/724774739058765>

<https://www.instagram.com/reel/CmuQHyFhRz9/?hl=en>

- 2 Videos were filmed and produced with the Fun Factory Preschool program just in time for the holidays. A story time video with a holiday theme and a special holiday craft by our preschool program teachers. These engaging videos connect directly with parents in our community as well as promote our preschool program.

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## ***Holiday Craft Video***

<https://www.facebook.com/FolsomParksandRec/videos/1426321111457818>

<https://www.instagram.com/reel/CmcURfohC2a/?hl=en>

## ***Holiday Storytime Video***

<https://www.facebook.com/FolsomParksandRec/videos/1088998268437833>

<https://www.instagram.com/reel/CmhoRgTB2Oy/?hl=en>

- Planning is underway for the upcoming 27<sup>th</sup> Annual Spring Eggstravaganza and the 9<sup>th</sup> Annual Love my Mom 5K. With the incoming construction taking place at the Palladio, host site of the Love my Mom 5K, staff is currently looking at creating a new race route.
- Call for interested band submissions for Summer of Music opened on December 13 and will close on January 21. An outside selection committee recruiting is in the process of being completed with the expectation they will meet February 10 to review music clips. Chosen bands will be offered a contract shortly thereafter.

## **II. Progress on Key Projects**

- The Community Center Stage Light Project was completed in time for many holiday recitals taking place on stage.
- Three donations were made to the Johnny Cash Trail Fund in December from events and purchases that totaled \$18,389

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Nick Coleman, Facilities Manager

Date: January 9, 2023

Subject: Facilities Maintenance Division Monthly Report for January 19, 2023

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## **I. Notable Achievements & Services**

- Staff completed chipping of downed trees/branches at multiple locations including City Park, Ed Mitchell Park, Hinkle Creek, and the Parkway trails.
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## **II. Notable Incidents / Events**

- Vandalism continues to be an issue in the restrooms. Staff has replaced multiple toilets and sinks in the Kemp, Willow Hill, Lower Livermore, and Handy restrooms.
- Staff has been removing graffiti to the best of their ability daily throughout several parks and facilities.
- Excessive storm damage occurred over the last couple of months causing notable damage within the parks and along the trails.





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### III. Progress on Key Projects

- Staff continues assessing, marking and GPS locating the asphalt surface lifts/depressions that need to be addressed along the 32 miles of City maintained trails. Seven miles of trails have been completed as of the report. As part of this work, staff coordinated with the Public Works Department to start repairs to some of the areas. These locations included two sections in the Parkway, four sections of the Johnny Cash Trail leading down the Leidesdorff, and one section next to Cohn Park and Oak Chan Elementary School.
- Trail bridge decking replacements have started back up again after working on storm damages through the end of September on the four bridges along the bike trail across from the Folsom Middle School at Blue Ravine with staff performing the work. The project completion time is expected to be about 30 days.
- As part of the renovation master plan project list, staff will be meeting with FAA and installing the new site furnishings at various park sites.
- With the help from Derik Perez and Folsom American Little League, the MacFarland baseball 1 field has had a complete infield renovation and is up and ready for the new baseball season.

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#### IV. See Click Fix for 12/1/22 to 1/10/23

• Created 12/1/22 to 1/11/23	56
• Open	0
• Acknowledged	37
• Closed	19

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brad Nelson, Senior Park Planner

Date: January 19, 2022

Subject: Park Planning Monthly Report for November and December 2022

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## **I. Notable Incidents / Events**

- Staff is beginning planning/design discussions for the Town Center area of the Folsom Plan Area (FPA). This area contains 5.3 acres of parkland. The Town Center is organized around a series of distinctive planning design elements intended to provide a dynamic pedestrian-orientated core with activated nodes of intentional interaction, including a Town Green, a Paseo, and an Event Plaza. These discussions are preliminary in nature and include the Parks & Rec Dept, Community Development Department, and the project development team.

## **II. Progress on Key Projects**

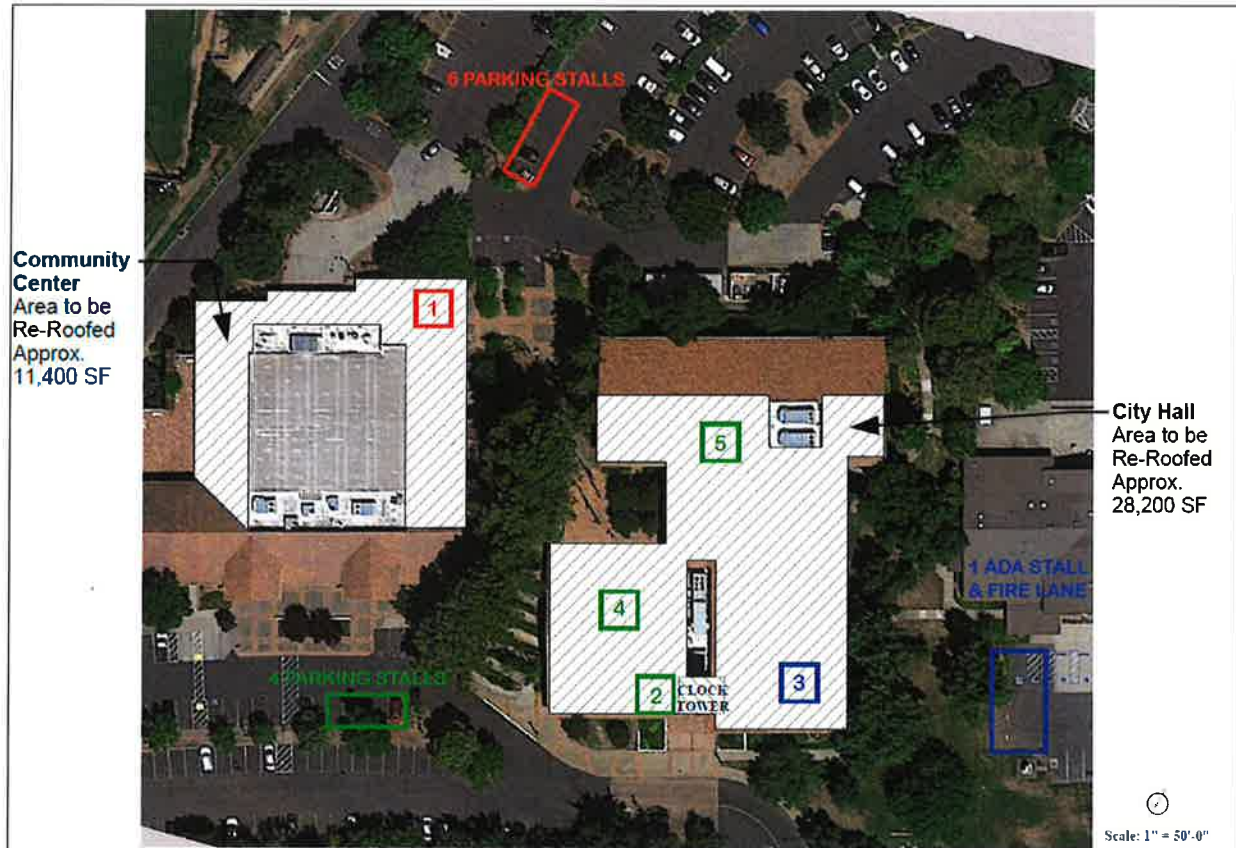
- American Rescue Plan Act (ARPA) Projects – This federal funding must be used in 2022, so these projects have priority:
  - City Hall HVAC System –CH&D Architects is preparing engineering, drawings, and project specifications which will then go out to bid.
  - City Hall Boiler Units – CH&D Architects is preparing engineering, drawings, and project specifications which will then go out to bid.
  - Zoo ADA – Topographic survey is complete. Staff is reviewing the survey and will present it to the Zoo manager in October. Next steps for this project include a CASp (Certified Access Specialist) report to identify all ADA issues. This will allow staff to prioritize and develop a plan to address all ADA issues.

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- City Hall Roof and Community Center Roof – Project is underway. The project has been delayed by rainstorms. The project is being completed in phases to minimize impact to City Hall and the Community Center as well as facilitating easier construction. The Community Center roof repair was completed in December.



- Benevento Family Park –The Master Plan was approved by the Parks & Recreation Commission on August 2<sup>nd</sup>. Contract is being finalized with Environmental consultant for preparation of CEQA documents.
- Prospector Park – Project out to bid end of January/early February with construction starting in March/April. Park completion anticipated Summer 2023.
- Bud and Artie Davies Park – Updated topographic survey is in progress. Staff will then hold a community meeting. Depending on the outcome of the community meeting, staff is hopeful to proceed into design development and construction drawings in early 2023.

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- Andy Morin Sports Complex Overhead Covering – Final plans and specifications received. These are being reviewed and approved.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 100% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council. ARPA funding was recently approved for this project.
- Ed Mitchell Shade Structure – This is the final project of the Prop 68 Grant Funding. The total grant funding was \$271,000. The Shade Structure Project includes a shade structure, concrete paving, and picnic tables. Project went out to bid and is being approved by City Council on January 24<sup>th</sup>.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: January 19, 2023

Subject: Sports December 2022 Monthly Report

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The Sports section is responsible for coordinating the City's sports leagues, programs, and sports related special events. Additionally, this section coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This section also provides a variety of recreational activities at the Andy Morin Sports Complex for youth and adults, and seniors including sports leagues, camps, indoor batting cages, dance classes, two preschools and meeting room.

## **I. Sports Division Update**

- The Andy Morin Sports Complex is open to the public. (Monday–Friday 10 a.m.– 9 p.m., Saturday 9 a.m.- 8 p.m. and Sunday 10 a.m.- 6 p.m.)
- The Sports Division is continuously recruiting for part-time positions: scorekeepers, site monitors, field prep, front desk, shift supervisor, recreation specialist – Sports and Recreation Admin Specialist. All positions are posted at [Job Opportunities | Folsom, CA](#)

## **II. Notable Incidents/ Events**

- The Andy Morin Sports Complex hosted four Amateur Athletic Union (AAU) basketball tournaments over the course of four Saturdays.
- The Andy Morin Sports Complex hosted the Just Between Friends Consignment show over the course of five days in November.
- Fall Adult Outdoor Soccer leagues continued with a total of 35 teams participating at Kemp Community Park.
- Fall Adult Flag Football continued with seven teams playing on Friday nights at Kemp Community Park.
- Fall Adult Softball League wrapped up in early December.

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- Winter Indoor Adult Soccer league continued with sixteen teams playing at the Andy Morin Sports Complex.
- Youth Indoor Soccer league started in December with a total of 80 teams participating. (2021 had 16 teams participating)
- Second session of youth indoor soccer league registration has opened with anticipated start date in February.
- Staff continues to schedule field rentals for use in the parks based on field availability.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields, and mini-pitch soccer field at the Andy Morin Sports Complex.
- 200+ youth have signed up to participate in the upcoming Winter NFL Flag Football program that starts in January and held on Friday nights at Kemp Community Park.

### **III. Community Youth Sports Leagues (CYSL)**

- Field Prep staff continues to coordinate with Parks Maintenance staff to maintain ballfields throughout the fall for CYSL practices and games.
- Staff has worked with scheduling with the Fall CYSL's on facility allocations, scheduling and planning for the Folsom Soccer Club, Jr. Bulldogs and Jr. Eagles youth programs.
- Staff has already been in communication for the upcoming Winter 2023 CYSL season (FYBA and Folsom Lacrosse Club) for facility allocations and scheduling.
- Staff coordinated with Folsom American Little League on the infield renovation project at MacFarland Park field #1.

### **IV. Joint Use Agreement Folsom Cordova Unified School District (FCUSD)**

- Staff continues to work with FCUSD Planning staff to discuss schedules and review of future school modernization projects in the district.
- Staff has been working with the Folsom High School Athletic Director to schedule fields for the upcoming High School soccer teams on City of Folsom Park fields.
- Staff worked with the Folsom Cordova Unified District Director of Athletics to schedule Middle School fields for the brand-new Winter Middle School teams at both Middle Schools.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school – Alder Creek Elementary School.

# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission  
From: Lorraine Poggione, Parks & Recreation Director  
By: Brett Bollinger, Senior Trails Planner  
Date: January 12, 2023  
Subject: Trail Planning Division Monthly Report for November - December 2022

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### III. Progress on Key Projects

- **Folsom Blvd Class I Overcrossing Feasibility Study Report (FSR)**

Project Description: The objective of the FSR is to consider possible alternatives for establishing an east-west gap closure across Folsom Boulevard and the feasibility for its implementation. The City is currently considering a Class I multi-use overcrossing at an undetermined location between Blue Ravine Road and Glenn Drive. The connection must be safe, convenient, and cost-effective.

Request for Proposal (RFP) Date:	August 2022
Consultant Award Date:	November 2022
Start FSR Process:	December 2022
ATP Completion:	October 2023

November – December Activity: Project team held a kick-off meeting in December. Project site visit meeting is scheduled for January 25, 2023.

October Activity: Staff reviewed the three proposals and selected Dokken Engineering as the consultant for the project. Contract award goes to City Council on November 8, 2022.

August – September Activity: Staff posted an RFP on August 24, 2022, with a September 30, 2022 due date. The City received three proposals.



# Monthly Report



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- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020
Start ATP Process:	August 2020
ATP Completion:	June 2022

June-August Activity: At the June 7<sup>th</sup> Parks and Recreation Commission meeting the Commission voted to “Recommend approval of the Final ATP to City Council. The Final ATP was adopted by the City Council at the June 14, 2022 meeting:

March-May Activity: The Draft ATP is open for public comment starting on Friday March 18<sup>th</sup> and ran through April 24<sup>th</sup>. Staff presented and received public comment on the Draft ATP at the following hearings:

- March 24<sup>th</sup>: Traffic Safety Committee
- April 5<sup>th</sup>: Parks and Recreation Commission
- April 6<sup>th</sup> Planning Commission
- April 12<sup>th</sup>: City Council

Final ATP:

- Parks Commission Adoption Recommendation June 7<sup>th</sup>
- City Council Adoption June 14<sup>th</sup>

# Monthly Report



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- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working, and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed

Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

November – December Activity: Staff provided comments back to the consultant on the 75% plan set. Staff expects to have 100% completed plan set in February. Next step would be to go out to bid most likely in March/April.

October Activity: Staff is in the process of reviewing the 75% complete design plan set. Comments will go back to the consultant in early November.

August-September Activity: Staff received 75% complete design for review in September 2022. The approved FY22/23 budget included funding for construction of the trails. Construction is anticipated to begin, at the earliest, in late fall. Weather could push construction to Spring 2023.

- **Trails Wayfinding**

In June, staff worked with high school interns to identify locations for wayfinding signage along the more than 15 miles of the Humbug Willow Creek Trail corridor. Staff is refining the locations over the next several months.

# Monthly Report



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- **Trails Naming**

Staff is currently working on naming the more than 50 miles of trails north of Highway 50 and the 30 miles of future trails in Folsom Plan Area (FPA). Staff held a kick-off meeting with the Auburn Rancheria earlier this year to assist the City with trail naming.

- **Trails Grant Applications**

1. **California Natural Resources Agency Prop 68 Per Capita Program:** On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020 to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.

Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.

2. **Caltrans Active Transportation Program (ATP) Cycle 6 Grant:** Staff worked with a consultant to prepare the grant application for the Folsom-Placerville Rail Trail. Currently, the Rail Trail project has completed environmental review and has up to 30% completed design/engineering. Staff is looking to fund the project to complete design/engineering and

# Monthly Report



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construction. Applications was submitted on June 15, 2022. Results of project grant award will be announced toward the end of 2022.

#### **IV. Participation in Community Activities**

- Community Service Day (CSD) 2022: On September 17, 2022, Staff had approximately 40 volunteers stenciling “Walk Left/Bike Right” stencils on the trails.

# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: January 12, 2022

Subject: Folsom City Zoo Sanctuary Monthly Report for November/December 2022

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## **I. Notable Achievements & Services**

- The annual Wild Nights and Holiday Lights event was a tremendous success. Volunteers worked diligently in November helping staff decorate for the event. We were able to be open 10 out of 12 scheduled nights. Final numbers are still being compiled but already it appears that this was our highest revenue generating year.

## **III. Animal Updates**

- Black bears Henry and Olive were anesthetized for their physicals and vaccines.
- Zookeepers are training mountain lion, Flash, to accept injections so she can receive Adequan for her arthritis.
- Elderly opossums Audrey and Seymour are being treated for age related health issues.
- Zebu Ernie is being treated for some sores on his legs. Zookeepers use preemie diapers as extra cushioning for his leg bandages.

## **IV. Progress on Key Projects**

- A new wrought iron quarantine fence was installed around the quarantine area. This new fence meets USDA requirements and will provide additional privacy for quarantine animals.
- Facilities Maintenance assisted with various projects including:
  - Coordinating installation of a new industrial washer and dryer in the zoo operations center.
  - Fixing leaky roofs and other storm damage.
  - Installing heaters for animal exhibits.
  - Coordinating with contractors to deal with issues caused by fallen trees.
  - Coordinating a major drain clean out in the barn.

# Monthly Report



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- Improving electrical issues in advance of the annual Wild Nights and Holiday Lights event.

## **V. Participation in Community Activities**

- Volunteer docents walked in the annual Veteran's Day parade again this year.

## **VI. Upcoming Zoo Sanctuary Events**

- Wild Nights and Holiday Lights decorations will be removed by volunteers Saturday morning January 21. The Zoo will open at noon that day.
- The annual new Docent Training class starts February 13.

## **VII. Significant Training / Recruitment Accomplishments**

- New part time staff were hired for the Grounds Cleaning team and the Guest Services team to replace staff who have resigned.

## **VIII. Statistical Data:**

- The zoo is open to the public Thursday, Friday, Saturday, and Sunday from 10 a.m. to 4 p.m.
- October ticket booth revenue and attendance: \$56,647 and 9,442 visitors.
- November ticket booth revenue and attendance: \$32,817 and 5,626 visitors.
- December ticket booth revenue and attendance: \$12,549 and 2,206 visitors. (Attendance was low due to the weather).

# Director's Report



CITY OF  
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PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: January 11, 2023

Subject: Director's Report

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## **Recap of City Council Meetings:**

- December 12th – Special Meeting
  - Swearing In of City Councilmembers. City Clerk to Administer the Oath of Office to Newly Elected Councilmembers
  - Selection of Mayor and Vice Mayor for 2023.
- December 13th –
  - Resolution 10963 - A Resolution Authorizing the City Manager to Execute an Agreement with Helix Environmental Planning, Inc. for Environmental Consulting Services for the Benevento Family Park Project

## **Upcoming City Council Meetings**

- January 10th –
  - Resolution No. 10967 - A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, and Streetscapes/Public Works Areas for the City of Folsom
  - Resolution No. 10968 - A Resolution Rejecting all Submitted Bids for the Corten Steel Sign Manufacturing and Installation Project within Willow Creek Estates South for the City of Folsom
- January 24th –
  - Resolution 00000 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Contract with RRM Design Group

# Director's Report



CITY OF  
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PARKS & RECREATION  
DEPARTMENT

for Additional Landscape Architectural Services for the Johnny Cash Trail Art Experience –Cash's Pick No. 1

- Resolution No. 10978 – A Resolution Authorizing the City Manager to Execute an Agreement with PlayCore Wisconsin, Inc., DBA GameTime, for the Ed Mitchell Park Shade Structure and Site Furnishings Project
- Closed Session Item - Conference with Real Property Negotiator – Pursuant to Government Code section 54956.8: The Hinkle Creek Nature Center located at 7000 Baldwin Dam Road, APN 213-0060-034 Negotiating Parties: City Manager Elaine Andersen on behalf of the City of Folsom, and Kent Anderson, Executive Director, American River Natural History Association Under Negotiation: Price and Terms of Lease

## **Director's Items:**

### ● **New Things Happening in Parks and Recreation**

- Prospector Park in FPA goes out to bid in January 2023; construction to begin in summer of 2023.
- Benevento Family Park Master Plan was approved by the Parks and Recreation Commission on August 2, 2022. CEQA process has begun. Approval of Master Plan will go to City Council in May of 2023.
- Working on design for 3 miles of trail in FPA. Bid process early 2023
- Co-hosted the Johnny Cash Trail Five-Year Anniversary event on October 21, 2022, with the appearance of John Carter Cash

### ● **Volunteerism/Events**

- Successfully worked with the Folsom Athletic Association to assist with renovation of 8 park signs saving the city over \$20,000
- Working with Friends of Folsom Parkway, which was recently reorganized, to kick-off a new volunteer group to assist with trail maintenance
- The 22nd annual successful Wayne Spence Veteran's Day parade where two special videos of Veteran's and the Grand Marshall were produced



# Director's Report



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- Our 4th annual Glass Pumpkin event generated \$37,043 in revenue. Last year it was \$32,573.
- The 30th Annual Renaissance Faire, had record crowds for the two-day event
- The 12th annual Wild Nights and Holiday Lights event had 2 rain-out days, and still yielded over 6,000 more participants than last year with revenue of \$187,129 -about 10% more than last year
  
- **Other Department Projects Recently Started**
  - Selected Dokken Engineering to complete the feasibility study for the Folsom Boulevard overcrossing
  - Will begin the update to the Parks and Recreation Master Plan with final approval of funding
  - Exploring a new public/private partnership for Hinkle Creek Nature Center
  - Creating a new sponsorship plan for the Johnny Cash Trail Art Experience



## Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS 2022-updated on 9.23.22

### **YOUTH SPORTS**

Dave Nazworth, *Chair*

Brian Wallace

Will Kempton

Staff: Derik Perez, Chad Gunter, Tom Hellmann

### **BUDGET / FINANCE**

Matt Hedges, *Chair*

Dave Nazworth

Will Kempton

Staff: Lorraine Poggione, Daniele Taylor, Tim O'Shea\*, Tom Hellmann\*

### **PLANNING & DEVELOPMENT**

Samantha Davidson, *Chair*

Tanya Morales

Marina Leight

Staff: Brad Nelson, Tim O'Shea, Daniele Taylor\*, Derik Perez\* Brett Bollinger\*, Lorraine Poggione

### **PARKS & RECREATION RENOVATION PLAN**

Brian Wallace, *Chair*

Samantha Davidson

Matt Hedges

Staff: Tim O'Shea, Brad Nelson, Lorraine Poggione\*

### **AD HOC COMMITTEES**

#### **PUBLIC PRIVATE PARTNERSHIP**

Matt Hedges, *Chair*

Samantha Davidson

Tanya Morales

Staff: Lorraine, Tom, Tim, Daniele, Derik

#### **UNDERUTILIZED CITY-OWNED PROPERTIES**

Will Kempton, *Chair*

Brian Wallace

Marina Leight

Staff: Lorraine, Daniele, Tom, Derik, Tim, Zach, Ted

\*As-Needed

# Parks and Recreation Committee Subcommittee Meetings 2022

Subcommittee	Agenda Topics	Meeting Dates															
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<b>Budget</b> (Hedges, Kempton, Nazworth)	Discuss cell tower revenue Discussed Existing cost recovery policy & next steps			3.22.22													
<b>Planning &amp; Development</b> (Davidson, Morales, Leight)	Review Benevento Family Park Concept Plan/Public input received Review Draft Master Plan for Benevento Family Park						6.1.22						8.1.22				
<b>Youth Sports</b> (Nazworth, Wallace, Kempton)																	
<b>Renovation Master Plan</b> (Wallace, Davidson, Hedges)	Status Update for Existing Renovation Projects & upcoming projects.																10.26.22
<b>Ad-Hoc Subcommittees</b>																	
<b>Public Private Partnership</b> (Hedges, Davidson, Morales)	Discuss purpose, goals, timeline, and name Meet with Joe Gagliardi and Long Beach Meet with Cordova Recreation Discuss next steps for dissemination of report Next steps after meeting with Long Beach and Rancho Recreation & Parks District								4.5.22 4.19.22								
<b>Commissioner's Report</b> (Kempton, Wallace, Leight)	Discuss purpose, goals, timeline, and name Review Draft Commissioner's Report Review Commissioner's Report Comments/Finalize Dissolved - Reassigned to newly created Underutilized City-Owned Properties Ad-hoc																9.7.22
<b>Underutilized City-Owned Properties</b> (Kempton, Wallace, Leight)	Discuss Zittel Family Amphitheater and Dan Russel Rodeo Arena																9.6.22
																	9.13.22
																	10.3.22 10.21.22

## Upcoming Events in the City of Folsom

### January:

- January 19<sup>th</sup> - Family Paint Party
- January 24<sup>th</sup> - Shen-Yun Folsom
- January 26<sup>th</sup> – State of The City Luncheon
- January 27<sup>th</sup> – Gallery at 48 Natoma Artist Reception

### February:

- February 11<sup>th</sup> – Folsom Lake Symphony -Tales of Romance
- February 25<sup>th</sup> – Beauty and the Beast

***\*This calendar is for internal purposes only. These events are City events and other related events within the city. Dates and times may be subject to change.***



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

Good evening, members of the Parks & Recreation Commission,

AB 2449 was signed into law by the Governor and will be in effect from January 1, 2023, to January 1, 2026. [Bill Text - AB-2449 Open meetings: local agencies: teleconferences](#). While the new law adds more exceptions to the normal teleconference rules for public officials to attend meetings remotely without having to comply with the normal posting requirements, it is both simple and onerous.

As you will recall, normally for a public official to attend a public meeting remotely, the Brown Act requires posting of the meeting agenda at the teleconference location, the teleconference location must be identified in the notice and agenda, and the teleconference location must be made accessible to the public.

AB 2449 allows a public official to use teleconferencing without complying with the normal teleconferencing requirements when he or she is unable to attend the public meeting in person due to “just cause” or due to an “emergency circumstance” without having to identify and open their teleconference location to the public.

“Just cause” is defined as any of the following: (1) childcare or caregiving of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires the public official to participate remotely, (2) a contagious illness that prevents them from attending in person, (3) a need related to a disability not otherwise accommodated, or (4) travel while on official business of the legislative body or another state or local agency.

The public official must notify the agency of their need to participate remotely as soon as possible and provide the agency a general description of the circumstances relating to their need to appear remotely. “Just cause” cannot be used by an official for more than 2 meetings per calendar year.

“Emergency circumstances” is defined as a physical or family medical emergency that prevents a member from attending in person. This one is more complicated because the public official must request the body allow them to participate remotely due to emergency circumstances as soon as possible, and the body must take action to approve that request. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the



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DISTINCTIVE BY NATURE

request is made, the body may take action by majority vote on the emergency circumstances request at the beginning of the meeting.

The body is required to request a general description of the circumstances relating to the public official's need to appear remotely at the given meeting. This description need not exceed 20 words and must not require the public official to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law.

Public officials attending a public meeting remotely must participate through both audio and visual technology (not just telephone), and, when action is being taken on an item, they must publicly disclose if someone over the age of 18 is in the room with them and their general relationship to that person.

Under this new law, public officials cannot participate remotely for a period of more than three consecutive months or 20% of the regular meetings within a calendar year. If the legislative body meets fewer than 10 times a year, they cannot participate remotely in more than 2 regular meetings.

Additionally, at least a quorum of the members of the legislative body must participate in person at a single physical location within the legislative body's jurisdiction. The public must be able to observe and participate in the meeting through either a two-way audiovisual platform (e.g., Zoom) or a two-way telephonic service and a live webcasting of the meeting (the classic remote option). The legislative body may not require public comments to be submitted before the meeting. The public must have an opportunity to address the legislative body in real time. Lastly, if there is a disruption that prevents the legislative body from broadcasting the meeting or prevents members of the public from offering public comment, the legislative body cannot take further action on the agenda items until remote public access is restored.

Since AB 2449 is both simple and not so simple, please reach out to our office should you have a need to participate in a meeting remotely and we will guide you and the Commission Clerk to make that as smooth and painless as possible.

Thank you!

50 Natoma Street  
Folsom, California 95630  
[www.folsom.ca.us](http://www.folsom.ca.us)