

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, MARCH 07, 2023  
REGULAR MEETING AGENDA  
6:30 P.M.  
CITY COUNCIL CHAMBERS  
50 NATOMA STREET, FOLSOM, CALIFORNIA  
[www.folsom.ca.us](http://www.folsom.ca.us)**

**NOTICE REGARDING REMOTE PARTICIPATION**

Effective July 7, 2022, the City of Folsom is returning to all in-person City Council, Commission, and Committee meetings. Remote participation for the public will no longer be offered. Everyone is invited and encouraged to attend and participate in City meetings in person.

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges, Marina Leight, Tanya Morales, Jennifer Tarbox, Samantha Davidson, Bill Davis
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
  - A. February 07, 2023 Meeting Minutes
6. **SCHEDULED PRESENTATIONS:**
  - A. Parks & Recreation Department Overview
7. **ACTION ITEMS:**
  - A. Capital Improvement Plan – FY 23-24 Proposed Projects
  - B. Renovation Master Plan – FY 23-24 Proposed Projects
8. **COMMITTEE REPORTS:**
  - A.
    - Planning & Development (Leight, Davidson, Morales)
      - No meeting scheduled at this time.
    - Budget (Hedges, Wallace, Davis)
      - No meeting scheduled at this time.
    - Renovation (Wallace, Davidson, Tarbox)
      - No meeting scheduled at this time.
    - Sports & Recreation (Leight, Tarbox, Davis)
      - No meeting scheduled at this time.
    - Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Morales)
      - No meeting scheduled at this time

- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
  - No meeting scheduled at this time.

B. Subcommittee Current Topic List & Future Topics

9. **INFORMATIONAL ITEMS:**

A. Monthly Reports

B. Director's Report

- List of Subcommittee / Ad Hoc Committee Assignments

10. **TENTATIVE UPCOMING MEETING TOPICS:**

April Meeting - TBD

- Discuss Optional Dates for the April 4, 2023 Meeting
- Thursday, April 6<sup>th</sup>
- Wednesday, April 12<sup>th</sup>
- Thursday, April 13<sup>th</sup>

11. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:**

***Notice:** Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

*As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two-full business days before the start of the meeting.*

*The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us). Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.*

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, FEBRUARY 07, 2023  
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was Called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Marina Leight, Tanya Morales, Samantha Davidson, Bill Davis  
Commission Members Absent: Jennifer Tarbox
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** None
5. **APPROVAL OF MINUTES:**
  - A. January 19, 2023 Special Meeting Minutes

Motion by Commissioner Leight, Second by Commissioner Davidson to approve the January 19, 2023, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Davidson, Hedges, Leight, Morales, Davis

**NOES:** Commission Members: None

**ABSENT:** Commission Members: Tarbox

**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
  - A. Certificates of Recognition for our APAPA Community Volunteers

APAPA Board member Jun Zhang introduced himself and chapter president to the Commission. He provided an overview of the organization, its purpose and highlighted many of the projects the volunteers were able to take on. Certificates were presented to the student volunteers and one parent.

- B. Budget Update - Citywide and Department

Director Poggione gave an overview of the Budget and what has been presented to Council thus far. It outlined the needs of the department. She also discussed investment opportunities to add revenue to the City.

7. **ACTION ITEMS:**
  - A. Zoo Sanctuary Fencing Project

Park Planning Manager Brad Nelson with support from the Zoo Sanctuary Manager gave a presentation explaining the Staff direction to proceed with the perimeter fence replacement project. The USDA has implemented new regulations, and we are not in compliance. If not corrected, the Zoo will be closed, and daily fines will accrue until the site is compliant.

Motion by Commissioner Hedges, to follow Staff recommendations to continue to research alternate funding sources and to utilize existing on-call consultant to create a cost estimate and conceptual plan. Second by Commissioner Davidson

**AYES:** Commission Members: Wallace, Davidson, Hedges, Leight, Morales, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Tarbox  
**ABSTAIN:** Commission Members: None

8. **COMMITTEE REPORTS:**

- Planning & Development (Leight, Davidson, Morales)
  - No meeting scheduled at this time.
- Budget (Hedges, Wallace, Davis)
  - No meeting scheduled at this time.
- Renovation (Wallace, Davidson, Tarbox)
  - No meeting scheduled at this time.
- Sports & Recreation (Leight, Tarbox, Davis)
  - No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
  - No meeting scheduled at this time.

9. **INFORMATIONAL ITEMS:**

- A. Director's Report
- i. List of Subcommittee / Ad Hoc Committee Assignments
  - ii. Department Spotlight List

10. **TENTATIVE UPCOMING MEETING TOPICS:**

- March Meeting
- Parks & Recreation Department Overview

11. **COMMISSIONER COMMENTS:**

Commission Member(s) Questions and Comments:

- Commission Member Davidson – Folsom American Opening Night is 03/18/23 at 6:45p. Mayor will be throwing out the first pitch. Commissioners have been invited to attend.
- Commission Member Wallace – Thanks to the Staff for all their hard work on the budget. Thanked the Mayor for attending our meeting.

12. **ADJOURNMENT:**

There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:12 p.m.

**RESPECTFULLY SUBMITTED:**

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Jennifer Burke, Administrative Assistant

**APPROVED:**

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Brian Wallace, Chairperson

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**ACTION ITEM 7A**  
Parks and Recreation Commission  
March 7, 2023

**TO:** Parks and Recreation Commission  
**FROM:** Lorraine Poggione, Parks & Recreation Director  
**BY:** Brad Nelson, Park Planning Manager  
**SUBJECT: Proposed Fiscal Year 2023-24 Capital Improvement Plan Budget**

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**BACKGROUND**

Each year as a part of the fiscal year (FY) budget process, the Parks and Recreation Commission is asked to establish capital improvement project (CIP) recommendations for the city council. For the FY 2022-23 budget process, three CIP projects were recommended.

1. Benevento Family Park - As part of the FY 21-22 budget, \$2,400,000 was approved as partial funding for Benevento Family Park. For the FY 22-23 budget, an additional \$3,000,000 was approved, for a total of \$5,400,000 for the first phase of Benevento Family Park. The master planning process was completed in 2022 and the Parks & Recreation Commission approved the Benevento Family Park Master Plan in August 2022. The California Environmental Quality Act (CEQA) compliance is currently underway and should be completed by early summer 2023. Engineering and construction documentation will follow, with anticipated start of construction in May 2024.
2. Prospector Park - The Master Plan for Prospector Park was approved by the City Council in October 2021. For the FY 22-23 budget, an additional \$3,040,220 was approved, which, combined with the previously approved amount of \$5,209,780, provides a total of \$8,250,000 for the construction of Prospector Park. Prospector Park is currently out to bid, with bids due March 30<sup>th</sup>. After City Council approval, and contract negotiations, construction of Prospector is anticipated to start construction in May/June of 2023.
3. Hinkle Creek Nature Center Parking Lot - The Hinkle Creek Educational and Nature Center currently has a gravel parking lot, which has always been considered temporary. The original intent was to replace it with permeable porous concrete paving. During the development of the construction bid package, it was determined that the permeable porous concrete pavement had too many short- and long-term maintenance issues, so staff decided to replace the gravel with Asphaltic Concrete (AC) paving. City Council approved \$200,000 in American Rescue Plan Act (ARPA) funding for the project in 2022. The project went out to bid in October 2022, with the low bid being \$73,000. The City Council approved a construction contract for the AC Paving in January 2023. The project will start when the weather is warm enough to apply the AC Paving.

For FY 23-24, Staff is recommending a total of six (6) new CIP projects. These projects are:

1. Zoo Perimeter Fence
2. Zoo Mountain Lion Enclosure
3. Cummings Bike Park
4. Johnny Cash Trail Art Experience – Pick No. 2

5. Depot Building
6. Superintendent's House

Of the six CIP projects listed above, the Depot Building and Superintendent's House do not fall under the direct purview of the Parks & Recreation Commission. However, since the work involved with these projects will likely be performed by Park Planning staff, they are included in this staff report for reference only, and not part of the recommendation from the Parks & Recreation Commission.

## **DISCUSSION**

**Zoo Perimeter Fence** - USDA is responsible for ensuring humane care and treatment for animals exhibited to the public. USDA also provides a license to the Folsom Zoo Sanctuary to operate. A USDA inspection in late 2022 identified the Zoo perimeter fence as non-compliant with the 8' high perimeter fence requirement. Another inspection will occur in early 2024, at which time if the perimeter fence is still not compliant, a correction notice will be issued and a fine of \$10,000 per day will be levied. This project replaces the non-compliant perimeter fence for the 6.7-acre Zoo facility. This also includes the Zoo entrance which is not in compliance. The cost estimate for the Zoo Perimeter Fence Project is \$1,200,000.

At the January 24, 2023 City Council Meeting, the City Council directed staff to reserve \$507,700 of remaining ARPA money to be used for the Zoo perimeter fence project. The City Council also directed staff to discuss the best way to complete the project and potential funding sources with the Parks & Recreation Commission. At the February 7, 2023 Parks & Recreation Commission meeting, staff indicated that they would use the existing on-call consultant to update the project cost estimate and develop conceptual plans for the perimeter fence. Staff was also asked to evaluate potential grants and other sources of funding. While \$507,700 has been reserved in ARPA funding for this project, and staff continues to evaluate other sources of funding to cover the gap, the entire amount of the project is being considered here since any ARPA funding or other funding will still require final approval by the City Council.

**Zoo Mountain Lions Enclosure** - The Mountain Lion Exhibit was completed in 1997, utilizing a simple redwood post and beam type construction with small welded wire mesh used for the barrier. At the time, this design met California Department of Fish and Wildlife's (CDFW) requirements for housing restricted species. Since then, CDFW has substantially updated their regulations for specific housing requirements, which include a much more substantial steel infrastructure for the walls and top of the enclosure, along with a more substantial welded wire mesh. The existing structure does not meet the current code regulations and must be completely replaced to be in compliance. The cost estimate to demolish the old enclosure and provide a new compliant enclosure is \$1,500,000.

CDFW conducted an inspection of the Zoo in January 2020. During that inspection, the mountain lion enclosure was noted to be out of compliance. Staff requested a variance from CDFW in December 2020. The variance was granted in June 2022. The variance allowed for the existing three (3) mountain lions to remain in the existing enclosure, but no additional mountain lions could be housed until such a time that the enclosure meets the CDFW enclosure requirements. The three remaining mountain lions are approaching their expected lifespan. In cooperation with CDFW, the Zoo is one of the few facilities that rescues and exhibits mountain

lions, which are native to Eastern Sacramento County and significant portions of Placer County and El Dorado County. Staff is proposing \$750,000 to be set aside as part of the FY 23-24 budget for this project. The additional \$750,000 would then be requested as part of the FY 24-25 budget process.

**Cummings Bike Park** - The Bike Park at Cummings Family Park has been used continuously since it opened 20 years ago. The park was originally designed and built without professional design services or construction contracts. It came together through parks maintenance staff and some volunteer efforts. The bike park is now in need of a complete renovation and the park no longer meets current bike park standards. The 1.5 acre park would be rebuilt by a professional company using the conceptual plans that were developed from staff and community outreach in September 2022. The proposed bike park will have three main elements: Intermediate jump lines, beginning jump lines, and a pump track. Conceptual plans were developed by American Ramp Company/Action Sports Construction in the Fall of 2022 with two bike park design options. The cost for the bike park is \$755,000.

This park is used by youth, teens, and adults with a variety of experiences and skill level. However, the public input was overwhelming with the importance of rebuilding this park and investing into the construction of this park amenity. The importance of hiring a contractor with the necessary experiences in bike park construction is critical to ensure that the park is built for the intended uses with experienced individuals. A properly built bike park must have the jump lines constructed to ensure takeoff and landing are accurate along with the necessary soil compaction to ensure a safe and enjoyable riding experience.

**Johnny Cash Trail (JCT) Art Experience – Pick No. 2** - The Johnny Cash Trail is a 2.5 mile section of class I trail of which 90% traverses Folsom Prison property. The trail was named in recognition of the famous singer whose landmark performance at the Folsom Prison forever linked Johnny Cash with Folsom. The trail is further enhanced by a series of eight (8) art nodes, located throughout the trail. To date, funding has been provided for one of the bookend art pieces, known as Pick No. 1. The other bookend art piece is Pick No. 2. The art fabrication of Pick No. 1 is nearly complete and the engineering and construction documentation for Pick No. 1 was completed in February 2023. In order to keep the momentum of the Johnny Cash trail Art Experience going, staff is recommending starting work on the design and engineering for Pick No. 2 as well as the art fabrication of the pick itself.

Pick No. 2 is located just north of the iconic Johnny Cash Bridge on Folsom Lake Crossing. This site will require a solid engineering solution due to the existing grades. In addition, the land is controlled by the Bureau of Land Management (BLM) and will require administrative fees, as well as complex negotiations for the final design of Pic No. 2 art node. Staff is requesting \$200,000 for the art fabrication of Pick NO. 2 and \$200,000 to begin design and engineering of the site, and also for fees and negotiations with BLM.

**Depot Building (included for reference only and not for consideration in the budget recommendations by the Parks & Recreation Commission)** - The Folsom Historic Depot was listed on the National Register of Historic Places in February 1982. It was constructed in stages from 1906 to 1924 and served as the terminus for the Southern Pacific Railroad. The structure



requires exterior preservation and interior rehabilitation to the Secretary of the Interior's Standards for the Treatment of Historic Properties. Preservation focuses on the maintenance and repair of historic materials and retention of the property's form as it evolved over time. Rehabilitation acknowledges the need to alter or augment the property to meet continuing or changing use while retaining the historic character. Key elements to be addressed include improving water tightness, structural improvements, modernize safety equipment, and ADA upgrades.

The Depot building is on the National Register of Historic Places. It is the city's responsibility to maintain, repair, and preserve the building to the standards indicated by the Secretary of the Interior's Standards for the Treatment of Historic Properties. An evaluation and assessment of the Depot building occurred in 2022 by CSHQA, Inc. and Buehler Engineering. An Historic Structures Report was subsequently prepared and serves as guidance for this project. The report identifies many aspects of the building that require repair and/or replacement with an estimated cost of approximately \$806,000. The first phase of the projects is anticipated to cost \$150,000.

**Superintendent's House (included for reference only and not for consideration in the budget recommendations by the Parks & Recreation Commission)** - The Folsom Southern Pacific Section Superintendent's House was listed on the National Register of Historic Places in April 2008. It was constructed in 1915 as a two-story saltbox style house. The structure requires restoration to the Secretary of the Interior's Standards for the Treatment of Historic Properties. Restoration focuses on restoring materials and features that characterize the period of significance of the structure. Existing historic materials and features shall be maintained and preserved and missing or deteriorated materials and features shall be replaced with materials and features that match historic design, color, and texture. Key elements to be addressed include improving water tightness, structural improvements, modernize safety equipment, site improvements, and ADA upgrades.

The Superintendent's House is on the National Register of Historic Places. It is the city's responsibility to maintain, repair, and preserve the building to the standards indicated by the Secretary of the Interior's Standards for the Treatment of Historic Properties. An evaluation and assessment of the Superintendent's House occurred in 2022 by CSHQA, Inc. and Buehler Engineering. An Historic Structures Report was subsequently prepared and serves as guidance for this project. The report identifies many aspects of the building that require repair and/or replacement with an estimate cost of approximately \$623,000. The first phase of the projects is anticipated to cost \$150,000.

**FINANCIAL IMPACT**

Following is a summary of funding being recommend for the FY 2023-24 budget.

<b>Project</b>	<b>FY 2023-24 Budget Recommendation</b>
Zoo Perimeter Fence	\$1,200,000
Zoo Mountain Lions	\$1,500,000

Cummings Bike Park	\$755,000
JCT Pick No. 2	\$400,000
Depot Building (For Reference Only, Not a Part of the Recommendation)	\$150,000
Superintendent's House (For Reference Only, Not a Part of the Recommendation)	\$150,000

**RECOMMENDATION**

Parks & Recreation Department staff recommend the Parks & Recreation Commission forward a list of Capital Improvement Projects to the City Council for consideration in the FY 2023-24 Capital Improvement Project Budget as follows:

1. Zoo Perimeter Fence	\$1,200,000	General Fund
2. Zoo Mountain Lions	\$1,500,000	General Fund
3. Cummings Bike Park	\$755,000	General Fund
4. JCT Pick No. 2	\$400,000	General Fund
<b>Grand Total</b>	<b>\$3,855,000</b>	

**ATTACHMENTS**

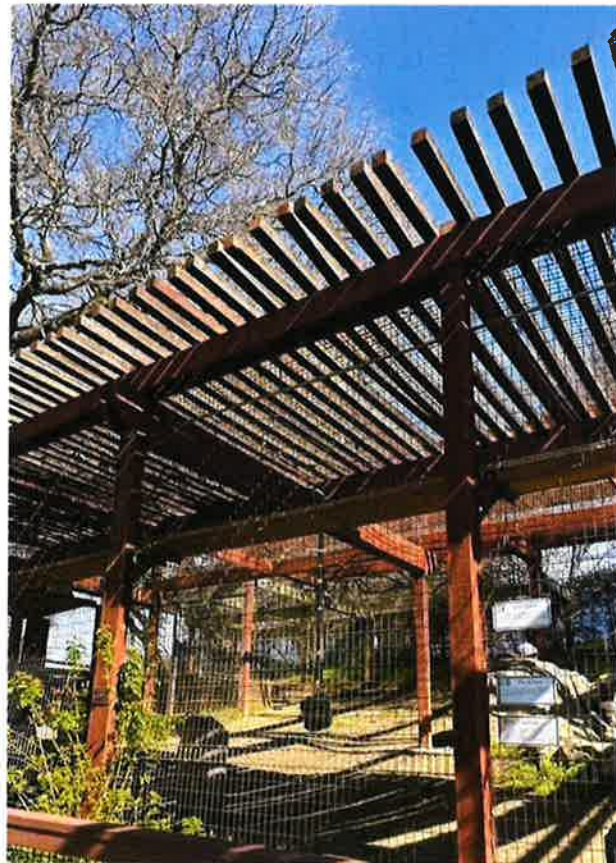
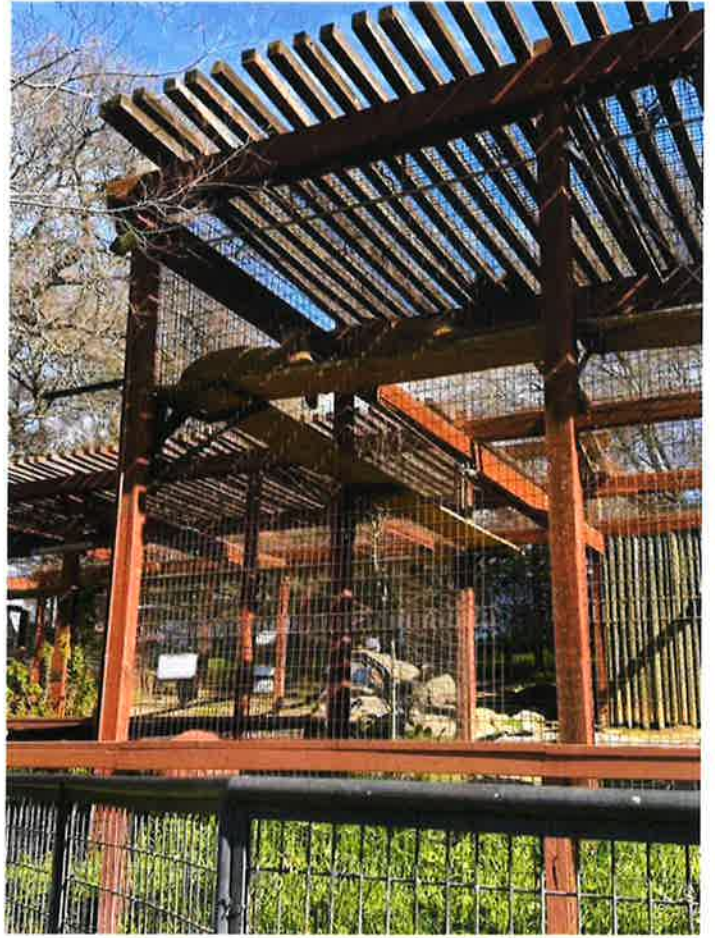
- A. Zoo Perimeter Fence Map
- B. Zoo Mountain Lions Picture
- C. Cummings Bike Park Master Plan
- D. JCT Pick No. 2.

**ATTACHMENT A**



Zoo Entrance

**ATTACHMENT B**



**ATTACHMENT C**

# DESIGN OPTIONS



**OPTION A**  
**61%**



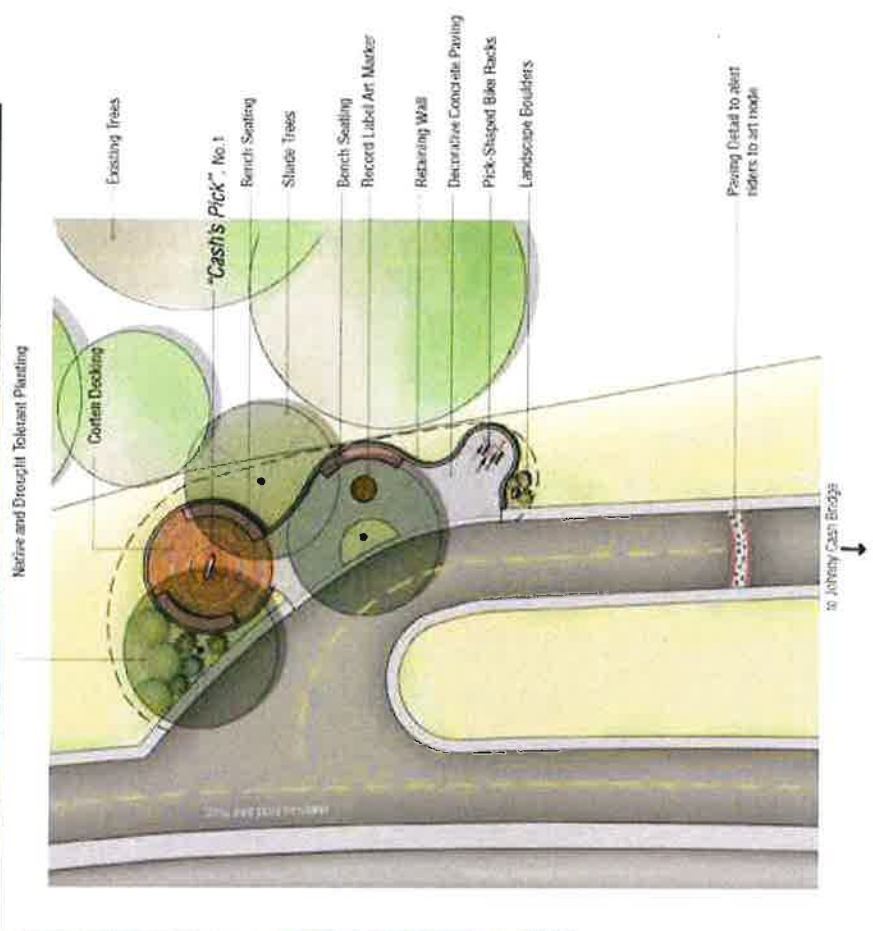
**OPTION B**  
**39%**



**ATTACHMENT D**



Cash's Pick No.2



**TO:** Parks & Recreation Commission  
**FROM:** Lorraine Poggione, Director  
**BY:** Chris O'Keefe, Facilities Manager  
**SUBJECT:** **Proposed Fiscal Year 2023-24 Parks Renovation Budget**

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### **BACKGROUND**

The Folsom Parks and Recreation Department is responsible for the development, operation, and maintenance of the city's parks and recreation system which includes: six (6) community parks, 18 neighborhood parks, 25 mini-parks, and eight (8) community facilities. These sites have physical assets that need to be renovated or replaced over the course of their useful lifespan. The Parks Renovation Master Plan includes a physical inventory of all assets within the park system and a defined methodology of rating those assets. The estimated useful life of each asset is established and renovation/replacement costs are assigned. The anticipated end of useful life and associated costs are extrapolated, and this provides a long-range outlook as to renovation/replacement date and costs.

This plan, approved by the Parks and Recreation Commission on January 10, 2018, now serves as the operating document for staff to maintain an inventory of park assets. The Parks Renovation Master Plan is used annually in the budget process to present a list of recommended assets to be renovated or replaced to the Parks and Recreation Commission for review and recommendation to the City Council.

Last year's proposed Renovation budget was presented to the Commission on December 7, 2021, and received approval to recommend a budget request to the City Manager of \$430,000 for numerous projects including benches, picnic tables, drinking fountains, and doggie stations.

As part of the annual budget discussions in 2022 with the City Council, the City Manager made several presentations at City Council meetings describing every City Department's existing and unfunded needs. Discussions about the city-wide projected funding gap was also relayed to the City Council. When the budget was adopted on June 14, 2022, none of the Parks and Recreation Department requests were approved (about \$7.5 million), which included the request for \$430,000 in Renovation funding. Simultaneous with the budget discussion time-period, the City was also preparing to allocate federal funds from the American Rescue Plan Act (ARPA) to city departments. As a result, the City Manager recommended to the City Council to approve approximately \$2.9 million to the Parks and Recreation Department, which was ultimately approved by City Council. Unfortunately, funds for park renovation were not included in the requests and hence not funded.

As such, staff proposes to re-submit the same request the Commission approved back in December 2021 for a recommendation to the City Council for FY 23-24 budget.

### **DISCUSSION**

As described in the December 7, 2021, report to the Parks and Recreation Commission, the park assets were re-evaluated, and their condition reassessed resulting in some assets moving down in their condition rating. The cost for renovating each asset was modified to reflect a contractual price to renovate the item rather than using in-house staff, as was previously used in some of the renovation items such as picnic table and trash can installations. The total cost to renovate all condition 1 and 2 assets identified in the 2021 renovation master plan is \$6,513,350. The comparison for 2024's renovation costs vs. the 2021-22 cost is shown below. The reason for the increase in cost from 2021-22 is threefold:

- 1) Many condition 2 items have elevated to condition 1 items
- 2) Costs assigned to complete the work were converted to contract pricing rather than in-house
- 3) 2021-22 costs have been adjusted for inflation.

The costs in the 2023-24 column reflect an inflation increase. For the Condition 1 costs, there is an overall decrease as one project (Hinkle Creek Parking Lot) was funded out of ARPA.

<b>Asset Condition</b>	<b>2021-22</b>	<b>2023-24</b>	<b>Difference</b>
Condition 1 Cost	\$2,143,570	\$2,061,413	-\$82,157
Condition 2 Cost	\$4,369,780	\$5,236,663	\$866,883
<b>Total Combined Cost</b>	<b>\$6,513,350</b>	<b>\$7,298,075</b>	<b>\$784,725</b>

Given recent staff changes, staff will re-evaluate the asset inventory in 2024 to update condition ratings.

### **FISCAL IMPACT**

The cost to fund the entire list of condition 1 and 2 assets is \$7,298,075. It is unreasonable to expect to receive the entire amount in one fiscal year and it is not conceivable to complete all work in one year. Given current staff resources, it is more reasonable to request funds of approximately \$440,000.00. The entire breadth of the need will be submitted to the City Manager for the 2023-24 budget cycle; however, staff will ask for a budget allocation that could be reasonably completed in a one-year period, which is expected to be in the range of \$300,000 to \$500,000.

### **ATTACHMENT**

Park Renovation Budget Request 2023-24

### **RECOMMENDATION**

Staff recommends the Commission approve the Parks and Recreation fiscal year 2023-24 renovation budget recommendation of \$440,000.00.

## ATTACHMENT A





PARK RENOVATION INVENTORY																	2021											
Project	Park Number	Park Name	Assets	Address/Description	Acres / size Inventory Qty	Proposed Renovation qty/size	Unit	Year Built	Current Age (Years)	2017 Condition	2018 Condition	2019 Condition	2021 Condition	Price per unit	Total Costs	Estimated Life Cycle	Last Renovation	Next Scheduled Renovation (Year Built + Useful Life)	Years Reno Projected or Lapsed	Rolling Total								
89	Granite	Benches - Parks - Aluminum in place	1	Metal mesh w/coating-Wabash expandable metal w/back	3	3	EA	1991	30	x	2	2	2	1,566.00	\$ 4,698	25		2016	-5	\$ 3,877,252								
90	Keller	Bollards	12	Wooden post 4' on center	12	12	EA	1996	25	x	3	2	2	97.20	\$ 1,166	20		2016	-5	\$ 3,878,418								
91	Livermore	Backstop L1	1	Wood, recycled plastic & Trex	1	1	EA	1996	25	x	2	3	2	15,552.00	\$ 15,552	20		2016	-5	\$ 3,893,970								
92	Livermore	Boardwalk	1	without hand railing (Livermore)	1	1	EA	1996	25	x	3	2	2	1,944.00	\$ 1,944	20		2016	-5	\$ 3,895,914								
93	Beacon Hill	Trash Cans	4	Expandable metal/ recycled plastic w/liner	4	1	EA	2002	19	x	3	3	2	1,080.00	\$ 1,080	15		2017	-4	\$ 3,896,994								
94	Sheldon	Asphalt	1	Stalls, handicap logos, aisle way	30147	30147	SF	1996	25		3	3	2	0.45	\$ 13,675	5	2012	2017	-4	\$ 3,910,669								
95	Hannaford	Bollards	51	Wooden post 4' on center	51	51	EA	1997	24	x	2	2	2	97.20	\$ 4,957	20		2017	-4	\$ 3,915,626								
96	Briggs	Nylon Netting - on soccer field	1	10" High	609	609	LF	1998	23	x	2	2	2	116.64	\$ 71,034	20		2018	-3	\$ 3,986,660								
97	Briggs	Bollards	2	Wooden post 4' on center	2	2	EA	1998	23	x	2	2	2	97.20	\$ 194	20		2018	-3	\$ 3,986,854								
98	Briggs	Backstop - Trex in place	1	Wood, Recycled Plastic & Trex	1	1	EA	1998	23	x	3	2	2	15,552.00	\$ 15,552	20		2018	-3	\$ 4,002,406								
99	Sheldon	Tennis Courts - windscreens	2	9' - 78% flexible foamed PVC and 22% high tenacity polyester yarn	720	720	EA	1996	25	x	x	3	2	16.20	\$ 11,664	8	2010	2018	-3	\$ 4,014,070								
100	McFarland	Score Keepers Tables	3	w/ Seating - Metal Mesh with Coating (Wabash)	3	3	EA	2003	18		3	3	2	2,160.00	\$ 6,480	15		2018	-3	\$ 4,020,550								
101	McFarland	Trash Cans	13	Expandable metal/ recycled plastic w/liner	13	13	EA	2003	18		3	3	2	1,080.00	\$ 14,040	15		2018	-3	\$ 4,034,590								
102	Davies	Bike Racks	1	Metal tubular	1	1	EA	1994	27		4	4	2	2,916.00	\$ 2,916	25		2019	-2	\$ 4,037,506								
103	Cobble Hills	2-5 Play Equipment	1	Complete manufactured set	1	1	EA	1999	22		3	3	2	108,000.00	\$ 108,000	20		2019	-2	\$ 4,145,506								
104	Cobble Hills	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1999	22		3	3	2	194,400.00	\$ 194,400	20		2019	-2	\$ 4,339,905								
105	Kids Play	2-5 Play Equipment	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	108,000.00	\$ 108,000	25		2019	-2	\$ 4,447,906								
106	Kids Play	2-5 Play Sand Play Area	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	324,000.00	\$ 324,000	25		2019	-2	\$ 4,771,906								
107	Kids Play	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	669,600.00	\$ 669,600	25		2019	-2	\$ 5,441,506								
108	Handy	PC Central Controllers	2	Rain Master Evolution DX2 36 station	2	2	EA	2004	17		4	4	2	17,280.00	\$ 34,560	15		2019	-2	\$ 5,476,066								
109	Handy	PC Central Controllers	1	Rain Master Evolution DX2 48 station	1	1	EA	2004	17		4	4	2	21,600.00	\$ 21,600	15		2019	-2	\$ 5,497,666								
110	Rodeo	Service Pedestals	1	Electrical Large	1	1	EA	1990	31	x	2	2	2	43,200.00	\$ 43,200	30		2020	-1	\$ 5,540,866								
111	Ed Mitchell	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	480	480	LF	1990	31	x	2	2	2	25.92	\$ 12,442	30		2020	-1	\$ 5,553,308								
112	Kemp	Asphalt	1	Stalls, handicap logos, aisle way	89316	89316	SF	1998	23		3	3	2	0.45	\$ 40,514	5	2015	2020	-1	\$ 5,593,821								
113	Catlin	Field Fencing - 5'	1	Woven wire - black coated	873	873	LF	2001	20	x	2	2	2	36.72	\$ 32,057	20		2021	0	\$ 5,625,878								
114	Cummings	Restriping Parking Lot	1	Stalls, handicap logos, aisle way	32888	32888	SF	2003	18	x	2	2	2	0.45	\$ 14,918	5	2016	2021	0	\$ 5,640,796								
115	Sheldon	Backstop - recycled plastic in place	2	Wood, Recycled Plastic & Trex	2	2	EA	2001	20	x	1	2	2	15,552.00	\$ 31,104	20		2021	0	\$ 5,671,900								
116	Sheldon	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1996	25	x	3	2	2	194,400.00	\$ 194,400	25		2021	0	\$ 5,866,300								
117	Granite	Picnic Tables - 6' long	4	with Seating - Aluminum	4	4	EA	1991	30	x	2	2	2	1,836.00	\$ 7,344	30		2021	0	\$ 5,873,644								
118	Granite	Picnic Table - 8' long	1	with Seating - Aluminum	1	1	EA	1991	30	x	2	2	2	2,376.00	\$ 2,376	30		2021	0	\$ 5,876,020								
119	Willow Hill	PC Central Controllers	1	Rain Master Evolution DX2 36 station - By school dumpster	1	1	EA	2006	15		3	3	2	17,280.00	\$ 17,280	15		2021	0	\$ 5,893,300								
120	Egloff	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	372	372	LF	1992	29		3	3	2	25.92	\$ 9,642	30		2022	1	\$ 5,902,942								
121	Kemp	Turf - Artificial (Field 2)	1	Monofilament Polyethylene (Kemp, Livermore, Econome, FSC)	115825	115825	SF	2002	19	x	4	2	2	8.64	\$ 1,000,728	8	2014	2022	1	\$ 6,903,670								
122	Catlin	Bike Racks	2	Metal Tubular	2	2	EA	1998	23		3	3	2	2,916.00	\$ 5,832	25		2023	2	\$ 6,909,502								
123	Catlin	Park Sign Board	1	Recycle plastic w/ Metal Frame - one Face Side	2	2	EA	2003	18	x	3	2	2	3,240.00	\$ 6,480	20		2023	2	\$ 6,915,982								
124	Willow Hill	ADA Ramp - Play Area	2	Concrete w/rubberized surface rubber only	2	2	EA	2015	6		5	4	2	1,296.00	\$ 2,592	8		2023	2	\$ 6,918,574								
125	BT Collins	Benches - Parks	3	Metal mesh with coating - Wabash expandable metal w/ back	3	3	EA	1994	27	x	3	3	2	1,566.00	\$ 4,698	30		2024	3	\$ 6,923,272								
126	Davies	Bollards - Metal: pull up and fold down	1	Metal fold down break away (maxi force)	4	4	EA	1994	27	x	2	2	2	2,592.00	\$ 10,368	30		2024	3	\$ 6,933,640								
127	Handy	Fence - 4'	1	Woven wire - black coated	826	826	LF	2004	17		2	2	2	25.92	\$ 21,410	20		2024	3	\$ 6,955,050								
128	Big Foot	Drinking Fountain - Custom art piece in place	1	Direct Buried	1	1	EA	1995	26	x	2	2	2	5,400.00	\$ 5,400	30		2025	4	\$ 6,960,450								
129	Rodeo	Bollards	86	Wooden post 4' on center	86	86	EA	1990	31	x	3	2	2	97.20	\$ 8,359	20	2005	2025	4	\$ 6,968,809								
130	Lembi	Bollards - Metal Pull Out in place	10	Metal fold down break away (maxi force)	10	10	EA	1996	25	x	2	2	2	2,592.00	\$ 25,920	30		2026	5	\$ 6,994,729								
131	Lembi	Bollards - Metal fold down in place	12	Metal fold down break away (maxi force)	12	12	EA	1996	25	x	2	2	2	2,592.00	\$ 31,104	30		2026	5	\$ 7,025,833								
132	Livermore	Pump - Football field	1	Complete replacement cost	1	1	EA	1996	25				2	32,400.00	\$ 32,400	30		2026	5	\$ 7,058,233								



PARK RENOVATION INVENTORY																			2021	
Project	Park Number	Park Name	Assets	Address/Description	Acres / size Inventory Qty	Proposed Renovation qty/size	Unit	Year Built	Current Age (Years)	2017 Condition	2018 Condition	2019 Condition	2021 Condition	Price per unit	Total Costs	Estimated Life Cycle	Last Renovation	Next Scheduled Renovation (Year Built + Useful Life)	Years Reno Projected or Lapsed	Rolling Total
133	Mann	Backstop	1	Trex - lumber/plastic composite	1	1	EA	1996	25		3	3	2	15,552.00	\$ 15,552	30		2026	5	\$ 7,073,785
134	Catlin	Backflow Preventers - Domestic	1	Complete replacement cost	1	1	EA	1998	23	x	3	3	2	3,240.00	\$ 3,240	30		2028	7	\$ 7,077,025
135	Cummings	Bike Repair Station	1	Metal stand with tools and air	1	1	EA	2018	3		N/A	4	2	4,860.00	\$ 4,860	10		2028	7	\$ 7,081,885
136	Preserves	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	581	581	LF	1999	22		3	3	2	25.92	\$ 15,060	30		2029	8	\$ 7,096,945
137	Davies	Trash Cans	15	Expandable metal /recycled plastic w/liner	15	15	EA	2001	20		3	3	2	1,080.00	\$ 16,200	30		2031	10	\$ 7,113,145
138	Beacon Hill	PC central controllers	1	Rain Master Evolution DX2 36 station	1	1	EA	2002	19	x	4	4	2	17,280.00	\$ 17,280	30		2032	11	\$ 7,130,425
139	Livemore	Tubular Steel Fence -6'	1	At flume	118	118	LF	2001	20		3	3	2	142.56	\$ 16,822	40		2041	20	\$ 7,147,247
140	Deer Rabbit	Retaining Wall	1	Cast Concrete	130	130	LF	1995	26		3	3	2	103.68	\$ 13,478	50		2045	24	\$ 7,160,725
141	Kemp	Concrete Sidewalk/Walkway	1	4" w/mesh reinforcement	36710	7342	SF	1998	23	x	2	2	2	12.96	\$ 95,152	50		2048	27	\$ 7,255,878
142	Preserves	Concrete Sidewalk/Walkway	1	4" w/mesh reinforcement	2531	2531	SF	1999	22	x	2	2	2	12.96	\$ 32,802	50		2049	28	\$ 7,288,679
143	Davies	Benches - Parks	6	Metal mesh with coating -Wabash expandable metal w/back	6	6	EA	2001	20		3	3	2	1,566.00	\$ 9,396	50		2051	30	\$ 7,298,075
<b>Total</b>													<b>1.64</b>							<b>\$ 7,298,075</b>

Projects 1-19: \$ 447,493  
 Projects 20-143: \$ 6,850,583

## 2023 Subcommittees for Parks and Recreation Commission

Subcommittee	Prior Topics	Potential Future Topics	Schedule for Subcommittee
<b>Planning &amp; Development</b>	<ul style="list-style-type: none"> <li>• Evaluated Unfinished and Not Yet Started Parks. (May 2021)</li>   <li>• Reviewed Neighborhood Park 3 (Prospector) concept plan (May 2021)</li> <li>• Reviewed Needs Assessment Results (June 2021)</li>   <li>• General prioritization of unfinished parks (October 2021). Provided to Budget subcommittee</li>   <li>• Reviewed Benevento Concept Plan (June 2022)</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate need for Parks and Recreation Master Plan update</li>   <li>• Future park concept plans: Neighborhood Park #2 in 2024/25</li> </ul>	<ul style="list-style-type: none"> <li>• March/April 2023</li>   <li>• TBD</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>• Discuss “Order of Battle Plan”; Costs for Benevento and NP3 (February 2021)</li>   <li>• Discuss Presentation to City Council on April 27 about budget situation (April 2021)</li>   <li>• Review Needs Assessment; Cost Recovery Goals and current cost recovery numbers (July 2021)</li>   <li>• Review Cost Recovery measures taken now; Discuss Department Budget Needs (August 2021)</li>   <li>• Draft CIP and O&amp;M Budgets (November 2021)</li>   <li>• Discuss cell tower revenue to department (March 2022)</li>   <li>• Review Cost Recovery Policy and Next Steps (September 2022)</li> </ul>	<ul style="list-style-type: none"> <li>• Review Volunteer Program (if staffing is approved by City Council)</li> </ul>	<ul style="list-style-type: none"> <li>• TBD (maybe May/June 2023)</li> </ul>

## 2023 Subcommittees for Parks and Recreation Commission

Subcommittee	Prior Topics	Potential Future Topics	Schedule for Subcommittee
<b>Renovation</b>	<ul style="list-style-type: none"> <li>• Review Renovation Projects for upcoming year (October 2022)</li>   <li>• Review renovation project status; volunteer projects; and community service day projects (yearly)</li> </ul>	<ul style="list-style-type: none"> <li>• Yearly review of status of current renovation projects</li>   <li>• Proposed renovation projects for upcoming fiscal year</li>   <li>• Coordination with Volunteer program (if approved and established)</li> </ul>	<ul style="list-style-type: none"> <li>• July/August 2023</li>   <li>• Oct/November 2023</li>   <li>• TBD</li> </ul>
<b>Sports and Recreation</b>	<ul style="list-style-type: none"> <li>• Sand Volleyball discussion (July 2021)</li>   <li>• CYSL Indoor facility allocations (July 2021)</li> </ul>	<ul style="list-style-type: none"> <li>• Meet with FAA after Public/Priv Partnership does. Discuss opportunities between P&amp;R and FAA</li>   <li>• Discuss Benevento progress, as needed</li> <li>• Yearly reviews as needed</li> </ul>	<ul style="list-style-type: none"> <li>• April/May 2023</li>   <li>• TBD</li>   <li>• TBD</li> </ul>

## 2023 Subcommittees for Parks and Recreation Commission

AD-HOC Subcommittees	Prior Topics	Potential Future Topics	Schedule for Subcommittee
<p><b>Public-Private Partnerships</b> (est. March 2022)</p>	<ul style="list-style-type: none"> <li>• What does public-private partnership mean/what are we trying to solve (April 2022)</li>   <li>• Meeting with Chamber/Joe G. (April 2022)</li>   <li>• Meeting with Long Beach Foundation (April 2022)</li>   <li>• Meeting with Cordova Rec Foundation (May 2022)</li>   <li>• Next steps for Public-Private Partnerships (September 2022)</li> </ul>	<ul style="list-style-type: none"> <li>• Meet with FAA to see if there is any interest there in collaborating?</li>   <li>• Conduct a public meeting and invite service clubs and stakeholders to describe upcoming volunteer program</li> </ul>	<ul style="list-style-type: none"> <li>• March/April 2023</li>   <li>• April 2023</li> </ul>
<p><b>Underutilized Properties</b> (est. September 2022)</p>	<ul style="list-style-type: none"> <li>• Review current usage of Zittel and Rodeo (September 2022)</li>   <li>• Staffing costs for rentals (October 2022)</li>   <li>• Met with FHDA to discuss rental of Zittel (October 10, 2022)</li>   <li>• Met to discuss summary of what occurred so far (October 22, 2022)</li>   <li>• Brought item to full commission on December 2022 to discuss direction from city council to explore Zittel and Rodeo. Direction was to engage with a promoter</li>   <li>• Met with promoter on February 9, 2023</li> </ul>	<ul style="list-style-type: none"> <li>• Staff is working on an agreement with FHDA now. Share agreement and provide update on all other efforts.</li> </ul>	<ul style="list-style-type: none"> <li>• March/April 2023</li> </ul>

# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

**To:** Parks & Recreation Commission  
**From:** Lorraine Poggione, Parks & Recreation Director  
**By:** Chad Gunter, Recreation Supervisor  
**Date:** March 7, 2023  
**Subject:** Aquatic Center & Skate Park February 2023

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## I. Notable Achievements & Services

- The Sierra Marlins continue to utilize the Steve Miklos Aquatic Center and the Vista Del Lago High School pool on a year-round basis.
- FCUSD swim teams started practice at Vista Del Lago High School pool on February 6.
- Summer Sea Squad Swim School lessons registration opened Monday January 9, 2023.

	<b>Registered</b>	<b>Spots Available</b>	<b>% Filled</b>
Group Lessons	675	1000	68%
Semi-Private Lessons	175	176	99%
Autism Spectrum Lessons	49	96	51%
	<b>899</b>	<b>1,272</b>	<b>71%</b>

- Spring Break Lessons start Monday April 3 and are at 100% capacity. (132 participants)

- February participation #'s:

-Sierra Marlins:	6,800
-Dos Rios Divers:	180
-Recreation/Lap Swim/Aquacise	462
-FCUSD Swim Teams	1,600
-American River Water Polo Club	80
-Jeff Ellis Regional Lifeguard Instructor Training	72

**Totals**                      **9,194**

# Monthly Report



CITY OF  
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PARKS & RECREATION  
DEPARTMENT

- **February Skate & Bike Park Information:**

February participation totals:           **163**

January storms left the bike park un-rideable (see photo) due to excessive storm water run-off. Staff currently working on plan to repair existing park to have accessible for use late spring 2023. During the months of January and February the Cummings Family Park was closed for a total of 15 days due to weather. Average daily temperature during these two months as just under 57 degrees.



# Monthly Report



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DEPARTMENT

## II. Upcoming Department Related Events

- Sierra Marlins hosting SWAGR, swim meet March 23 – 26. 600 – 800 swimmers will be participating from all over the Western United States (New Mexico, Hawaii, Washington, Nevada, etc...)
- Jeff Ellis & Associates lifeguard training March 11, 12, 18, 19
- Spring Sea Squad Swim School begins April 3, 2023
- Sierra Marlins Spring Splash, April 14 - 16
- Jeff Ellis & Associates lifeguard training April 22, 23, 29, 30
- Folsom Sea Otters begin 2023 season Monday April 24
- New Employee Orientation May 3

## III. Progress on Key Projects

Western Water Features has started the construction of the new LED scoreboard. Installation of board scheduled March 6 – March 10. We are hopeful that scoreboard installation will be completed and fully functional prior to Sierra Marlins SWAGR swim meet March 23 – March 26. Scoreboard funding providing through a combination of ARPA, City of Folsom, and a donation of \$30,000 from the Sierra Marlins.



# Monthly Report



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DEPARTMENT

## **IV. Significant Training / Recruitment Accomplishments**

Both Recreation Coordinator II's will be attending the annual CPRS conference in San Diego Ca., April 4 – 7, 2023. This annual conference provides beneficial networking and idea sharing with fellow statewide professionals. Conference helps to stimulate new ideas while reinforcing best practices with facility operations.

Summer group interviews are scheduled for March 15 and 22. Currently 34 applicants have registered for one of our group interview events. These interviews focus primarily on hiring PT front office, snack bar, and Sea Squad Swim School swim instructor staff.



# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission  
From: Lorraine Poggione, Parks & Recreation Director  
By: Sarah Trobee, Recreation Supervisor  
Date: March 7, 2023  
Subject: Community & Cultural Services February 2023

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## **I. Notable Achievements & Services**

### Community Facilities

- The Community Center hosted 56 rentals during the month of February which included events of the beginning of crab feed season.
- The Robert H. Miller III Rotary Clubhouse hosted 9 rentals during the month of February although was limited to certain type of events due to on-going construction.
- In late January, the Robert H. Miller Rotary Clubhouse experienced a main pipe rupture which resulted in flooding with extensive damage. An insurance claim has been filed and a restoration company was brought in to restore the clubhouse.

### Gallery and Art Classes

- The current gallery exhibit, "Conversations in Cloth," continues to be very popular with visitors coming in daily to view the nationally acclaimed artists work on display.
- Art Classes remain popular with hundreds of students, no cancelled classes, and many full sessions.
- Staff is beginning to work on summer art programs and schedules.

# Monthly Report



CITY OF  
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DEPARTMENT

## Senior Services and Center

- The Senior Center continues to see increased participation in Bingo and Better Balance with a full room every week.

## Teen Services

- The CAVE has 44 students at Sutter Middle School and 27 at Folsom Middle School.
- Staff have incorporated Random Acts of Kindness activities into this month's activity plans along with valentines day projects and more outdoor activities as the weather has warmed up.



# Monthly Report



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DEPARTMENT

- Teen Council hosted their annual Senior Pancake Breakfast on February 11. Teens cooked and served a free breakfast, for any Folsom Senior Citizen. The teens loved the event because it gave them a chance to socialize with the amazing senior citizens in the area. They partnered with the Fun Factory Preschool Program and provided materials for the students to make appreciation cards and the teens handed them out to all seniors in attendance.



## Youth Services

- Both the Fun Factory Preschool and Kindergarten Readiness programs had a successful showing in the opening day of online registration on February 7.
  - The Kindergarten Readiness program filled in less than one minute and other classes are getting close to filling. Classes for the 2023-2024 school year do not begin until August 28, so there is still plenty of opportunity to increase participation and arrive at full classrooms.

# Monthly Report



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DEPARTMENT

- The month of February was full of fun with the Valentine's Day holiday and all five classes celebrated by handing out valentines to their friends and teachers.
- All five classes also participated in National Random Acts of Kindness week by creating mini greeting cards to hand out to Seniors in the Senior Lounge as well as City of Folsom employees. Everyone loved having their day brightened by a little preschool joy.
- Our Kindergarten Readiness students were delighted to walk into a brand-new Center at the beginning of this month that may be a new all-time favorite. Our teachers transformed the dramatic play area into an Ice-Skating Rink! The students got to take turns being the skaters as well as being the staff at the Ice Rink by renting out "ice skates" or serving up food from the snack bar, and even cleaning the "ice." It was so neat to see all of them use their imaginations while taking advantage of this awesome center their teachers created for them.
- Preschool staff worked with the Marketing and Social Media team to take school photos. This was a great collaboration as it allowed preschool families to have a great photo that will memorialize their time in our preschool.



## Social Media and Special Events

- 7 photos and 4 video were released in February with a monthly reach of 9.2K+ and 3.3K+ post engagement, and \*7.4K+ video views.
- 2 new event campaigns were launched in February for the upcoming Festival of Eggs and Love my Mom 5K Events.
- Registration opened for the upcoming Love my Mom 5K on February 10 for the event taking place on Sunday, May 7 at the Palladio. This is the 9<sup>th</sup> year of the event, and the Title Partners have all returned including the Palladio, Kaiser Folsom, Whole Foods Market, and Fleet Feet Sports.

# Monthly Report



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DEPARTMENT

- The Spring Eggstravaganza Committee met and began planning the new event this year that was inspired by the past events. The new event, “Festival of Eggs”, will include a pancake breakfast, free kiddie carnival games hosted by the Folsom Teen Council, entertainment, vendor displays, & activities. Also, participants will pick up a Bunny Trail Map, visiting the vendors along the way for goodies and eggs, and at the end of the trail they will find the Bunny for a commemorative photo. After visiting all the key spots, they will be able to participate in a small special egg hunt for a chance at a golden egg prize. The committee is looking forward to having this new event taking place at Lembi Park on Saturday, April 8, inspired by the Annual Spring Eggstravaganza Event.
- The outside committee met on February 15 to select bands for the Summer of Music Concert Series. The selected bands and 1 alternate band have been notified and final plans have been started for the upcoming series which begins on June 9. This year’s bands feature of genres including Country, Classic Rock, Rock, and a tribute band to the 70’s & 80’s.
- A video highlighting the gallery opening of the new exhibit, “Commentaries in Cloth”, was filmed and produced. It showcased the art pieces featured in the gallery as well as interviews from the artists.



## ***Exhibit Highlight Video***

<https://www.facebook.com/FolsomParksandRec/videos/636947064901663>

<https://www.instagram.com/reel/CoIvMe4jqx7/>

# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Nick Coleman, Facilities Manager

Date: January 9, 2023

Subject: Facilities Maintenance Division Monthly Report for January 19, 2023

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## **I. Notable Achievements & Services**

- Staff completed chipping of downed trees/branches at multiple locations including City Park, Ed Mitchell Park, Hinkle Creek, and the Parkway trails.
- The re-decking and repairs of the four trail bridges along the Blue Ravine/Oak Avenue section are now complete.
- Staff has made major repairs to storm damage at Broder Family Park including adding new DG to trail paths, digging up several drain grates, re-opening drain lines throughout the park site, and creating new drainage swales.



# Monthly Report



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PARKS & RECREATION  
DEPARTMENT



## II. Notable Incidents / Events

- Vandalism continues to be an issue in the restrooms throughout several parks and park facilities. These acts of vandalism include destroyed sinks, toilets, doors, door locks, etc.
- Staff continue to remove graffiti to the best of their ability daily throughout several parks and facilities.
- Excessive storm damage is still a factor in our parks and facilities causing notable damage within the parks and along the trails.

## III. Progress on Key Projects

- Staff continues assessing, marking and GPS locating the asphalt surface lifts/depressions that need to be addressed along the 32 miles of City maintained trails. Seven miles of trails have been completed as of the report. As part of this work, staff coordinated with the Public Works Department to start repairs to some of the areas. These locations included two sections in the Parkway, four sections of the Johnny Cash Trail leading down the Leidesdorff, and one section next to Cohn Park and Oak Chan Elementary School.

# Monthly Report



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DEPARTMENT



- Trail bridge decking is in the inspection phase for a new round of repairs and replacements along the City of Folsom trail system.
- As part of the renovation master plan project list, staff and FAA volunteers are working together on installing the new site furnishings at different park sites including Sheldon Park and a few of the mini parks throughout the City.

#### IV. See Click Fix for 1/1/23 – 2/28/23

• Created	49
• Open	11
• Acknowledged	30
• Closed	38



# Monthly Report



CITY OF  
**FOLSOM**  
PARKS & RECREATION  
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: March 7, 2023

Subject: Sports February 2023

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The Sports section is responsible for coordinating the City's sports leagues, programs, and sports related special events. Additionally, this section coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This section also provides a variety of recreational activities at the Andy Morin Sports Complex for youth and adults, and seniors including sports leagues, camps, indoor batting cages, sports classes, two preschools and meeting room.

## **I. Sports Division Update**

- The Andy Morin Sports Complex is open to the public. (Monday–Friday 10 a.m.– 10 p.m., Saturday and Sunday 9 a.m.- 8 p.m.)
- The Sports Division is continuously recruiting for part-time positions: scorekeepers, site monitors, field prep, front desk, shift supervisor, recreation specialist – Sports and Recreation Admin Specialist. All positions are posted at [Job Opportunities | Folsom, CA](#)

## **II. Notable Incidents/ Events**

- Folsom was host to 2 outdoor youth soccer tournaments at Kemp Park and Econome Park synthetic turf fields in February.
- The first indoor youth soccer league session concluded with 80 teams participating through January at the Andy Morin Sports Complex.
- The second indoor youth soccer league session started up in early February with a total of 40 teams participating.
- Winter Adult Outdoor Soccer leagues continued with a total of 35 teams participating at Kemp Community Park.

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- Fall Adult Flag Football concluded in January with seven teams playing on Friday nights at Kemp Community Park.
- Winter Adult Flag Football league started in February with a total of eight teams participating at Kemp Community Park.
- Registration opened for the upcoming Spring Adult Softball league played at Lembi Community Park.
- Winter Indoor Adult Soccer league continued with sixteen teams playing at the Andy Morin Sports Complex.
- Staff continues to schedule field rentals for use in the parks based on field availability.
- Sports division continues to offer recreational sports programming to the community on a weekly basis at various parks and at the Andy Morin Sports Complex.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields, and mini-pitch soccer field at the Andy Morin Sports Complex.
- 200+ youth are participating in the Winter NFL Flag Football program that started in January and held on Friday nights at Kemp Community Park.
- Staff attended the Lunch n Learn event for “All Sorts of Sports” at Lincoln Parks and Recreation Department.
- Staff attended a “Park Forum” educational session, hosted by CPRS District II at Maidu Community Park Community Center.

### **III. Community Youth Sports Leagues (CYSL)**

- Field Prep staff continued to coordinate with Parks Maintenance staff to renovate ballfields for the upcoming Spring leagues.
- Staff has worked with scheduling with the winter CYSL's on facility allocations, scheduling and planning for the Folsom Soccer Club, Folsom Youth Basketball Association, Folsom Lacrosse Association, Aspire volleyball Club youth programs.
- Staff has been assisting FYBA with opening and closing FCUSD facilities on Saturdays during their season.

### **IV. Joint Use Agreement Folsom Cordova Unified School District (FCUSD)**

- Staff continues to work with FCUSD Planning staff to discuss schedules and review of future school modernization projects in the district.
- Staff has been working with the Folsom High School Athletic Director to schedule fields for the upcoming High School soccer teams on City of Folsom Park fields.

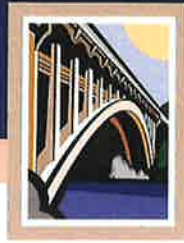
# Monthly Report



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- Staff worked with the Folsom Cordova Unified District Director of Athletics to schedule Middle School fields for the brand-new Winter Middle School teams at both Middle Schools.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school – Alder Creek Elementary School.

# Monthly Report



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To: Parks & Recreation Commission  
From: Lorraine Poggione, Parks & Recreation Director  
By: Brett Bollinger, Senior Trails Planner  
Date: March 7, 2023  
Subject: Trail Planning Division Monthly Report for January – February 2023

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### III. Progress on Key Projects

- **Folsom Blvd Class I Overcrossing Feasibility Study Report (FSR)**

Project Description: The objective of the FSR is to consider possible alternatives for establishing an east-west gap closure across Folsom Boulevard and the feasibility for its implementation. The City is currently considering a Class I multi-use overcrossing at an undetermined location between Blue Ravine Road and Glenn Drive. The connection must be safe, convenient, and cost-effective.

Request for Proposal (RFP) Date:	August 2022
Consultant Award Date:	November 2022
Start FSR Process:	December 2022
ATP Completion:	October 2023

January – February Activity: Project team is preparing for our first Focus Group meeting in mid- to late-March. **If any Commissioners would like to participate, please reach out to Brett Bollinger (bbollinger@folsom.ca.us).**

November – December Activity: Project team held a kick-off meeting in December. Project site visit meeting is scheduled for January 25, 2023.

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October Activity: Staff reviewed the three proposals and selected Dokken Engineering as the consultant for the project. Contract award goes to City Council on November 8, 2022.

- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020
Start ATP Process:	August 2020
ATP Completion:	June 2022

Final ATP:

- Parks Commission Adoption Recommendation June 7<sup>th</sup>
- City Council Adoption June 14<sup>th</sup>

- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working, and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed.

Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

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January – February Activity: Staff expects to have 100% completed plan set in mid- to late-March. Next step would be to go out to bid most likely in April/May.

November – December Activity: Staff provided comments back to the consultant on the 75% plan set. Staff expects to have 100% completed plan set in March. Next step would be to go out to bid most likely in March/April.

October Activity: Staff is in the process of reviewing the 75% complete design plan set. Comments will go back to the consultant in early November.

- **Folsom-Placerville Rail Trail**

Project Description: Design and construct approximately 1.6 miles of 12'-wide Class I Bike Path on the north side of East Bidwell Street from the Humbug-Willow Creek Trail to Iron Point Rd. The gap closure project will provide a continuous and safe corridor for bicyclists and pedestrians, connecting residents to community destinations. The corridor also serves several local schools and parks, as well as to other local bike and walking paths. Because of its widespread benefits, this project has been identified as a high priority project in the City of Folsom Active Transportation Plan, adopted in June 2022. Project completion would result in a gap closure of a trail that was identified as part of SACOGs Regional Trail Network.

The project currently has committed funding and an executed design/engineering consultant contract to complete the Environmental Phase and Preliminary Engineering for plans developed to a 30% level of completion. The project is seeking an additional funding request with local match to complete the Design/Engineering (PS&E) phase of the project, with plans developed to 100% level of completion, and fully fund the Construction (CON) phase.

Request for Proposal (RFP) Date:	Summer 2023
Consultant Award Date:	Summer 2023
Start Design Process (100% plan set):	Summer 2023

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January – February Activity: Staff was informed that are SACOG Regional ATP grant application was going to be approved for funding. The grant request would fully fund the project for design/engineering completion and construction. The project grant application was recommended for approval at SACOGs Transportation Committee meeting on March 2, 2023. SACOG Board approval meeting is scheduled for March 16, 2023.

- **Trails Wayfinding**

In June, staff worked with high school interns to identify locations for wayfinding signage along the more than 15 miles of the Humbug Willow Creek Trail corridor. Staff is refining the locations over the next several months.

- **Trails Naming**

Staff is currently working on naming the more than 50 miles of trails north of Highway 50 and the 30 miles of future trails in Folsom Plan Area (FPA). Staff held a kick-off meeting with the Auburn Rancheria earlier this year to assist the City with trail naming.

- **Trails Grant Applications**

1. California Natural Resources Agency Prop 68 Per Capita Program: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay project(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020, to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant

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funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to apply for the selected project(s) to (OGALS) for approval.

Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.



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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: March 1, 2023

Subject: Folsom City Zoo Sanctuary Monthly Report for January/February 2023

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## **I. Notable Achievements & Services**

- Volunteer docents hosted the annual Owl Be Your Valentine event on Saturday and Sunday, Feb 11 and 12. Visitors created valentines for their favorite animals and hung them in front of their exhibits.
- The annual new Docent Training class started February 13 with 18 participants. Participants learn how to lead school tours, host biofact tables and much more.
- Zoo staff hosted a volunteer orientation on Saturday February 25 for 19 new volunteers. They will assist in the following areas: horticulture, gift shop, projects, commissary, barn aide, zookeeper aide, and special events.

## **III. Animal Updates**

- Elderly barn owl, Grayson, had surgery to remove a growth above his eye. He is recovering well and is much more active and vocal now. He even calls out to his friend the wild barn owl who sometimes visits him.
- New bobcat, Barry, is now on exhibit next to serval, Leopold. Barry is really enjoying climbing and playing in his exhibit. Leopold is interested in his new neighbor as well.
- Bearded dragon, Mushu, had her annual physical and is on a weight reduction diet. Zookeepers toss red bell pepper pieces for her to “chase” to get exercise.
- Serval, Leopold, wolf hybrid, Timber, and turkey vultures Reeves and Mortimer all had vet exams.
- New raccoon, Reggie had his physical and was neutered. He is now on exhibit next to raccoon, Bernie. Reggie is delighted and enjoying his new exhibit. Bernie is less delighted. Zookeepers hope over time she will tolerate him more and the two raccoons can cohabitate.

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## **IV. Progress on Key Projects**

- Facilities Maintenance assisted with various projects including:
  - Coordinating with Alexander Fence to replace the portion of deer fencing ruined by a fallen tree during the heavy storms.
  - Installing new heaters for multiple animals.
  - Taking down the remainder of lights and decorations from Holiday Lights.

## **V. Participation in Community Activities**

- Volunteers removed Wild Nights and Holiday Lights decorations on Saturday January 21.

## **VI. Upcoming Zoo Sanctuary Events**

- Friends of the Zoo are hosting a March coloring contest for children. Winners will receive a gift certificate to Snook's.

## **VII. Significant Training / Recruitment Accomplishments**

- Full time Recreation Coordinator II, Guy Easterling, resigned February 17 for a position with the City of Placerville. Part time staff are assisting until this position can be filled.
- Full time Zookeeper I, Ashley Klean, went out on maternity leave February 17. Part time zookeepers are filling in until she returns.

## **VIII. Statistical Data:**

- The zoo is open to the public Thursday, Friday, Saturday, and Sunday from 10 a.m. to 4 p.m.
- January ticket booth revenue and attendance: \$23,814 and 4,205 visitors.
- February ticket booth revenue and attendance: \$42,231 and 7,248 visitors.

# Director's Report



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To: Parks & Recreation Commission  
From: Lorraine Poggione, Director  
Date: March 7, 2023  
Subject: Director's Report

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## **Recap of City Council Meetings:**

- February 14<sup>th</sup> -
  - Resolution No. 10986 – A Resolution Authorizing the City Manager to Execute a Communications Site License Agreement Between New Cingular Wireless PCS, LLC, a Delaware Limited Liability Company, and the City of Folsom
- February 28<sup>th</sup> -
  - Resolution No. 10998- A Resolution Directing Finance Director to Add Two Community Service Officer Positions to the Police Department Budget in the General Fund and Appropriation of Funds

## **Upcoming City Council Meetings**

- March 14<sup>th</sup>
  - Folsom Boulevard Pedestrian & Bicycle Overcrossing Feasibility Study Informational Presentation
- March 28<sup>th</sup> -
  - Nothing on Agenda

## **Director's Items:**

- Budget presentation to City Manager 3/1/23 (\$6 million in requests)
- CIP presentation to City Manager 3/8/23
- New Recreation Coordinator I for Art Gallery/Programming-should be on-board soon
- Storm damage to facilities and parks is about \$330,000

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- Working on agreement with ARNHA for Hinkle Creek and agreement for marketing/sponsorship plan for JCT Art Experience
- Retail space in parking garage, CUP for new use went to Historic District Commission 3/1/23. Parks to prepare lease agreement.
- Strategic Planning session with City Council occurred February 16. Top priorities:
  - Identify funding to increase police department staffing
  - Identify funding to expand police department facilities to meet needs
  - Initiate technology solutions to streamline operations and increase efficiencies
  - Complete the River District Master Plan
  - Develop funding/sponsorship plan for the Johnny Cash Trail Art Experience to increase tourism focused on Lake Natoma
- Facility Supervisor recruitment is in process



## Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS March 2023

### **SPORTS & RECREATION**

Jennifer Tarbox

Bill Davis

Marina Leight

Staff: Derik Perez, Chad Gunter, Tom Hellmann, Sarah Trobee\*

### **BUDGET / FINANCE**

Matt Hedges

Brian Wallace

Bill Davis

Staff: Lorraine Poggione, Daniele Taylor, Tom Hellmann

### **PLANNING & DEVELOPMENT**

Marina Leight

Tanya Morales

Samantha Davidson

Staff: Brad Nelson, Chris O'Keefe, Lorraine Poggione, Daniele Taylor\*

### **PARKS & RECREATION RENOVATION PLAN**

Brian Wallace

Samantha Davidson

Jennifer Tarbox

Staff: Chris O'Keefe, Brad Nelson, Lorraine Poggione, Nick Coleman

### **AD HOC COMMITTEES**

#### **PUBLIC PRIVATE PARTNERSHIP**

Matt Hedges

Samantha Davidson

Tanya Morales

Staff: Lorraine, Tom, Chris, Daniele,

Derik

#### **UNDERUTILIZED CITY-OWNED PROPERTIES**

Brian Wallace

Marina Leight

No Third Member at this Time

Staff: Lorraine, Daniele, Tom, Derik,

Zach, Ted

\*As Needed



## Upcoming Events in the City of Folsom

### March:

- March 25<sup>th</sup> - Folsom Spartan Event Weekend
- March 25<sup>th</sup> – 26<sup>th</sup> – Folsom Spartan Event Weekend

### April:

- April 8<sup>th</sup> – The Festival of Eggs – Formerly Known as Spring Eggstravaganza
- April 14<sup>th</sup> – Opening Reception for “Playful Pieces” exhibit at the Gallery at 48 Natoma
- April 15<sup>th</sup> – Trails Day/Earth Day/Arbor Day

### May:

- May 7<sup>th</sup> – Love My Mom 5K & Kids’ Dash
- May 12<sup>th</sup> – Senior Resource Fair at the Folsom Senior Center

***\*This calendar is for internal purposes only. These events are City events and other related events within the city. Dates and times may be subject to change.***