

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, MARCH 07, 2023  
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Marina Leight, Jennifer Tarbox, Samantha Davidson, Bill Davis  
Commission Members Absent: Tanya Morales
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** None
5. **APPROVAL OF MINUTES:**
  - A. February 07, 2023 Meeting Minutes

Motion by Commissioner Leight, Second by Commissioner Davidson to approve the February 07, 2023, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Davidson, Hedges, Leight, Tarbox, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Morales  
**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
  - A. Parks & Recreation Department Overview

Director Poggione gave an overview of the Parks & Recreation Department with an accompanying Power Point Presentation. She referenced the Parks & Recreation Commission Manual which contains most of the information presented including the organizational chart, master plan as well as all of the divisions and areas we oversee.

7. **ACTION ITEMS:**
  - A. Renovation Master Plan – FY 23-24 Proposed Projects

Facilities Maintenance Manager Chris O’Keefe gave a presentation on the Park Renovation Inventory. It was originally presented to the Commission in 2018. In December of 2021, the funds requested of Commission for the renovations was not awarded. Staff recommends resubmittal the original request to the Commission for recommendation to the City Council for the 23/24 Fiscal Year.

Motion by Commissioner Hedges to follow Staff recommendations to resubmit the original request to the Commission for recommendation to the City Council for the 23/24 Fiscal Year for \$440,000.00. Second by Commissioner Davis

**AYES:** Commission Members: Wallace, Davidson, Hedges, Leight, Tarbox, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Morales  
**ABSTAIN:** Commission Members: None

## B. Capital Improvement Plan – FY 23-24 Proposed Projects

Park Planning Manager Brad Nelson gave a presentation explaining the CIP process and how it relates to the Budget. Each year the Commission makes a recommendation to Council for consideration. He reviewed the three projects selected last year and their status. Staff recommends six new CIP projects for a total ask of \$3,855,000.00 be presented to Council for consideration in the 23/24 Fiscal Year.

Motion by Commissioner Hedges, with an edit to an error on the slide regarding the breakdown of funding for one of the projects proposed, to follow Staff recommendations to present six new CIP projects for a total ask of \$3,855,000.00 to Council for the 23/24 Fiscal Year.

**AYES:** Commission Members: Wallace, Davidson, Hedges, Leight, Tarbox, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Morales  
**ABSTAIN:** Commission Members: None

### 8. COMMITTEE REPORTS:

#### A

- Planning & Development (Leight, Davidson, Morales)
  - No meeting scheduled at this time.
- Budget (Hedges, Wallace, Davis)
  - No meeting scheduled at this time.
- Renovation (Wallace, Davidson, Tarbox)
  - No meeting scheduled at this time.
- Sports & Recreation (Leight, Tarbox, Davis)
  - No meeting scheduled at this time.
- Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
  - No meeting scheduled at this time.

#### B. Subcommittee Current Topic List & Future Topics

A list of all subcommittees and topics previously discussed was provided. The list also included potential future topics for discussion.

### 9. INFORMATIONAL ITEMS:

#### A. Monthly Reports

#### B. Director's Report

- i. List of Subcommittee / Ad Hoc Committee Assignments

### 10. TENTATIVE UPCOMING MEETING TOPICS:

April Meeting – After discussions with all Commissioners, it was decided our regular April meeting would be canceled and a special meeting would be held on April 12<sup>th</sup>.

11. **COMMISSIONER COMMENTS:** No Comments


Commissioner Tarbox had a question regarding Parks & Recreation and the special needs community and how we are accommodating that community. Commissioner Davis also expressed his interest in this topic as well. He has vast knowledge and is enthusiastic about the subject.

12. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:13 p.m.

**RESPECTFULLY SUBMITTED:**

  
\_\_\_\_\_  
Jennifer Burke, Administrative Assistant

**APPROVED:**

  
\_\_\_\_\_  
Brian Wallace, Chairperson

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

*As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.*

*The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us). Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.*