

CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, AUGUST 01, 2023
REGULAR MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges, Marina Leight, Jennifer Tarbox, Samantha Davidson, Bill Davis, Alayna Wagner
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
 - A. June 06, 2023 Meeting Minutes
6. **SCHEDULED PRESENTATIONS:**
 - A. Presentation on the CAVE and Teen Services
 - Presented by Sarah Trobee & Nadia Khokhhar-Roberts
 - B. Park Vandalism
 - Presented by Chris O’Keefe, Parks & Facilities Maintenance Manager
 - C. Adopt – A – Trail Program
 - Presented by Chris O’Keefe, Parks & Facilities Maintenance Manager
7. **ACTION ITEMS:**
8. **COMMITTEE REPORTS:**
 - Planning & Development (Leight, Davidson, Wagner)
 - Budget / Finance (Hedges, Wallace, Davis)
 - Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
 - Sports & Recreation (Wagner, Tarbox, Davis)
 - Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)
 - Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)
9. **INFORMATIONAL ITEMS:**
 - A. Impact Fees Quarterly Staff Report
 - Presented by Elizabeth Vaage, Sr. Management Analyst
 - B. Monthly Reports
 - C. Director’s Report

10. COMMISSIONER COMMENTS:

11. ADJOURNMENT:

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As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or jburke@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, JUNE 06, 2023
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Samantha Davidson, Bill Davis, Marina Leight, Alayna Wagner
Commission Members Absent: Jennifer Tarbox
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** NONE
5. **APPROVAL OF MINUTES:**
 - A. April 12, 2023 Meeting Minutes

Motion by Commissioner Davidson, Second by Commissioner Leight to approve the April 12, 2023, meeting minutes. Minutes approved with no objections.

AYES: Commission Members: Wallace, Davidson, Hedges, Leight, Davis
NOES: Commission Members: None
ABSENT: Commission Members: Tarbox
ABSTAIN: Commission Members: Alayna Wagner

6. **SCHEDULED PRESENTATIONS:**
 - A. Folsom Blvd. Overcrossing Feasibility Study Update
 - Senior Trail Planner Brett Bollinger gave a Power Point Presentation updating Commission on status of the feasibility study. Provided some history regarding the project, how we came to the decision to go with the Overcrossing, and what will be the next steps.
 - B. Parks and Recreation Month
 - Recreational & Cultural Services Manager Tom Hellmann shared a Power Point Presentation “Parks Make Life Better”. Spoke to the kickoff our Summer Programming. Explained the Banner & Logo and the meaning, and how it came to be. Spoke about the six key messages, and how we deliver on them.
7. **ACTION ITEMS:**
 - A. Swearing in of New Commissioner
 - Alayna Wagner – Oath was recited, and Commissioner Wagner was sworn in. Took a few moments to introduce herself.
 - B. Cancellation of July 4, 2023 Meeting
 - Commissioners unanimously decided to cancel the July meeting.
8. **COMMITTEE REPORTS:** Took some time to assign & re-assign subcommittee seats.
 - Planning & Development (Leight, Davidson, Wagner) – **Nothing at this Time**
 - Budget / Finance (Hedges, Wallace, Davis) - **Nothing at this Time**
 - Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)

Nothing at this Time

- Sports & Recreation (Wagner, Tarbox, Davis) - **Nothing at this Time**
- Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Leight)
Nothing at this Time
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner) **Nothing at this Time**

9. **INFORMATIONAL ITEMS:**

A. Budget Update

- Director Kelly Gonzalez gave an overview of the budget as it relates directly to Parks & Recreation that was adopted May 23. No major changes to distribution of General Fund from last year's budget.

B. Monthly Reports – No questions or Comments

C. Director's Report

- i. List of Subcommittee / Ad Hoc Committee Assignments
- ii. Special Events List for 2023

10. **COMMISSIONER COMMENTS:**

Commissioner Davis had a question regarding the Zoo Fence Project. Brad was able to provide clarity. Commissioner Davis gave compliments to the staff at the Miklos Aquatic Center for their attentiveness and diligence.

Commissioner Davidson gave credit to the MLS team for their work on getting updated signage in Willow Creek Estates South, of Lexington Hills.

Chair Wallace welcomed Alayna to the Commission. Expressed excitement around the groundbreaking for Prospector Park.

12. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:46 p.m.

RESPECTFULLY SUBMITTED:

Jennifer Burke, Administrative Assistant

APPROVED:

Brian Wallace, Chairperson

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INFORMATIONAL ITEM 9 A
Parks and Recreation Commission
August 1, 2023

To: Parks and Recreation Commission
From: Kelly Gonzalez, Director Parks and Recreation
By: Elizabeth Vaage, Senior Management Analyst
Date: August 1, 2023
Subject: **PARK IMPACT FEES COLLECTED FOR FISCAL YEAR 2022/23**

The building permit activity and corresponding park impact revenue collected during FY 22/23 are shown below. Fund 412 park impact fees are for building permits pulled north of Highway 50; Fund 472 park impact fees are for building permits from the Folsom Plan Area.

Month	# of Permits Issued North of 50	Park Impact Fee Collected (Fund 412)	# of Permits Issued FPA	Park Impact Fee Collected (Fund 472)	Quimby Fee Collected (Fund 240)	Total Impact Fees
Jul 2022	1	\$7,037	42	\$326,854		\$333,891
Aug 2022	4	\$577,667	48	\$849,386		\$1,427,053
Sep 2022	2	\$14,074	39	\$305,724		\$319,798
1st Qtr Total	7	\$598,778	129	\$1,481,964	\$0	\$2,080,742
Oct 2022	6	\$43,862	26	\$205,254		\$249,116
Nov 2022	4	\$29,788	20	\$159,223		\$189,011
Dec 2022	1	\$7,447	28	\$375,283		\$382,730
2nd Qtr Total	11	\$81,097	74	\$739,760	\$0	820,857
Jan 2023	3	\$22,341	20	\$165,215		\$187,556
Feb 2023	0		44	\$387,673	\$588,266	\$975,939
Mar 2023	3	\$165,751	73	\$510,480		\$676,231
3rd Qtr Total	6	\$188,092	137	\$1,063,368	\$588,266	\$1,839,726
Apr 2023	4	\$58,411	70	\$565,171		\$623,582
May 2023	5	\$254,638	70	\$610,015		\$864,653
Jun 2023	5	\$32,235	153	\$2,193,653		\$2,225,888
4th Qtr Total	14	\$345,284	293	\$3,368,839	\$0	\$3,714,123
FY Total	38	\$1,213,251	633	\$6,653,931	\$588,266	\$8,455,447

The FY 22/23 revenue budget for Fund 412 is \$2,477,995 and Fund 472 is \$6,572,185. While impact fees for Fund 412 North of 50 were about half of what was projected, the projects those projected fees were tied to are moving forward, and we anticipate collecting on those impact fees early in FY 23-24.

On the following page is a breakdown of the permits by subdivision for FY 22/23.

Subdivision	# of Permits	Impact Fee (Fund 412)	Impact Fee (Fund 472)	Quimby Fee (Fund 240)	Total Impact Fees
American River Canyon	5	\$212,364			\$212,364
Bidwell Place	3	\$247,191		\$588,265	\$835,456
Broadstone	5	\$585,934			\$585,934
Empire Ranch	17	\$124,959			\$124,959
FPA Commercial	1		\$57,351		\$57,351
La Colina	2	\$14,484			\$14,484
Mangini	269		\$3,419,072		\$3,419,072
Misc. Infill	4	\$25,872			\$25,872
Rockress	1		\$5,992		\$5,992
Russell Ranch	203		\$1,828,559		\$1,828,559
Toll Brothers	91		\$772,994		\$772,994
White Rock Springs	68		\$612,683		\$612,683
Willow Creek South	2	\$9,894			\$9,894
Refunds		-\$7,447	-\$42,720		
Total	671	\$1,213,251	\$6,653,931	\$588,265	\$8,455,447

The following two tables are a breakdown of Commercial, Multi-Family, and Residential permits:

Permit Type	# of Permits	Fund 412	Fund 472	Fund 240	Total
Commercial	3		\$63,351		\$63,351
Multi-Family	34	\$1,011,521	\$1,689,744		\$2,701,265
Residential	634	\$201,730	\$4,900,836		\$5,102,566
Quimby				\$588,265	\$588,265
Total	671	\$1,213,251	\$6,653,931	\$588,265	\$8,455,447

	Commercial	Multi-Family	Residential	Quimby	Total
Jul 2022	\$0	\$0	\$333,891	\$0	\$333,891
Aug 2022	\$0	\$1,035,916	\$391,137	\$0	\$1,427,053
Sep 2022	\$6,000	\$0	\$313,798	\$0	\$319,798
1st Qtr Total	\$6,000	\$1,035,916	\$1,038,826	\$0	\$2,080,742
Oct 2022	\$0	\$23,968	\$225,148	\$0	\$249,116
Nov 2022	\$0	\$0	\$189,011	\$0	\$189,011
Dec 2022	\$0	\$131,824	\$250,906	\$0	\$382,730
2nd Qtr Total	\$0	\$155,792	\$665,065	\$0	\$820,857
Jan 2023	\$0	\$0	\$187,556	\$0	\$187,556
Feb 2023	\$0	\$0	\$387,673	\$588,266	\$975,939
Mar 2023	\$0	\$158,304	\$517,927	\$0	\$676,231
3rd Qtr Total	\$0	\$158,304	\$1,093,156	\$588,266	\$1,839,726
Apr 2023	\$0	\$39,576	\$584,006	\$0	\$623,582
May 2023	\$0	\$247,191	\$617,462	\$0	\$864,653
Jun 2023	\$57,351	\$1,064,486	\$1,104,051	\$0	\$2,225,888
4th Qtr Total	\$57,351	\$1,351,253	\$2,305,519	\$0	\$3,714,123
FY Total	\$63,351	\$2,701,265	\$5,102,566	\$588,266	\$8,455,448

Monthly Report



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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Chad Gunter, Recreation Supervisor
Date: August 1, 2023
Subject: Aquatic Center & Skate Park – July 2023

I. Notable Achievements & Services

- The Sierra Marlins continue to utilize the Steve Miklos Aquatic Center and the Vista Del Lago High School pool on a year-round basis.
- Folsom Sea Otters summer season continues at the Steve Miklos Aquatic Center. Sea Otters have hosted a total of 5 home swim meets May – July. Close to 350 Sea Otters participated during the 2023 Summer Season. The Folsom Sea Otters season officially ended on July 23 with about 30 – 40 swimmers qualifying for the Sacramento region meet of champions which will be held at Vista Del Lago July 29 -30.
- Sea Squad Swim School summer swim lessons taking place June 5 – August 3, 2023.
- The 2023 summer swim season officially began on Saturday May 27, 2023. Summer hours for Recreation Swim are 1 – 5pm daily, May 27 – September 4, 2023.
- June – July participation #'s as of July 24, 2023:

-Sierra Marlins:	12,700
-Dos Rios Divers:	420
-Recreation/Lap Swim/Aquacise	30,172
-Folsom Sea Otters	12,250
-Folsom Sea Otters Swim Meets	9,000
-Sea Squad Swim School	9,782

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-Facility Rentals + NorCal Champs at Vista Del Lago 7,000

Totals 81,342

-Inflatable wristbands sold 6,987

- **June – July 24, 2023 skate & bike park Information:**

June - July participation totals: **232**

Meeting with Rob Giustina who has worked professionally as an extreme park builder with Progressive Trail Design, regarding Cummings Family Park was held on Friday May 19, to restore 1/2 of the bike park back to riding conditions. Currently reviewing offer to rebuild park, while speaking with another company Backyard Bike Parks who also has an extensive list of projects. Currently waiting for Mr. Giustina to provide required insurance documents to proceed.

II. Upcoming Department Related Events

- Sacramento Valley Meet of Champions (Vista Del Lago High School) July 29-30
- Free family picnic & movie night August 5
- Back to school Sea Squad swim lessons August 21 – 31
- Fall Sea Squad swim lessons September 11 – October 25
- Last day of summer season September 4
- Bark “n” Splash Bash October 7, 2023

III. Progress on Key Projects

Two new chemical controllers installed June 14, 15. These chemical controllers will allow for all three pools to be remotely monitored and adjusted. New Instructional pool heater has been ordered/secured with Knorr Systems and will hopefully be installed prior to our fall season. Projects are taking substantially longer due to supply chain and installation availability issues.

IV. Significant Training / Recruitment Accomplishments

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Sr. Maintenance Worker – Aquatics resigned from position on May 15th, 2023. Recreation Coordinator II Cynthia Mandel started position with City on Wednesday July 5, 2023.

City of Folsom Aquatics Division has received two unannounced Jeff Ellis & Associates Safety Audits. Audit conducted on June 7, 2023, received a score of MEETING industry standards, while the Audit conducted on July 13, 2023 received a score of EXCEEDING industry standards. July 13, 2023 auditor comments below:

Section 1: Lifeguards and Supervisors were observed to EXCEED CARMP standards. Lifeguards were found to exhibit consistent scanning patterns with downward head and eye movement. Lifeguards were Vigilant, Professional and Rescue Ready. Supervisors were visible and observed to be proactively managing their areas of responsibilities. VAT Simulation drills met standards.

Section 2: Simulated Emergencies were observed to EXCEED CARMP standards. Patient care objectives were met, and team members displayed confidence and competence in their EAP roles.

Section 3: The facility is well maintained, and Supervisors were visible and professional throughout the audit. Administrative documentation was well organized and available for review. It has been a pleasure to work with the Folsom Parks and Recreation team. Have a safe and successful year! If you have any questions or concerns, please feel free to reach out to your Client Director, Keith Fontenot

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Sea Squad Swim School Lego Swim Lessons!

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: August 1, 2023

Subject: Community & Cultural Services- July 2023

I. Notable Achievements & Services

Community Facilities

- The Community Center hosted 31 reservations during the month of July, including the NorCal Contigo Peru Independence Day event (a cultural event) July 15th.
- The Robert H. Miller III Rotary Clubhouse hosted 21 rentals during the month of July.
- Thirteen Parks & Recreation camps and classes were programmed at the Community Center and Rotary Clubhouse in the month of July.
- In the month of July, there were 14 park pavilion reservations.

Gallery and Art Classes

- Staff continues to look for artists to exhibit at the Gallery at 48 Natoma and currently has the exhibitions booked a year in advance. All time slots will be full by next month and a report given to the Arts and Culture Commission in September.
- Art classes for all ages (6 years old to seniors are massively underway at the Art Center) with most continuing classes full. All art classes are prepared for enrollment beginning next month with over 50 classes and sessions.

Senior Services and Center

- Folks are escaping the heat and relaxing in the Senior Lounge, enjoying an additional day of Off-Key Singers, Mah Jong, Pinochle, Wi Bowling, and puzzles.
- Staff are working on new programming including Open Mics/Karaoke, Movie Days, Rummikub Tournaments, art projects and a Summer Beach BBQ Party in August.

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Teen Services

- July at the CAVE has been full of fun themed weeks including “Music Makers,” “Myths & Legends,” “Survivor,” and “Challenge Week.” CAVE staff are ending the summer with the “Best of the Best” week where they will facilitate all the favorite activities from the previous 9 weeks while prepping to head straight into the school year CAVE!
- CAVE campers have kept cool with lots of water activities and visiting the Aquatic Center on Tuesdays and Thursdays.
- Enrollment for July averaged 45 campers per week, enjoying trips to Wake Island Waterpark, Urban Air Adventure Park, Sunsplash, Xtreme Craze and John’s Incredible Pizza.
- The Folsom Teen Council is still on break for the summer and the incoming 23/24 officers will meet in August to discuss events, member colors, and set the 1st General Member Meeting to take place in September.

Youth Services

- Vacation Zone
 - Camp has continued to be full each week, with 100 campers at the Andy Morin Sports Complex for 9 weeks now.
 - Themes in the month of July included: “Stars, Stripes and Sports,” “Artists in the Arctic,” “Pirates of the Jungle,” and “Intergalactic Jurassic Adventure.”
 - Campers have enjoyed field trips to: Urban Air Adventure Park, Sunsplash, and Xtreme Craze.
 - Campers are looking forward to a new location for Week 10 where camp will be held at the Community Center.
 - Staff attended a “Games, Games, Games” training where they learned new, fresh games they could infuse into camp plans, as well received their mid-summer evaluations, and had the opportunity to evaluate the program, lead staff, and coordinator as well as themselves.
 - Staff received the below following email from a very happy family.

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Hi Whitney,

Our kids just finished their 6 weeks summer camp at Vacation zone and all of us want to thank you and the team for their time at this wonderful camp.

The kids had a great time playing and getting to know other campers, with your constant help and dedication they felt relaxed and happy.

It's our first year here in Folsom, and in the US in general, and we're grateful for this experience you and your staff gave us.

Please pass this message to all of the staff.

We hope to register Eyal again next year and maybe Dori can also take part as a junior leader.

Thanks again,

Ron, Eilah, Dori and Eyal

Lavy Greenshpan Family



- Fun Factory and Kindergarten Readiness:
 - Preschool Teachers attended the Preschool RecConnect that YTRS of CPRS District 2 held in Elk Grove on July 20th. All three Head Teachers, as well as 3 assistant teachers enjoyed sessions about self-care, classroom, and behavior management, as well as a session about songs and stories they can do with their classes.

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Social Media and Special Events

- *12 photos and *10 videos were released in July with a monthly reach of *22.5K+ and *9.7K+ post engagement, and *10.6K+ video views. 27 Instagram/Facebook Stories were posted in June and July with *6.2K+ unique account views.
- Weekly promotions of the Summer of Music concerts continued in June highlighting food trucks, the bands, and more. These included photos, behind the scenes Instagram/Facebook Story videos with the food trucks and bands. A video highlighting all the fun from this concert series will be produced and shared after the series ends to promote next year's event.



- 1 new event campaign was launched in July for the upcoming Folsom Family Movie Night at the Steve Miklos Aquatic Center. We'll be filming and producing a video for the Title Sponsor, Rondo & Nate Real Estate | EQ1 Real Estate, to be shared before the movie on Saturday, August 5th.
- July is Parks Make Life Better Month and the social media team produced 6 videos for the month highlighting different divisions that included Sports, Aquatics, Parks, and Seniors/Teens. The team also produced a parody video of the TV show, The Office, in honor of National Parks and Recreation Professionals Day. The last video produced as part of this series was a staff highlight of Vacation Zone Summer Day Camp Director who grew up in the department's programs and is now working in the programs she was a participant in.

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PMLB – Aquatics

<https://www.facebook.com/FolsomParksandRec/videos/784990333320241>

<https://www.instagram.com/reel/CuQQEhttpmd/?hl=en>

PMLB – Sports

<https://www.facebook.com/FolsomParksandRec/videos/6070826216357294>

<https://www.instagram.com/reel/CuhygZBOQkB/?hl=en>

PMLB – Staff Highlight

<https://www.facebook.com/reel/>

<https://www.instagram.com/reel/CuoDk8QMNHx/?hl=en>

Parks & Recreation Professionals Day

<https://www.facebook.com/FolsomParksandRec/videos/1314445459447394>

<https://www.instagram.com/reel/Cu94u7CMOmQ/?hl=en>

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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Chris O'Keefe, Facilities Manager
Date: July 21, 2023
Subject: Facilities Maintenance Division Monthly Report for July 2023

- I. **Sports Center Roof Project Update**
 - The Sports Complex roof is complete.
- II. **Parks Maintenance Volunteer Projects**



Adrian Blanco and Volunteers Assist with Rehabbing Benches at Kids Play

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APAPA Volunteers Placing Bark at Lembi

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APAPA Volunteers Rehab Picnic Tables

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APAPA Volunteers Paining Shade Structures

III. Facilities & Parks Maintenance Update

- Library Carpet Project Complete
- Rodeo Support Complete
- Splash Pads in Operation at City Parks
- Parking Lot Lighting at Davies and Kemp Complete
- Irrigation Maintenance in Progress
- Bee Removal at Station 36 Training Tower Complete
- Vandalism Issues Addressed Daily
- Zoo Support w/Exhibits & Irrigation
- AC Unit Replaced at Kids Inc. & Aquatic Center

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IV. See Click Fix (May 1 to June 1)

- Parks Maintenance SCF = 4.
- Parks Maintenance Completed = 34
- Open Parks SCF = 9

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Brad Nelson, Park Planning Manager

Date: August 1, 2023

Subject: Park Planning Monthly Report for June and July 2023

I. Notable Incidents / Events

- The Park Planning Manager is on the internal City-team for the River District Master Plan and the Central Business District Master Plan.
- River District Master Plan - It is the primary objective of the master planning process to conclude with a River District vision and recommendations that will stimulate and guide future land development decisions, create an inspiring vision of recreation opportunities and increased access, use, and increased appreciation of the river and lake.
- Central Business District Master Plan - This important retail and commercial corridor is located along East Bidwell Street from Riley Street to Blue Ravine. A revitalization plan will be prepared to identify a comprehensive vision of the area with potential commercial, office, and housing opportunities, additional economic development, mobility, and safety improvements, to help guide development and infrastructure improvements going forward.

II. Progress on Key Projects

- Johnny Cash Trail Art Experience Pick No. 1. – Plans, specifications, and engineering are complete. Staff is preparing a bid package to be issued in August. Bids will be due in September with construction following in late October.
- Benevento Family Park –The Master Plan was approved by the Parks & Recreation Commission on August 2nd. Contract is being finalized with Environmental consultant for preparation of CEQA documents.
- Prospector Park – Groundbreaking ceremony was held in conjunction with Fire Station 34 on June 29th. Construction Staking is currently underway (as

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- of 7/26/23). The construction access site entry, which is large angular rock, will be installed along Sparrow Drive in the general vicinity of the future parking lot entry. First steps will be minor demolition of temporary storm drainage appurtenances, followed by rough grading the entire 12.0-acre site.
- Bud and Artie Davies Park – Updated topographic survey is in progress. Staff will then hold a community meeting. Depending on the outcome of the community meeting, staff is hopeful to proceed into design development and construction drawings in Summer 2023.
 - Zoo Perimeter Fence Project – This project is a regularity issue by United States Department of Agriculture (USDA), who provide the yearly operating license for the Zoo. The existing perimeter fence is no longer in compliance and needs to be replaced by early January 2024. Staff is working diligently to reduce costs for the 6.7-acre facility perimeter fence, which also includes the main entry fencing. The project was approved for construction on July 25th by the City Council.
 - Staff is working with the Community Development Department (CDD) to discuss initial planning ideas for the park facilities to be located in the Town Center in the Folsom Plan Area./ This urban park is a crucial element to the success of the Town Center. CDD is talking with potential developers that the landowners are working with.
 - Andy Morin Sports Complex Overhead Covering – Final plans and specifications received. These are being reviewed and approved.
 - Ed Mitchell Shade Structure – This is the final project of the Prop 68 Grant Funding. The total grant funding was \$271,000. The Shade Structure Project includes a shade structure, concrete paving, and picnic tables.
 - Staff is working with AT&T for a future First Responders cell tower to be potentially located in a City facility in the Folsom Plan Area. The intention of starting planning early is to accommodate the ground lease space requirement as part of the initial site design. Several locations in the Folsom Plan Area are currently being studied.

Monthly Report



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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: August 1, 2023

Subject: Sports Division - July 2023

The Sports section is responsible for coordinating the City's sports leagues, programs, and sports related special events. Additionally, this section coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This section also provides a variety of recreational activities at the Andy Morin Sports Complex for youth and adults, and seniors including sports leagues, camps, indoor batting cages, sports classes, two preschools and a meeting room.

I. Sports Division Update

- The Andy Morin Sports Complex is open to the public. (Monday–Friday 10 a.m.– 9 p.m., Saturday and Sunday 9 a.m.- 6 p.m.)
- The Sports Division is continuously recruiting for part-time positions: scorekeepers, officials, site monitors, ballfield maintenance prep, front desk/customer service, facility shift supervisor and recreation program specialists. All positions are posted at [Job Opportunities | Folsom, CA](#)

II. Notable Incidents/ Events

- Folsom was host to nine youth softball tournaments at Kemp Park and Lembi Community Park.
- The Andy Morin Sports Complex was host to five youth indoor AAU basketball tournaments.
- Spring Adult Outdoor Soccer league continued through July with a total of 15 teams participating at Kemp Community Park.
- Summer Adult Outdoor Soccer league started with a total of 17 teams participating at Kemp Community Park.

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- Summer Adult Softball league started at Lembi Community Park with a total of 45 teams.
- Summer Indoor Adult Soccer league started with thirteen teams playing at the Andy Morin Sports Complex.
- Staff continues to schedule field rentals for use in the parks based on field availability for all types of sporting requests.
- Sports division continues to offer recreational sports programming to the community on a weekly basis at various parks and at the Andy Morin Sports Complex.
- Summer sports camps have been busy this summer with a variety of camps offered throughout the City parks system and at the Andy Morin Sports Complex. The Sports Division has offered 42 sports camps with a total of 1,085 participants to the Folsom community.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields, and mini-pitch soccer field at the Andy Morin Sports Complex.
- Staff has been working with fall class contractors for the upcoming fall camps and classes being offered in our activity guide.

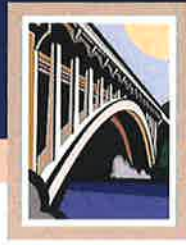
III. Community Youth Sports Leagues (CYSL)

- Field Prep staff continued to coordinate with Parks Maintenance staff to renovate and maintain ballfields during the summer All-Star and tournament season.
- Staff has worked with scheduling with the summer CYSL's on facility allocations, scheduling and planning for the Folsom Soccer Club, Aspire volleyball Club, Folsom Softball Club, Folsom Freedom Softball, Folsom Cricket Club, Folsom American Little League, and Folsom National Little League youth programs.
- Staff has started to schedule and collaborate for the upcoming CYSL Fall season with the Folsom Jr. Bulldogs, Vista Jr. Eagles and Folsom Lake Surf Soccer Club season.

IV. Joint Use Agreement Folsom Cordova Unified School District (FCUSD)

- Staff continues to work with FCUSD Planning staff to discuss schedules and review of future school modernization projects in the district.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school – Alder Creek Elementary School.

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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Brett Bollinger, Senior Trails Planner
Date: August 1, 2023
Subject: Trail Planning Division Monthly Report for June-July 2023

III. Progress on Key Projects

- **Folsom Blvd Class I Overcrossing Feasibility Study Report (FSR)**

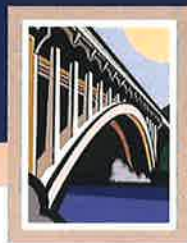
Project Description: The objective of the FSR is to consider possible alternatives for establishing an east-west gap closure across Folsom Boulevard and the feasibility for its implementation. The City is currently considering a Class I multi-use overcrossing at an undetermined location between Blue Ravine Road and Glenn Drive. The connection must be safe, convenient, and cost-effective.

Request for Proposal (RFP) Date:	August 2022
Consultant Award Date:	November 2022
Start FSR Process:	December 2022

June-July Activity: Project team held the project's second Focus Group meeting on July 18, 2023. The meeting had a turnout of approximately 16 stakeholders. During this meeting the study team presented an overview of the feedback heard from the previous stakeholder meeting and public online questionnaire, share the refined alternatives for the overcrossing, and provide an overall project update.

April – May Activity: Project team posted an online Questionnaire regarding the merits of four proposed alignments. The Questionnaire was open for two weeks and received over 200 responses. The project team met with SacRT

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engineers to discuss specifics on where the proposed overcrossing alignment could touchdown near or adjacent to the Glenn Station platform.

March Activity: Project team held the project's first Focus Group meeting on March 21, 2023. The meeting had a turnout of approximately 17 stakeholders. The project team received many informative comments from the various stakeholders. The next project event will be the Community Outreach

Questionnaire. The Questionnaire will be available online from April 24 – May 12, 2023.

- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working, and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed.

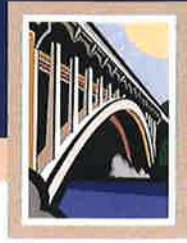
Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

April – July Activity: Due to ongoing construction in the southeast and southwest corners of the Mangini Ranch development, completion of the design/engineering process has been delayed until fall 2023. Construction is expected to begin in early 2024.

- **Folsom-Placerville Rail Trail**

Project Description: Design and construct approximately 1.6 miles of 12'-wide Class I Bike Path on the north side of East Bidwell Street from the Humbug-

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Willow Creek Trail to Iron Point Rd. The gap closure project will provide a continuous and safe corridor for bicyclists and pedestrians, connecting residents to community destinations. The corridor also serves several local schools and parks, as well as to other local bike and walking paths. Because

of its widespread benefits, this project has been identified as a high priority project in the City of Folsom Active Transportation Plan, adopted in June 2022. Project completion would result in a gap closure of a trail that was identified as part of SACOGs Regional Trail Network.

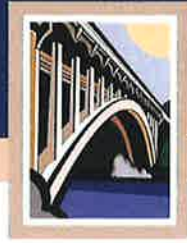
The project currently has committed funding and an executed design/engineering consultant contract to complete the Environmental Phase and Preliminary Engineering for plans developed to a 30% level of completion. The project is seeking an additional funding request with local match to complete the Design/Engineering (PS&E) phase of the project, with plans developed to 100% level of completion, and fully fund the Construction (CON) phase.

Request for Proposal (RFP) Date:	Summer 2023
Consultant Award Date:	Summer 2023
Start Design Process (100% plan set):	Summer/Fall 2023

March – July Activity: Staff is working with the design team to complete the design in Fall/Winter 2023-2024. Staff expects to be under construction in Spring 2024.

January – February Activity: Staff was informed that are SACOG Regional ATP grant application was going to be approved for funding. The grant request would fully fund the project for design/engineering completion and construction. The project grant application was recommended for approval at SACOGs Transportation Committee meeting on March 2, 2023. SACOG Board approval meeting is scheduled for March 16, 2023.

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- **Trail Connections**

Project Description: The three trail connection projects, which are part of the City Bikeway Master Plan, would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

1. **Oak Parkway Trail - Willow Creek Drive Connection** – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed, funding was limited, and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot-wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900 feet of trail to connect with the Willow Creek Drive crosswalk.
2. **HBWC Trail - East Bidwell Street Connection** - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.
3. **Oak Parkway Trail - McFarland Drive Connection** - Provide a 100-foot-long Class I connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

Request for Proposal (RFP) Date:	August 2020
Consultant Award Date:	November 2020
Start Design Process:	January 2021

May-July Activity: Staff submitted an application for grant funding through State Parks Recreational Trail Program (RTP). Applications were due by 5pm on June 15, 2023. Grant award recipients will be notified in late 2023.

- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and

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maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date: January 2020
Consultant Award Date: February 2020

Start ATP Process: August 2020
ATP Completion: June 2022

Final ATP:

- Parks Commission Adoption Recommendation June 7th
- City Council Adoption June 14th

- **Trails Wayfinding**

City staff is actively working on identifying specific locations for wayfinding signage for trails north of Highway 50. Staff expects to have a draft list of wayfinding signage location, sign type and sign content in Fall 2023.

- **Trails Naming**

Staff is currently working on naming the more than 50 miles of trails north of Highway 50 and the 30 miles of future trails in Folsom Plan Area (FPA). Staff held a kick-off meeting with the Auburn Rancheria earlier this year to assist the City with trail naming.

- **Trails Grant Applications**

1. **California Natural Resources Agency Prop 68 Per Capita Program:** On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City

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will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020, to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.

Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: July 25, 2023

Subject: Folsom City Zoo Sanctuary Monthly Report for June 2023

I. Notable Achievements & Services

- On Tuesday June 13, employees from Intel volunteered for a corporate work party. They added decomposed granite to exhibits, planted new plants and painted exhibit wire.
- Docents hosted:
 - Eight tours in June with 480 participants
- Docents provided the Zoo to You outreach program to
 - Five schools in June with 215 participants

III. Animal Updates

- Raccoons Bernie and Reggie were introduced and are getting along well. Having both raccoons live together is enriching and provides daily exercise as they chase and play with each other.

IV. Progress on Key Projects

- The part-time grounds team spent time making multiple improvements to exhibits and constructing shelves and cabinets.
- Facilities Maintenance and Parks assisted with various projects including:
 - Welding on the new exhibit near the eagles
 - Coordinating with a contractor to work on the bear exhibit pools.
 - Fixing a leak in the donkey exhibit.

V. Participation in Community Activities

- Zoo staff met with the APAPA interns on June 15 to discuss enrichment projects. The students are collecting wish list items and making enrichment devices for the animals.

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- Volunteer docents dressed up as animals and walked with animal puppets in the Folsom Hometown Parade on June 24 to represent the zoo.

VI. Upcoming Zoo Sanctuary Events

- Staff are planning a celebration for the zoo's 60th anniversary. During the weekends in October, visitors will enjoy docent presentations, biofact displays, keeper chats and the animals will receive special birthday-themed enrichment.

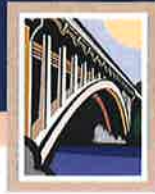
VII. Significant Training / Recruitment Accomplishments

- Friends of the Zoo paid for Margaret Whittaker from Creative Animal Behavior Solutions to train zookeepers on positive reinforcement training with multiple animals on June 8 and 9.

VIII. Statistical Data:

- The Zoo is currently open to the public Thursday, Friday, Saturday, and Sunday from 9 a.m. to 3 p.m.
- May ticket booth revenue and attendance: \$53,893 and 8,766 visitors.
- June ticket booth revenue and attendance: \$39,625 and 6,928 visitors.

Director's Report



CITY OF
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DEPARTMENT

To: Parks and Recreation Commission
From: Kelly Gonzalez, Director
Date: August 1, 2023
Subject: Park and Recreation Director's Report

City Council Updates:

- July 11
 - Proclamation of the Mayor of the City of Folsom Proclaiming July 16-22, 2023, as National Zookeeper Week in the City of Folsom.
 - Resolution No. 11074 - A Resolution Authorizing the City Manager to Execute a Lease Agreement with Pour Leadership Inc., dba Uncle Charlie's Firehouse & Brew
- July 25
 - Resolution No. 11079 – A Resolution Authorizing the City Manager to Execute a Construction Agreement with Golden Bay Fence Plus Iron Works, Inc. for the Folsom Zoo Perimeter Fence Project, and Appropriation of Funds
 - Resolution No. 11081 - Accepting the Grant Award from The Regional Active Transportation Program for the Folsom-Placerville Rail Trail Gap Closure Project and Appropriation of Funds
 - Resolution No. 11082 - A Resolution Approving the Final Engineer's Report for the Following Landscaping and Lighting Districts for Fiscal Year 2023-2024 American River Canyon North, American River Canyon North No. 2, American River Canyon North No. 3, Blue Ravine Oaks, Blue Ravine Oaks No. 2, Briggs Ranch, Broadstone, Broadstone No. 4, Broadstone Unit No. 3, Cobble Ridge, Cobble Hills Ridge II/Reflections II, Folsom Heights, Folsom Heights No. 2, Hannaford Cross, Lake Natoma Shores, Los Cerros, Natoma Station, Natoma Valley, Prairie Oaks Ranch, Prairie Oaks Ranch No. 2, Prospect Ridge, Sierra Estates, Silverbrook, Steeplechase, The

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Residences at American River Canyon, The Residences at American River Canyon II, Willow Creek Estates East, Willow Creek Estates East No. 2, Willow Creek Estates South, and Willow Springs

Upcoming City Council Meetings

- August 22, 2023
 - Presentation – Adopt-A-Trail Program
 - Staff Report – Folsom Valley Railway Discussion Item

Director's Items:

Staff completed onboarding and training for over 100 new part-time employees. In addition, the staff welcomed new full-time employees. Staff would like to welcome new full-time employees Elizabeth Vaage, Sr. Management Analyst, Baldemar Ramirez, Maintenance Worker II, and Cynthia Mande, Recreation Coordinator II.

Camps continued hosting over 100 children weekly this summer for zookeeper camps, STEM camps, academic and enrichment camps, weekly themed Vacation Zone, and a variety of sports camps.

Staff continue planning meetings for the 10th annual Folsom Community Service Day on Saturday, September 16. Staff are in the progress of reviewing project submittals for this upcoming event. Neighbors Helping Seniors project proposals are accepted through August 1. Volunteer registration opens Friday, July 28.

A big shout-out to the Asian Pacific Islander American Public Affairs Association (APAPA). This group of volunteers supported a number of park maintenance projects. For the month of July, APAPA helped repair picnic tables at Kids Play Park, paint backstops, install mulch, and prune trees and shrubs at Lembi Park. We are grateful for the commitment of these volunteers to community service.

The Parks Maintenance and Facilities staff completed several projects this month including library carpet replacement, support for the rodeo, updating repairs for parking

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lot lighting at Davies and Kemp and replacement of A/C units at Kids Inc and the Aquatic Center. Staff also completed installation and repairs at the Sports Complex.

Staff and the community celebrated "Parks Make Life Better Month" with highlights from staff and photos on social media. Thank you to our commissioners for their support this month participating in the campaign. The Parks Make Life Better brand promise states that parks and recreation make lives and communities better Now and In the Future.

In honor of National Zookeeper Week, Helen Chu, Zookeeper II, was recognized by U.S. Congressman Kevin Kiley on the Floor of the House of Representatives. We are very proud of Helen's well-deserved recognition for her commitment and dedication at the Folsom Zoo Sanctuary.

The Folsom City Zoo Sanctuary's bear deck private rentals are back. Guests may enjoy a special day inches away from our back bears and watch the bears forage their own breakfast and treats on the other side of the glass viewing wall. Rentals include a bear biofact table, and tables and chairs for up to 20 guests. Reservations are available for a variety of days and times. Proceeds from the rentals benefit the animals at the zoo sanctuary.

City of Folsom Aquatics Division has received two unannounced Jeff Ellis & Associates Safety Audits. Audit conducted on June 7, 2023, received a score of MEETING industry standards, while the Audit conducted on July 13, 2023, received a score of EXCEEDING industry standards.

Folsom's Johnny Cash Trail, a bike and pedestrian trail that borders Folsom State Prison, was completed in 2017. Folsom Parks & Recreation is currently fundraising to install a world-class linear public art experience that will celebrate and honor the legendary Johnny Cash, his music, and his strong connection to the City of Folsom. As part of the public art project, installments at the beginning and end of the trail will feature "Cash's Pick", 7-foot-tall bronze guitar picks. The funding secured by Assemblyman Hoover will be used for the design and fabrication of Cash's Pick No. 2. The first pick is currently slated to be installed by early 2024. Assemblyman Josh Hoover announced the passage of a California budget bill that secured \$425,000 to the City of Folsom Parks & Recreation Department for the Johnny Cash Trail Art Experience - Cash's Pick No. 2.

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Parks and Recreation play a key role in supporting local economic development. In the month of July, Folsom hosted a number of tournaments attracting visitors outside of the region. Folsom was host to nine youth softball tournaments at Kemp Park and Lembi Community Park bringing in new visitors and families to the city. In addition, the Folsom Sea Otters hosted a total of 5 home swim meets to date this summer at the aquatic center. The Folsom Sea Otters season officially ended on July 23 with about 30 – 40 swimmers qualifying for the Sacramento region meet of champions which will be held at Vista Del Lago July 29 -30. Good Luck to all the athletes participating.

Folsom residents can get a free landscape assessment and up to 10 free share trees delivered to their home or business to beat the heat. Sign up now to receive trees in the fall through the Sacramento Tree Foundation.

National Night Out is Tuesday August 1. National Night Out events are opportunities for our residents to meet their neighbors and first responders to build safer communities.

The digital version of the fall Rec Guide will be available on the city website and classes open for registration on August 2. Folsom residents (30,500+ households) will receive the printed guide in the mail from August 21-24.

Staff are planning a celebration for the zoo's 60th anniversary. During the weekends in October, visitors will enjoy docent presentations, biofact displays, keeper chats and the animals will receive special birthday-themed enrichment.

The groundbreaking celebration for Prospector Park was a huge success with over 250 community members who came out to celebrate the park opening. Thank you to all the Parks and Recreation Commissioners who attended this event and for your support to make this day happen.

Prospector Park has started construction. The perimeter construction fence was installed, and construction staking is currently underway (as of 7/26/23). The construction access site entry, which is large angular rock, will be installed along Sparrow Drive in the general vicinity of the future parking lot entry. First steps will be minor demolition of temporary storm drainage appurtenances, followed by rough grading the entire 12.0-acre site.

Upcoming Presentations and Staff Reports:

Director's Report



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The Parks and Facilities Manager is working on an informational presentation in August to the City Council on the implementation and revamp of the Adopt-A-Trail program. A preview will be presented to the Parks and Recreation Commission for feedback and comments.

The Senior Management Analyst is working on a new business presentation in August to the City Council requesting direction for the potential purchase of Scale Live-Steam Train at Folsom City Lions Park. The train and railway have been in continuous operation since 1970, and it is the only 12-inch gauge railroad remaining in the United States. In January of 1991, the train and railway were acquired by Terry Gold, dba Golden Spike Entertainment, who continues to own and operate the railway today. Mr. Gold is planning to sell the railway in early 2024, and since it has become a prominent fixture and amenity to the City, he has a proposed offer to sell to the City for \$375,000.

Our Parks and Facilities Manager will be working with a sub-committee developing a Park Ambassador program. This program is designed to give the public and opportunity to promote community stewardship. Park Ambassadors exemplify the park rules and regulations and set an example to promote and ensure a positive relationship between the park users and the staff. Our mission is to prevent and detour vandalism and graffiti in high traffic parks that have a high level of vandalism and graffiti.

Park Planning Manager is working on an informational update for the Folsom Plan Area for the upcoming commission meeting. This is an opportunity for the Parks and Recreation Commission to hear the most up to date plans and development for this area.

Upcoming Events:

DATE	EVENT	TIME	LOCATION
8/5	Family Picnic and Movie Night	6:30 p.m. – 10:030 p.m.	Community Ctr/R.G. Smith Rm
8/7	Docent Monthly Meeting – Docent Zoo Sanctuary	9:00 a.m. – 11 a.m.	Community Ctr/R.G. Smith Rm
8/14	Friends of the Zoo Event Mtg	6-8 p.m.	Council Chambers Conf Rm

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8/21	Friends of the Zoo Board Mtg	6-8 p.m.	Council Chambers Conf Rm
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Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS 2023-updated on 7.28.23

SPORTS & RECREATION

Jennifer Tarbox, *Chair*

Bill Davis

Alayna Wagner

Staff: Chad Gunter, Derik Perez, Sarah Trobee, Tom Hellmann,

BUDGET / FINANCE

Matt Hedges

Brian Wallace

Bill Davis

Staff: Kelly Gonzalez, Elizabeth Vaage, Tom Hellmann*

PLANNING & DEVELOPMENT

Marina Leight, *Chair*

Samantha Davidson

Alayna Wagner

Staff: Kelly Gonzalez, Brad Nelson, Chris O'Keefe, Elizabeth Vaage*

PARKS & RECREATION RENOVATION PLAN

Brian Wallace

Samantha Davidson

Jennifer Tarbox

Staff: Kelly Gonzalez*, Brad Nelson, Chris O'Keefe

AD HOC COMMITTEES

PUBLIC PRIVATE PARTNERSHIP

Matt Hedges

Samantha Davidson

Marina Leight

Staff: Kelly, Chris, Derik, Elizabeth, Tom

UNDERUTILIZED CITY-OWNED PROPERTIES

Brian Wallace

Marina Leight

Alayna Wagner

Staff: Kelly, Derik, Elizabeth, Ted, Tom,
Zach*

*As Needed

