

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
WEDNESDAY, APRIL 12, 2023  
SPECIAL MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Jennifer Tarbox, Samantha Davidson, Bill Davis  
Commission Members Absent: Marina Leight
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** We had one request to speak – Community Member Vishnu Balraj. Wanted to discuss Park Site 52 (Russell Ranch Park) and the lack of progress. Offered to volunteer to plant some trees and clean up the area. Good for the City as a whole and the immediate community.
5. **APPROVAL OF MINUTES:**
  - A. March 07, 2023 Meeting Minutes

Motion by Commissioner Davidson, Second by Commissioner Tarbox to approve the March 07, 2023, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Davidson, Hedges, Tarbox, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Leight  
**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
  - A. USA Softball Grant Award Presentation
    - Jeff Morrow, the CEO and Commissioner for the USA Softball Program. was in attendance to present the award and give a presentation regarding the organization. Presented the department with a check for \$2,500.00 for facility improvements. Second year this grant was awarded to the City of Folsom.
  - B. CPRS Marketing and Communications Award of Excellence
    - Executive Director Stephanie Stephens and Teri DeRosier with the Board of Directors of CPRS presented this award to Frankie Nelson, our Senior Recreation Specialist and his staff for his unique marketing video and social media campaign to bring the Fun Factory Preschool Program back to light. The video entitled “Are you Smarter than a Fun Factory Preschooler?” Gave a history of the award, which was handmade by a Nonprofit – Piece by Piece, which supports ending homelessness.

- C. Presentation from California Association of Parks and Recreation Commissioners and Board Members (CAPRCBM)
- Special award presentation, for the Outstanding Professional Award, for retired Maintenance Manager Tim O'Shea. Seven are presented each year, and Tim received the honor for 2023. His recommendation from Director Poggione was accepted unanimously. Brief speech from Director Poggione.

7. **ACTION ITEMS:**

A. Folsom Water Vision Process - Environmental & Water Resources Director - Marcus Yasutake

- The Director gave a presentation regarding the Environmental and Water Resources (EWR) Department, and the development of the City's Urban Water Management Plan (UWMP). The UWMP has been used as the primary water supply planning document for the City. In an effort to develop more reliable, resilient, and sustainable water supplies for the City, EWR staff is recommending a Water Vision planning process to evaluate water supply alternatives to meet customer demands during drought or infrastructure outages, and to consider water supply impacts due to climate change. At the February 28, 2023 Council meeting, the City Council directed staff to include up to two Parks and Recreation Commissioners as part of a future Stakeholder Group for the Water Vision planning process.

Chair Wallace called for volunteers to participate in the stakeholder group for the City's Water Vision and community engagement process on behalf of Parks & Recreation. Samantha Davidson and Matt Hedges volunteered to participate. There were no objections.

8. **COMMITTEE REPORTS:**

- Planning & Development (Leight, Davidson, Morales)
  - No meeting scheduled at this time.
- Budget / Finance (Hedges, Wallace, Davis)
  - No meeting scheduled at this time.
- Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
  - No meeting scheduled at this time.
- Sports & Recreation (Leight, Tarbox, Davis)  
*Subcommittee met March 28, 2023. Commissioner Tarbox selected as Chair. Discussed the Joint Use Agreement with FCUSD as well as Community events & partnerships. Jen & Bill were very appreciative for the information.*
- Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
  - No meeting scheduled at this time.

9. **INFORMATIONAL ITEMS:**

- A. Monthly Reports – No questions or comments.
- B. Director’s Report – Director Poggione gave her goodbye to the Commission.
  - Tom Presented Director Poggione with a gift.
  - i. List of Subcommittee / Ad Hoc Committee Assignments
  - ii. 2023 Subcommittees for Parks & Recreation Commission & Future Topics
    - Director created a document outlining past topics addressed and potential future topics for the Subcommittees.
  - iii. Special Events List for 2023 - Provided.

10. **TENTATIVE UPCOMING MEETING TOPICS:**

Decided to cancel the May meeting and resume in June once our outstanding seat on the Commission is filled and the new Director has been named.

11. **COMMISSIONER COMMENTS:**

Thank yous, accolades, and well wishes for the future given by all members of the Commission.

12. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:53 p.m.

**RESPECTFULLY SUBMITTED:**

  
\_\_\_\_\_  
Jennifer Burke, Administrative Assistant

**APPROVED:**

  
\_\_\_\_\_  
Brian Wallace, Chairperson

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any **“Business from the Floor,”** follow the same procedure as described above. Please limit your comments to three minutes or less.*

*As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or*

*becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.*

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