

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, FEBRUARY 06, 2024
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks & Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Samantha Davidson
Matt Hedges, Bill Davis Ravi Kahlon, Marina Leight Alayna
Wagner
Commission Members Absent: None
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** One card was received.
 - First Card – Two young women from the community spoke to the Commission on the importance of true inclusion in parks for both able-bodied and disabled youth in the community. Provided examples of other park plans to consider and suggested some potential funding options. Acknowledged that while Lion Park does have a portion that is wheelchair accessible it is the only one out of Folsom’s 48 parks.

Commissioner Hedges called for Parks & Recreation Staff to provide a presentation in the future, going over current assets, challenges around incorporating the types of features discussed, along with future plans, et cetera. Chair Wallace agreed.

5. **SCHEDULED PRESENTATIONS:**

- A. Oath of Office to Newly Appointed Commissioner - Ravi Kahlon

Commissioner Kahlon accepted her oath, officially taking her position with the Commission. She spoke to her excitement for the opportunity to serve. Her knowledge and experience, and the value it can bring.

- B. Municipal Landscape Division Overview - Zachary Perras, Municipal Landscape Services Manager

Municipal Landscape Manager Zach Perras gave a PowerPoint presentation giving the Commission an overview of his division and exactly what they do for the department and the City of Folsom. He highlighted his staff as well as all the areas they are responsible for. He explained Lighting & Landscaping Districts (L&L’s) and Community Facilities Districts (CFD’s). Spoke to the success of 2023 and the goals for the current year.

- C. Community Partnership Program and Community Events Overview – Frankie Nelson, Sr. Recreation Coordinator

Sr. Recreation Coordinator Frankie Nelson gave a PowerPoint presentation talking to the Commission about our Community Partnership program and how they correlate with our Community Events. He explained the programs start and

evolution and how it really changed the investment and engagement of our partners. Highlighted two of our major community events - Wayne Spence Folsom Veterans Parade, the Spring Eggstravaganza and the committees that collaborate with the planning and execution of these events.

- D. Introduction of Parks and Recreation Full Time Hires – Kelly Gonzalez, Parks and Recreation Director

Director Gonzalez introduced a new tradition of introducing all new full-time hires.

6. **APPROVAL OF MINUTES:**

- A. December 05, 2023 Meeting Minutes

Motion by Commissioner Wagner, Second by Commissioner Leight to approve the December 05, 2023, meeting minutes. Minutes approved with no objections.

AYES: Commission Members: Wallace, Davidson, Davis, Kahlon, Leight, Wagner
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: Hedges

Commissioner Hedges made a general comment on procedure - Minutes are usually approved before we do presentations. Robert's Rules of order calls for it. Asks to re-order for next meeting.

7. **ACTION ITEMS:**

- A. Selection of a Chairperson and Vice Chairperson

Motion by Commissioner Davidson, Second by Commissioner Leight to nominate Brian Wallace as Commission Chair.

AYES: Commission Members: Wallace, Davidson, Davis, Kahlon, Leight, Wagner, Hedges
NOES: Commission Members: None

Motion by Commissioner Wallace, Second by Commissioner Hedges to nominate Samantha Davidson as Commission Vice Chair

AYES: Commission Members: Wallace, Davidson, Davis, Kahlon, Leight, Wagner, Hedges
NOES: Commission Members: None

Commissioner Hedges points out that it isn't entirely clear when we should be having this discussion and requests that we add it into our bylaws to do this annually; specifically at the first meeting of the year.

B. Selection of New Commissioner Subcommittees

New Commissioner Ravi Kahlon joins the Sports & Recreation Subcommittee as well as the Budget / Finance Committee.

Commissioner Davis moves from Budget / Finance and joins Parks & Renovation Plan Subcommittee.

Motion by Commissioner Leight, Second by Commissioner Davis to finalize all subcommittees as discussed.

AYES: Commission Members: Wallace, Davidson, Davis, Kahlon, Leight, Wagner, Hedges

NOES: Commission Members: None

8. **COMMITTEE REPORTS:**

A. Planning & Development (Leight, Davidson, Wagner)

B. Budget / Finance (Hedges, Wallace, Kahlon ~~Davis~~)

Committee met on January 02, 2024. Discussed upcoming budget presentation. Another meeting to be scheduled soon as the process moves forward.

C. Parks & Recreation Renovation Plan (Wallace, Davidson, Davis ~~Jennifer Tarbox~~)

D. Sports & Recreation (Wagner, Davis, Kahlon ~~Jennifer Tarbox~~)

E. Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)

F. Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)

9. **INFORMATIONAL ITEMS:**

A. Monthly Report

B. Director's Report

Director Gonzalez introduced a new version of the Monthly and Director's report. It will now be called the Department Report and will be a combination of both. It is a more streamlined, high-level snapshot of what is going on in the department. It is an opportunity to provide you with the most up to date information and the ability to share that information. Highlighted the participation numbers as well as the money generated through our partnership programs.

Upcoming Presentations March 2024:

- Recap of Budget presentation to be given February 13th
- Johnny Cash Trail Strategic Marketing Plan

10. **COMMISSIONER COMMENTS:**

Commissioner Hedges really enjoys the new style and presentation of the Department report.

Chair Wallace requests that on future agendas under Committee Reports, if a committee has met, please add the date of that meeting to make sure it is highlighted.

Commissioner Wagner requested a section be added to the agenda for future agenda items. Chair Wallace deems commissioner comments an appropriate time to bring those items.

Commissioner Wagner would like to see the following presentations:

- *Prospector Park Update – Later in the Spring (April)*
- *PLAYRS Scholarship highlight*

A couple of items she would like to discuss further:

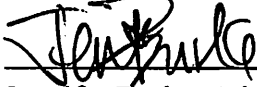
- *Wondering if we could collaborate with the Library for a summer program because of limited access. Mobile Library event or Library book drop-off at designated parks to help keep the kids reading since they will not be getting from their schools.*
- *Wondering if we could consider prioritizing Neighborhood Park 1 ahead of any of the other parks. Since the school plans have changed in that area, it is difficult for families to get down to Prospector or the new school being developed in Elder Creek.*

Commissioner Hedges has an interest in finding out more information on disc golf in Folsom – both current offerings and any future plans. Willing to discuss with a member of staff or entertain a discussion item or a presentation if chair deems it appropriate.

Welcome to Commissioner Kahlon from all Commissioners.

11. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:53 p.m.

RESPECTFULLY SUBMITTED:



Jennifer Burke, Administrative Assistant

APPROVED:



Brian Wallace, Chairperson

Notice: *Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "Business from the Floor," follow the same procedure as described above. Please limit your comments to three minutes or less.*

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or jburke@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.