



Community Development Department Proposed Engineering and Building Development Processing Fee Updates

Fee Study Background

- CDD processing fees have not been substantially updated since 2006
- Fees do not reflect actual staff time
- New online application and review system lacks funding source to keep it updated
- CDD staff retained a fee consultant to evaluate fees
- Only Engineering and Building fees are proposed to be modified at this time

Proposed Engineering Fee Changes



- Tiered encroachment permit fee levels
- Tiered tree permit fees when multiple trees are being removed
- Tiered annual permits
 - General maintenance project to be billed on a time and materials basis
- Fixed fee for production home landscape reviews
- Fees for Contract City Surveyor updated to reflect billable rate.
- Modified Final Map Amendment/Certificate of Correction fees

Proposed Building Fee Changes



- New flat rate fees for common residential permit types
- Restructuring the fees related to subdivision development
- Revising the current valuation-based portion of the fee schedule to reflect estimated staff time.
- 5% General Plan/Zoning Code Update Fee
- Costs for permitting technology folded into staff overhead rates

Effects of Proposed Changes

- Increased fee recovery would result in an estimated additional \$1 million annually to the General Fund
- New fees represent a 2-3% annual increase since 2006
- Compared to rest of region, new proposed fees are in the mid-range
- New building permit fee rates that take permitting technology into account result in an estimated annual \$122,000 annually for system licensing and updates

Outreach Efforts

- Over 1,000 emails sent to contractors, developers, business and members of the public
- Presentations to:
 - North State Building Industry Association
 - Folsom Chamber of Commerce
 - Folsom Historic District Association (FHDA)
- Publication in City e-Newsletters

Schedule and Next Steps

- If adopted, new fee info provided to public in June/July
- Approved fees would be effective August 1, 2024
- Planning and Special Event Permit fees will be taken forward separately along with proposed process changes