CALL TO ORDER HISTORIC DISTRICT COMMISSION: Chair Daron Bracht, Vice Chair Candy Miller, Commissioners: John Arnaz, Susan Mehring, Jeffrey Rempfer, Mark Roberts, Tom Scott

ABSENT: None

CITIZEN COMMUNICATION: None

MINUTES: The minutes of February 3, 2015 were approved as submitted.

Election of the Chair and Vice-Chair

COMMISSIONER MILLER NOMINATED DARON BRACHT AS CHAIR OF THE HISTORIC DISTRICT COMMISSION.

COMMISSIONER JACKSON SECONDED THE MOTION WHICH CARRIED THE FOLLOWING VOTE:

AYES: MILLER, ROBERTS, BRACHT, JACKSON, ASAY, REMPFER, ARNAZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

COMMISSIONER BRACHT NOMINATED CANDY MILLER AS VICE-CHAIR OF THE HISTORIC DISTRICT COMMISSION.

COMMISSIONER ROBERTS SECONDED THE MOTION WHICH CARRIED THE FOLLOWING VOTE:

AYES: REMPFER, BRACHT, ASAY, ROBERTS, ARNAZ, MILLER, JACKSON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE
1. **PN 16-026, 723 Sutter Street - Commercial Design Review and Parking Variance and the Determination that the Project is Exempt from CEQA**

A Public Hearing to consider a request from Mark Roberts for Commercial Design Review and Parking Variance Application for the development of a 1,769-square-foot second story addition to an existing building at 723 Sutter Street. The zoning designation for the site is HD (Historic District) in the Sutter Street Subarea of the Commercial Primary Area of the Historic District and the General Plan designation is CA (Specially Commercial). This project is categorically exempt from environmental review under Section 15301 of the CEQA Guidelines (Existing Facilities).

*(Project Planner: Assistant Planner, Josh Kinkade / Applicant: Mark Roberts & Roman Oleynik)*

COMMISSIONER BRACHT MOVED TO APPROVE DESIGN REVIEW APPLICATION PN 16-026 FOR DEVELOPMENT OF A 1,769-SQUARE-FOOT SECOND STORY ADDITION TO AN EXISTING BUILDING LOCATED AT 723 SUTTER STREET, AND A PARKING VARIANCE, WITH THE FOLLOWING FINDINGS AND CONDITIONS: GENERAL FINDINGS A & B; CEQA FINDING C; PARKING VARIANCE FINDING D; DESIGN REVIEW FINDING E; CONDITIONS OF APPROVAL 1 – 6. ADDING CONDITION NO. 7 THAT READS AS FOLLOWS, "ON-SITE PARKING SPACES SHALL BE MARKED "FOR BUILDING USE ONLY"", ADDING CONDITION NO. 8 THAT READS AS FOLLOWS, "A WEATHERED BRICK VENEER SHALL BE USED FOR THE ENTIRE SECOND-STORY FAÇADE".

COMMISSIONER MILLER SECONDED THE MOTION WHICH CARRIED THE FOLLOWING VOTE:

**AYES:** BRACHT, JACKSON, MILLER, ASAY

**NOES:** ARNAZ

**ABSTAIN:** REMPFER, ROBERTS

**ABSENT:** NONE

**Historic District Commission/Planning Manager:**

None

There being no further business, the meeting was adjourned at 6:14 p.m.

Respectfully Submitted,

Amanda Palmer, Administrative Assistant

**APPROVED:**

CHAIR, DARON BRACHT