



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

**City of Folsom
Utility Commission
Regular Meeting Minutes**

Tuesday January 21, 2020 – 6:30 P.M.
Folsom City Council Chambers, City Hall
50 Natoma Street, Folsom, California

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: T. Widby, B. Mutchler, D. Kozlowski, M. Moore, R. Hess.

ABSENT: C. Shreve, T. Rood

STAFF PRESENT: Marcus Yasutake – Environmental and Water Resources Director
Emma Atkinson – Administrative Assistant – EWR

Minutes

Approval of the Minutes of the November 19, 2019 Regular Meeting.

Commissioner Widby motioned to accept the minutes.

Commissioner Hess seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Kozlowski, Moore

ABSENT: Commissioners Shreve, Rood

ABSTAIN: Commissioner Mutchler

Business from the Floor

None

EWB Director's Report

- Staffing update:
 - Wastewater Division – The division is now fully staffed. The three Maintenance Worker positions have been filled; new hires started work on December 1st and January 2nd.
 - Senior Engineer – There is a new vacancy in the Engineering division following the resignation of a Senior Engineer who has accepted a new position closer to home. Interviews should be conducted soon with the aim of having the new hire in place by Spring.
- Utility Commission plans for 2020.
 - Director Yasutake asked Commissioners if they had any requests for topics for meetings in 2020. The budget will be discussed along with operation and capital improvement plans. Director Nugen plans further recycling discussion and to present more information regarding future potential solid waste rates that incorporate new state mandates.
 - The 2020 budget process has started, with some information already presented to City Council at their last meeting.
 - The City Manager and Finance Director have posed some questions for the City Council to consider as part of the budget process. Chair Mutchler requested that Director Yasutake forward these questions to the Commissioners by email.
 - Departments have been asked to provide a list of current and potential contracts that will be used throughout the year, including whether or not these are mandatory.
- Folsom Dam Raise Groundbreaking Ceremony, Jan 21st, 2020
 - Director Yasutake attended the event along with Mayor Aquino, the City Manager and other city representatives. This marks the start of the project, which includes upgrades to the dam, and is funded by various sources, including the US Army Corps.

Old Business

- Rate Increase:
 - Last December, City Council approved the rate increases for water, wastewater and solid waste services, having received only approximately 200 protests for each service. Finance is now working to have the new rates in place for billing effective February 1, 2020.
- Hinkle Creek
 - In response to Chair Mutchler's request for a status update on Hinkle Creek, Director Yasutake reported that the sewer line had been cleaned, flushed and inspected two weeks ago, as required, and was found to be in the same condition as before. Manhole monitors have been installed in all but one manhole. This one location cannot physically have a monitor fitted but is in a location which poses least concern in the area.

New Business

- 2019 Water Use Report
 - Director Yasutake presented a report providing an update of the water use for 2019 compared to prior years.
- Governor Newsom's Water Resiliency Portfolio
 - Director Yasutake presented detail of Executive Order N-10-19, and the 2020 Water Resilience Portfolio released by state agencies as a response to this order.

Adjournment

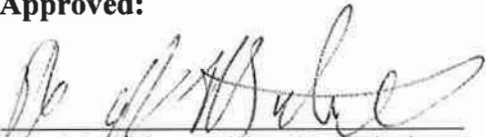
Meeting adjourned at 7:32pm

Respectfully Submitted:



Emma Atkinson, Administrative Assistant.

Approved:



Bob Mutchler, Utility Commission Chair.