



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

**City of Folsom  
Utility Commission  
Regular Meeting Minutes**

Tuesday February 18, 2020 – 6:30 P.M.  
Folsom City Council Chambers, City Hall  
50 Natoma Street, Folsom, California

**Call to Order**

Chair Mutchler called the meeting to order at 6:30 p.m.

**Roll Call**

PRESENT: T. Widby, C. Shreve, B. Mutchler, D. Kozlowski, M. Moore,  
R. Hess.  
T. Rood (arrived 6:35pm)

STAFF PRESENT: Marcus Yasutake – Environmental and Water Resources Director  
Dave Nugen – Public Works Director  
Emma Atkinson – Administrative Assistant, EWR

**Minutes**

Approval of the Minutes of the January 21, 2020 Regular Meeting.

Commissioner Widby motioned to accept the minutes.

Commissioner Kozlowski seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Shreve, Moore, Hess

ABSENT: Commissioner Rood

**Business from the Floor**

None

**Approved Action Minutes**  
Utility Commission  
2/18/20 Regular Meeting

## **Directors' Reports**

### **EWR:**

- Staffing update.
  - Initial interviews for the Associate Civil Engineer position were conducted last week. Three candidates will be returning for a second interview next week.
- Budget.
  - There will be initial budget meetings with the City Manager and Finance staff over the next couple of weeks. There will be separate meetings to discuss O&M and Capital funding.
- Contract Signing Ceremony with the Bureau of Reclamation.
  - The City Manager and Director Yasutake will be attending the signing ceremony next Friday. Following Federal legislation from two years ago, and City Council approval in January, the Central Valley water service contract is being converted into a repayment contract. This will require payment of capital debt as a lump sum, rather than in monthly installments, which will cost the City approximately \$180,000. Additionally, there is no expiration date to the repayment contract, negating the requirement to renegotiate a contract and the associated Needs Assessment report.

### **Public Works:**

- Staffing update.
  - A new Solid Waste / Fleet Manager is due to start on March 1.
- Budget.
  - Public Works will also have budget meetings over the next couple of weeks. There will be minimal changes to the Solid Waste budget until there has been chance to get a clearer picture of the impact of recent rate changes.  
Chair Mutchler asked Director Nugen to provide Commissioners with the Solid Waste portion of the initial budget report.

## **Old Business**

- Update on Recycling Impacts.
  - Director Nugen reported on the current situation for solid waste services, specifically regarding recycling and organics. To date, focus has been on residential services, but as trends develop in commercial recycling, further rate increases are being considered. Director Nugen presented data on financials associated with commercial recycling, showing reductions in revenue. There are mandates to recycle and to divert waste, along with increased expenses for processing and no market for recycling. Until there is a market for recycling there is no real solution to the current situation but education helps reduce costs and cleaning up the waste stream makes recycling more viable.
  - The State is pushing for enforcement, for example through SB1383. The City does not have an ordinance in place yet; Background work is in progress and CalRecycle has agreed that ordinances to handle the enforcement side of both residential and commercial organics recycling can be completed at the same time. The ordinance will be brought before the Commission within the next couple of months.

- The City is focusing on education to reduce contamination of the waste stream which impacts associated costs. Businesses need to learn to recycle right and understand that cleaning up the waste stream reduces costs. While education doesn't solve the issue, it reduces expenses and there is potential future revenue from the recycling of cardboard, if it is clean. While education has always been part of the solid waste program, it has been limited to keep costs down. The recent rate study factored in increased education, but it is important the the correct message is shared.
- In response to questions from the Commission, Director Nugen explained various factors resulting in there being no current composting program within the City; the focus is on at-home composting, and associated education.
- Electric Garbage Vehicles
  - Public Works will potentially be able to purchase 2 electric garbage trucks through grant funding. These would initially be used for the bulky waste pick-up program. The vehicles are more expensive to purchase than current trucks, but cost less to maintain, and there is a 10-year guarantee on the batteries. More information will be shared at future meetings.

### **New Business**

- 2020 Calendar of Topics.  
Director Yasutake provided opportunity for Commissioners to suggest topics for discussion during the coming year.
  - Commissioner Widby requested a better understanding of Utility Risk Assessment. The Directors suggested this would include discussion of financial, operational, regulatory, security and enforcement risks.
  - Federal law requires the City to identify security risks within the water system (associated with I.T. and communication) and prepare an associated emergency response plan. This is due mid-2021. Director Yasutake suggested this would be a separate topic to present to the Commission.
  - Director Yasutake extended an open invitation to Commissioners to request a tour of the Water Treatment Plant.
  - Director Yasutake suggested a Folsom Plan Area Update can be coordinated with one of the quarterly updates given to City Council.

### **Other Business**

- Chair Mutchler reminded all Commissioners to complete harassment training by April 1<sup>st</sup>.
- Commissioner Moore provided an update on Vice Mayor Sheldon, who is in hospital but in good spirits.

### **Adjournment**

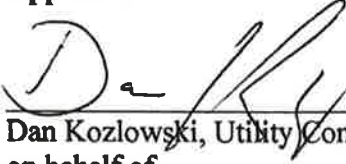
Meeting adjourned at 7:20pm

**Respectfully Submitted:**



Emma Atkinson, Administrative Assistant.

**Approved:**



Dan Kozlowski, Utility Commission Vice-Chair,  
on behalf of  
Bob Mutchler, Utility Commission Chair.