

AgendaUtility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630 March 16, 2021 6:30 PM

REGULAR UTILITY COMMISSION AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Folsom City Utility Commission and staff may participate in this meeting via teleconference.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote public input during City Utility Commission meetings. Members of the public are encouraged to participate by emailing comments to ucadmin@folsom.ca.us. Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email ucadmin@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings.

Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.

CALL TO ORDER

<u>ROLL CALL</u> - Utility Commission Members: <u>T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat, and R.Hess</u>

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on March 12, 2021.)

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the February 16, 2021 Regular Meeting

DIRECTOR REPORT

OLD BUSINESS

1. Water Treatment Plant Cyber Security

NEW BUSINESS

- 1. Public Works Fiscal Year 2021-2022 Draft Operations and Maintenance Budget
- 2. Environmental and Water Resources Fiscal Year 2021-2022 Draft Operations and Maintenance Budget

Approved by:

Bob Mutchler, Chair

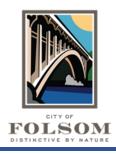
| - | | Future Meetings | | |
|----------------|---------|-----------------|-----------|--|
| April 20, 2021 | 6:30 pm | Regular Meeting | City Hall | |
| May 18, 2021 | 6:30 pm | Regular Meeting | City Hall | |
| June 15, 2021 | 6:30 pm | Regular Meeting | City Hall | |
| | | | | |

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630 February 16, 2021 6:30 PM

Pursuant to Governor Newsom's Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, D. Kozlowski, T. Widby, Z. Akhter, A. Silva, D. Groat,

R. Hess

STAFF PRESENT: Marcus Yasutake: Environmental and Water Resources Director

Dave Nugen: Public Works Director

Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Oath of Office

Commissioners Akhter, Silva, Groat and Hess took the oath of office. Chair Mutchler congratulated all new Commissioners.

Election of Chair and Vice-Chair

Commissioner Groat moved to nominate Commissioner Mutchler as Chair of the Commission. Commissioner Widby seconded the nomination.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Kozlowski, Akhter, Silva, Hess

Commissioner Mutchler moved to nominate Commissioner Groat as Vice-Chair of the Commission. Commissioner Kozlowski seconded the nomination.

Motion carried with the following vote:

AYES: Commissioners Widby, Akhter, Silva, Groat, Hess

<u>Minutes</u>

Approval of the Minutes of the November 17, 2020 Regular Meeting. Commissioner Widby motioned to accept the minutes.

Commissioner Hess seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Kozlowski, Groat

ABSTAIN: Commissioners Akhter, Silva

Director's Report

Staff Vacancies:

Director Yasutake provided information regarding recent staff changes at the City Water Treatment Plant. Following the retirement of the prior Supervisor, the Chief Operator was promoted to fill the vacant position. A new Chief Operator has been hired and started work last week. There are currently two other vacant positions at the Treatment Plant, for a senior office assistant and a plant mechanic.

Request from Chair Mutchler

Chair Mutchler requested that the Commission be advised before Directors take a Utilities related item to City Council. Directors confirmed that the Commission would be apprised of information prior to any Council actions.

Old Business

Senate Bill 1383 Organics Recycling Update:

Director Nugen shared information that was presented to City Council in January, providing an update of Senate Bill 1383 pertaining to the residential organics recycling mandate that was put into law in 2016. He then responded to questions from the Commission.

New Business

• Ethics Training:

Director Yasutake reminded Commissioners of the required ethics training; the City Attorney's office will contact Commissioners directly with information.

• Utility Commission Purpose and Functions:

Director Yasutake advised Commissioners of the main topics that are brought before the commission, namely rate studies, the annual budget and planning documents. Any items that are required to be adopted by council are initially brought to the Commission for overview and concurrence. He noted that the Urban Water Management Plan will be brought to the Commission this year.

Brown Act:

Commissioners were reminded of their responsibilities under the Brown Act. Emma will distribute further information for reference.

• Utility Commission Roster:

Emma will distribute the roster; Commissioners are asked to confirm details.

Topics for the Year

Director Yasutake shared a draft calendar of items for discussion at Commission meetings during 2021, and invited Commissioners to put forward requests and suggestions for other items for discussion.

Introduction of Commissioners

Members of the Commission were provided opportunity to introduce themselves. Director Yasutake also extended an invitation to all Commissioners to reach out to him directly with any questions relating to the work of the department, or for a tour of the Water Treatment Plant and other related locations.

<u>Adjournment</u>

| Meeting adjourned at 7:52pm | |
|--|--|
| Respectfully Submitted: | |
| | |
| Emma Atkinson, Administrative Assistant. | |
| Approved: | |
| | |
| Bob Mutchler, Utility Commission Chair. | |

NEW BUSINESS Item 1 Utility Commission Meeting Date: 3/16/21

DATE: March 11, 2021

TO: Utility Commissioners

FROM: Dave Nugen, Public Works Director

SUBJECT: PUBLIC WORKS FISCAL YEAR 2021-2022 PRELIMINARY OPERATING

BUDGET

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. City staff will provide a presentation showing the proposed fiscal year 2021-2022 operating budget for solid waste.

DISCUSSION

The proposed preliminary Fiscal Year 2021-2022 operating budget will be presented and discussed with the Utility Commission. The City Manager and Finance Department are currently reviewing the proposed budget prepared by the Public Works Department and will schedule follow up meetings accordingly.

Meeting Date: 3/16/21

DATE: March 11, 2021

TO: Utility Commissioners

FROM: Marcus Yasutake, Environmental and Water Resources Director

SUBJECT: ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2021-2022

PRELIMINARY OPERATING BUDGET

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. City staff will provide a presentation showing the proposed fiscal year 2021-2022 operating budget for Environmental and Water Resources.

DISCUSSION

The proposed preliminary Fiscal Year 2021-2022 operating budget will be presented and discussed with the Utility Commission. The City Manager and Finance Department are currently reviewing the proposed budget prepared by the Environmental and Water Resources Department and will schedule follow up meetings accordingly.

ATTACHMENTS

- 1. Water Operating FY 2021-2022 Proposed Budget
- 2. Water Proposed Level of Services (PLS) Submittals
- 3. Wastewater Operating FY 2021-2022 Proposed Budget
- 4. Wastewater Proposed Level of Service (PLS) Submittals

ATTACHMENT 1

Water Operating FY 2021-2022 Proposed Budget

Water FY 22 Budget

| | | | | | | | | Pro | oposed / Prelim |
|----------------|----------|-------------|----|-------------|--------------|----------------------|------------------------|-----|-----------------|
| | <u>F</u> | Y 20 Actual | F | Y 21 Budget | FY 22 Prelim | Dept Proposed | Budget Variance | | Variance |
| Salaries | | \$2,868,518 | | \$3,158,943 | \$3,214,539 | \$3,214,539 | \$55,596 | \$ | - |
| Benefits | | \$2,131,292 | | 2,296,088 | 2,273,127 | 2,273,127 | (22,961) |) | - |
| Oper & Maint | | \$4,408,256 | | 5,950,568 | 6,202,489 | 6,297,989 | 347,421 | | 95,500 |
| Debt Service | | \$605,025 | | 1,891,604 | 1,892,985 | 1,892,985 | 1,381 | | - |
| Capital Outlay | | \$3,908,450 | | 4,303,505 | 4,303,505 | 4,303,505 | - | | - |
| Transfers Out | | \$809,594 | | 870,231 | 870,231 | 870,231 | - | | |
| Total | \$ | 14,731,135 | \$ | 18,470,939 | \$18,756,876 | \$18,852,376 | \$ 381,437 | \$ | 95,500 |
| | | | | 25.39% | 1.55% | 0.51% | | | |

Staffing Changes: Sr Office Assistants is allocation change only

PLS Requests: - Sr Office Assistant

45,500 Various account increases - Credit card fees, billing fees

50,000 WTP SMUD power station

95,500

Issues / Information:

The Sr. Office Assistant change only charges Water and Wastewater differently. There is no increase in staff. The proposal is to split the Sr OA's in total between Water and Wastewater

| Department costs | FY 18 | FY 19 | FY 20 | F | Y 21 Budget | F | Y 22 Prelim | <u>D</u> | ept Proposed |
|------------------|------------------|------------------|------------------|----|-------------|----|-------------|----------|--------------|
| Engineering | \$2,345,006 | \$2,364,989 | \$4,741,381 | | \$3,135,170 | | \$3,160,438 | | \$3,205,938 |
| Distribution | 1,390,207 | 828,688 | 1,387,742 | | 1,380,623 | | 1,561,586 | | 1,561,586 |
| Treatment | 2,769,467 | 2,993,036 | 2,988,219 | | 3,426,163 | | 3,436,407 | | 3,486,407 |
| Quality | 974,232 | 1,153,047 | 1,127,439 | | 1,313,110 | | 1,359,234 | | 1,359,234 |
| Metering | 915,617 | 1,353,152 | 1,366,022 | | 1,617,088 | | 1,660,451 | | 1,660,451 |
| Conservation | 491,604 | 500,948 | 601,510 | | 713,446 | | 727,039 | | 727,039 |
| Non-Departmental | 6,257,333 | 3,636,998 | 2,518,823 | | 6,885,340 | | 6,851,721 | | 6,851,721 |
| With Projects | 4,418 | - | - | | - | | _ | | - |
| Total | \$ 15,147,883 | \$ 12,830,858 | \$ 14,731,135 | \$ | 18,470,939 | \$ | 18,756,876 | \$ | 18,852,376 |
| Staffing | 34.5 | 34.75 | 34.75 | | 34.75 | | 34.5 | | 34.5 |

Utilities Updated

Actual

FY 2019-20

2,868,518

Budget

FY 2020-21

\$3,158,943

Adj. Budget

FY 2020-21

3,158,943

Actual

FY 2018-19

2,751,335

Actual

FY 2017-18

2,528,136

Water - Fund 520

Expenditure

Salaries

Budget Summary
Proposed
Budget
Budget

Variance

\$50,897

FY 2021-22

\$3,209,840

a/o 12/31/2020

Y-T-D

FY 2020-21

\$1,379,868

Year-End

FY 2020-21

2,960,792

| Communication Communicatio | Benefits | 1,686,709 | 1,359,369 | 2,131,292 | \$2,296,088 | 2,296,088 | \$1,054,324 | 2,193,470 | \$2,296,476 | \$388 |
|---|--|--|---|--|---|---|---|---|--|---|
| Decision | | | | | | | | | | |
| Capinal Changian S.1,176.132 S80,000 S.1,005.50 S.1,005.50 S.1,005.00 | - | | | | | | | | | |
| Transcial Detail By Cate | | | | | | | | | | |
| Primarcial Detail By Cate | 1 | | | | | | | | | |
| Financial Detail By Carrier Actual Actual Budget Adj. languet Y-10 Y-200-12 Proposed Enendifures 280-000 P. 201-18 P. 201-19 P. 201-18 P. 201-19 P. 201-18 P. 201-19 P. 201-18 P. 201-19 | | | | | | | | | | |
| Penerillury \$2,0000 | | | | | · / / | | | | | |
| Penerillury \$2,0000 | | | | | | | | | | |
| Penerillury \$2,0000 | Financial Detail By Cated | orv | | | | | | | Proposed | |
| Part | I manetar Detain By Careg | • | Actual | Actual | Budget | Adi. Budget | Y-T-D | Year-End | - | Budget |
| Salmics 2.52 kl. 16 2.57 j. 1355 2.286.5 lis 3.18,984 J. 23,948 1.1379.888 200,0792 J. 20,9084 508.97 Purbused Sovices 184.764 J. 1379.90 2.31,908 J. 20,308.08 2.236,088 J. 23,908.08 1.137,009 J. 22,906.76 3.88 Onchased Sovices 184.764 J. 1379.90 2.00,002 J. 20,308.08 4.41,007 J. 30,108.1 3.11,007 J. 32,200 6.623.00 Ullides 141.38 J. 138,200 1.78,200 J. 20,200.00 7.00,500 J. 20,200 7.00,500 J. 20,200 J. 20,200 7.00,500 J. 20,200 J. 20,200 7.00,500 J. 20,200 J. 20 | Expenditures 520-0000 | | | | _ | | | | _ | _ |
| Benefits | | | | | | | | | | |
| Purchased Services 348,774 337,906 319,982 477,357 477,357 30,265 513,670 599,180 61,823 Communications 54,472 54,275 | | | | | | | 1,054,324 | | | |
| Transfer Control Con | Purchased Services | 348,764 | 337,906 | | 447,357 | 447,357 | 303,285 | 513,670 | 509,180 | 61,823 |
| Unities 741/388 758,755 796,500 706,500 412,555 825,710 752,500 (27,000) Contrates 1,76,627 1,734,940 1,435.88 2,252,202 2,485,602 2,485,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 72,482,602 | Communications | 55,419 | 47,625 | 32,973 | 36,660 | 36,660 | 15,616 | 34,971 | 34,270 | (2,390) |
| Contracted 1,767,827 1,739,410 1,438,388 2,276,520 2,483,642 782,542 1,007,124 2,335,000 587,930 Computers 32,087 39,145 32,007 45,000 20,355 52,000 53,100 7,000 Expectation 72,267 39,145 32,000 83,200 68,200 66,200 6,0373 373,445 65,000 1,000 Debt Service 2,068,81 2,070,601 665,002 1,891,000 65,000 6,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 7,000 | Travel & Meetings | 6,925 | | | 14,500 | | | | 14,500 | - |
| Mintenance | Utilities | 741,338 | 758,755 | 795,571 | 769,500 | 769,500 | 412,355 | 825,710 | 752,500 | (17,000) |
| Computers 12,087 39,145 32,004 45,000 45,000 29,555 82,009 55,100 7,090 Exerplication 171,262 78,440 83,290 68,200 18,10,600 40,000 60,000 18,000 <t< td=""><td>Contracts</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<> | Contracts | | | | | | | | | |
| Supplies | Maintenance | | | | | | | | | |
| Taxes and Incine | | | | | | | | | | |
| Replacement Charges 109.63 335.00 335.00 135.00 135.00 15.000 15.000 16.50.00 10.001 1891.072 1892.075 1381 Insurance 336.70 298.04 346.833 265.768 263.768 131.84 263.768 47.01.85 15.01 19.0 | ** | | | | | | , | | - | |
| Debt Service 2,068,48 2,070,69 690,502 1,891,604 1,891,604 1,91,218 1,891,727 1,892,898 1,581,181 1,891,191,191 1,892,898 1,581,191,191 1,991,191,191 1,991, | | | | | | | 6,873 | | | |
| Insurance 32,00 | 1 | | | | | | | | | |
| Compain Comp | | | | | | | | | | |
| Capital Countary | | 326,704 | 298,049 | 346,833 | | 263,768 | | 263,768 | | 156,421 |
| Transfers | • | | | | | | | | | - |
| Property | 1 2 | | | | | | | | , , | - |
| Primancial Detail - Actual Actual Actual Primancial Detail - Actual Primancial Detail Det | | | | | | | | | | - |
| Mathematics Actual Paper | Total Expenditures/Budget | 15,147,883 | 12,830,858 | 14,731,135 | 18,470,939 | 22,232,267 | 6,015,183 | 14,806,308 | 18,680,026 | 209,087 |
| Mathematics Actual Paper | Financial Detail - Actual | | | | | | | | Proposed | |
| Expenditures 250-0000 PV 2017-18 PV 2018-19 PV 2018-19 PV 2018-20 PV 2018-20 Action of Part 2018-20 Act | | Actual | Actual | Actual | Budget | Adi. Budget | Y-T-D | Year-End | - | Budget |
| Permanent Salaries | | | | | | | | | _ | |
| Temporay Salaries | | | | | | | | | | |
| Annual Leave Account 59,040 49,651 38,812 - - - 40,899 16,100 - Uniform Allowance 14,450 15,650 15,500 16,100 16,100 16,009 16,100 - FICA 187,865 201,937 211,084 242,196 12,2196 102,653 218,750 239,537 (2,659) Group Insurance - | Temporary Salaries | - | 19,225 | | 50,750 | 50,750 | - | - | | - |
| Uniform Allowance 14,450 15,650 15,500 16,100 16,100 16,00 16,00 26,659 218,750 239,337 (2,659) Group Insurance - <td< td=""><td>Overtime</td><td>124,669</td><td>108,400</td><td>103,737</td><td>137,301</td><td>137,301</td><td>53,642</td><td>112,236</td><td>140,391</td><td>3,090</td></td<> | Overtime | 124,669 | 108,400 | 103,737 | 137,301 | 137,301 | 53,642 | 112,236 | 140,391 | 3,090 |
| FICA | Annual Leave Account | 59,040 | 49,651 | 38,812 | - | - | - | - | 40,890 | 40,890 |
| Group Insurance | Uniform Allowance | 14,450 | 15,650 | 15,500 | 16,100 | 16,100 | 16,100 | 16,099 | 16,100 | - |
| Uniform Expense 4,038 1,535 3,964 2,000 2,000 - - 2,000 - PERS 700,967 835,429 1,104,085 1,254,953 1,254,953 555,961 1,181,007 1,277,76 22,623 HRA - <td< td=""><td></td><td>187,865</td><td>201,937</td><td>211,084</td><td>242,196</td><td>242,196</td><td>102,653</td><td>218,570</td><td>239,537</td><td>(2,659)</td></td<> | | 187,865 | 201,937 | 211,084 | 242,196 | 242,196 | 102,653 | 218,570 | 239,537 | (2,659) |
| PERS 700,967 835,429 1,104,085 1,254,953 1,254,953 555,961 1,181,007 1,277,576 22,623 HRA - <t< td=""><td></td><td>-</td><td></td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></t<> | | - | | - | - | - | - | - | - | - |
| HRA | | 4,038 | | 3,964 | | | - | - | · · | - |
| Worker Compensation - | | | 925 420 | 1 104 085 | 1.254.953 | 1 254 953 | 555,961 | 1,181,007 | 1.277.576 | 22,623 |
| Deferred Compensation 24,988 25,036 23,978 26,523 26,523 10,577 23,478 26,073 (450) Accrued Leave Current 7,444 2,659 68,839 | HRΔ | 700,967 | 033,429 | 1,101,005 | -,, | 1,234,733 | * | | , , | |
| Accrued Leave Current 7,444 2,659 68,839 - | | 700,967 | 633,429 | - | - | - | - | - | - | - |
| Auto Allowance - 1,800 1,800 1,800 1,800 1,800 1,800 1,800 - | Worker's Compensation | - | - | - | - | - | - | - | - | - |
| Employee Assistance Program Fost Employment Benefits C,5.253 (480,434) (37,777) Fost Employment Benefits C,5.253 C,5.253 Fost Employment Benefits C,5.253 Fost Benef | Worker's Compensation Deferred Compensation | - - 24,988 | 25,036 | - - 23,978 | 26,523 | - 26,523 | - | | 26,073 | - (450) |
| Post Employment Benefits (5,253) (480,434) (37,777) - </td <td>Worker's Compensation Deferred Compensation Accrued Leave Current</td> <td>- - 24,988</td> <td>25,036 2,659</td> <td>- 23,978 68,839</td> <td>26,523</td> <td>26,523 -</td> <td>- 10,577 -</td> <td>-</td> <td>26,073</td> <td>- (450)</td> | Worker's Compensation Deferred Compensation Accrued Leave Current | - - 24,988 | 25,036 2,659 | - 23,978 68,839 | 26,523 | 26,523 - | - 10,577 - | - | 26,073 | - (450) |
| Combined Benefits 766,660 771,408 755,319 768,616 768,616 384,308 768,616 749,490 (19,126) Printing 6,329 6,292 7,649 9,200 9,200 - 300 8,400 (800) Dues & Publication 124,943 129,673 76,415 223,500 223,500 159,974 192,447 264,200 40,700 Advertising 23,725 22,189 17,161 18,150 18,150 11,378 22,757 28,790 10,640 Rents 56,664 58,995 67,986 78,507 78,507 67,343 121,186 43,760 (34,747) Training & Education 14,695 14,312 21,520 44,600 44,600 9,641 26,082 48,430 3,830 Postage 45,766 37,614 39,803 42,800 21,334 48,669 50,000 7,200 Disposal Permit - - - - - - - - - </td <td>Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance</td> <td>- - 24,988</td> <td>25,036 2,659 1,800</td> <td>- 23,978 68,839</td> <td>26,523</td> <td>26,523 -</td> <td>- 10,577 -</td> <td>-</td> <td>26,073</td> <td>- (450) -</td> | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance | - - 24,988 | 25,036 2,659 1,800 | - 23,978 68,839 | 26,523 | 26,523 - | - 10,577 - | - | 26,073 | - (450) - |
| Printing 6,329 6,292 7,649 9,200 9,200 - 300 8,400 (800) Dues & Publication 124,943 129,673 76,415 223,500 223,500 159,974 192,447 264,200 40,700 Advertising 23,725 22,189 17,161 18,150 18,150 11,378 22,757 28,790 10,640 Rents 56,664 58,995 67,986 78,507 78,507 67,343 121,186 43,760 (34,747) Training & Education 14,695 14,312 21,520 44,600 44,600 9,641 26,082 48,433 3,830 Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit - 65,600 | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program | 24,988 7,444 - | 25,036 2,659 1,800 | 23,978 68,839 1,800 | 26,523 - 1,800 | 26,523 - 1,800 | 10,577 - 825 | 1,800 - | 26,073 - 1,800 | - (450) - - |
| Dues & Publication 124,943 129,673 76,415 223,500 223,500 159,974 192,447 264,200 40,700 Advertising 23,725 22,189 17,161 18,150 18,150 11,378 22,757 28,790 10,640 Rents 56,664 58,995 67,986 78,507 78,507 67,343 121,186 43,760 (34,747) Training & Education 14,695 14,312 21,520 44,600 42,800 9,641 26,082 48,430 3,830 Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits | 24,988 7,444 - (5,253) | 25,036 2,659 1,800 - (480,434) | 23,978 68,839 1,800 - (37,777) | 26,523 - 1,800 - | 26,523 - 1,800 - | 10,577 - 825 - | 1,800 - | 26,073 - 1,800 - | - - - |
| Advertising 23,725 22,189 17,161 18,150 18,150 11,378 22,757 28,790 10,640 Rents 56,664 58,995 67,986 78,507 78,507 67,343 121,186 43,760 (34,747) Training & Education 14,695 14,312 21,520 44,600 44,600 9,641 26,082 48,430 3,830 Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit - <td>Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits</td> <td>24,988 7,444 - (5,253) 766,660</td> <td>25,036 2,659 1,800 - (480,434) 771,408</td> <td>23,978 68,839 1,800 - (37,777) 755,319</td> <td>26,523 - 1,800 - - 768,616</td> <td>26,523 - 1,800 - - 768,616</td> <td>10,577 - 825 - 384,308</td> <td>- 1,800 - - - 768,616</td> <td>26,073 - 1,800 - - 749,490</td> <td>- - - (19,126)</td> | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits | 24,988 7,444 - (5,253) 766,660 | 25,036 2,659 1,800 - (480,434) 771,408 | 23,978 68,839 1,800 - (37,777) 755,319 | 26,523 - 1,800 - - 768,616 | 26,523 - 1,800 - - 768,616 | 10,577 - 825 - 384,308 | - 1,800 - - - 768,616 | 26,073 - 1,800 - - 749,490 | - - - (19,126) |
| Rents 56,664 58,995 67,986 78,507 78,507 67,343 121,186 43,760 (34,747) Training & Education 14,695 14,312 21,520 44,600 44,600 9,641 26,082 48,430 3,830 Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit -< | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing | 24,988 7,444 - (5,253) 766,660 6,329 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 | 26,523 - 1,800 - - 768,616 9,200 | 26,523 - 1,800 - - 768,616 9,200 | 10,577 - 825 - 384,308 | - 1,800 - - 768,616 300 | 26,073 - 1,800 - - 749,490 8,400 | - - - (19,126) (800) |
| Training & Education 14,695 14,312 21,520 44,600 44,600 9,641 26,082 48,430 3,830 Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit - < | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication | 24,988 7,444 - (5,253) 766,660 6,329 124,943 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 | 26,523 - 1,800 - - 768,616 9,200 223,500 | 26,523 - 1,800 - - 768,616 9,200 223,500 | 10,577 - 825 - 384,308 - 159,974 | - 1,800 - - - 768,616 300 192,447 | 26,073 - 1,800 - 749,490 8,400 264,200 | - - - (19,126) (800) 40,700 |
| Postage 45,766 37,614 39,803 42,800 42,800 21,334 48,669 50,000 7,200 Disposal Permit -< | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 | 10,577 - 825 - 384,308 - 159,974 11,378 | 768,616 300 192,447 22,757 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 | (19,126) (800) 40,700 10,640 |
| Disposal Permit - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 78,507 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 78,507 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 | - 1,800 - - 768,616 300 192,447 22,757 121,186 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 | (19,126) (800) 40,700 10,640 (34,747) |
| Finance Charges 76,642 68,831 79,448 30,600 30,600 33,615 102,229 65,600 35,000 Telephone 29,147 11,163 10,591 12,580 12,580 5,707 13,615 10,700 (1,880) Cellular 17,470 15,784 14,033 12,240 12,240 5,937 13,074 11,730 (510) Internet 8,803 11,138 7,953 10,840 10,840 3,311 7,623 10,840 - Radios - 9,539 396 1,000 1,000 660 660 1,000 - Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts - Project Construct 70 469 21,493 - - - 7,365 14,730 <td< td=""><td>Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education</td><td>24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695</td><td>25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312</td><td>23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520</td><td>26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600</td><td>26,523 - 1,800 - - 768,616 9,200 223,500 18,150 78,507 44,600</td><td>10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641</td><td>768,616 300 192,447 22,757 121,186 26,082</td><td>26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430</td><td>(19,126) (800) 40,700 10,640 (34,747) 3,830</td></td<> | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 78,507 44,600 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 | 768,616 300 192,447 22,757 121,186 26,082 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 | (19,126) (800) 40,700 10,640 (34,747) 3,830 |
| Telephone 29,147 11,163 10,591 12,580 12,580 5,707 13,615 10,700 (1,880) Cellular 17,470 15,784 14,033 12,240 12,240 5,937 13,074 11,730 (510) Internet 8,803 11,138 7,953 10,840 10,840 3,311 7,623 10,840 - Radios - 9,539 396 1,000 1,000 660 660 1,000 - Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts - Project Construct 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - - - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 | 26,523 - 1,800 - - 768,616 9,200 223,500 18,150 78,507 44,600 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 | 768,616 300 192,447 22,757 121,186 26,082 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 | (19,126) (800) 40,700 10,640 (34,747) 3,830 |
| Cellular 17,470 15,784 14,033 12,240 12,240 5,937 13,074 11,730 (510) Internet 8,803 11,138 7,953 10,840 10,840 3,311 7,623 10,840 - Radios - 9,539 396 1,000 1,000 660 660 1,000 - Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts - Project Construct 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - - 7,365 14,730 - - - Contracts - Temporary Services 11,806 - - - - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 | 1,800 - - 768,616 300 192,447 22,757 121,186 26,082 48,669 | 26,073 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 |
| Internet 8,803 11,138 7,953 10,840 10,840 3,311 7,623 10,840 - Radios - 9,539 396 1,000 1,000 660 660 1,000 - Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - - 7,365 14,730 - - Contracts - Temporary Services 11,806 - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 |
| Radios - 9,539 396 1,000 1,000 660 660 1,000 - Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - 7,365 14,730 - - Contracts - Temporary Services 11,806 - <td< td=""><td>Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone</td><td>24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147</td><td>25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163</td><td>23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591</td><td>26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580</td><td>26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580</td><td>10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707</td><td>1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615</td><td>26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700</td><td>(19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880)</td></td<> | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 | 26,523 - 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) |
| Travel & Meetings 6,925 7,857 4,503 14,500 14,500 750 2,575 14,500 - Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - 7,365 14,730 - - Contracts - Temporary Services 11,806 - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 | 26,073 - 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) |
| Utilities 741,338 758,755 795,571 769,500 769,500 412,355 825,710 752,500 (17,000) Contracts 1,495,757 1,499,491 1,258,992 2,023,220 2,230,342 706,382 1,407,764 1,992,000 (31,220) Contracts - Project Construct 70 469 21,493 - - 7,365 14,730 - - Contracts - Temporary Services 11,806 - <td< td=""><td>Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet</td><td>24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470</td><td>25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138</td><td>23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953</td><td>26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840</td><td>26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840</td><td>10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311</td><td>1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623</td><td>26,073 1,800 - 149,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840</td><td>(19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880)</td></td<> | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 | 26,073 1,800 - 149,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) |
| Contracts - Project Construct 70 469 21,493 - - 7,365 14,730 - - Contracts - Temporary Services 11,806 - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 | 26,073 1,800 - 1,800 249,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) |
| Contracts - Temporary Services 11,806 - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios Travel & Meetings | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 - 6,925 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 7,857 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 4,503 795,571 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 | 10,577 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 750 412,355 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 | 26,073 1,800 - 1,800 249,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 14,500 752,500 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) (510) - (17,000) |
| Contracts - Legal 198,419 163,140 119,479 200,000 200,000 27,012 94,024 200,000 - | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios Travel & Meetings Utilities Contracts | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 - 6,925 741,338 1,495,757 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 7,857 758,755 1,499,491 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 4,503 795,571 1,258,992 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 750 412,355 706,382 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 825,710 1,407,764 | 26,073 1,800 - 1,800 249,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 14,500 752,500 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) (510) - (17,000) |
| | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios Travel & Meetings Utilities Contracts Contracts | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 - 6,925 741,338 1,495,757 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 7,857 758,755 1,499,491 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 4,503 795,571 1,258,992 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 2,023,220 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 2,230,342 | 10,577 - 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 750 412,355 706,382 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 825,710 1,407,764 | 26,073 1,800 - 1,800 249,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 14,500 752,500 1,992,000 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) (510) - (17,000) |
| TH, Budget YTD - Utilities - Water Operating, 21-22.xlsx, 2/22/2021, 3:42 PM | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios Travel & Meetings Utilities Contracts Contracts - Project Construct Contracts - Temporary Services | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 - 6,925 741,338 1,495,757 70 11,806 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 7,857 758,755 1,499,491 469 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 4,503 795,571 1,258,992 21,493 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 2,023,220 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 769,500 2,230,342 | 10,577 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 750 412,355 706,382 7,365 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 825,710 1,407,764 14,730 | 26,073 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 14,500 752,500 1,992,000 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) (510) - (17,000) |
| | Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits Combined Benefits Printing Dues & Publication Advertising Rents Training & Education Postage Disposal Permit Finance Charges Telephone Cellular Internet Radios Travel & Meetings Utilities Contracts Contracts - Project Construct Contracts - Temporary Services | 24,988 7,444 - (5,253) 766,660 6,329 124,943 23,725 56,664 14,695 45,766 - 76,642 29,147 17,470 8,803 - 6,925 741,338 1,495,757 70 11,806 | 25,036 2,659 1,800 - (480,434) 771,408 6,292 129,673 22,189 58,995 14,312 37,614 - 68,831 11,163 15,784 11,138 9,539 7,857 758,755 1,499,491 469 | 23,978 68,839 1,800 - (37,777) 755,319 7,649 76,415 17,161 67,986 21,520 39,803 - 79,448 10,591 14,033 7,953 396 4,503 795,571 1,258,992 21,493 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 14,500 769,500 2,023,220 | 26,523 1,800 - 768,616 9,200 223,500 18,150 78,507 44,600 42,800 - 30,600 12,580 12,240 10,840 1,000 769,500 2,230,342 | 10,577 825 - 384,308 - 159,974 11,378 67,343 9,641 21,334 - 33,615 5,707 5,937 3,311 660 750 412,355 706,382 7,365 | 1,800 - 768,616 300 192,447 22,757 121,186 26,082 48,669 - 102,229 13,615 13,074 7,623 660 2,575 825,710 1,407,764 14,730 | 26,073 1,800 - 749,490 8,400 264,200 28,790 43,760 48,430 50,000 - 65,600 10,700 11,730 10,840 1,000 14,500 752,500 1,992,000 | (19,126) (800) 40,700 10,640 (34,747) 3,830 7,200 - 35,000 (1,880) (510) - (17,000) |

Utilities Updated

Water - Fund 520 Budget Summary

| | | | | | | | | Proposed | , |
|------------------------------------|------------|------------|------------|------------|-------------|------------|------------|------------|-----------|
| | Actual | Actual | Actual | Budget | Adj. Budget | Y-T-D | Year-End | Budget | Budget |
| Expenditure | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2021-22 | Variance |
| Contracts - Pre-Employment | 2,350 | 1,508 | 1,487 | - | - | - | 640 | - | - |
| Contracts - Licensing Requirements | 1,713 | 2,686 | 1,260 | 3,300 | 3,300 | 230 | 1,860 | 3,300 | - |
| Contracts - Lab Services | 57,514 | 72,117 | 42,119 | 50,000 | 50,000 | 24,486 | 53,971 | 50,000 | - |
| C'ontracts - Rebates | - | - | 38,753 | - | - | 17,067 | 34,134 | 90,000 | 90,000 |
| Maintenance - Building | 10,921 | 73,005 | 34,711 | 27,500 | 27,500 | 12,198 | 33,516 | 49,910 | 22,410 |
| Maintenance - Vehicle | 66,722 | 41,466 | 40,552 | 50,500 | 50,500 | 26,855 | 56,910 | 50,000 | (500) |
| Maintenance - Equipment | 297,324 | 463,814 | 342,255 | 946,970 | 946,970 | 174,657 | 362,015 | 633,150 | (313,820) |
| Computers - Hardware | 10,473 | 13,692 | 14,111 | 22,000 | 22,000 | 10,633 | 26,265 | 22,000 | - |
| Computers - Software | 10,222 | 2,491 | 3,896 | 9,500 | 9,500 | 3,185 | 3,370 | 9,500 | - |
| Computers - Software License & Ma | 11,392 | 22,963 | 14,017 | 14,000 | 14,000 | 15,737 | 22,674 | 21,690 | 7,690 |
| Office Supplies | 4,399 | 5,821 | 6,941 | 13,440 | 13,440 | 1,383 | 4,717 | 14,100 | 660 |
| Departmental Supplies | 293,724 | 262,102 | 177,148 | 348,753 | 348,753 | 118,244 | 262,488 | 346,500 | (2,253) |
| Petroleum Products | 65,056 | 67,232 | 61,536 | 76,000 | 76,000 | 23,677 | 53,354 | 76,000 | - |
| Chemicals | 345,688 | 303,762 | 287,751 | 414,400 | 414,400 | 198,085 | 416,170 | 415,400 | 1,000 |
| Small Equipment | 3,776 | 8,958 | 32,291 | 16,000 | 16,000 | 98,281 | 179,162 | 33,000 | 17,000 |
| Vehicle Add-ons | 621 | 1,844 | 1,310 | - | - | 1,500 | 3,000 | 4,800 | 4,800 |
| Taxes & Permits | - | - | 319 | - | - | - | - | - | - |
| Taxes & Permits - Permits | 72,729 | 78,449 | 82,971 | 68,200 | 68,200 | 6,873 | 73,945 | 65,000 | (3,200) |
| Replacement Charges | 109,639 | 335,000 | 335,000 | 135,000 | 135,000 | - | 135,000 | 300,000 | 165,000 |
| Debt Service - Principal | 1,248,395 | 1,286,666 | - | 1,292,224 | 1,292,224 | - | 1,292,224 | 1,341,590 | 49,366 |
| Debt Service - Interest | 814,907 | 776,846 | 371,618 | 589,380 | 589,380 | - | 589,380 | 541,395 | (47,985) |
| Debt Service - Fiscal Services | 5,512 | 7,180 | 7,517 | 10,000 | 10,000 | 10,123 | 10,123 | 10,000 | - |
| Debt Service - Cost of Issuance | - | - | 225,890 | - | - | - | - | - | - |
| Unemployment Insurance | - | (1,554) | - | - | - | - | - | - | - |
| Liability | 128,597 | 107,399 | 148,763 | 143,573 | 143,573 | 71,787 | 143,573 | 167,154 | 23,581 |
| Retiree's Insurance | 198,107 | 192,204 | 198,070 | 120,195 | 120,195 | 60,098 | 120,195 | 253,035 | 132,840 |
| Other Expense | - | - | - | - | - | - | - | - | - |
| Other - Bad Debt Expense | - | - | - | - | - | - | - | - | - |
| Capital Outlay - Buildings | - | - | - | - | - | - | - | - | - |
| Capital Outlay - Other Improv | - | - | - | - | - | - | - | - | - |
| Capital Outlay - Vehicles | 66,933 | 165,948 | - | 215,000 | 215,000 | 151,428 | 214,428 | 215,000 | - |
| Capital Outlay - Equipment | 25,601 | - | 86,575 | - | - | 86,945 | 133,312 | - | - |
| Capital Outlay - Hydrants | - | - | - | - | - | - | - | - | - |
| Capital Outlay - Construction | 3,083,599 | 694,151 | 3,821,875 | 4,088,505 | 7,642,712 | 561,943 | 1,661,943 | 4,088,505 | - |
| Transfers | 1,138,629 | 919,163 | 809,594 | 870,231 | 870,231 | 432,811 | 870,231 | 870,231 | |
| Total Expenditures/Budget | 15,147,883 | 12,830,858 | 14,731,135 | 18,470,939 | 22,232,267 | 6,015,183 | 14,806,308 | 18,680,026 | 209,087 |

ATTACHMENT 2

Proposed Level of Service (PLS) Submittals

| Department: Division: | EWR 2651 | Check all that Personnel Re | | Perm | □рт | |
|--------------------------|---|--|-------------|-------------|-------------|---------|
| Title: | Senior Office Assistant Team | ☐ Fleet Requisit | • | New | Repl | |
| | | Computer Re | | New | Repl | |
| Fiscal Year: | 2021 / 2022 | ✓ Other | Legal/Ma | andatory Ol | oligation | |
| 2. Statement | of Need for the Proposed Change of Servic | e Level: | | | | |
| In an effo | rt to improve the Department's customer service | e and responsiveness, EWR is | | | | |
| | sistant positions, one funded under Engineering | | | | | |
| | eering and provide support to each of the seven | | | | | |
| | s to have both Senior Office Assistant staff sup | | | | | |
| | ed 50% by Fund 520 and 50% by Fund 530. That from the support when one of the SOA's is out of the | | | | | |
| | e the other SOA provides support to 3302 and | | , to provid | o oupport t | 3 000 1, 00 | o i ana |
| | | | | | | |
| | | | | | | |
| | ings) of new Program or Service Level Chan | | 1st | Year | 2nd | Year |
| | and Benefits (list position title(s), pay range, an osition Title Pay Range Salary | • • | \$ | | \$ | |
| PC | osition Title Pay Range Salary | Benefits Proj. Hire Date | ٦ | - | Ψ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | \$ - | \$ - | | | | |
| B. Materials | , Supplies, and Services (list by account, descr | iption, and amount) | | | | |
| | | | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| Conital C | outlay and/or Improvements (list by account, de | arintian and amount) | | | | |
| C. Capital C | dulay and/or improvements (list by account, de | scription, and amount) | \$ | _ | \$ | _ |
| | | | Ι Ψ | | * | _ |
| | | | | | | |
| | | | | | | |
| D. Fleet | | | | | | |
| Description | on Repl Veh | # Mileage | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| E. Compute | rs (list by account, description, and amount) | | | | | |
| | to (not by decount, decomplien, and amount) | | \$ | _ | \$ | _ |
| | | | ' | | ` | |
| | | | | | | |
| | | | | | ļ., | |
| F. Total (3A | + 3B + 3C + 3D + 3E) | | \$ | - | \$ | - |
| 4 Boyonuo 9 | Source / Resource | | | | | |
| | Revenue Source / Resource: | | 1st | Year | 2nd | Year |
| Hame of | | | 130 | 7041 | 2110 | 7 0 01 |
| | | | | | | |
| | | | | | | |
| T () () = | | | <u> </u> | | | |
| Total of F | Revenue Sources / Resource | | \$ | - | \$ | - |
| | | | | | | |
| 5 Net Expe | nse / (Income) to the Program (3F minus 4B |) | \$ | _ | S | _ |

22-WA-02

| Department: | Water | 1. Check all tha | t app | ly: | | |
|--------------|--|----------------------------|---------|------------------|--------|-----------------|
| Division: | Engineering & Compliance | Personnel Re | quisiti | on Perm | | PT |
| Title: | Finance Billing Contracts | ☐ Fleet Requisit | tion | New | | Repl |
| | | Computer Re | quisiti | on New | | Repl |
| Fiscal Year: | 2021 / 2022 | _ Other _ | Lega | al/Mandatory Ob | ligati | ion |
| 2 Statomon | t of Need for the Proposed Change of Serv | ico Laval: | | | | |
| | nce Revenue Division has several service tha | | hehal | f of FWR that ar | o inv | voiced directly |
| | EWR account numbers. With the increase of | | | | | |
| | of costs, EWR will need to increase the budge | | .g p.o. | gram paraorpan | ii aii | a ovoran |
| | , | ŭ | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | ı | |
| | ings) of new Program or Service Level Cha | | - | 1st Year | | 2nd Year |
| | and Benefits (list position title(s), pay range, a | | ٦, | | ۳. | |
| P | osition Title Pay Range Salary | Benefits Proj. Hire Date | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | \$ - | \$ - | | | | |
| | s, Supplies, and Services (list by account, des | • • | | | | |
| | 651.610.2006 DataProse Postage - Utility | _ | \$ | 7,500 | \$ | 8,000 |
| 520.2 | 651.610.2012 Credit Card Fees - Utility B | · · | \$ | 70,000 | \$ | 75,000 |
| 520.2 | 651.610.2400 Contracts for E-Check Serv | rices and Superion Billing | \$ | 3,000 | \$ | 3,500 |
| | | | | | | |
| c. Capital C | Outlay and/or Improvements (list by account, c | accription, and amount) | - | | | |
| C. Capital C | outay and/or improvements (list by account, c | escription, and amount) | \$ | | \$ | |
| | | | 4 | - | Ψ | - |
| | | | | | | |
| | | | | | | |
| D. Fleet | | | | | | |
| Descripti | on Repl Ve | n# Mileage | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| - | (li-4 l | | - | | | |
| E. Compute | ers (list by account, description, and amount) | | | | | |
| | | | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| F. Total (3A | x + 3B + 3C + 3D + 3E) | | \$ | 80,500 | \$ | 86,500 |
| _ | | | | | | |
| | Source / Resource Revenue Source / Resource: | | | 1st Year | l | 2nd Year |
| |) - Water Operating Div 5000 reduced by \$35, | 000 | \$ | 35,000 | \$ | 86,500 |
| | 6102012 | | Ι Ψ | 33,000 | Ι Ψ | 30,300 |
| 1,110,100,10 | | | | | | |
| Total of I | Revenue Sources / Resource | | \$ | 35,000 | \$ | |
| | | | _ T | - 3,000 | | |
| 5 Net Expe | ense / (Income) to the Program (3F minus | IB) | \$ | 45,500 | \$ | 86,500 |
| J. 1 | , | , | 1 ' | -, | | , |

22-WA-03

| Departmen | nt: | EVVR | 1. Check all tha | | | | |
|-------------|-----------------------|--------------------------------------|-------------------------------|--|----------------|----------|----------|
| Division: | | Water Treatment | Personnel Re | quisition | Perm | P | T |
| Title: | WTF | SMUD power station | Fleet Requisit | ion | New | | tepl |
| | | · | Computer Re | | New | | tepl |
| Fiscal Yea | r: <u>2021 / 2022</u> | 2022 / 2023 | | | Mandatory Ob | | |
| 2. Statem | ent of Need for th | e Proposed Change of Service | e Level: | | | | |
| | | ct has added a new maintenance | | on expira | ation of the S | MUD | contract |
| | | that they no longer provide main | | | | | |
| | | plant is now in ownership of the | | | | | |
| | | City now has monthly preventati | | | | | |
| | | ensure the relaiblity of the elect | | | | | |
| | | ntinance within the high voltage | | | | | |
| | | s 6 years ago with no sub panel | | | | | |
| | | | | | | | |
| Cost in | e City \$50,000 the | first year with additional annual | prevenative maitenance costin | g \$20,00 | o per year in | perpi | iuity. |
| | | | | | | | |
| | | | | | | | |
| 3. Cost (S | avings) of new Pr | ogram or Service Level Chang | | 1 | st Year | | 2nd Year |
| | | et position title(s), pay range, and | | | | | |
| | Position Title | Pay Range Salary | Benefits Proj. Hire Date | \$ | _ | \$ | - |
| | | , | | ` | | Ĭ * | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | \$ - | | | | |
| | | Services (list by account, descri | ption, and amount) | | | | |
| 520 | 0.3302.310.2400 | | | \$ | 50,000 | \$ | 20,000 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| C. Capita | al Outlay and/or Im | provements (list by account, des | cription, and amount) | | | | |
| | | | , | \$ | - | \$ | - |
| | | | | ' | | · . | |
| | | | | | | | |
| | | | | | | | |
| D. Fleet | | | | | | | |
| Descri | intion | Repl Veh # | Mileage | \$ | _ | \$ | _ |
| D03011 | iption | Tepi ven n | Willeage | Ι Ψ | | ١٣ | |
| | | | | | | | |
| | | | | | | | |
| E Comp | utoro (liet by econy | int, description, and amount) | | 1 | | | |
| E. Comp | uters (list by accou | ini, description, and amount) | | | | Ι | |
| | | | | \$ | - | \$ | - |
| | | | | | | | |
| _ | | | | | | _ | |
| F. I otal (| 3A + 3B + 3C + 3E |) + 3E) | | \$ | 50,000 | \$ | 20,000 |
| | | | | | | | |
| | ie Source / Resou | | | | | | |
| | of Revenue Source | ce / Resource: | | | st Year | _ | 2nd Year |
| Fund 5 | 20 | | | \$ | 50,000 | \$ | 20,000 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | L. | |
| Total c | of Revenue Sourc | es / Resource | | \$ | 50,000 | \$ | 20,000 |
| | | | | | | | |
| 5 Net Ex | pense / (Income) | to the Program (3F minus 4B) | | \$ | 50,000 | \$ | 20,000 |
| J | | | <u> </u> | 1' | | <u> </u> | ==, |

ATTACHMENT 3

Wastewater Operating FY 2021-2022 Proposed Budget

Wastewater FY 22 Budget

| | | | | | | | | | | | Pro | oposed / Prelim |
|----------------|----------|-------------|----|-------------|----|-------------|----|--------------|-----|---------------|-----|-----------------|
| | <u>F</u> | Y 20 Actual | FY | Z 21 Budget | F | Y 22 Prelim | De | ept Proposed | Buc | dget Variance | | Variance |
| Salaries | | \$1,466,851 | \$ | 1,601,114 | \$ | 1,708,202 | \$ | 1,708,202 | \$ | 107,088 | \$ | - |
| Benefits | | 1,141,634 | | 1,238,988 | | 1,310,170 | | 1,310,170 | | 71,182 | | - |
| Oper & Maint | | 1,367,354 | | 1,983,322 | | 2,034,470 | | 2,114,970 | | 131,648 | | 80,500 |
| Debt Service | | - | | - | | - | | - | | - | | - |
| Capital Outlay | | 792,427 | | 6,083,444 | | 6,083,444 | | 6,083,444 | | - | | - |
| Transfers Out | | 583,537 | | 680,207 | | 680,207 | | 680,207 | | - | | |
| Total | \$ | 5,351,802 | \$ | 11,587,075 | \$ | 11,816,493 | \$ | 11,896,993 | \$ | 309,918 | \$ | 80,500 |
| | | | | 116.51% | | 1.98% | | 0.68% | | | | |

Staffing Changes: Sr. Office Assistant- funding change only

PLS Requests: \$80,500 Increases to accounts associated with billing and credit card fees

Issues / Information:

| Department costs | FY 18 | FY 19 | FY 20 | FY | Y 21 Budget | <u>F</u> | Y 22 Prelim | <u>De</u> | pt Proposed |
|------------------|-----------------|-----------------|-----------------|----|-------------|----------|-------------|-----------|-------------|
| Engineering | \$ 1,239,772 | \$ 1,067,054 | \$ 1,748,359 | \$ | 1,878,348 | \$ | 1,956,848 | \$ | 2,037,348 |
| Operating | 1,764,499 | 1,494,606 | 1,832,850 | | 2,173,497 | | 2,279,851 | | 2,279,851 |
| Maintenance | 700,709 | 765,850 | 845,516 | | 986,579 | | 1,031,143 | | 1,031,143 |
| Projects | 2,953,416 | 1,150,610 | 925,077 | | 6,548,651 | | 6,548,651 | | 6,548,651 |
| Total | \$ 6,658,397 | \$ 4,478,120 | \$ 5,351,802 | \$ | 11,587,075 | \$ | 11,816,493 | \$ | 11,896,993 |
| Staffing | 18 | 18 | 18.5 | | 19 | | 19 | | 19 |

Cash Balance:

Utilities a/o 02/12/2021 15,950,265

| Utilities | | | | | | | a/o 02/12/2021 | 15,950,265 | |
|---|---|---|---|---|---|--|---|---|---|
| Sewer - Fund 530 | | | | | | a/o 12/31/2020 | Updated | Budget S | ummary |
| Expenditure | Actual FY 2017-18 | Actual FY 2018-19 | Actual FY 2019-20 | Budget FY 2020-21 | Adj. Budget FY 2020-21 | YTD FY 2020-21 | Year-End FY 2020-21 | Proposed Budget FY 2021-22 | Budget Variance |
| Salaries | \$1,369,314 | \$1,408,834 | \$1,466,851 | 1,601,114 | \$1,601,114 | \$726,478 | \$1,592,824 | 1,708,202 | 107,088 |
| Benefits Operation & Maintenance | \$940,744 \$1,289,897 | \$884,793 \$1,006,683 | \$1,141,634 \$1,367,354 | \$1,238,988 1,983,322 | \$1,238,988 \$1,983,322 | \$565,181 \$462,636 | \$1,214,117 \$1,110,911 | 1,310,170 2,034,470 | 71,182 51,148 |
| Debt Service | \$1,289,897 | \$1,000,083 | \$1,507,554 | \$0 | \$1,983,322 | \$402,030 | \$1,110,911 | \$0 | 51,146 |
| Capital Outlay | \$2,343,090 | \$504,733 | \$792,427 | \$6,083,444 | \$6,083,444 | \$101,466 | \$536,381 | 6,083,444 | _ |
| Transfers Out | \$715,352 | \$673,077 | \$583,537 | \$680,207 | \$680,207 | \$327,459 | \$680,207 | 680,207 | - |
| Total | \$6,658,397 | \$4,478,120 | \$5,351,802 | \$11,587,075 | \$11,587,075 | \$2,183,220 | \$5,134,439 | \$11,816,493 | \$229,418 |
| | | | | | | | | | |
| Funding Source | | | | | | | | | |
| Program Revenues | \$6,504,310 | \$6,675,436 | \$7,461,046 | \$8,112,200 | \$8,112,200 | \$4,922,646 | \$8,471,419 | \$8,525,154 | 412,954 |
| Fund Balance Capital Contributions | \$31,564 \$0 | \$406,858 \$0 | \$411,757 \$0 | \$3,444,742 \$0 | \$130,000 \$0 | \$69,254 \$0 | \$163,509 \$30,133 | \$130,000 \$0 | (3,314,742) |
| Transfers | \$30,000 | \$0 \$0 | \$23,884 | \$30,133 | \$30,133 | \$0 \$0 | \$30,133 | \$0 \$0 | (30,133) |
| Total | \$6,565,874 | \$7,082,294 | \$7,896,687 | \$11,587,075 | \$8,272,333 | \$4,991,900 | \$8,695,193 | \$8,655,154 | (\$2,931,921) |
| | ψο,εου,οτ. | <u> </u> | | <u> </u> | | <u> </u> | ψο,ονο,τνο | | (42,501,521) |
| Revenue less Expenditures | (\$92,523) | \$2,604,175 | \$2,544,885 | <u>\$0</u> | (\$3,314,742) | \$2,808,680 | \$3,560,754 | (\$3,161,339) | |
| Financial Detail By Cate | gory | | | | | | | Proposed | |
| | Actual | Actual | Actual | Budget | Adj. Budget | YTD | Year-End | Budget | Budget |
| Expenditures 530-34XX | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2021-22 | Variance |
| Salaries | 1,369,314 | 1,408,834 | 1,466,851 | 1,601,114 | 1,601,114 | 726,478 | 1,592,824 | 1,708,202 | 107,088 |
| Benefits | 940,744 | 884,793 | 1,141,634 | 1,238,988 | 1,238,988 | 565,181 | 1,214,117 | 1,310,170 | 71,182 |
| Purchased Services | 220,137 | 170,060 | 213,707 | 152,700 | 152,700 | 96,878 | 220,204 | 143,000 | (9,700) |
| Communications Travel & Martings | 21,648 657 | 13,592 | 16,798 | 21,240 | 21,240 | 7,598 | 16,496 400 | 17,240 | (4,000) 1,000 |
| Travel & Meetings Utilities | 69,583 | 5,135 88,321 | 3,033 88,564 | 5,400 75,000 | 5,400 75,000 | 41,079 | 92,229 | 6,400 90,000 | 15,000 |
| Contracts | 390,078 | 200,735 | 344,480 | 748,200 | 748,200 | 37,662 | 232,123 | 729,960 | (18,240) |
| Maintenance | 219,247 | 109,917 | 183,777 | 328,500 | 328,500 | 67,307 | 142,962 | 376,150 | 47,650 |
| Computers | 42,457 | 11,708 | 30,546 | 28,764 | 28,764 | 15,161 | 21,372 | 32,764 | 4,000 |
| Supplies | 211,860 | 277,702 | 346,126 | 501,250 | 501,250 | 116,648 | 245,519 | 457,500 | (43,750) |
| Taxes and In Lieu | - | 27,958 | 9,500 | 10,861 | 10,861 | 24,600 | 28,199 | 18,900 | 8,039 |
| Replacement Charges | - | - | - | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - | - | - | - |
| Insurance | 114,231 | 101,556 | 130,823 | 111,407 | 111,407 | 55,704 | 111,407 | 162,556 | 51,149 |
| Other Expense Capital Outlay | 2,343,090 | 504,733 | 792,427 | 6,083,444 | 6,083,444 | 101,466 | 536,381 | 6,083,444 | - |
| Transfers | 715,352 | 673,077 | 583,537 | 680,207 | 680,207 | 327,459 | 680,207 | 680,207 | - |
| Total Expenditures/Budget | 6,658,397 | 4,478,120 | 5,351,802 | 11,587,075 | 11,587,075 | 2,183,220 | 5,134,439 | 11,816,493 | 229,418 |
| | - | | | | | | | | |
| Financial Detail - Actual | | | | | | | | Proposed | |
| | Actual | Actual | Actual | Budget | Adj. Budget | YTD | Year-End | Budget | Budget |
| Expenditures 530-3400 | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2021-22 | <u>Variance</u> |
| Permanent Salaries Temporary Salaries | 1,289,731 | 1,329,436 12,070 | 1,393,914 5,984 | 1,544,064 | 1,544,064 | 695,239 | 1,533,885 | 1,627,121 | 83,057 |
| | | 12,070 | 3,964 | - | - | - | = | 50.250 | 1,108 |
| 1 2 | 40 309 | | 38.069 | 49 250 | 49 250 | 23 439 | 51 140 | | 1,100 |
| Overtime | 40,309 32,674 | 32,730 | 38,069 21,083 | 49,250 | 49,250 | 23,439 | 51,140 | 50,358 22,923 | 22 923 |
| Overtime Annual Leave Account | 32,674 | 32,730 27,398 | 21,083 | - | - | - | - | 22,923 | 22,923 |
| Overtime | | 32,730 | | 49,250 - 7,800 123,722 | 49,250 - 7,800 123,722 | 23,439 - 7,800 53,024 | * | | |
| Overtime Annual Leave Account Uniform Allowance | 32,674 6,600 | 32,730 27,398 7,200 | 21,083 7,800 | 7,800 | 7,800 | 7,800 | 7,800 | 22,923 7,800 | - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense | 32,674 6,600 101,301 - 7,415 | 32,730 27,398 7,200 102,255 - 10,444 | 21,083 7,800 105,997 - 9,403 | 7,800 123,722 - 8,000 | 7,800 123,722 - 8,000 | 7,800 53,024 - 2,166 | 7,800 118,589 - 4,726 | 22,923 7,800 130,287 - 8,000 | - 6,565 - - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS | 32,674 6,600 101,301 | 32,730 27,398 7,200 102,255 | 21,083 7,800 105,997 | 7,800 123,722 | 7,800 123,722 | 7,800 53,024 | 7,800 118,589 | 22,923 7,800 130,287 | 6,565 - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA | 32,674 6,600 101,301 - 7,415 391,712 | 32,730 27,398 7,200 102,255 - 10,444 437,038 | 21,083 7,800 105,997 - 9,403 559,751 | 7,800 123,722 - 8,000 655,972 | 7,800 123,722 - 8,000 655,972 | 7,800 53,024 - 2,166 286,753 | 7,800 118,589 - 4,726 642,643 | 22,923 7,800 130,287 - 8,000 713,636 | - 6,565 - - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation | 32,674 6,600 101,301 - 7,415 391,712 | 32,730 27,398 7,200 102,255 - 10,444 437,038 | 21,083 7,800 105,997 - 9,403 559,751 | 7,800 123,722 - 8,000 655,972 | 7,800 123,722 - 8,000 655,972 | 7,800 53,024 - 2,166 286,753 | 7,800 118,589 - 4,726 642,643 | 22,923 7,800 130,287 - 8,000 713,636 - | - 6,565 - - - 57,664 - - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 | 32,730 27,398 7,200 102,255 - 10,444 437,038 - - 15,982 | 21,083 7,800 105,997 - 9,403 559,751 - - 15,577 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 53,024 - 2,166 286,753 - 6,727 | 7,800 118,589 - 4,726 642,643 - 14,987 | 22,923 7,800 130,287 - 8,000 713,636 | - 6,565 - - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation Accrued Leave Current | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 1,873 | 32,730 27,398 7,200 102,255 - 10,444 437,038 - - 15,982 (7,944) | 21,083 7,800 105,997 - 9,403 559,751 - - 15,577 33,187 | 7,800 123,722 - 8,000 655,972 - - 18,123 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 53,024 - 2,166 286,753 - 6,727 | 7,800 118,589 - 4,726 642,643 - 14,987 | 22,923 7,800 130,287 - 8,000 713,636 - - 18,273 | 6,565 - - 57,664 - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 | 32,730 27,398 7,200 102,255 - 10,444 437,038 - - 15,982 | 21,083 7,800 105,997 - 9,403 559,751 - - 15,577 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 53,024 - 2,166 286,753 - 6,727 | 7,800 118,589 - 4,726 642,643 - 14,987 | 22,923 7,800 130,287 - 8,000 713,636 - | 6,565 - - 57,664 - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation Accrued Leave Current | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 1,873 | 32,730 27,398 7,200 102,255 - 10,444 437,038 - - 15,982 (7,944) | 21,083 7,800 105,997 - 9,403 559,751 - 15,577 33,187 1,800 | 7,800 123,722 - 8,000 655,972 - - 18,123 - 1,800 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 53,024 - 2,166 286,753 - 6,727 | 7,800 118,589 - 4,726 642,643 - 14,987 - 1,800 | 22,923 7,800 130,287 - 8,000 713,636 - - 18,273 | 6,565 - - 57,664 - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 1,873 | 32,730 27,398 7,200 102,255 - 10,444 437,038 - 15,982 (7,944) 1,800 | 21,083 7,800 105,997 - 9,403 559,751 - - 15,577 33,187 | 7,800 123,722 - 8,000 655,972 - - 18,123 - 1,800 | 7,800 123,722 - 8,000 655,972 - 18,123 | 7,800 53,024 - 2,166 286,753 - 6,727 | 7,800 118,589 - 4,726 642,643 - 14,987 - 1,800 | 22,923 7,800 130,287 - 8,000 713,636 - - 18,273 | 6,565 - - 57,664 - |
| Overtime Annual Leave Account Uniform Allowance FICA Group Insurance Uniform Expense PERS HRA Worker's Compensation Deferred Compensation Accrued Leave Current Auto Allowance Employee Assistance Program Post Employment Benefits | 32,674 6,600 101,301 - 7,415 391,712 - 15,913 1,873 - (1,153) | 32,730 27,398 7,200 102,255 - 10,444 437,038 - 15,982 (7,944) 1,800 - (106,725) | 21,083 7,800 105,997 - 9,403 559,751 - 15,577 33,187 1,800 - (9,632) | 7,800 123,722 - 8,000 655,972 - - 18,123 - 1,800 | 7,800 123,722 - 8,000 655,972 - - 18,123 - 1,800 | 7,800 53,024 - 2,166 286,753 - 6,727 - 825 | 7,800 118,589 - 4,726 642,643 - - 14,987 - 1,800 | 22,923 7,800 130,287 - 8,000 713,636 - - 18,273 - 1,800 | 57,664 - - 150 - - - |

Utilities a/o 02/12/2021 15,950,265

| C 11111100 | | | | | | | | 10,500,200 | |
|-----------------------------------|------------|------------|------------|------------|-------------|----------------|------------|------------|-----------------|
| Sewer - Fund 530 | | | | | | a/o 12/31/2020 | Updated | Budget S | Summary |
| | Actual | Actual | Actual | Budget | Adj. Budget | YTD | Year-End | Budget | Budget |
| Expenditure | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2020-21 | FY 2021-22 | <u>Variance</u> |
| Advertising | 3,919 | 2,522 | 1,394 | 3,200 | 3,200 | 2,885 | 5,769 | 3,000 | (200) |
| Rents | 36,468 | 38,935 | 46,865 | 41,600 | 41,600 | 25,627 | 48,551 | 27,600 | (14,000) |
| Training & Education | 3,243 | 6,497 | 4,085 | 18,000 | 18,000 | 3,929 | 9,365 | 20,000 | 2,000 |
| Postage | 44,310 | 35,534 | 38,597 | 36,400 | 36,400 | 14,467 | 32,509 | 36,400 | - |
| Disposal Permit | _ | - | - | - | - | - | - | - | - |
| Finance Charges | 75,167 | 67,102 | 77,746 | 30,600 | 30,600 | 32,515 | 95,029 | 30,600 | - |
| Telephone | 15,482 | 5,346 | 4,447 | 10,240 | 10,240 | 1,990 | 4,179 | 6,240 | (4,000) |
| Cellular | 6,166 | 7,122 | 9,465 | 10,000 | 10,000 | 4,366 | 9,432 | 10,000 | - |
| Internet | - | 1,124 | 2,886 | 1,000 | 1,000 | 1,242 | 2,885 | 1,000 | - |
| Radios | - | - | - | - | - | - | - | - | - |
| Travel & Meetings | 657 | 5,135 | 3,033 | 5,400 | 5,400 | - | 400 | 6,400 | 1,000 |
| Utilities | 69,583 | 88,321 | 88,564 | 75,000 | 75,000 | 41,079 | 92,229 | 90,000 | 15,000 |
| Contracts | 383,419 | 196,479 | 335,959 | 742,000 | 742,000 | 37,094 | 230,770 | 724,460 | (17,540) |
| Contracts - Project Construct | 4,430 | - | 5,775 | - | - | · <u>-</u> | - | - | - |
| Contracts - Temporary Services | - | - | - | - | - | - | _ | - | - |
| Contracts - Legal Services | _ | _ | - | 4,000 | 4,000 | _ | - | 4,000 | - |
| Contracts - Pre-Empolyment | 1,312 | 1,247 | 1,527 | 500 | 500 | _ | - | 500 | - |
| Contracts - Licensing Requirement | 918 | 3,009 | 1,220 | 1,700 | 1,700 | 568 | 1,352 | 1,000 | (700) |
| Maintenance - Building | 9,592 | 12,102 | 21,317 | 12,750 | 12,750 | 8,214 | 16,594 | 18,550 | 5,800 |
| Maintenance - Vehicle | 41,582 | 35,373 | 44,314 | 46,750 | 46,750 | 12,081 | 32,162 | 46,000 | (750) |
| Maintenance - Equipment | 168,073 | 62,442 | 118,145 | 269,000 | 269,000 | 47,012 | 94,206 | 311,600 | 42,600 |
| Computers - Hardware | 3,796 | 1,383 | 6,557 | 12,000 | 12,000 | 922 | 5,394 | 12,000 | ´- |
| Computers - Software | 27,043 | 279 | 2,422 | 5,000 | 5,000 | 2,750 | 3,000 | 5,000 | - |
| Computers - Software Lic & Main | 11,617 | 10,046 | 21,567 | 11,764 | 11,764 | 11,489 | 12,978 | 15,764 | 4,000 |
| Office Supplies | 1,359 | 1,770 | 1,380 | 11,000 | 11,000 | 1,351 | 3,223 | 4,500 | (6,500) |
| Departmental Supplies | 105,295 | 125,521 | 113,179 | 321,500 | 321,500 | 44,975 | 95,679 | 267,500 | (54,000) |
| Petroleum Products | 37,336 | 42,000 | 37,591 | 40,750 | 40,750 | 18,527 | 42,053 | 40,000 | (750) |
| Chemicals | 29,221 | 40,649 | 47,179 | 82,500 | 82,500 | 32,527 | 65,063 | 85,000 | 2,500 |
| Small Equipment | 34,058 | 67,459 | 144,586 | 45,500 | 45,500 | 19,268 | 39,501 | 60,500 | 15,000 |
| Vehicle Add-ons | 4,590 | 302 | 2,210 | - | - | ´- | - | ´- | ´- |
| Taxes & Permits | ´- | _ | - | - | - | _ | - | - | - |
| Taxes & Permits - Permits | _ | 27,958 | 9,500 | 10,861 | 10,861 | 24,600 | 28,199 | 18,900 | 8,039 |
| Replacement Charges | _ | ´- | - | - | - | ´- | - | ´- | ´- |
| Capital Leases | - | _ | - | - | - | _ | - | - | - |
| Unemployment Insurance | _ | _ | 844 | - | - | _ | - | - | - |
| Liability | 67,094 | 56,034 | 78,428 | 75,692 | 75,692 | 37,846 | 75,692 | 88,125 | 12,433 |
| Retiree's Insurance | 47,137 | 45,522 | 51,551 | 35,715 | 35,715 | 17,858 | 35,715 | 74,431 | 38,716 |
| Other Expense | - | - | - | - | - | - | - | - | - |
| Capital Outlay - Other Improv | _ | - | - | - | - | - | - | - | _ |
| Capital Outlay - Vehicles | _ | 27,200 | 421,929 | 215,000 | 215,000 | - | 215,000 | 215,000 | _ |
| Capital Outlay - Equipment | 105,025 | | 28,957 | - | - | _ | - | - , | _ |
| Construction | 2,238,065 | 477,533 | 341,540 | 5,868,444 | 5,868,444 | 101,466 | 321,381 | 5,868,444 | _ |
| m 0 | _,, | ,555 | = 02 = 2= | 600.00- | .,, | 227,.00 | 600.00 | .,, | |

680,207

11,587,075

680,207

5,134,439

327,459

2,183,220

680,207

229,418

11,816,493

715,352

6,658,397

673,077

4,478,120

583,537

5,351,802

680,207

11,587,075

Transfers

Total Expenditures/Budget

ATTACHMENT 4

Wastewater Proposed Level of Service (PLS) Submittals

| Department: Division: | EWR 2651 | Check all that Personnel Re | | Perm | □PT | |
|--------------------------|---|--|--------------|-------------|-------------|----------|
| Title: | | | tion | New | Repl | |
| | | Computer Re | | New | Repl | |
| Fiscal Year: | 2021 / 2022 | ✓ Other | Legal/Ma | ındatory Ol | oligation | |
| 2. Statement | t of Need for the Proposed Change of Servic | e Level: | | | | |
| In an effo | rt to improve the Department's customer service | e and responsiveness, EWR is | | | | |
| | sistant positions, one funded under Engineering | | | | | |
| | eering and provide support to each of the seven | | | | | |
| | is to have both Senior Office Assistant staff sup | | | | | |
| | led 50% by Fund 520 and 50% by Fund 530. That fit support when one of the SOA's is out of the | | | | | |
| | e the other SOA provides support to 3302 and 3 | | n to provide | o oupport t | 3 000 1, 00 | o i dila |
| | | | | | | |
| | | | | | | |
| | ings) of new Program or Service Level Chan | | 1st | Year | 2nd | Year |
| | and Benefits (list position title(s), pay range, an position Title Pay Range Salary | • • | \$ | | \$ | |
| P P P | osition Title Pay Range Salary | Benefits Proj. Hire Date | ٩ | - | Þ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | \$ - | \$ - | | | | |
| B. Materials | , Supplies, and Services (list by account, descr | iption, and amount) | | | | |
| | | | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| C Conital C | Outlay and/or Improvements (list by account, de | | | | | |
| C. Capital C | dulay and/or improvements (list by account, de | scription, and amount) | \$ | _ | \$ | _ |
| | | | Ι Ψ | | Ι Ψ | |
| | | | | | | |
| | | | | | | |
| D. Fleet | | | | | | |
| Descripti | on Repl Veh | # Mileage | \$ | - | \$ | - |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| E. Compute | ers (list by account, description, and amount) | | | | | |
| Zi Compate | no (not by decoding decomplian, and amount) | | \$ | _ | \$ | _ |
| | | | ' | | , | |
| | | | | | | |
| | | | | | | |
| F. Total (3A | + 3B + 3C + 3D + 3E) | | \$ | - | \$ | - |
| 4 Boyonus (| Source / Resource | | | | | |
| | Revenue Source / Resource: | | 1st | Year | 2nd | Year |
| Traine or | revenue oduree / resource. | | 130 | Tour | 2110 | Tour |
| | | | | | | |
| | | | | | | |
| T = 4 : 1 : 2 : | | | <u> </u> | | | |
| lotal of I | Revenue Sources / Resource | | \$ | - | \$ | - |
| | | | Τ. | | Ι. | 1 |
| 5 Net Expe | nse / (Income) to the Program (3F minus 4B | 3) | \$ | _ | I \$ | - |

22-WW-02

| Department: | Wastewater 1. Check all | that app | oly: | | |
|--------------|--|----------|-------------------|---------------|-----------------|
| Division: | Engineering & Compliance Personnel | Requisit | ion Perm | | PT |
| Title: | Finance Billing Contracts Fleet Requ | | New | | Repl |
| | Computer | | | | Repl |
| Fiscal Year: | 2021 / 2022 | Leg | al/Mandatory Ob | oligat | tion |
| 2 Statomoni | of Need for the Proposed Change of Service Level: | | | | |
| | nce Revenue Division has several service that are provided to their division | on heha | If of FWR that ar | e in | voiced directly |
| | EWR account numbers. With the increase of connections, increase of e-b | | | | |
| | of costs, EWR will need to increase the budgets for these charges. | 9 p. 0 | 9. a papa | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 3. Cost (Sav | ings) of new Program or Service Level Change: | | 1st Year | $\overline{}$ | 2nd Year |
| | and Benefits (list position title(s), pay range, and annual salary) | | | \vdash | 2.10 1001 |
| | osition Title Pay Range Salary Benefits Proj. Hire Date | \$ | _ | \$ | _ |
| | , | - ' | | ' | |
| | | _ | | | |
| | | _ | | | |
| | \$ - \$ - | _ | | | |
| B. Materials | , Supplies, and Services (list by account, description, and amount) | | | | |
| 530.2 | 551.610.2006 DataProse Postage - Utility Billing | \$ | 7,500 | \$ | 8,000 |
| | 651.610.2012 Credit Card Fees - Utility Billing | \$ | 70,000 | \$ | 75,000 |
| 530.2 | 651.610.2400 Contracts for E-Check Services and Superion Billing | \$ | 3,000 | \$ | 3,500 |
| 0 |) | | | ├ | |
| C. Capital C | outlay and/or Improvements (list by account, description, and amount) | \$ | | ¢ | |
| | | ۱ | - | \$ | - |
| | | | | | |
| | | | | | |
| D. Fleet | | | | | |
| Descripti | on Repl Veh # Mileage | \$ | - | \$ | - |
| | | | | | |
| | | | | | |
| | | | | | |
| E. Compute | rs (list by account, description, and amount) | | | | |
| | | \$ | - | \$ | - |
| | | | | | |
| | | | | | |
| E Total (2A | + 3B + 3C + 3D + 3E) | \$ | 80,500 | \$ | 86,500 |
| r. Total (SA | + 3B + 3C + 3D + 3E) | Ψ | 80,300 | Ψ | 86,300 |
| 4. Revenue S | Source / Resource | | | | |
| | Revenue Source / Resource: | | 1st Year | | 2nd Year |
| Fund 530 | - Water Operating Fund | \$ | 80,500 | \$ | 86,500 |
| | | | | | |
| Total of F | Revenue Sources / Resource | \$ | 80,500 | \$ | |
| Total of I | ASTRING SOUICES / NESOUICE | 🎝 | 00,000 | Ψ | - |
| - Not Evan | nse / (Income) to the Program (3F minus 4B) | \$ | | \$ | 86,500 |
| 5. Net Expe | nise / (income) to the Program (or minus 4D) | Ψ | <u> </u> | _ | 00,500 |