



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

June 16, 2020

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Folsom City Utility Commission and staff may participate in this meeting via teleconference.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote public input during City Utility Commission meetings. Members of the public are encouraged to participate by emailing comments to ucadmin@folsom.ca.us. Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email ucadmin@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings.

Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.

CALL TO ORDER

ROLL CALL - Utility Commission Members: R. Hess, D. Kozłowski, M. Moore, B. Mutchler, T. Rood, and T. Widby

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on June 12, 2020.)

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the February 18, 2020 Regular Meeting

DIRECTOR REPORT

NEW BUSINESS

1. Public Works Fiscal Year 2020-2021 Operations and Maintenance and Capital Improvement Budget
2. Environmental and Water Resources Fiscal Year 2020-2021 Operations and Maintenance and Capital Improvement Budget

Approved by:

Bob Mutchler, Chair

Future Meetings

July 21, 2020	6:30 pm	Regular Meeting	City Hall
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AUGUST RECESS

September 15, 2020	6:30 pm	Regular Meeting	City Hall
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Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

**City of Folsom
Utility Commission
Regular Meeting Minutes**

Tuesday February 18, 2020 – 6:31 P.M.
Folsom City Council Chambers, City Hall
50 Natoma Street, Folsom, California

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: T. Widby, C. Shreve, B. Mutchler, D. Kozlowski, M. Moore,
R. Hess.
T. Rood (arrived 6:35pm)

STAFF PRESENT: Marcus Yasutake – Environmental and Water Resources Director
Dave Nugen – Public Works Director
Emma Atkinson – Administrative Assistant, EWR

Minutes

Approval of the Minutes of the January 21, 2020 Regular Meeting.

Commissioner Widby motioned to accept the minutes.

Commissioner Kozlowski seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Shreve, Moore, Hess

ABSENT: Commissioner Rood

Business from the Floor

None

Directors' Reports

EWR:

- Staffing update.
 - Initial interviews for the Associate Civil Engineer position were conducted last week. Three candidates will be returning for a second interview next week.
- Budget.
 - There will be initial budget meetings with the City Manager and Finance staff over the next couple of weeks. There will be separate meetings to discuss O&M and Capital funding.
- Contract Signing Ceremony with the Bureau of Reclamation.
 - The City Manager and Director Yasutake will be attending the signing ceremony next Friday. Following Federal legislation from two years ago, and City Council approval in January, the Central Valley water service contract is being converted into a repayment contract. This will require payment of capital debt as a lump sum, rather than in monthly installments, which will cost the City approximately \$180,000. Additionally, there is no expiration date to the repayment contract, negating the requirement to renegotiate a contract and the associated Needs Assessment report.

Public Works:

- Staffing update.
 - A new Solid Waste / Fleet Manager is due to start on March 1.
- Budget.
 - Public Works will also have budget meetings over the next couple of weeks. There will be minimal changes to the Solid Waste budget until there has been chance to get a clearer picture of the impact of recent rate changes.
Chair Mutchler asked Director Nugen to provide Commissioners with the Solid Waste portion of the initial budget report.

Old Business

- Update on Recycling Impacts.
 - Director Nugen reported on the current situation for solid waste services, specifically regarding recycling and organics. To date, focus has been on residential services, but as trends develop in commercial recycling, further rate increases are being considered. Director Nugen presented data on financials associated with commercial recycling, showing reductions in revenue. There are mandates to recycle and to divert waste, along with increased expenses for processing and no market for recycling. Until there is a market for recycling there is no real solution to the current situation but education helps reduce costs and cleaning up the waste stream makes recycling more viable.
 - The State is pushing for enforcement, for example through SB1383. The City does not have an ordinance in place yet; Background work is in progress and CalRecycle has agreed that ordinances to handle the enforcement side of both residential and commercial organics recycling can be completed at the same time. The ordinance will be brought before the Commission within the next couple of months.

- The City is focusing on education to reduce contamination of the waste stream which impacts associated costs. Businesses need to learn to recycle right and understand that cleaning up the waste stream reduces costs. While education doesn't solve the issue, it reduces expenses and there is potential future revenue from the recycling of cardboard, if it is clean. While education has always been part of the solid waste program, it has been limited to keep costs down. The recent rate study factored in increased education, but it is important the the correct message is shared.
- In response to questions from the Commission, Director Nugen explained various factors resulting in there being no current composting program within the City; the focus is on at-home composting, and associated education.
- Electric Garbage Vehicles
 - Public Works will potentially be able to purchase 2 electric garbage trucks through grant funding. These would initially be used for the bulky waste pick-up program. The vehicles are more expensive to purchase than current trucks, but cost less to maintain, and there is a 10-year guarantee on the batteries. More information will be shared at future meetings.

New Business

- 2020 Calendar of Topics.
Director Yasutake provided opportunity for Commissioners to suggest topics for discussion during the coming year.
 - Commissioner Widby requested a better understanding of Utility Risk Assessment. The Directors suggested this would include discussion of financial, operational, regulatory, security and enforcement risks.
 - Federal law requires the City to identify security risks within the water system (associated with I.T. and communication) and prepare an associated emergency response plan. This is due mid-2021. Director Yasutake suggested this would be a separate topic to present to the Commission.
 - Director Yasutake extended an open invitation to Commissioners to request a tour of the Water Treatment Plant.
 - Director Yasutake suggested a Folsom Plan Area Update can be coordinated with one of the quarterly updates given to City Council.

Other Business

- Chair Mutchler reminded all Commissioners to complete harassment training by April 1st.
- Commissioner Moore provided an update on Vice Mayor Sheldon, who is in hospital but in good spirits.

Adjournment

Meeting adjourned at 7:20pm

Respectfully Submitted:

Emma Atkinson, Administrative Assistant.

Approved:

Bob Mutchler, Utility Commission Chair.

DATE: June 9, 2020

TO: Utility Commissioners

FROM: Dave Nugen, Public Works Director

SUBJECT: **PUBLIC WORKS FISCAL YEAR 2020-2021 OPERATING AND CAPITAL IMPROVEMENT PLAN BUDGET**

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. Due to COVID-19 reasons, the Utility Commission meetings for March, April and May 2020 were cancelled. These cancellations did not allow for the presentation of the proposed budgets to the Utility Commission. City staff will provide a presentation showing the adopted fiscal year 2020-2021 operating and capital improvement plan budget for solid waste.

DISCUSSION

The adopted Fiscal Year 2020-2021 operating and capital improvement plan budget will be presented and discussed with the Utility Commission.

ATTACHMENTS

1. Solid Waste Operating Budget - Year to Date
2. Proposed Level of Service (PLS) Submittals
3. Solid Waste Contracts
4. Solid Waste Vehicle Replacement List

ATTACHMENT 1

Solid Waste Year to Date Operating Budget

Utilities

Solid Waste - Fund 540

a/o 1/31/19

Budget Summary

	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget
Expenditure	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$2,881,558	\$2,701,643	\$2,643,338	\$2,840,308	\$3,177,807	\$3,177,807	\$1,383,524	1,794,283	43.5%	\$3,075,848	\$3,341,882	\$164,075
Benefits	\$1,840,781	\$1,868,091	\$1,959,326	\$1,759,684	\$2,472,925	\$2,472,925	\$1,125,009	1,347,916	45.5%	\$2,407,912	\$2,620,059	\$147,134
Operation & Maintenance	\$3,483,699	\$3,611,178	\$3,976,515	\$4,120,630	\$5,014,860	\$5,014,860	\$2,053,184	2,961,676	40.9%	\$4,465,882	\$4,989,060	(\$25,800)
Debt	(\$113)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Capital Outlay	\$602,443	\$916,385	\$400,586	\$245	\$1,050,000	\$1,050,000	\$22,423	\$1,027,577	2.1%	\$1,137,929	\$1,000,000	(\$50,000)
Transfers Out	\$1,189,061	\$1,255,391	\$1,403,682	\$1,338,972	\$1,384,685	\$1,384,685	\$655,113	\$729,573	47.3%	\$1,384,685	\$1,384,685	\$0
Total	\$9,997,429	\$10,352,688	\$10,383,445	\$10,059,839	\$13,100,277	\$13,100,277	\$5,239,253	\$7,861,024	40.0%	\$12,472,255	\$13,335,686	\$235,409
Cash balance	\$3,610,849	\$4,366,891	\$5,043,399							\$3,659,339	\$1,838,070	
Funding Source												
Program Revenues	10,608,650	10,866,172	10,703,217		10,655,000	10,655,000	6,950,560	3,704,440	65.2%	10,522,920	11,159,600	504,600
Grants	122,737	39,326	-		50,000	50,000	-	50,000	0.0%	71,000	19,499	(30,501)
Other Revenue	269,018	217,667	278,254		180,000	180,000	294,021	(114,021)	163.3%	464,036	275,000	95,000
Fund Balance	-	-	-		2,179,997	2,179,997	(2,022,969)	-		-	1,821,269	(358,728)
Transfers	-	-	-		35,280	35,280	17,640	17,640	50.0%	30,240	60,318	25,038
Total	11,000,404	11,123,165	10,981,471		\$13,100,277	\$13,100,277	\$5,239,253	\$3,658,059	40.0%	\$11,088,195	\$13,335,686	\$235,409
Revenue less Expenditures	\$1,002,975	\$770,477	\$598,025		\$0	\$0	\$0	(\$4,202,965)	\$0	(\$1,384,060)	\$0	

Notes:

Financial Detail By Category

	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget	
<u>Expenditures 540-35xx</u>	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance	
10 Salaries	2,881,558	2,701,643	2,643,338	2,840,308	3,177,807	3,177,807	1,383,524	1,794,283	43.5%	3,075,848	3,341,882	164,075	5,961,941
15 Benefits	1,840,781	1,868,091	1,959,326	1,759,684	2,472,925	2,472,925	1,125,009	1,347,916	45.5%	2,407,912	2,620,059	147,134	(221,491)
20 Purchased Services	213,869	181,003	184,141	177,947	206,444	206,444	69,153	137,291	33.5%	180,156	177,144	(29,300)	(8,406)
21 Communications	15,387	18,032	24,847	13,441	19,393	19,393	7,754	11,639	40.0%	14,307	19,393	-	(8,539)
22 Travel & Meetings	2,531	2,768	4,763	6,057	17,965	17,965	64	17,901	0.4%	1,528	17,965	-	5,723,505
23 Utilities	16,468	18,324	12,690	14,631	20,500	20,500	5,034	15,466	24.6%	15,567	20,500	-	
24 Contracts	1,734,635	1,759,373	1,831,472	1,875,287	2,786,087	2,786,087	1,073,690	1,712,397	38.5%	2,384,680	2,786,087	-	5,425,333
25 Maintenance	560,695	583,152	651,498	725,347	538,133	538,133	353,806	184,327	65.7%	783,313	538,133	-	(298,172)
27 Computers	22,814	18,792	30,915	21,420	30,005	30,005	9,652	20,353	32.2%	25,166	30,005	-	
30 Supplies	626,320	756,178	880,013	946,960	1,022,093	1,022,093	358,383	663,710	35.1%	701,267	1,025,593	3,500	
31 Taxes and Permits	8,325	6,124	6,260	6,512	8,889	8,889	1,416	7,473	15.9%	7,432	8,889	-	
40 Debt	(113)	-	-	-	-	-	-	-	0.0%	-	-	-	
50 Insurance	282,656	267,431	349,915	333,028	365,351	365,351	174,233	191,119	47.7%	352,465	365,351	-	
90 Capital Outlay	602,443	916,385	400,586	245	1,050,000	1,050,000	22,423	1,027,577	2.1%	1,137,929	1,000,000	(50,000)	
70 Transfers	1,189,061	1,255,391	1,403,682	1,338,972	1,384,685	1,384,685	655,113	729,573	47.3%	1,384,685	1,384,685	-	
Total Expenditures/Budget	9,997,429	10,352,688	10,383,445	10,059,839	13,100,277	13,100,277	5,239,253	7,861,024	40.0%	12,472,255	13,335,686	235,409	

Financial Detail - Actual

	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget	By Category
<u>Expenditures 540-35xx</u>	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance	Variance
10-01 Permanent Salaries	2,517,437	2,332,595	2,329,968	2,527,139	2,898,157	2,898,157	1,234,144	1,664,013	42.6%	2,790,678	3,054,636	156,479	
10-02 Temporary Salaries	146,555	119,208	50,298	58,484	105,825	105,825	41,217	64,608	38.9%	101,928	106,556	731	
10-03 Overtime	126,247	156,678	177,232	180,000	109,652	109,652	65,017	44,635	59.3%	111,855	114,935	5,283	
10-14 Annual Leave Account	70,645	71,562	62,640	52,084	39,893	39,893	19,947	19,947	50.0%	39,893	42,075	2,182	
10-25 Uniform Allowance	20,675	21,600	23,200	22,600	24,280	24,280	23,200	1,080	95.6%	31,495	23,680	(600)	164,075
15-02 FICA	205,263	193,319	189,392	203,614	236,427	236,427	97,942	138,485	41.4%	214,191	255,552	19,125	
15-04 Group Insurance	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-05 Uniform Expense	337	3,929	-	-	-	-	-	-	0.0%	-	-	-	
15-06 PERS	648,333	671,450	701,944	814,934	1,180,104	1,180,104	500,645	679,459	42.4%	1,139,317	1,294,056	113,952	
15-07 HRA	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-08 Worker's Compensation	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-09 Deferred Compensation	12,625	10,565	7,595	11,913	14,493	14,493	5,501	8,992	38.0%	12,002	14,869	376	
15-11 Accrued Leave Current	(41,072)	(4,057)	(3,276)	26,606	-	-	-	-	0.0%	-	-	-	
15-15 Auto Allowance	1,200	960	720	720	720	720	330	390	45.8%	1,220	720	-	
15-20 Employee Assistance Program	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-21 Post Employment Benefits	4,386	(29,576)	(4,380)	(368,498)	-	-	-	-	0.0%	-	-	-	
15-22 Combined Benefits	1,009,709	1,021,501	1,067,332	1,070,396	1,041,181	1,041,181	520,591	520,591	50.0%	1,041,181	1,054,862	13,681	147,134
20-01 Printing	2,996	4,125	1,595	489	12,395	12,395	48	12,347	0.4%	2,597	13,395	1,000	
20-02 Dues & Publication	4,080	4,443	6,224	5,169	4,740	4,740	90	4,650	1.9%	(420)	4,740	-	
20-03 Advertising	44,117	12,796	12,048	13,608	18,350	18,350	25,811	(7,461)	140.7%	61,421	15,300	(3,050)	

Utilities

Solid Waste - Fund 540

a/o 1/31/19

Budget Summary

Update Info Here

Total Pay Periods	24
Pay Periods to Date	11
Remaining Pay Periods	13

Expenditure	Actual FY 2015-16	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Adj. Budget FY 2019-20	Y-T-D FY 2019-20	Balance FY 2019-20	YTD Percent FY 2019-20	Year-End FY 2019-20	Budget FY 2020-21	Budget Variance
20-04 Rents	45,057	45,984	47,728	48,026	47,380	47,380	23,758	23,622	50.1%	59,216	47,380	-
20-05 Training & Education	11,533	4,674	4,117	5,926	40,515	40,515	-	40,515	0.0%	2,200	14,715	(25,800)
20-06 Postage	36,133	34,848	34,796	35,340	36,450	36,450	19,446	17,004	53.3%	44,142	35,000	(1,450)
20-11 Disposal Permit	-	-	-	-	-	-	-	-	0.0%	-	-	-
20-12 Finance Charges	69,953	74,134	77,633	69,390	46,614	46,614	-	46,614	0.0%	11,000	46,614	-
21-01 Telephone	7,130	9,525	16,518	2,432	4,900	4,900	1,411	3,489	28.8%	2,822	4,900	-
21-02 Cellular	6,676	6,925	5,916	8,717	11,893	11,893	3,919	7,974	33.0%	7,838	11,893	-
21-03 Internet	420	422	383	262	600	600	219	381	36.4%	637	600	-
21-04 Radios	1,160	1,160	2,030	2,030	2,000	2,000	2,205	(205)	110.3%	3,010	2,000	-
22-00 Travel & Meetings	2,531	2,768	4,763	6,057	17,965	17,965	64	17,901	0.4%	1,528	17,965	-
23-00 Utilities	16,468	18,324	12,690	14,631	20,500	20,500	5,034	15,466	24.6%	15,567	20,500	-
24-00 Contracts	1,728,819	1,751,476	1,823,704	1,866,211	2,771,442	2,771,442	1,071,736	1,699,706	38.7%	2,380,472	2,771,442	-
24-06 Contracts - Temporary Svcs	-	-	-	-	-	-	-	-	0.0%	-	-	-
24-11 Contracts - Professional Svcs	-	-	-	-	2,500	2,500	-	2,500	0.0%	-	2,500	-
24-16 Contracts - Pre-Employment	1,125	4,024	404	2,402	5,285	5,285	273	5,012	5.2%	646	5,285	-
24-18 Contracts - Licensing Requireme	4,692	3,873	7,364	6,674	6,860	6,860	1,681	5,179	24.5%	3,562	6,860	-
25-01 Maintenance - Building	42,645	7,829	3,722	2,115	41,500	41,500	907	40,593	2.2%	7,314	41,500	-
25-02 Maintenance - Vehicle	475,943	534,668	600,896	676,802	429,233	429,233	298,127	131,106	69.5%	656,253	429,233	-
25-03 Maintenance - Equipment	42,106	40,655	46,879	46,429	67,400	67,400	54,773	12,627	81.3%	119,746	67,400	-
27-01 Computer - Hardware	2,523	88	5,392	3,580	7,480	7,480	3,879	3,601	51.9%	8,621	7,480	-
27-02 Computer - Software	771	-	4,633	910	3,125	3,125	-	3,125	0.0%	-	3,125	-
27-03 Computer - Software Lic/Maint	19,519	18,704	20,890	16,930	19,400	19,400	5,772	13,628	29.8%	16,545	19,400	-
30-01 Office Supplies	1,893	2,130	3,739	1,739	3,600	3,600	885	2,715	24.6%	1,770	3,600	-
30-02 Departmental Supplies	252,203	329,181	346,720	333,565	350,455	350,455	154,704	195,751	44.1%	291,910	353,955	3,500
30-03 Petroleum Products	365,244	397,114	526,085	607,210	666,500	666,500	202,391	464,109	30.4%	405,783	666,500	-
30-12 Small Equipment	6,979	27,754	447	3,332	1,538	1,538	402	1,136	26.2%	1,805	1,538	-
30-14 Vehicle Add-ons	-	-	3,022	1,113	-	-	-	-	0.0%	-	-	-
31-00 Taxes & In Lieu	6,825	-	-	-	-	-	-	-	0.0%	-	-	-
31-02 Permits	1,500	6,124	6,260	6,512	8,889	8,889	1,416	7,473	15.9%	7,432	8,889	-
40-06 Debt Service - Capital Lease	(113)	-	-	-	-	-	-	-	0.0%	-	-	-
50-07 Unemployment Insurance	19,203	4,784	8,043	1,841	20,000	20,000	1,557	18,443	7.8%	7,114	20,000	-
50-16 Liability	119,294	133,209	166,619	141,954	198,820	198,820	99,410	99,410	50.0%	198,820	198,820	-
50-17 Retiree's Insurance	144,159	129,438	175,253	189,233	146,531	146,531	73,266	73,266	50.0%	146,531	146,531	-
90-02 Capital Outlay - Buildings	26,300	-	-	245	-	-	22,423	(22,423)	0.0%	137,929	-	-
90-04 Capital Outlay - Vehicles	576,143	910,926	400,586	-	1,000,000	1,000,000	-	1,000,000	0.0%	1,000,000	1,000,000	-
90-05 Capital Outlay - Equipment	-	5,459	-	-	-	-	-	-	0.0%	-	-	-
90-10 Construction	-	-	-	-	50,000	50,000	-	50,000	0.0%	-	-	(50,000)
70-01 Transfers	1,189,061	1,255,391	1,403,682	1,338,972	1,384,685	1,384,685	655,113	729,573	47.3%	1,384,685	1,384,685	-
Total Expenditures/Budget	9,997,429	10,352,688	10,383,445	10,059,839	13,100,277	13,100,277	5,239,253	7,861,024	40.0%	12,472,255	13,335,686	235,409
Adjusted Budget	10,117,193	10,983,024	10,556,391	11,667,934			13,100,277			13,100,277		
<Over> / Under	119,764	630,336	172,946	1,608,095			7,861,024			628,021		

6103102 in OS

(25,800)

-

(50,000)

-

4,584,140

60-00 Depreciation	1,135,486	1,274,129	1,123,940	1,113,697	-	-	-	-	-	-	-	-
80-01 Other Expense	-	-	-	-	-	-	-	-	-	-	-	-
80-02 Loss on Sale	-	-	-	-	-	-	-	-	-	-	-	-
80-03 Other - Bad Debt	(3,337)	(2,863)	(7,184)	18,205	-	-	-	-	-	-	-	-
80-99 Other - Contra Pension Exp	(81,227)	(59,589)	425,234	865,178	-	-	-	-	-	-	-	-
90-99 Fixed Asset Reclass	(602,530)	(916,385)	(400,586)	-	-	-	-	-	-	-	-	-
TOTAL	10,445,820	10,647,980	11,524,850	12,056,919	13,100,277	13,100,277	5,239,253			12,472,255		
	TRUE	TRUE	TRUE	TRUE	TRUE		TRUE			TRUE	TRUE	
	TRUE	TRUE	TRUE	TRUE	TRUE		TRUE			TRUE	TRUE	

Encumbrance Amt deducted

Per HTE
Transfers
total

Difference

Solid Waste Fund 540 - Revenues

Updated
on 1.17.19

Updated
a/o 1.31.19

Updated

Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Actual	FY 2017-18 Actual	FY 18-19			FY 2019-20 Projection	Dept Projection
						Budget	YTD	Year-End		
State Grants / Other State Grants	-	50,000	-	-	98,978	90,000	469	804	-	93,082
State Grants / Integrated Waste Mgmt	-	-	-	-	-	-	-	-	-	-
State Grants / Used Oil	20,836	20,613	20,695	20,797	21,257	21,000	-	21,000	21,000	21,000
State Grants / Dept. Of Conservation Grant	76,485	53,801	122,737	39,326	-	50,000	-	50,000	19,499	19,499
Intergovernmental / Sale Of Recyclables	-	-	-	-	-	-	-	-	-	-
Sale Of Recycled Materials / OCC	202,942	162,442	170,678	121,249	110,830	100,000	44,367	76,058	90,000	90,000
Sale Of Recycled Materials / ONP	22,324	-	-	-	-	-	-	-	-	-
Sale Of Recycled Materials / High Grade Ledger	-	-	-	-	-	-	-	-	-	-
Sale Of Recycled Materials / Mixed Paper	-	-	-	-	-	-	-	-	-	-
Sale Of Recycled Materials / Ferrous Cans	-	-	-	-	-	-	-	-	-	-
Sale Of Recycled Materials / Scrap Ferrous & Non Ferrous	-	15,202	12,871	11,780	10,374	10,000	5,768	9,888	10,000	10,000
Sale Of Recycled Materials / Mixed Plastics	-	3,469	3,043	1,744	2,911	2,500	2,290	3,925	3,000	4,000
Sale Of Recycled Materials / Misc Materials	367,679	325,781	495,104	791,826	464,081	350,000	115,502	198,003	641,000	641,000
Sale Of Recycled Materials / Haz Mat	29,486	35,594	26,002	22,502	17,869	20,000	6,210	10,646	14,500	14,500
Sale Of Recycled Materials / Sale of Scrap Material	-	-	-	-	-	-	-	-	-	-
C&D Admin Fees - Hauler Fees	6,807	7,494	10,828	17,810	6,615	5,000	20,172	24,580	10,000	20,000
C&D Admin Fees - Applicant Fees	7,724	7,158	2,186	5,955	10,801	10,000	7,551	12,945	10,000	12,000
Recovery Of Labor & Benefits	20,490	91	11,907	21,030	9,943	10,000	26,490	35,411	10,000	-
Sale of Surplus Property	20,895	149,420	24,875	5,100	10,050	-	7,700	13,200	10,000	40,000
Reimbursements / Other Reimbursement	8,314	7,434	7,593	8,718	9,214	5,000	58,843	70,874	10,000	20,000
Sales / Accrual Basis	9,258,987	9,353,215	9,520,636	9,537,760	9,642,087	9,746,500	6,548,298	9,843,327	10,035,100	9,880,000
Sales / Dumpster Rentals	-	-	-	-	-	-	-	-	-	-
Delinquent Fees / Penalties - Hauler	-	-	-	-	-	-	-	-	-	-
Delinquent Fees / Penalties - Applicant	-	-	-	-	-	-	-	-	-	-
Solid Waste / Other Services	294,927	295,525	334,700	334,747	317,416	300,000	199,934	342,744	325,000	350,000
Interest / Interest Earned	36,332	28,932	48,978	34,437	29,536	40,000	73,812	126,535	45,000	-
Interest / Gains on Investments	25,396	(19,447)	26,922	-	-	-	-	-	-	-
Other Revenue / Sundry Revenue	131,810	146,922	160,649	148,382	219,511	125,000	127,176	218,016	200,000	200,000
Capital / Contributions	2	-	-	-	-	-	-	-	-	-
Other Financing Sources / Transfers In	-	207,764	-	-	-	35,280	17,640.00	30,240	60,318	-
Total	10,531,436	10,851,410	11,000,404	11,123,165	10,981,471	10,920,280	7,262,221	11,088,195	11,514,417	11,415,081
	0.26%	1.02%	1.79%	0.18%	1.09%			2.09%	1.95%	

Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Actual	FY 2017-18 Actual	FY 18-19			FY 2019-20 Projection	Dept Projection
						Budget	Actual	Year-End		
Collections	9,568,445	9,663,392	9,868,350	9,896,272	9,976,918	10,061,500	6,775,955	10,223,596	10,380,100	10,262,000
Recycling	622,431	592,487	707,698	949,102	705,042	572,500	174,606	299,324	758,500	852,582
Haz Mat	20,490	91	11,907	-	-	-	-	-	-	-
Used Oil	20,836	20,613	20,695	20,797	21,257	21,000	-	21,000	21,000	21,000
Grants	76,485	53,801	122,737	39,326	-	50,000	-	50,000	19,499	19,499
Other Revenue				153,482	229,561	125,000	134,876	231,216	210,000	240,000
Fund Balance	222,749	313,261	269,018	64,185	48,693	55,000	159,145	232,820	65,000	20,000
Transfers	-	207,764	-	-	-	35,280	17,640	30,240	60,318	-
Total	10,531,436	10,851,410	11,000,404	11,123,165	10,981,471	10,920,280	7,262,221	11,088,195	11,514,417	11,415,081

Utilities

Collections - 3501

a/o 1/31/19

540-3501

Budget Summary

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget	Variance
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21		
Salaries	\$2,204,085	\$2,190,140	\$2,308,723	\$2,437,840	\$2,709,864	\$2,709,864	1,162,993	\$1,546,871	42.9%	2,548,663	2,828,496	\$118,632	
Benefits	\$1,427,972	\$1,515,571	\$1,699,057	\$1,488,107	\$2,137,187	\$2,137,187	970,380	\$1,166,807	45.4%	2,060,127	2,248,804	\$111,617	
Operation & Maintenance	\$2,680,520	\$2,847,808	\$3,181,521	\$3,452,971	\$3,249,150	\$3,249,150	1,482,759	\$1,766,391	45.6%	3,232,417	3,247,950	(\$1,200)	
Debt	\$0	\$0	\$0	\$0	\$0	\$0	-	\$0	0.0%	-	-	\$0	
Capital Outlay	\$549,630	\$873,366	\$400,586	\$0	\$1,050,000	\$1,050,000	-	\$1,050,000	0.0%	1,000,000	1,000,000	(\$50,000)	
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	-	\$0	0.0%	-	-	\$0	
Total	\$6,862,207	\$7,426,885	\$7,589,887	\$7,378,918	\$9,146,201	\$9,146,201	3,616,132	\$5,530,069	39.5%	\$8,841,208	\$9,325,250	\$179,049	
Funding Source													
Program Revenues	\$9,868,350	\$9,896,272	\$9,976,918		\$10,061,500	\$10,061,500	\$6,775,955	\$3,285,545	70.8%	\$10,223,596	\$10,380,100	\$811,655	
Grants	\$0	\$0	\$0		\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	
Fund Balance	(\$3,006,143)	(\$2,469,387)	(\$2,387,031)		(\$950,579)	(\$950,579)	(\$3,177,463)	\$2,226,884	0.0%	(\$1,412,627)	(\$1,115,168)	\$1,654,480	
Transfers	\$0	\$0	\$0		\$35,280	\$35,280	\$17,640	\$17,640	50.0%	\$30,240	\$60,318	\$60,318	
Total	\$6,862,207	\$7,426,885	\$7,589,887		\$9,146,201	\$9,146,201	\$3,616,132	\$5,530,069	39.5%	\$8,841,208	\$9,325,250	\$2,526,453	
Revenue less Expenditures	\$3,006,143	\$2,469,387	\$2,387,031		\$950,579	\$950,579	\$3,177,463			\$1,412,627	\$1,115,168		

Total Pay Periods	24
Pay Periods to Date	11
Remaining Pay Periods	13
Total Fiscal Periods	12
Fiscal Periods to Date	6
Remaining Fiscal Periods	6

Financial Detail By Category

Expenditures 540-3501	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget	Variance
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21		
10 Salaries	2,204,085	2,190,140	2,308,723	2,437,840	2,709,864	2,709,864	1,162,993	1,546,871	42.9%	2,548,663	2,828,496	118,632	5,077,300
15 Benefits	1,427,972	1,515,571	1,699,057	1,488,107	2,137,187	2,137,187	970,380	1,166,807	45.4%	2,060,127	2,248,804	111,617	(189,325)
20 Purchased Services	139,860	150,688	151,044	147,945	125,884	125,884	45,120	80,764	35.8%	118,740	100,084	(25,800)	(6,250)
21 Communications	10,092	12,746	17,246	10,129	13,200	13,200	5,186	8,014	39.3%	10,571	13,200	-	(8,233)
22 Travel & Meetings	956	242	2,081	2,418	2,000	2,000	8	1,993	0.4%	215	2,000	-	4,873,492
23 Utilities	9,326	10,063	6,981	9,524	12,000	12,000	2,804	9,196	23.4%	8,608	12,000	-	
24 Contracts	1,246,154	1,287,816	1,356,381	1,349,004	1,285,083	1,285,083	579,726	705,357	45.1%	1,319,453	1,310,083	25,000	4,873,492
25 Maintenance	505,705	565,821	644,946	713,165	490,400	490,400	351,774	138,626	71.7%	763,547	490,400	-	
27 Computers	22,080	18,792	26,207	18,943	21,305	21,305	7,718	13,587	36.2%	21,435	20,905	(400)	0
30 Supplies	480,537	548,890	644,241	877,096	943,894	943,894	325,642	618,252	34.5%	651,285	943,894	-	
31 Taxes and In Lieu	5,068	4,037	4,844	4,171	7,100	7,100	-	7,100	0.0%	5,000	7,100	-	
40 Principal - Capital Lease	-	-	-	-	-	-	-	-	0.0%	-	-	-	
50 Insurance	260,742	248,713	327,550	320,576	348,284	348,284	164,782	183,502	47.3%	333,564	348,284	-	
90 Capital Outlay	549,630	873,366	400,586	-	1,050,000	1,050,000	-	1,050,000	0.0%	1,000,000	1,000,000	(50,000)	
70 Transfers	-	-	-	-	-	-	-	-	0.0%	-	-	-	
Total Expenditures/Budget	6,862,207	7,426,885	7,589,887	7,378,918	9,146,201	9,146,201	3,616,132	5,530,069	39.5%	8,841,208	9,325,250	179,049	

Financial Detail - Actual

Expenditures 540-3501	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed Budget	Budget	By Category
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance	Variance
10-01 Permanent Salaries	1,884,499	1,882,379	2,045,012	2,176,278	2,468,847	2,468,847	1,043,004	1,425,843	42.2%	2,325,644	2,580,825	111,978	
10-02 Temporary Salaries	129,944	83,459	21,576	21,400	81,700	81,700	17,397	64,303	21.3%	49,958	81,700	-	6,250
10-03 Overtime	117,467	148,644	168,788	175,197	102,500	102,500	63,724	38,776	62.2%	109,033	107,625	5,125	8,233
10-14 Annual Leave Account	53,862	56,458	51,348	44,165	34,937	34,937	17,469	17,469	50.0%	34,937	36,466	1,529	
10-25 Uniform Allowance	18,313	19,200	22,000	20,800	21,880	21,880	21,400	480	97.8%	29,091	21,880	-	
15-02 FICA	157,507	155,369	166,296	175,116	201,397	201,397	83,356	118,041	41.4%	179,868	215,543	14,146	118,632
15-04 Group Insurance	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-05 Uniform Expense	-	3,686	-	-	-	-	-	-	0.0%	-	-	-	
15-06 PERS	487,223	539,967	615,424	699,316	1,005,367	1,005,367	423,075	582,292	42.1%	952,073	1,093,517	88,150	
15-07 HRA	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-08 Worker's Compensation	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-09 Deferred Compensation	2,075	2,075	2,075	5,054	5,700	5,700	1,588	4,113	27.9%	3,464	6,000	300	
15-11 Accrued Leave Current	(41,072)	(4,057)	(3,276)	26,606	-	-	-	-	0.0%	-	-	-	
15-15 Auto Allowance	1,200	960	720	420	-	-	-	-	0.0%	-	-	-	
15-20 Employee Assistance Prograr	-	-	-	-	-	-	-	-	0.0%	-	-	-	
15-21 Post Employment Benefits	4,386	(29,576)	(4,380)	(368,498)	-	-	-	-	0.0%	-	-	-	

CHANGES:
Contracts:
Moved \$25K from 3503 to balance projected expenses.

Hardware:
Moved \$400 to 3502 so each division (3501 and 3502) will be able to purchase 3 PCs.

Utilities

Collections - 3501

540-3501

a/o 1/31/19

Budget Summary

Total Pay Periods	24
Pay Periods to Date	11
Remaining Pay Periods	13

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
15-22 Combined Benefits	816,653	847,147	922,198	950,094	924,723	924,723	462,362	462,362	50.0%	924,723	933,744	9,021
20-01 Printing	11	2,241	909	-	2,000	2,000	-	2,000	0.0%	1,000	2,000	-
20-02 Dues & Publication	726	726	1,210	536	855	855	-	855	0.0%	700	855	-
20-03 Advertising	3,717	1,728	1,328	452	2,800	2,800	10,147	(7,347)	362.4%	21,094	2,800	-
20-04 Rents	23,450	35,649	38,439	39,027	39,200	39,200	20,660	18,540	52.7%	51,321	39,200	-
20-05 Training & Education	5,900	1,371	1,249	3,201	33,415	33,415	-	33,415	0.0%	-	7,615	(25,800)
20-06 Postage	36,103	34,840	30,427	35,340	1,000	1,000	14,313	(13,313)	1431.3%	33,625	1,000	-
20-11 Disposal Permit	-	-	-	-	-	-	-	-	0.0%	-	-	-
20-12 Finance Charges	69,953	74,134	77,482	69,390	46,614	46,614	-	46,614	0.0%	11,000	46,614	-
21-01 Telephone	4,683	6,529	10,947	1,149	2,000	2,000	1,048	952	52.4%	2,096	2,000	-
21-02 Cellular	4,989	5,837	5,916	8,717	10,600	10,600	3,919	6,681	37.0%	7,838	10,600	-
21-03 Internet	420	380	383	262	600	600	219	381	36.4%	637	600	-
21-04 Radios	-	-	-	-	-	-	-	-	0.0%	-	-	-
22-00 Travel & Meetings	956	242	2,081	2,418	2,000	2,000	8	1,993	0.4%	215	2,000	-
23-00 Utilities	9,326	10,063	6,981	9,524	12,000	12,000	2,804	9,196	23.4%	8,608	12,000	-
24-00 Contracts	1,240,788	1,280,151	1,349,847	1,341,082	1,270,883	1,270,883	578,244	692,639	45.5%	1,316,489	1,295,883	25,000
24-06 Contracts - Temporary Svcs	-	-	-	-	-	-	-	-	0.0%	-	-	-
24-11 Contracts - Legal Svcs	-	-	-	-	2,500	2,500	-	2,500	0.0%	-	2,500	-
24-16 Contracts - Pre-Employment	895	3,992	90	2,034	5,000	5,000	209	4,791	4.2%	418	5,000	-
24-18 Contracts - Licensing Requir	4,472	3,673	6,444	5,888	6,700	6,700	1,273	5,427	19.0%	2,546	6,700	-
25-01 Maintenance - Building	18,777	4,401	2,882	1,369	14,000	14,000	679	13,321	4.9%	1,359	14,000	-
25-02 Maintenance - Vehicle	450,449	527,054	596,515	667,665	418,000	418,000	297,715	120,285	71.2%	645,431	418,000	-
25-03 Maintenance - Equipment	36,479	34,366	45,549	44,131	58,400	58,400	53,379	5,021	91.4%	116,758	58,400	-
27-01 Computer - Hardware	2,032	88	2,995	1,456	4,180	4,180	1,945	2,235	46.5%	4,890	3,780	(400)
27-02 Computer - Software	529	-	2,322	557	1,725	1,725	-	1,725	0.0%	-	1,725	-
27-03 Computer - Software Lic/Ma	19,519	18,704	20,890	16,930	15,400	15,400	5,772	9,628	37.5%	16,545	15,400	-
30-01 Office Supplies	1,290	2,016	3,065	1,475	1,900	1,900	812	1,088	42.7%	1,624	1,900	-
30-02 Departmental Supplies	115,506	132,176	116,803	272,444	291,456	291,456	123,566	167,890	42.4%	247,132	291,456	-
30-03 Petroleum Products	358,165	390,784	521,238	601,760	650,000	650,000	200,862	449,138	30.9%	401,724	650,000	-
30-12 Small Equipment	5,577	23,915	114	303	538	538	402	136	74.8%	805	538	-
30-14 Vehicle Add-ons	-	-	3,022	1,113	-	-	-	-	0.0%	-	-	-
31-00 Taxes & In Lieu	4,961	-	-	-	-	-	-	-	0.0%	-	-	-
31-02 Permits	107	4,037	4,844	4,171	7,100	7,100	-	7,100	-	5,000	7,100	-
40-06 Debt Service - Capital Lease	-	-	-	-	-	-	-	-	0.0%	-	-	-
50-07 Unemployment Insurance	9,987	4,784	8,043	1,841	20,000	20,000	640	19,360	3.2%	5,280	20,000	-
50-16 Liability	106,596	114,491	144,254	129,502	181,753	181,753	90,877	90,877	50.0%	181,753	181,753	-
50-17 Retiree's Insurance	144,159	129,438	175,253	189,233	146,531	146,531	73,266	73,266	50.0%	146,531	146,531	-
90-02 Capital Outlay - Buildings	-	-	-	-	-	-	-	-	0.0%	-	-	-
90-04 Capital Outlay - Vehicles	549,630	873,366	400,586	-	1,000,000	1,000,000	-	1,000,000	0.0%	1,000,000	1,000,000	-
90-05 Capital Outlay - Equipment	-	-	-	-	-	-	-	-	0.0%	-	-	-
90-10 Construction	-	-	-	-	50,000	50,000	-	50,000	0.0%	-	-	(50,000)
70-01 Transfers	-	-	-	-	-	-	-	-	0.0%	-	-	-
Total Expenditures/Budget	6,862,207	7,426,885	7,589,887	7,378,918	9,146,201	9,146,201	3,616,132	5,530,069	39.5%	8,841,208	9,325,250	179,049
Adjusted Budget	6,921,095	7,556,346	7,459,932	8,738,123			9,146,201			9,146,201		
<Over> / Under	58,888	129,461	(129,955)	1,359,205			5,530,069			304,993		
60-00 Depreciation	1,134,118	1,272,761	1,122,572	1,112,328			-			-		
80-01 Other Expense	-	-	-	-			-			-		
80-02 Loss on Sale of Asset	-	-	-	-			-			-		
80-03 Other - Bad Debt	(3,337)	(2,863)	(7,184)	18,205			-			-		
80-99 Other - Contra Pension Exp	-	-	-	-			-			-		
90-99 Fixed Asset Reclass	-	-	-	-			-			-		
TOTAL	7,992,988	8,696,782	8,705,274	8,509,451			3,616,132			8,841,208		

Utilities

Recycling - 3502

540-3502

a/o 1/31/19

Budget Summary

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$284,895	\$151,545	\$85,899	\$90,586	\$97,721	\$97,721	\$49,818	\$168,564	51.0%	\$108,595	\$112,510	\$14,789
Benefits	\$167,556	\$104,092	\$56,737	\$56,910	\$64,023	\$64,023	\$29,959	\$99,046	46.8%	\$63,121	\$75,220	\$11,197
Operation & Maintenance	\$494,483	\$505,173	\$499,727	\$412,992	\$1,362,599	\$1,362,599	\$473,089	(\$61,678)	34.7%	\$966,040	\$1,372,499	\$9,900
Debt	(\$113)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Capital Outlay	\$26,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Total	\$973,122	\$760,810	\$642,363	\$560,487	\$1,524,343	\$1,524,343	\$552,866	\$205,932	36.3%	\$1,137,756	\$1,560,229	\$35,886
Funding Source												
Program Revenues	\$707,698	\$949,102	\$705,042		\$572,500	\$572,500	\$174,606	\$447,825	28.1%	\$299,324	\$758,500	\$186,000
Grants	\$0	\$0	\$0		\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Fund Balance	\$265,425	(\$188,292)	(\$62,680)		\$951,843	\$951,843	\$378,260	(\$241,893)	39.7%	\$838,432	\$801,729	(\$150,114)
Transfers	\$0	\$0	\$0		\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Total	\$973,122	\$760,810	\$642,363		\$1,524,343	\$1,524,343	\$552,866	\$205,932	36.3%	\$1,137,756	\$1,560,229	\$35,886
Revenue less Expenditures	(\$265,425)	\$188,292	\$62,680		(\$951,843)	(\$951,843)	(\$378,260)			(\$838,432)	(\$801,729)	

Total Pay Periods
Pay Periods to Date
Remaining Pay Periods
Total Fiscal Periods
Fiscal Periods to Date
Remaining Fiscal Periods

Financial Detail By Category

		Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
Expenditures 540-3502		FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
10	Salaries	284,895	151,545	85,899	90,586	97,721	97,721	49,818	47,903	51.0%	108,595	112,510	14,789
15	Benefits	167,556	104,092	56,737	56,910	64,023	64,023	29,959	99,046	46.8%	63,121	75,220	11,197
20	Purchased Services	33,832	12,050	17,125	12,014	19,900	19,900	14,272	6,313	71.7%	29,544	27,400	7,500
21	Communications	2,425	2,303	4,232	1,044	2,793	2,793	295	2,267	10.6%	589	2,793	-
22	Travel & Meetings	90	6	2,346	3,236	4,000	4,000	26	8	0.6%	751	4,000	-
23	Utilities	2,973	2,953	1,751	1,965	3,000	3,000	922	1,646	30.7%	3,345	3,000	-
24	Contracts	335,841	331,629	320,168	386,995	1,308,239	1,308,239	453,293	(207,928)	34.6%	918,886	1,308,239	-
25	Maintenance	8,430	1,782	219	659	7,900	7,900	67	3,811	0.8%	1,633	7,900	-
27	Computers	733	-	2,377	-	2,000	2,000	719	2,390	35.9%	1,300	4,400	2,400
30	Supplies	100,012	148,096	144,055	3,822	10,500	10,500	1,363	124,298	13.0%	5,725	10,500	-
31	Taxes and In Lieu	932	115	-	143	-	-	-	-	0.0%	-	-	-
40	Principal - Capital Lease	(113)	-	-	-	-	-	-	-	0.0%	-	-	-
50	Insurance	9,216	6,239	7,455	3,113	4,267	4,267	2,134	5,517	50.0%	4,267	4,267	-
90	Capital Outlay	26,300	-	-	-	-	-	-	-	0.0%	-	-	-
70	Transfers	-	-	-	-	-	-	-	-	0.0%	-	-	-
Total Expenditures/Budget		973,122	760,810	642,363	560,487	1,524,343	1,524,343	552,866	85,272	36.3%	1,137,756	1,560,229	35,886

187,730
(23,475)
(1,491)
(306)
162,458
162,457
(1)

Financial Detail - Actual

		Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
Expenditures 540-3502		FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
10-01	Permanent Salaries	275,267	124,238	70,278	69,734	73,034	73,034	32,876	40,158	45.0%	71,729	87,728	14,694
10-02	Temporary Salaries	-	19,415	13,487	19,476	19,000	19,000	16,399	2,601	86.3%	35,779	19,475	475
10-03	Overtime	3,008	2,293	176	-	4,000	4,000	-	4,000	0.0%	-	4,000	-
10-14	Annual Leave Account	6,033	4,999	1,957	1,376	1,087	1,087	544	544	50.0%	1,087	1,307	220
10-25	Uniform Allowance	588	600	-	-	600	600	-	600	0.0%	-	-	(600)
15-02	FICA	20,642	11,369	5,817	5,849	6,528	6,528	2,945	3,583	45.1%	6,425	8,838	2,310
15-04	Group Insurance	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-05	Uniform Expense	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-06	PERS	70,441	36,272	21,281	23,035	29,811	29,811	13,298	16,513	44.6%	29,013	37,261	7,450
15-07	HRA	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-08	Worker's Compensation	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-09	Deferred Compensation	4,350	2,772	3,000	3,000	3,000	3,000	1,375	1,625	45.8%	3,000	3,000	-
15-11	Accrued Leave Current	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-15	Auto Allowance	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-20	Employee Assistance Program	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-21	Post Employment Benefits	-	-	-	-	-	-	-	-	0.0%	-	-	-
15-22	Combined Benefits	72,124	53,679	26,639	25,026	24,684	24,684	12,342	12,342	50.0%	24,684	26,121	1,437
20-01	Printing	2,555	-	43	-	2,500	2,500	-	2,500	0.0%	500	10,500	8,000
20-02	Dues & Publication	2,817	3,379	4,764	4,293	3,500	3,500	-	3,500	0.0%	(1,500)	3,500	-
20-03	Advertising	15,524	2,568	6,919	3,673	7,000	7,000	12,560	(5,560)	179.4%	25,120	7,000	-

By Category	Variance	Changes:
		Hardware
1,491	306	Moved \$2,000 from 3503, recycling has a need to add PCs in FY21 and 3503 is current on replacements, and \$400 from 3501 to provide enough for 3 PCs
14,789		Printing
		Moved \$3000 from 3503.610.2001
		Moved \$3550 from 3503.610.2003
		Move \$950 from 3502.610.2006
11,197		to support greater need for printed material in recycling.
		Moved \$500 from

Utilities

Recycling - 3502

540-3502

a/o 1/31/19

Budget Summary

Total Pay Periods
Pay Periods to Date
Remaining Pay Periods

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
20-04 Rents	12,251	5,594	4,221	3,375	3,100	3,100	1,162	1,938	37.5%	3,323	3,100	-
20-05 Training & Education	654	510	1,178	673	2,300	2,300	-	2,300	0.0%	1,000	2,300	-
20-06 Postage	30	-	-	-	1,500	1,500	550	950	36.7%	1,100	1,000	(500)
20-11 Disposal Permit	-	-	-	-	-	-	-	-	0.0%	-	-	-
20-12 Finance Charges	-	-	-	-	-	-	-	-	0.0%	-	-	-
21-01 Telephone	1,849	2,303	4,232	1,044	2,000	2,000	295	1,705	14.7%	589	2,000	-
21-02 Cellular	576	-	-	-	793	793	-	793	0.0%	-	793	-
21-03 Internet	-	-	-	-	-	-	-	-	0.0%	-	-	-
21-04 Radios	-	-	-	-	-	-	-	-	0.0%	-	-	-
22-00 Travel & Meetings	90	6	2,346	3,236	4,000	4,000	26	3,974	0.6%	751	4,000	-
23-00 Utilities	2,973	2,953	1,751	1,965	3,000	3,000	922	2,078	30.7%	3,345	3,000	-
24-00 Contracts	335,841	331,597	319,885	386,689	1,308,239	1,308,239	453,229	855,010	34.6%	918,458	1,308,239	-
24-06 Contracts - Temporary Svcs	-	-	-	-	-	-	-	-	0.0%	-	-	-
24-11 Contracts - Professional Svcs	-	-	-	-	-	-	-	-	0.0%	-	-	-
24-16 Contracts - Pre-Employment	-	32	83	102	-	-	64	(64)	0.0%	228	-	-
24-18 Contracts - Licensing Requirement	-	-	200	204	-	-	-	-	0.0%	200	-	-
25-01 Maintenance - Building	2,172	628	25	138	2,500	2,500	29	2,471	1.2%	558	2,500	-
25-02 Maintenance - Vehicle	6,258	1,154	194	521	2,400	2,400	38	2,362	1.6%	1,076	2,400	-
25-03 Maintenance - Equipment	-	-	-	-	3,000	3,000	-	3,000	0.0%	-	3,000	-
27-01 Computer - Hardware	491	-	1,199	-	1,300	1,300	719	581	55.3%	1,300	3,700	2,400
27-02 Computer - Software	242	-	1,178	-	700	700	-	700	0.0%	-	700	-
27-03 Computer - Software Lic/Maint	-	-	-	-	-	-	-	-	0.0%	-	-	-
30-01 Office Supplies	384	-	139	93	1,000	1,000	-	1,000	0.0%	-	1,000	-
30-02 Departmental Supplies	95,554	145,301	143,162	2,795	5,000	5,000	1,186	3,814	23.7%	4,373	5,000	-
30-03 Petroleum Products	2,672	2,739	709	934	4,500	4,500	176	4,324	3.9%	1,352	4,500	-
30-12 Small Equipment	1,402	57	45	-	-	-	-	-	0.0%	-	-	-
30-14 Vehicle Add-ons	-	-	-	-	-	-	-	-	0.0%	-	-	-
31-00 Taxes & In Lieu	932	-	-	-	-	-	-	-	0.0%	-	-	-
31-02 Permits	-	115	-	143	-	-	-	-	0.0%	-	-	-
40-06 Debt Service - Capital Lease	(113)	-	-	-	-	-	-	-	0.0%	-	-	-
50-07 Unemployment Insurance	9,216	-	-	-	-	-	-	-	0.0%	-	-	-
50-16 Liability	-	6,239	7,455	3,113	4,267	4,267	2,134	2,134	50.0%	4,267	4,267	-
50-17 Retiree's Insurance	-	-	-	-	-	-	-	-	0.0%	-	-	-
90-02 Capital Outlay - Buildings	26,300	-	-	-	-	-	-	-	0.0%	-	-	-
90-04 Capital Outlay - Vehicles	-	-	-	-	-	-	-	-	0.0%	-	-	-
90-05 Capital Outlay - Equipment	-	-	-	-	-	-	-	-	0.0%	-	-	-
90-10 Construction	-	-	-	-	-	-	-	-	0.0%	-	-	-
70-01 Transfers	-	-	-	-	-	-	-	-	0.0%	-	-	-
Total Expenditures/Budget	973,122	760,810	642,363	560,487	1,524,343	1,524,343	552,866	971,477	36.3%	1,137,756	1,560,229	35,886
Adjusted Budget	902,928	828,112	677,900	505,606			1,524,343			1,524,343		
<Over> / Under	(70,194)	67,302	35,537	(54,881)			971,477			386,587		

60-00 Depreciation	720	720	720	720								
80-01 Other Expense	-	-	-	-			-			-		
80-02 Loss on Sale	-	-	-	-			-			-		
80-03 Other - Bad Debt	-	-	-	-			-			-		
80-99 Other - Contra Pension Exp	-	-	-	-								
90-99 Fixed Asset Reclass	-	-	-	-			-			-		
TOTAL	973,842	761,530	643,082	561,207			552,866			1,137,756		
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE			TRUE	TRUE	
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE			TRUE	TRUE	

Encumbrance Amt deducted

Per HTE

moved \$500 from postage.

Utilities

Hazardous Materials - 3503

a/o 1/31/19

540-3503

Budget Summary

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Budget
Salaries	\$326,873	\$303,142	\$188,521	\$217,767	\$228,521	\$228,521	\$112,579	\$115,942	49.3%	\$261,834	\$255,360	\$26,839
Benefits	\$201,563	\$206,549	\$162,965	\$152,387	\$176,566	\$176,566	\$84,704	\$91,862	48.0%	\$186,244	\$196,346	\$19,780
Operation & Maintenance	\$254,789	\$204,030	\$202,294	\$203,823	\$302,112	\$302,112	\$65,172	\$236,940	21.6%	\$214,594	\$267,612	(\$34,500)
Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Capital Outlay	\$26,513	\$43,019	\$0	\$245	\$0	\$0	\$22,423	(\$22,423)	0.0%	\$137,929	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Total	\$809,738	\$756,739	\$553,780	\$574,222	\$707,199	\$707,199	\$284,878	\$422,321	40.3%	\$800,601	\$719,318	\$12,119
Funding Source												
Program Revenues	\$11,907	\$0	\$0		\$0	\$0	\$0	\$20,490	0.0%	\$0	\$0	\$0
Grants	\$0	\$0	\$0		\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Fund Balance	\$797,831	\$756,739	\$553,780		\$707,199	\$707,199	\$284,878	\$455,936	40.3%	\$800,601	\$719,318	\$12,119
Transfers	\$0	\$0	\$0		\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0
Total	\$809,738	\$756,739	\$553,780		\$707,199	\$707,199	\$284,878	\$476,426	40.3%	\$800,601	\$719,318	\$12,119
Revenue less Expenditures	(\$797,831)	(\$756,739)	(\$553,780)		(\$707,199)	(\$707,199)	(\$284,878)			(\$800,601)	(\$719,318)	

Total Pay Periods
Pay Periods to Date
Remaining Pay Periods

Total Fiscal Periods
Fiscal Periods to Date
Remaining Fiscal Periods

Financial Detail By Category

Financial Detail By Category											Proposed			
		Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Budget	Budget	
	<u>Expenditures 540-3503</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2014-15</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>	
10	Salaries	326,873	303,142	188,521	217,767	228,521	228,521	112,579	115,942	49.3%	261,834	255,360	26,839	451,706
15	Benefits	201,563	206,549	162,965	152,387	176,566	176,566	84,704	91,862	48.0%	186,244	196,346	19,780	(8,691)
20	Purchased Services	22,269	9,766	7,965	9,488	20,660	20,660	5,178	15,482	25.1%	14,706	13,160	(7,500)	(665)
21	Communications	2,870	2,983	3,369	2,268	3,400	3,400	2,273	1,127	66.9%	3,147	3,400	-	-
22	Travel & Meetings	1,485	1,820	337	87	7,465	7,465	31	7,434	0.4%	562	7,465	-	442,350
23	Utilities	4,169	5,308	3,958	3,142	5,500	5,500	1,308	4,192	23.8%	3,615	5,500	-	
24	Contracts	140,686	126,879	137,388	132,568	165,265	165,265	36,218	129,047	21.9%	132,437	140,265	(25,000)	442,351
25	Maintenance	46,560	15,549	6,333	11,524	39,833	39,833	1,966	37,867	4.9%	18,133	39,833	-	
27	Computers	-	-	2,332	2,477	6,700	6,700	1,215	5,485	18.1%	2,431	4,700	(2,000)	1
30	Supplies	25,208	27,275	24,286	30,732	38,700	38,700	8,249	30,451	21.3%	22,498	38,700	-	
31	Taxes and In Lieu	2,325	1,972	1,416	2,198	1,789	1,789	1,416	373	79.2%	2,432	1,789	-	
40	Principal - Capital Lease	-	-	-	-	-	-	-	-	0.0%	-	-	-	
50	Insurance	9,216	12,479	14,910	9,339	12,800	12,800	7,317	5,483	57.2%	14,634	12,800	-	
90	Capital Outlay	26,513	43,019	-	245	-	-	22,423	(22,423)	0.0%	137,929	-	-	
70	Transfers	-	-	-	-	-	-	-	-	0.0%	-	-	-	
Total Expenditures/Budget		809,738	756,739	553,780	574,222	707,199	707,199	284,878	422,321	40.3%	800,601	719,318	12,119	

Financial Detail - Actual

		Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget	Budget	By Category
Expenditures 540-3503		FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance		Variance
10-01	Permanent Salaries	294,627	270,940	156,675	189,360	215,471	215,471	100,579	114,892	46.7%	237,445	241,512	26,041		
10-02	Temporary Salaries	16,611	16,334	15,235	17,609	5,125	5,125	7,421	(2,296)	144.8%	16,191	5,381	256		412
10-03	Overtime	5,772	5,741	8,268	4,803	3,152	3,152	1,293	1,859	41.0%	2,821	3,310	158		253
10-14	Annual Leave Account	8,089	8,327	7,144	4,195	2,973	2,973	1,487	1,487	50.0%	2,973	3,357	384		
10-25	Uniform Allowance	1,775	1,800	1,200	1,800	1,800	1,800	1,800	-	100.0%	2,404	1,800	-	26,839	
15-02	FICA	22,788	22,105	12,925	15,426	17,164	17,164	7,887	9,277	45.9%	17,207	19,535	2,371		
15-04	Group Insurance	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-05	Uniform Expense	337	243	-	-	-	-	-	-	0.0%	-	-	-		
15-06	PERS	72,921	78,810	47,622	62,165	87,198	87,198	40,715	46,483	46.7%	96,833	102,002	14,804		
15-07	HRA	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-08	Worker's Compensation	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-09	Deferred Compensation	4,400	3,500	-	-	-	-	-	-	0.0%	-	-	-		
15-11	Accrued Leave Current	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-15	Auto Allowance	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-20	Employee Assistance Program	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-21	Post Employment Benefits	-	-	-	-	-	-	-	-	0.0%	-	-	-		
15-22	Combined Benefits	101,117	101,891	102,418	74,796	72,204	72,204	36,102	36,102	50.0%	72,204	74,809	2,605	19,780	
20-01	Printing	430	1,884	643	489	3,895	3,895	48	3,847	1.2%	1,097	895	(3,000)		Changes:
20-02	Dues & Publication	537	338	250	340	385	385	90	295	23.4%	380	385	-		Contracts
20-03	Advertising	6,968		300	982	5,550	5,550	3,103	2,447	55.9%	7,207	2,000	(3,550)		\$25K moved to Collections to balance

Utilities

Hazardous Materials - 3503

a/o 1/31/19

540-3503

Budget Summary

Expenditure	Actual	Actual	Actual	Actual	Budget	Adj. Budget	Y-T-D	Balance	YTD Percent	Year-End	Proposed	Budget
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Budget
												Variance
20-04 Rents	9,355	4,741	5,068	5,625	5,080	5,080	1,936	3,144	38.1%	4,572		5,080
20-05 Training & Education	4,979	2,794	1,691	2,053	4,800	4,800	-	4,800	0.0%	1,200		4,800
20-06 Postage	-	8	13	-	950	950	-	950	0.0%	250		(950)
20-11 Disposal Permit	-	-	-	-	-	-	-	-	0.0%	-		-
20-12 Finance Charges	-	-	-	-	-	-	-	-	0.0%	-		-
21-01 Telephone	599	693	1,339	238	900	900	68	832	7.6%	137		900
21-02 Cellular	1,112	1,087	-	-	500	500	-	500	0.0%	-		500
21-03 Internet	-	43	-	-	-	-	-	-	0.0%	-		-
21-04 Radios	1,160	1,160	2,030	2,030	2,000	2,000	2,205	(205)	110.3%	3,010		2,000
22-00 Travel & Meetings	1,485	1,820	337	87	7,465	7,465	31	7,434	0.4%	562		7,465
23-00 Utilities	4,169	5,308	3,958	3,142	5,500	5,500	1,308	4,192	23.8%	3,615		5,500
24-00 Contracts	140,236	126,679	136,437	131,720	164,820	164,820	35,810	129,010	21.7%	131,621		139,820
24-06 Contracts - Temporary Svcs	-	-	-	-	-	-	-	-	0.0%	-		-
24-11 Contracts - Professional Svcs	-	-	-	-	-	-	-	-	0.0%	-		-
24-16 Contracts - Pre-Employment	230	-	231	266	285	285	-	285	0.0%	-		285
24-18 Contracts - Licensing Requireme	220	200	720	582	160	160	408	(248)	255.0%	816		160
25-01 Maintenance - Building	21,696	2,800	815	609	25,000	25,000	199	24,801	0.8%	5,398		25,000
25-02 Maintenance - Vehicle	19,237	6,460	4,188	8,616	8,833	8,833	373	8,460	4.2%	9,747		8,833
25-03 Maintenance - Equipment	5,627	6,289	1,330	2,299	6,000	6,000	1,394	4,606	23.2%	2,988		6,000
27-01 Computer - Hardware	-	-	1,199	2,124	2,000	2,000	1,215	785	60.8%	2,431		-
27-02 Computer - Software	-	-	1,133	353	700	700	-	700	0.0%	-		700
27-03 Computer - Software Lic/Maint	-	-	-	-	4,000	4,000	-	4,000	0.0%	-		4,000
30-01 Office Supplies	220	114	536	171	700	700	73	627	10.4%	146		700
30-02 Departmental Supplies	20,581	19,788	19,324	23,017	25,000	25,000	6,823	18,177	27.3%	18,646		25,000
30-03 Petroleum Products	4,408	3,591	4,138	4,516	12,000	12,000	1,353	10,647	11.3%	2,707		12,000
30-12 Small Equipment	-	3,783	288	3,029	1,000	1,000	-	1,000	0.0%	1,000		1,000
30-14 Vehicle Add-ons	-	-	-	-	-	-	-	-		-		-
31-00 Taxes & In Lieu	932	-	-	-	-	-	-	-	0.0%	-		-
31-02 Permits	1,393	1,972	1,416	2,198	1,789	1,789	1,416	373	79.2%	2,432		1,789
40-06 Debt Service - Capital Lease	-	-	-	-	-	-	-	-	0.0%	-		-
50-07 Unemployment Insurance	-	-	-	-	-	-	917	(917)	0.0%	1,834		-
50-16 Liability	9,216	12,479	14,910	9,339	12,800	12,800	6,400	6,400	50.0%	12,800		12,800
50-17 Retiree's Insurance	-	-	-	-	-	-	-	-	0.0%	-		-
90-02 Capital Outlay - Buildings	-	-	-	245	-	-	22,423	(22,423)	0.0%	137,929		-
90-04 Capital Outlay - Vehicles	26,513	37,560	-	-	-	-	-	-	0.0%	-		-
90-05 Capital Outlay - Equipment	-	5,459	-	-	-	-	-	-	0.0%	-		-
90-10 Construction	-	-	-	-	-	-	-	-	0.0%	-		-
70-01 Transfers	-	-	-	-	-	-	-	-	0.0%	-		-
Total Expenditures/Budget	809,738	756,739	553,780	574,222	707,199	707,199	284,878	422,321	40.3%	800,601		719,318
Adjusted Budget	819,900	820,215	844,470	790,233			707,199			707,199		
<Over> / Under	10,162	63,476	290,690	216,011			422,321			(93,402)		

60-00 Depreciation	649	649	649	649	-		0				823,785	
80-01 Other Expense	-	-	-	-	-		-	-	0.0%	-	-	
80-02 Loss on Sale	-	-	-	-	-		-	-		-	-	
80-03 Other - Bad Debt	-	-	-	-	-		-	-	#DIV/0!	-	-	
80-99 Other - Contra Pension Exp	-	-	-	-	-		-	-		-	-	
90-99 Fixed Asset Reclass	-	-	-	-	-		-	-	#DIV/0!	-	-	
TOTAL	810,387	757,388	554,429	574,871	707,199		284,878			800,601		719,318
		TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE		TRUE	TRUE	
		TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE		TRUE	TRUE	

Encumbrance Amt deducted

Per HTE

Total Pay Periods
Pay Periods to Date
Remaining Pay Periods

projected FY21 expenses

Hardware
\$2,000 moved to
recycling, all HazMat PCs
replaced within previous 3
years

Printing
Move \$3000 to
3502.610.2001 to support
greater need for printed
material

Advertising
Move \$3550 to
3502.610.2001 to support
need for printed material

Postage
Move \$950 to
3502.610.2001 to support
need for printed material

ATTACHMENT 2

Proposed Level of Service (PLS) Submittals

Solid Waste Department PLS Summary	PLS Amount	Highest Priority	Medium Priority	Lowest Priority
Software Increases (cameras & CPI)	\$ 20,694	\$ 20,694		
Disaster Debris Plan	\$ 25,000		\$ 25,000	
Temp Salaries (HazMat)	\$ 12,294	\$ 12,294		
Temp Salaries (Recycling)	\$ 34,925	\$ 34,925		
Camera Trailer	\$ 40,000		\$ 40,000	
Contracts (Recycling)	\$ 816,000	\$ 816,000		
Personnel (Collections)*	\$ 299,073	\$ 110,503	\$ 94,285	\$ 94,285
Personnel (Recycling)*	\$ 239,686	\$ 239,686		
Personnel (Hazardous Materials)*	\$ 73,088			\$ 73,088
Vehicles (residential collection)**	\$ 1,794,290	\$ 1,076,574	\$ 717,716	
Vehicles (commercial collection)**	\$ 1,112,972	\$ 518,258	\$ 594,714	
Vehicles (non-collection)**	\$ 379,500		\$ 320,500	\$ 59,000
Sac. Co. Environ. Inspection Services	\$ 72,000			\$ 72,000
Rents	\$ 5,359	\$ 5,359		
Driver Training	\$ 10,150	\$ 10,150		
Collections overtime	\$ 52,000	\$ 52,000		
Total	\$ 4,987,031	\$ 2,896,443	\$ 1,792,215	\$ 298,373

Highest of the
Highest Priorities

***Personnel Requests in Order of Priority (highest to lowest)**

Snr Env Specialist	
Snr Env Specialist	Highest Priority
Senior Maintenance Worker	
Refuse Driver	Medium Priority
Refuse Driver	
PPT Maint Specialist	Lowest Priority

****Vehicle Requests in Order of Priority (highest to lowest)**

Side Loader - fleet expansion	fleet addition	
Side Loader 2004 engine year	895	
Side Loader 2012 engine year	1121	Highest Priority
Rolloff 2004 engine year	827	
Rolloff 2004 engine year	828	
Chevy 1/2 ton (2001)	600	
Side Loader 2012 engine year	1122	
Side Loader 2012 engine year	1125	
Front Loader 2012 engine year	1126	Medium Priority
Rolloff 2007 engine year	1004	
Tymco Street Sweeper (2008)	1024	
Ford F150 Extra Cab (2000)	508	
Ford 3/4 ton (2001)	564	Lowest Priority

PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Software License & Maintenance
Fiscal Year:	2020 / 21

- 1. Check all that apply:**
- | | | |
|--|---|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Solid Waste Department is requesting a permanent increase to the software license and maintenance budget. The items currently funded by this account are: 1) RouteSmart annual license fee, 2) Superion Transaction manager, and 3) Zonar GPS on department vehicles. Due to annual increase on RouteSmart and Superion, the proposed budget is insufficient to maintain current service levels. In addition, the department is requesting drive cameras for collection vehicles. The department tested demonstration cameras and found them helpful in confirming customer service and investigating details of incidents. Cameras would not only protect the City from liability for false claims, but also improve efficiency and revenue recovery for customer service issues and encourage more cautious driving among staff.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$ -	\$ -
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
		\$ -	\$ -				
B.	Materials, Supplies, and Services (list by account, description, and amount)						
	540.3501.610.2703	Drive camera annual service fees				\$ 18,302	\$ 18,102
	540.3501.610.2703	Current projection including CPI for RouteSmart and Superion				\$ 2,392	\$ 2,615
C.	Capital Outlay and/or Improvements (list by account, description, and amount)						
						\$ -	\$ -
D.	Fleet						
	Description	Repl Veh #					
							\$ -
E.	Computers (list by account, description, and amount)						
						\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)						
						\$ 20,694	\$ 20,717

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund	\$ 20,694	\$ 20,717
Total of Revenue Sources / Resource	\$ 20,694	\$ 20,717

5.	Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Contracts - Disaster Debris Plan
Fiscal Year:	2020 / 2021

- 1. Check all that apply:**
- | | | |
|--|---|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

In the event of a major disaster, having a plan to properly handle the waste left behind can ensure that resources are used in the most effective way and recovery can start as soon as possible. CalOES and FEMA review and approve plans so response time is not delayed and protocols are followed to maximize reimbursement opportunities.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$ -	\$ -
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
\$ - \$ -							
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$ 25,000	\$ -
	540.3501.610.2400	Consulting Services					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$ -	\$ -
D.	Fleet						\$ -
	Description	Repl Veh #					
E.	Computers (list by account, description, and amount)					\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)					\$ 25,000	\$ -

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540	\$ 25,000	
Total of Revenue Sources / Resource	\$ 25,000	\$ -

5. **Net Expense / (Income) to the Program (3F minus 4B)**

Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Hazardous Materials
Title:	Temporary Salaries
Fiscal Year:	2020 / 21

- 1. Check all that apply:**
- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input checked="" type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Hazardous Materials Division currently uses one part-time Office Assistant to manage data entry and appointment scheduling as well as assist with reporting requirements. The schedule for the past six years has been three days per week, and the hours have been appropriate for the needs of the Division. The schedule and budget have not changed significantly over the past six years and the Division is consistently over budget. The Hazardous Materials Division is requesting a permanent increase to right size the budget and accommodate a slightly higher pay rate in FY 20/21. The estimated expenditure for FY 20/21 is \$17,675, which is \$12,294 over the proposed budget.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$ -	\$ -
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
					\$ -	\$ -	
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$ 12,294	\$ 12,294
	540.3503.501.1002	Temporary Salaries					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$ -	\$ -
D.	Fleet						\$ -
	Description	Repl Veh #					
E.	Computers (list by account, description, and amount)					\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)					\$ 12,294	\$ 12,294

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund 540	\$ 12,294	\$ 12,294
Total of Revenue Sources / Resource	\$ 12,294	\$ 12,294

5. Net Expense / (Income) to the Program (3F minus 4B)

Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Recycling
Title:	Temporary Salaries
Fiscal Year:	2020 / 21

1. Check all that apply:
- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input checked="" type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Recycling Division relies heavily on the use of part-time staff to perform a variety of office duties. Recent state mandates have required that jurisdictions do an extensive amount of education, monitoring, reporting and enforcement activities. This responsibility requires an extensive amount of back and forth communication with individual customers which is extremely time consuming. This takes the majority of time for part-time staff; however, they are also responsible for monitoring the construction and demolition recycling program, coordinating recycling events and answering customer inquiries. It is essential to the compliance efforts of the Recycling Division that we continue to have part-time staff as a resource. It is estimated that we will need approximately 3,200 hours of part-time help. The requested increase from the proposed \$19,475 to \$54,400 also includes a slight increase of part-time wages to \$16 per hour to help retain staff and reduce time spent recruiting and cross-training.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
		\$	-	\$	-		
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	
	540.3502.501.1002	Temporary Salaries				34,925	\$ 34,925
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$	
					-	\$ -	
D.	Fleet						
	Description		Repl Veh #				\$ -
E.	Computers (list by account, description, and amount)					\$	
					-	\$ -	
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	34,925
						\$	34,925

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund 540	\$ 34,925	\$ 34,925
Total of Revenue Sources / Resource	\$ 34,925	\$ 34,925

5.	Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department: Solid Waste
 Division: Recycling
 Title: Mobile Surveillance Unit (MSU)
 Fiscal Year: 2020 / 2021

1. Check all that apply:

- ☐ Personnel Requisition ☐ Perm ☐ PT
☐ Fleet Requisition ☐ New ☐ Repl
☐ Computer Requisition ☐ New ☐ Repl
☒ Other ☐ Legal/Mandatory Obligation

2. Statement of Need for the Proposed Change of Service Level:

We have been experiencing large volumes of illegally disposed materials at the community recycling bins located in the Walmart parking lot on Riley Street. Large amounts of Solid Waste resources are being required to clean up the location including rear load collection vehicles, loaders, and Solid Waste staff. We are requesting funding for a solar powered Mobile Surveillance Unit (MSU - image attached) that will incorporate motion detection lighting and video. This will act as a deterrent to the illegal disposal and allow us to prosecute illegal dumpers. The unit will be available to other Public Works divisions as well.

3. Cost (Savings) of new Program or Service Level Change:

A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-	\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date				
					\$	-	\$	-	
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	-	\$	-
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$	40,000	\$	-
540.3502.900.9005 Mobile Surveillance Unit									
D.	Fleet							\$	-
Description									
Repl Veh # Mileage									
					n/a	n/a			
E.	Computers (list by account, description, and amount)					\$	-	\$	-
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	40,000	\$	-

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund 540	\$ 40,000	
Total of Revenue Sources / Resource	\$ 40,000	\$ -

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department: Solid Waste
Division: Recycling
Title: Contracts

Fiscal Year: 2020 / 2021

1. Check all that apply:

- ☐ Personnel Requisition ☐ Perm ☐ PT
☐ Fleet Requisition ☐ New ☐ Repl
☐ Computer Requisition ☐ New ☐ Repl
☒ Other ☐ Legal/Mandatory Obligation

2. Statement of Need for the Proposed Change of Service Level:

The Recycling Division is requesting an increase to the proposed contracts budget as a result of processing cost increases for recycling. As a result of an unprecedented recycling market crash, recyclers are increasing the level of processing in order to market material. Processing has historically been a hidden cost of recycling since the value of the material resulted in a net revenue; however, in the current market recycling is a net expense. In FY20, the Recycling Division modified the accounting of residential recyclables to show both the processing cost and revenue separately. The impact to commercial recycling was delayed until mid FY 19-20 when our contracted commercial facility closed. We are currently in the process of negotiating a new contract for commercial and based on the bids received, it is anticipated that the cost will be similar to residential recycling. The requested increase includes a transition to accounting for commercial recycling in the same manner as residential to show the true cost and revenue.

The cost of processing organic material has also increased. Due to AB 1594, the use of green waste as alternative daily cover at the landfill ceased to count toward the City's diversion percentage. To continue meeting mandated diversion goals, the Recycling Division is contracting with a new vendor to compost the City's green waste.

The cost of residential recycling has been slightly higher than budgeted due to the number of tons generated. The higher tons plus the contracted CPI adjustment was used to forecast the requested increase.

The Recycling Department estimates that ongoing contract obligations will exceed the budgeted. This is largely due to small increases over time that were not captured in previous years.

3. Cost (Savings) of new Program or Service Level Change:

		1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)		
	Position Title Pay Range Salary Benefits Proj. Hire Date	\$ -	\$ -
B.	Materials, Supplies, and Services (list by account, description, and amount)		
	540.3502.610.2400 Commercial Recycling Processing Fees	\$ 290,000	\$ 290,000
	540.3502.610.2400 Green Waste Composting	\$ 443,000	\$ 443,000
	540.3502.610.2400 Residential Recycling Annual Increase	\$ 44,000	\$ 44,000
	540.3502.610.2400 Ongoing contract obligations	\$ 39,000	\$ 39,000
C.	Capital Outlay and/or Improvements (list by account, description, and amount)	\$ -	\$ -
D.	Fleet		
	Description Repl Veh # Mileage	\$ -	\$ -
E.	Computers (list by account, description, and amount)	\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)	\$ 816,000	\$ 816,000

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540	\$ 655,000	\$ 655,000
Sale of Commercial Recyclables (540.3502.376.0201 & 540.3502.376.0220)	\$ 161,000	\$ 161,000
Total of Revenue Sources / Resource	\$ 816,000	\$ 816,000

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
--	------	------

PROPOSED LEVEL OF SERVICE

Department: Solid Waste
 Division: Recycling
 Title: Salaries & Benefits
 Fiscal Year: 2020 / 2021

1. Check all that apply:
- | | | |
|---|--|-------------------------------|
| <input checked="" type="checkbox"/> Personnel Requisition | <input checked="" type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Senior Environmental Specialist positions are necessary to support mandated recycling programs. Over the past several years the Recycling Division was reduced from three full time employees plus part time support to 1/2 of a full time Supervisor and only part time support. This reduction in staff combined with the pressure of new laws and accountability that far exceeds past requirements puts the City at risk of being out of compliance, which could result in significant daily fines. **The Recycling Division was recently notified by the State regulatory agency, CalRecycle, that efforts are insufficient, and we are at risk of the extra monitoring currently being done escalating to a compliance order.** In addition to the residential and commercial programs the City implemented when the Division had more staff, California now has mandatory commercial recycling requirements for both dry recyclables and organics as well as mandatory recycling laws for construction and demolition projects. Municipalities are responsible for ensuring programs are available, actively monitoring, promoting, reporting, and enforcing these programs. There are also increased pressures from market conditions for existing programs. Contamination is no longer being tolerated and education has become critical to the sustainability of current programs. Adequate education efforts are not possible at current staffing levels. In addition, due to the high turnover of part-time staff a significant amount of the Supervisor's time is spent on recruiting and training. The Solid Waste Division is requesting full time staff to help with regulatory pressures for current programs as well as for the implementation of mandatory citywide residential food waste recycling.

3. Cost (Savings) of new Program or Service Level Change:

					1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date	
	Snr Env Specialist (two positions)	M55	\$ 130,008	\$ 109,678	7/1/2020	
			\$ 130,008	\$ 109,678		
B.	Materials, Supplies, and Services (list by account, description, and amount)					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					
D.	Fleet					
	Description		Repl Veh #			
						\$ -
E.	Computers (list by account, description, and amount)					
F.	Total (3A + 3B + 3C + 3D + 3E)				\$ 239,686	\$ 239,686

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540, Division 3502	\$ 239,686	\$ 239,686
	\$ -	\$ -
	\$ -	\$ -
Total of Revenue Sources / Resource	\$ 239,686	\$ 239,686

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
--	------	------

PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Salaries & Benefits
Fiscal Year: 2020 / 2021	

1. Check all that apply:
- | | | | | | |
|-------------------------------------|-----------------------|-------------------------------------|----------------------------|--------------------------|------|
| <input checked="" type="checkbox"/> | Personnel Requisition | <input checked="" type="checkbox"/> | Perm | <input type="checkbox"/> | PT |
| <input type="checkbox"/> | Fleet Requisition | <input type="checkbox"/> | New | <input type="checkbox"/> | Repl |
| <input type="checkbox"/> | Computer Requisition | <input type="checkbox"/> | New | <input type="checkbox"/> | Repl |
| <input type="checkbox"/> | Other | <input type="checkbox"/> | Legal/Mandatory Obligation | | |

2. Statement of Need for the Proposed Change of Service Level:

In FY 17/18 the Solid Waste Division received an operational analysis by an outside consultant. The finding of this study, which were also incorporated into the rate study completed in FY 19/20, include recommendations for increasing overall staff to support ongoing operations.

The Senior Maintenance worker position is currently responsible for overseeing the daily scheduling and work of 32 full time and 3 part time collection staff. The daily responsibilities are essential to the operation and cannot be put on hold during absences. Currently the Supervisor is still performing Senior Maintenance worker duties in order to cover all shifts. When either the Supervisor or Senior is unavailable on weekdays, the other must provide coverage from 4:45 a.m. to 2:30 p.m. at a minimum. On weekends at least one of them must be on call from 5 a.m. to 1 p.m. both Saturday and Sunday. Solid Waste operates 365 days a year, with three staggered shifts Monday through Friday and reduced staffing on weekdays. The number of services and collection staff has increased significantly over the past decade, however staff responsible for day to day coordination has been reduced.

Additional Refuse Drivers are needed to support service increases that have occurred since our last staff increase in FY 16/17. The number of cans has increased by 3,300 including 653 cans at 218 homes in the Folsom Plan Area. Also, in preparation for the addition of mandatory organics recycling, we have eliminated green waste exemptions from our rates making green waste service available to nearly 3,000 households not previously receiving the service. We are at maximum capacity on our Bulky Waste collection program and residents frequently must wait weeks for service. Due to mandatory commercial recycling, we are adding recycling carts to businesses which take significantly longer to service than residential stops thereby reducing the service efficiency on residential routes. Due to the size of our operation and the requirement to work holidays resulting in a large amount of comp time accrual, Refuse Drivers accrue leave time each year equivalent to the hours of approximately six full time employees. To ensure the workload is completed each day the Department is only able to allow up to 3 drivers per day to schedule time off. The addition of two more drivers would ease some of the pressure on our staff allowing Solid Waste to maintain high service levels as well as provide employees more opportunity to use the benefits they earn.

3. Cost (Savings) of new Program or Service Level Change:

[illegible]

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540, Division 3501	\$ 299,073	\$ 299,073
Total of Revenue Sources / Resource	\$ 299,073	\$ 299,073

5. Net Expense / (Income) to the Program (3F minus 4B)

\$	-	\$	-
----	---	----	---

PROPOSED LEVEL OF SERVICE

Department: Solid Waste
 Division: Hazardous Materials
 Title: Salaries & Benefits
 Fiscal Year: 2020 / 2021

1. Check all that apply:

- ☒ Personnel Requisition ☒ Perm ☐ PT
☐ Fleet Requisition ☐ New ☐ Repl
☐ Computer Requisition ☐ New ☐ Repl
☐ Other ☒ Legal/Mandatory Obligation

2. Statement of Need for the Proposed Change of Service Level:

The Household Hazardous Waste Division is requesting a PPT Maintenance Specialist to support curbside collection and related activities. The time spent by other divisions to support this program was monitored and it was determined that approximately 1/2 of a full time equivalent is necessary. Due to the nature of the material handled, a minimum of two staff are required for safe collection and processing activities. For this reason, any absence by current staff must be covered by staff from other divisions, putting a strain on Solid Waste Collections or the Streets Division. In addition, the volume collected is frequently more than two staff can process in a single day. The daily packaging of material is mandatory for safety as well as program compliance.

3. Cost (Savings) of new Program or Service Level Change:

					1st Year	2nd Year
A. Salaries and Benefits (list position title(s), pay range, and annual salary)						
Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
PPT Maint Specialist (1300 hours)	M49	\$ 35,331	\$ 37,757	7/1/2020	\$ 73,088	\$ 73,088
		\$ 35,331	\$ 37,757			
B. Materials, Supplies, and Services (list by account, description, and amount)						
C. Capital Outlay and/or Improvements (list by account, description, and amount)						
D. Fleet						
Description			Repl Veh #			\$ -
E. Computers (list by account, description, and amount)						
F. Total (3A + 3B + 3C + 3D + 3E)					\$ 73,088	\$ 73,088

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540, Division 3501 (Sr Maint Wkr, Drivers)	\$ 73,088	\$ 73,088
Fund 540, Division 3502 (Sr Env Sp)	\$ -	\$ -
Fund 540, Division 3503 (PPT Maint Wkr)	\$ -	\$ -
Total of Revenue Sources / Resource	\$ 73,088	\$ 73,088

5. Net Expense / (Income) to the Program (3F minus 4B)

\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department: Solid Waste
Division: Collections
Title: Capital Outlay Vehicles - Residential
Fiscal Year: 2020 / 2021

1. Check all that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input checked="" type="checkbox"/> Fleet Requisition | <input checked="" type="checkbox"/> New | <input checked="" type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

Pursuant to the Solid Waste Department vehicle replacement schedule, a total of five (5) vehicles are being requested to support residential collection services.

Side Loaders: The department is requesting five (5) side loaders in FY 21. There are currently four (4) ordered from FY 19 and FY 20 with anticipated delivery in April of 2020. Of the nine (9) new trucks, six (6) would replace existing trucks, two (2) disposed of in exchange for electric vehicles (1 side loader, 1 rear loader), one (1) fleet expansion for Folsom Ranch. The final planned inventory is 22 side loaders, 20 capable of full duty, 1 limited capacity alley truck, and 1 electric side loader (to be requested by appropriation when partial grant funding is secured).

Note that truck 895 below was previously scheduled for disposal without replacement; however, it was retained. This decision was made in consideration of growth, unapproved expansion request in FY20, pending procurement of an electric side loader, as well as pending service increases to comply with unfunded mandates.

When replacement collection trucks are purchased, the old truck is not disposed of until the new truck has been in operation for an extended period to identify any potential manufacturing problems. This is generally six months. In FY 21, the Department expects to dispose of two (2) side loaders.

3. Cost (Savings) of new Program or Service Level Change:

A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-	\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date				
			\$	-	\$				
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	17,500	\$	-
	540-3501-610-3014	Wrap trucks with Folsom branding. Branding is applied to all Front Load, Side Load and Rear Load trucks.							
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					¢	-	¢	-
D.	Fleet							\$	-
	Description		Repl Veh #	Mileage (1/27/20)					
	Side Loader 2004 engine year		895	217,158					
	Side Loader 2012 engine year		1121	97,751					
	Side Loader 2012 engine year		1122	107,636					
	Side Loader 2012 engine year		1125	114,831					
	Side Loader - fleet expansion		NA	NA					
E.	Computers (list by account, description, and amount)								
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	1,794,290	\$	-

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund (540) - 9004 Vehicles	\$ 1,761,390	
Solid Waste Fund (540) - 3014 Vehicle Add Ons	\$ 17,500	
Gov Deals - sale of old trucks (Two side loaders from FY 18/19 replacements, FY 19/20 replacements to be sold in FY 20/21)	\$ 15,400	
Total of Revenue Sources / Resource	\$ 1,794,290	\$ -

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department: Solid Waste
Division: Collections
Title: Capital Outlay Vehicles - Commercial
Fiscal Year: 2020 / 2021

1. Check all that apply:

- ☐ Personnel Requisition ☐ Perm ☐ PT
☒ Fleet Requisition ☐ New ☒ Repl
☐ Computer Requisition ☐ New ☐ Repl
☐ Other ☐ Legal/Mandatory Obligation

2. Statement of Need for the Proposed Change of Service Level:

Pursuant to the Solid Waste Department vehicle replacement schedule, a total of four (4) vehicles are being requested to support commercial collection services.

Front Loaders: The department is requesting one (1) front loader in FY 21. There are currently two (2) ordered from FY 20 with anticipated delivery in April of 2020.

Rolloff trucks: The department is requesting three (3) rolloff trucks in FY21. There are currently four (4) rolloff trucks due for replacement; however, prior to our recent rate adjustment our rates were below cost which may have artificially inflated the demand for this service. While development may increase demand, the impacts of the rates will need to be evaluated prior to deciding whether to replace the other truck or reduce our rolloff truck inventory.

When replacement collection trucks are purchased, the old truck is not disposed of until the new truck has been in operation for an extended period to identify any potential manufacturing problems. This is generally six months. In FY 21, the Department expects to dispose of two (2) front loaders.

3. Cost (Savings) of new Program or Service Level Change:

		1st Year	2nd Year
A. Salaries and Benefits (list position title(s), pay range, and annual salary)			
Position Title	Pay Range Salary Benefits Proj. Hire Date	\$ -	\$ -
	\$ - \$ -		
B. Materials, Supplies, and Services (list by account, description, and amount)			
540-3501-610-3014	Wrap trucks with Folsom branding. Branding is applied to all Front Load, Side Load and Rear Load trucks.	\$ 3,500	\$ -
C. Capital Outlay and/or Improvements (list by account, description, and amount)			
D. Fleet			
Description	Repl Veh # Mileage (1/27/20)		\$ -
Front Loader 2012 engine year	1126 97,798	\$ 332,085	
Rolloff 2004 engine year	827 333,342	\$ 259,129	
Rolloff 2004 engine year	828 225,023	\$ 259,129	
Rolloff 2007 engine year	1004 270,869	\$ 259,129	
E. Computers (list by account, description, and amount)			
F. Total (3A + 3B + 3C + 3D + 3E)		\$ 1,112,972	\$ -

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund (540) - 9004 Vehicles	\$ 1,034,072	
Solid Waste Fund (540) - 3014 Vehicle Add Ons	\$ 3,500	
Gov Deals - sale of old trucks (Two front loaders from FY 19/20 replacements to be sold in FY 20/21)	\$ 75,400	
Total of Revenue Sources / Resource	\$ 1,112,972	\$ -

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections & Hazardous Materials
Title:	Capital Outlay Vehicles - non-collection
Fiscal Year:	2020 / 2021

1. Check all that apply:

- | | | | | | |
|-------------------------------------|-----------------------|--------------------------|----------------------------|-------------------------------------|------|
| <input type="checkbox"/> | Personnel Requisition | <input type="checkbox"/> | Perm | <input type="checkbox"/> | PT |
| <input checked="" type="checkbox"/> | Fleet Requisition | <input type="checkbox"/> | New | <input checked="" type="checkbox"/> | Repl |
| <input type="checkbox"/> | Computer Requisition | <input type="checkbox"/> | New | <input type="checkbox"/> | Repl |
| <input type="checkbox"/> | Other | <input type="checkbox"/> | Legal/Mandatory Obligation | | |

2. Statement of Need for the Proposed Change of Service Level:

Pursuant to the Solid Waste Department vehicle replacement schedule, a total of three (3) vehicles are being requested to support administration and storm water protection.

Street Sweeper: Street sweeping operations are managed by the Public Works Street Division; however, the material collected from the roadway is trash. The cost of a new sweeper was included in the Solid Waste rate study to appropriately capture this cost as waste collection equipment.

Pickup trucks: The department is requesting two (2) pickup trucks in FY21. Both trucks have past their useful life. Requested funding is based on replacing one with a like truck and the other with a hybrid electric SUV. Currently all Solid Waste administrative vehicles are pickups; however, administrative staff do not generally require the use of a pickup and trips can be made more efficiently in a hybrid vehicle.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
		\$	-	\$	-		
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	3,500
	540-3501-610-3014	Wrap Street Sweeper with Folsom branding.					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)						
D.	Fleet					\$	-
	Description		Repl Veh #	Mileage (1/27/20)			
	Ford F150 Extra Cab (2000)		508	90,350			
	Chevy 1/2 ton (2001)		600	121,978			
	Ford 3/4 ton (2001)		564	70,505			
	Tymco Street Sweeper (2008)		1024	31,082			
E.	Computers (list by account, description, and amount)						
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	379,500
						\$	-

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund (540.3501) - 9004 Vehicles	\$ 340,000	
Solid Waste Fund (540.3503) - 9004 Vehicles	\$ 36,000	
Solid Waste Fund (540) - 3014 Vehicle Add Ons	\$ 3,500	
Total of Revenue Sources / Resource	\$ 379,500	\$ -

5. **Net Expense / (Income) to the Program (3F minus 4B)**

\$	-	\$	-
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PROPOSED LEVEL OF SERVICE

Department: Solid Waste
Division: Recycling
Title: Sacramento EMD Inspections
Fiscal Year: 2020 / 21

- 1. Check all that apply:**
- | | | |
|--|--|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input checked="" type="checkbox"/> Other | <input checked="" type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

State law, Senate Bills AB1826 and SB1383, require jurisdictions to perform inspections of businesses that generate organic materials on a regular basis to confirm compliance with the laws. The Sacramento County Environmental Management Department (EMD) currently inspects businesses in the City of Folsom that are subject to the law. By utilizing EMD to perform inspections instead of City staff, it eliminates an additional inspector and any inconvenience to businesses in order to comply with the inspections. Sac EMD is proposing a three year contract with a total value of \$208,007 or \$69,336 per year.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year		
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-	\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date				
		\$	-	\$	-				
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	72,000	\$	72,000
	540.3502.610.2400	Contracts							
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$	-	\$	-
D.	Fleet							\$	-
	Description								
	Repl Veh #								
E.	Computers (list by account, description, and amount)					\$	-	\$	-
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	72,000	\$	72,000

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund 540	\$ 72,000	\$ 72,000
Total of Revenue Sources / Resource	\$ 72,000	\$ 72,000

5. Net Expense / (Income) to the Program (3F minus 4B)	\$ -	\$ -
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Rents
Fiscal Year:	2020 / 2021

1. Check all that apply:

- | | | |
|--|---|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The rents budget is used for the Department administration building, the Department operations building and the copy machines. Contracts for all three will be active through FY 20-21, therefore costs are predictable. The proposed budget will need to be increased to meet contracted rents.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)						
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date	\$ -	\$ -
			\$ -	\$ -			
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$ -	\$ -
C.	Capital Outlay and/or Improvements (list by account, description, and amount)						
	540.3501.610.2004	Building and copier rentals				\$ 5,359	\$ 5,359
D.	Fleet						
	Description		Repl Veh #	Mileage		\$ -	\$ -
E.	Computers (list by account, description, and amount)					\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)					\$ 5,359	\$ 5,359

4. Revenue Source / Resource

Name of Revenue Source / Resource:

Name of Revenue Source / Resource:	1st Year	2nd Year
Fund 540	\$ 5,359	\$ 5,359
Total of Revenue Sources / Resource	\$ 5,359	\$ 5,359

5. **Net Expense / (Income) to the Program (3F minus 4B)**

\$	-	\$	-
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Training
Fiscal Year:	2020 / 2021

- 1. Check all that apply:**
- | | | |
|--|---|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Solid Waste Department is requesting a one-time increase to the training budget to provide a safety training program, customized to the waste collection industry, that combines classroom style and behind the wheel simulator training to refresh driver skills and provide individual assessments. Refuse and recyclable material collection is inherently dangerous and is consistently among the top five most dangerous jobs, as reported by the Bureau of Labor Statistics. Providing specialized training will reduce the risk of accidents by ensuring driver skills remain strong. The department would use \$4,000 of the initially proposed budget plus the requested one time increase to fund the training.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)						
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date	\$ -	\$ -
			\$ -	\$ -			
B.	Materials, Supplies, and Services (list by account, description, and amount)						
	540.3501.610.2005	Refuse Driver safety training				\$ 10,150	
C.	Capital Outlay and/or Improvements (list by account, description, and amount)						
						\$ -	\$ -
D.	Fleet						
	Description	Repl Veh #					\$ -
E.	Computers (list by account, description, and amount)						
						\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)					\$ 10,150	\$ -

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund	\$ 10,150	
Total of Revenue Sources / Resource	\$ 10,150	\$ -

5. Net Expense / (Income) to the Program (3F minus 4B)

Net Expense / (Income) to the Program (3F minus 4B)	\$	-	\$	-
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PROPOSED LEVEL OF SERVICE

Department:	Solid Waste
Division:	Collections
Title:	Overtime
Fiscal Year:	2020 / 2021

- 1. Check all that apply:**
- | | | |
|--|---|-------------------------------|
| <input type="checkbox"/> Personnel Requisition | <input type="checkbox"/> Perm | <input type="checkbox"/> PT |
| <input type="checkbox"/> Fleet Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input type="checkbox"/> Computer Requisition | <input type="checkbox"/> New | <input type="checkbox"/> Repl |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Legal/Mandatory Obligation | |

2. Statement of Need for the Proposed Change of Service Level:

The Solid Waste Department is requesting a permanent increase to the overtime budget. The Collections division uses overtime to staff holidays, for weekend route coverage, for Friday late coverage, and on weekdays to complete daily workload for unplanned schedule disruptions (staff absense, vehicle breakdowns, hydraulic spills, long facility wait times, traffic delays, etc.). Taking into consideration the current year to date spent, the percent of overtime typically paid relative to comp time claimed as well as the drivers hourly rate. The proposed budget is estimated to almost cover the need for holiday and weekend overtime, but would not provide any overtime funding for other activities. One third of all overtime worked is on regular weekdays. Due to the nature of the Solid Waste operations, it is essential that work be completed as scheduled and overtime is essential to accomplishing this. As part of the rate increase, a premium was added to all services provided on Sundays to help offset the overtime cost inherent with providing this service.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$ -	\$ -
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
					\$ -	\$ -	
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$ 52,000	\$ 52,000
	540.3501.501.1003	Overtime					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$ -	\$ -
D.	Fleet						\$ -
	Description		Repl Veh #				
E.	Computers (list by account, description, and amount)					\$ -	\$ -
F.	Total (3A + 3B + 3C + 3D + 3E)					\$ 52,000	\$ 52,000

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
Solid Waste Fund 540	\$ 49,800	\$ 49,800
Premium charges for Sunday service	\$ 2,200	\$ 2,200
Total of Revenue Sources / Resource	\$ 52,000	\$ 52,000

5. **Net Expense / (Income) to the Program (3F minus 4B)**

\$	-	\$	-
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ATTACHMENT 3

Solid Waste Contracts

City of Folsom, California

Contractual Services for FY 2020-21

Department/

Division: Solid Waste/Collections, Recycling, Hazardous Materials

Contract With (Vendor)	Service Provided (Description)	Funding Source(s)	FY 21 Amount	If Mandatory - list the source
Stericycle	Hazardous Waste Disposal		\$ 94,000	State
Call 2 Recycle	Batteries Disposal		\$ 17,000	State
Sharps Solutions	Sharps Disposal		\$ 5,279	State
Curie/Veolia	Smoke Alarm Disposal		\$ 2,000	State
CBL	Compressed Gas Cylinder Disposal		\$ 2,639	State
NES	8 Hour HAZWOPER Refresher		\$ 535	State
ESTP	Asbestos Annual Refresher		\$ 718	State
ReCollect	Waste Wizard & Web Apps		\$ 6,611	State
ReCollect	Waste Wizard & Web Apps		\$ 3,361	State
ReCollect	Waste Wizard & Web Apps		\$ 3,305	State
Data Prose	Utility Billing		\$ 48,400	State
County of Sacramento	Kiefer Landfill Disposal for Solid Waste		\$ 1,286,000	State
County of Sacramento	Kiefer Landfill Disposal for HHW		\$ 4,071	State
Wells Fargo Bank	Lockbox Services		\$ 14,500	State
RTI	First Aid/CPR/AED Annual Training		\$ 900	State
RTI	First Aid/CPR/AED Annual Training		\$ 225	State
Agromin	Greenwaste Diversion		\$ 693,000	State
Florin Perkins	C & D Diversion		\$ 47,509	State
L&D Landfill	Sludge Disposal for Water Treatment Plant		\$ 48,000	State
Schaefer	Refuse, Recycling & Green Waste Carts		\$ 230,979	State
Schaefer	Recycling Carts		\$ 19,810	State
Schaefer	Refuse, Recycling & Green Waste Carts		\$ 108,000	State
Asbury Environmental	Oil & Antifreeze Pumping/Recycling		\$ 390	State
Asbury Environmental	Corp Yard Wash Rack & Stormwater Pumping		\$ 629	State
Asbury Environmental	Corp Yard Wash Rack & Stormwater Pumping		\$ 629	State
Asbury Environmental	Corp Yard Wash Rack & Stormwater Pumping		\$ 629	State
California Lab Services	Corp Yard Stormwater Sampling		\$ 200	State
California Lab Services	Corp Yard Stormwater Sampling		\$ 200	State
California Lab Services	Corp Yard Stormwater Sampling		\$ 200	State
NES	Corp Yard Annual Haz Mat Training		\$ 470	State
NES	Corp Yard Annual Haz Mat Training		\$ 470	State
NES	Corp Yard Annual Haz Mat Training		\$ 470	State
Recreate	Recycling Education		\$ 15,000	State
EMMS Janitorial	Corp Yard Janitorial Service		\$ 2,520	
EMMS Janitorial	Corp Yard Janitorial Service		\$ 6,480	
CalWaste Recovery	Residential Recyclables		\$ 1,028,000.00	State
TBD	Commercial Recyclables/OCC		\$ 49,000.00	State

TBD	Commercial Recyclables/CCMG		\$ 239,500.00	State
Williams Scotsman Inc.	Solid Waste Administrative Office Lease		\$ 22,656.00	
Performance Modular	Solid Waste Operations Office Lease		\$ 15,438.48	
Ray Morgan	Copiers		\$ 18,000.00	
CalWaste Recovery	Residential Recyclables		(\$361,000)	State
Mattress Recycling Cou	Mattress Recycling		(\$2,700)	State
TBD	Commercial Recyclables/OCC & CCMG		(\$161,000)	State
Total			\$ 3,513,021	

Note: If contract is mandatory please list the source mandating the requirement (Government code, Agency, etc.).

ATTACHMENT 4

Solid Waste Vehicle Replacement List

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD								
1	Solid Waste Vehicle Replacement Schedule												All prices FY20 and later include camera and wrap. Residential Organics Cans															DO NOT CHANGE HEADINGS OR DATA FORMAT IN COLUMNS PURCHASE YEAR OR TYPE; THEY ARE LINKED TO FORMULAS. ALSO, THE FORMULA MAY BE COPIED TO ANY CELL FY20 OR LATER; IT WILL AUTOMATICALLY LOOK UP THE COST, APPLY AN ANNUAL INCREASE, ADD THE COST OF CAMERAS, AND WRAP FOR TRUCKS THAT HAVE THEM.									
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DATE: June 9, 2020

TO: Utility Commissioners

FROM: Marcus Yasutake, Environmental and Water Resources Director

SUBJECT: **ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2020-2021
OPERATING AND CAPITAL IMPROVEMENT PLAN BUDGET**

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. Due to COVID-19 reasons, the Utility Commission meetings for March, April and May 2020 were cancelled. These cancellations did not allow for the presentation of the proposed budgets to the Utility Commission. City staff will provide a presentation showing the adopted fiscal year 2020-2021 operating and capital improvement plan budget for Environmental and Water Resources.

DISCUSSION

The adopted Fiscal Year 2020-2021 operating and capital improvement plan budget will be presented and discussed with the Utility Commission.

ATTACHMENTS

1. Water Operating and Capital Improvement Plan – FY 2020-2021 Budget Presentation
2. Water Proposed Level of Services (PLS) Submittals
3. FY 2020-2021 Water and Wastewater Contracts

ATTACHMENT 1

Water Operating and Capital Improvement Plan Fiscal Year 2020-2021 Operating Budget Presentation



Utilities Commission

June 16, 2020

EWR FY 2020-2021 O&M and CIP Budget



CITY OF
FOLSOM

FY 20/21 Budget Schedule



CITY OF
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- 1/14/20 – City Council Initial Budget Discussion
- 1/28/20 – FY 2020/21, Introduction and Budget Priority Requests
- 2/25/20 – Budget Overview and Forecast
- 4/28/20 – Presentation on FY 2020/21 Operating and Capital Budget
- 5/26/20 – Public Hearing on FY 2020/21 Operating and Capital Budgets
 - CC approved Resolution No. 10456

FY 20/21 EWR Department Priorities



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- Capital Improvement Projects
 - Reliability and Redundancy Projects
 - Sewer capacity projects
- Maintenance of equipment
- Training and education

FY 20/21 O&M Budget



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- No O&M increase provided to each City Department
 - Previous years had 2.5% O&M increase included
 - General Fund reduced by approximately 2.7%
- Proposed water budget (rate funded) = \$18,470,939
 - FY 20/21 CIP Budget (rate funded) = \$4,303,505 (Fund 520)
 - FY 20/21 CIP Budget (impact fee funded) = \$5,449,934 (Fund 521)
 - FY 19/20 approved budget (rate funded) = \$15,577,512
- Proposed wastewater budget (rate funded) = \$11,587,075
 - FY 20/21 CIP Budget (rate funded) = \$5,868,444 (Fund 530)
 - FY 20/21 CIP Budget (impact fee funded) = \$400,000 (Fund 531)
 - FY 19/20 approved budget (rate funded) = \$9,144,071

FY 20/21 Water Revenues



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Water Fund 520 - Revenues					Updated	a/o 02/29/20 Updated		
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 19-20	FY 2020-21
Description	Actual	Actual	Actual	Actual	Budget	Actual	Year-End	Projection
Recovery Of Labor & Benefits	-	-	2,258	-	-	-	-	-
Other Revenue / Sundry Revenue	-	-	723	13,985	-	-	-	-
Recovery Of Labor & Benefits	-	-	-	-	-	268	268	-
Recovery Of Labor & Benefits	-	-	11,568	11,362	-	-	-	-
Other Reimbursements	-	-	-	-	-	241	241	-
Other Reimbursements	-	-	-	-	-	3,354	3,354	-
Other Reimbursements	-	60,324	11,891	-	-	6,968	13,937	-
Reimb of Prior Year Expense	-	-	-	-	-	5,854	5,854	-
Other Revenue / Sundry Revenue	-	-	-	-	-	450	450	-
Other Revenue / Sundry Revenue	21,963	18,426	10,519	9,387	-	-	-	-
Federal Grant / Other Federal Grants	16,627	7,620	-	6,927	-	7,253	8,506	-
State Grants / Other State Grants	-	1,748,326	47,500	246,699	-	-	-	-
Gen Gov't / Recovery Of Labor & Benefits	58,463	48,381	127,632	40,600	50,000	22,010	44,020	50,000
Gen Gov't / Recovery Of Damages	-	3,318	1,819.93	2,215.34	-	5,615	11,229	-
Gen Gov't / Sale Of Documents	-	-	-	10	-	-	-	-
Gen Gov't / Reimbursements	4,825	-	42,233	-	-	14,894	19,788	-
Gen Gov't / Other Reimbursements	218,987	316,273	2,246	(15,000)	180,000	61	122	180,000
Reimb of Prior Year Expense	-	-	-	359,625	-	-	-	-
Sales / Accrual Basis	11,736,879	12,826,887	13,226,184	12,965,302	13,561,455	7,028,349	14,455,360	15,421,000
Temporary / Water Use	37,793	105,530	269,508	164,810	100,000	195,127	390,254	175,000
Water / Equity Buy In	-	90,260	214,470	127,725	100,000	29,450	58,900	75,000
Water / Backflow Testing	30,690	37,333	34,485	39,341	30,000	12,235	24,470	30,000
Delinquent Fees / Penalties	-	24,241	16,819	4,837	15,000	900	1,800	5,000
Delinquent Fees / Turn On-Off	54,437	-	-	-	-	-	-	-
Interest / Interest Earned	87,209	124,718	171,581	213,432	145,000	-	-	145,000
Interest / Fiscal Agent Interest	-	-	-	2,196	-	-	-	-
Gains On Investments / Unrealized Gain/Loss	34,187	(57,988)	(108,836)	170,706	-	-	-	-
Capital / Contributions	264,970	1,555,523	374,114	13,277,424	-	-	-	-
Other Revenue / Sundry Revenue	8,259	4,281	-	-	1,154,331	-	6,000	-
Proceeds Of Financing	17,953	17,953	17,953	17,953	-	-	-	-
Transfers In	2,184,000	3,280,701	918,000	100,000	241,726	20,863	241,726	253,833
Temporary / Water Service	-	-	-	-	-	-	-	-
Fines / Penalty	23,665	-	-	-	-	-	-	-
					-	-	-	-
Total	14,800,905	20,212,108	15,392,667	27,759,538	15,577,512	7,353,892	15,286,279	16,334,833
Less Capital Contributions	14,535,935	18,656,585	15,018,554	14,482,114	15,577,512	7,353,892	15,286,279	16,334,833
Program Revneues	12,142,073	13,512,548	13,961,113	13,700,829	14,036,455	7,325,776	15,030,047	15,936,000
Grants	16,627	1,755,946	47,500	253,626	-	7,253	8,506	-
Capital Contributions	264,970	1,555,523	374,114	13,277,424	-	-	-	-
Other Revenue	193,235	107,390	91,941	427,659	145,000	-	6,000	145,000
Transfers In	2,184,000	3,280,701	918,000	100,000	241,726	20,863	241,726	253,833
Total	14,800,905	20,212,108	15,392,667	27,759,538	14,423,181	7,353,892	15,286,279	16,334,833

FY 20/21 Water Fund 520



CITY OF
FOLSOM

Utilities						Updated		
Water - Fund 520					a/o 02/29/20		Budget Summary	
							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
Expenditure	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>
Salaries	2,413,389	2,528,136	2,751,335	\$3,022,664	\$1,785,745	2,895,195	\$3,158,943	\$136,279
Benefits	1,616,705	1,686,709	1,359,369	\$2,150,764	\$1,210,862	2,104,143	\$2,296,088	\$145,324
Operation & Maintenance	4,403,081	4,549,463	4,870,200	5,573,633	2,517,552	3,995,185	5,950,568	376,935
Debt Service	\$2,074,208	\$2,068,814	\$2,070,691	\$2,013,703	\$3,455	\$2,012,158	\$1,891,604	(\$122,099)
Capital Outlay	\$5,752,913	\$3,176,132	\$860,099	\$2,016,276	\$1,800,535	\$3,455,535	\$4,303,505	\$2,287,229
Transfers Out	\$791,407	\$1,138,629	\$919,163	\$800,472	\$404,380	\$800,472	\$870,231	\$69,759
Total	<u>\$17,051,704</u>	<u>\$15,147,883</u>	<u>\$12,830,858</u>	<u>\$15,577,512</u>	<u>\$7,722,530</u>	<u>\$15,262,688</u>	<u>\$18,470,939</u>	<u>\$2,893,427</u>
Funding Source								
Program Revenues	\$13,512,548	\$13,961,113	\$13,700,829	\$14,036,455	\$7,325,776	\$15,030,047	\$15,936,000	\$1,899,545
Grants	\$1,755,946	\$47,500	\$253,626	\$0	\$7,253	\$8,506	\$0	\$0
Capital Contributions	\$1,555,523	\$374,114	\$13,277,424	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$107,390	\$91,941	\$427,659	\$145,000	\$0	\$6,000	\$145,000	\$0
Fund Balance	\$0	\$0	\$0	\$1,154,331	\$0	\$0	\$2,136,106	\$981,775
Transfers	\$3,280,701	\$918,000	\$100,000	\$241,726	\$20,863	\$241,726	\$253,833	\$12,107
Total	<u>\$20,212,108</u>	<u>\$15,392,667</u>	<u>\$27,759,538</u>	<u>\$15,577,512</u>	<u>\$7,353,892</u>	<u>\$15,286,279</u>	<u>\$18,470,939</u>	<u>\$2,893,427</u>
Revenue less Cap.								
Contributions less Exp.	<u>\$1,604,881</u>	<u>(\$129,330)</u>	<u>\$1,651,256</u>	<u>\$0</u>	<u>(\$368,637)</u>	<u>\$23,591</u>	<u>(\$2,136,106)</u>	

FY 20/21 Water – E&C



CITY OF
FOLSOM

Administration & Engineering - 2651					a/o 02/29/20		Budget Summary	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditure	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>
Salaries	\$417,859	\$408,504	\$433,957	\$495,244	\$252,420	\$405,579	\$503,144	\$7,900
Benefits	\$253,521	\$248,361	\$278,147	\$343,449	\$173,055	\$293,822	\$360,742	\$17,293
Operation & Maintenance	\$1,358,586	\$1,595,607	\$1,527,899	1,606,935	962,035	1,212,112	2,056,284	\$449,349
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$109,258	\$92,533	\$124,985	\$215,000	\$1,585,740	\$2,540,740	\$215,000	\$0
Transfers Out	\$6,999	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,146,224	\$2,345,006	\$2,364,989	\$2,660,628	\$2,973,251	\$4,452,253	\$3,135,170	\$474,542
Financial Detail By Category							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
<u>Expenditures 520-26xx</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2014-15</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>
Salaries	417,859	408,504	433,957	495,244	252,420	405,579	503,144	7,900
Benefits	253,521	248,361	278,147	343,449	173,055	293,822	360,742	17,293
Purchased Services	162,478	242,286	243,607	248,500	107,110	193,665	248,500	-
Communications	4,714	6,025	2,743	4,500	879	1,419	4,500	-
Travel & Meetings	14,435	6,336	6,262	5,000	2,773	6,159	5,000	-
Utilities	-	-	-	-	-	-	-	-
Contracts	1,134,262	1,295,456	1,231,371	1,284,300	820,766	960,950	1,734,300	450,000
Maintenance	90	623	140	500	128	792	500	-
Computers	25,208	26,508	27,414	45,500	18,693	24,039	45,500	-
Supplies	3,429	1,584	2,121	-	2,369	6,454	-	-
Taxes and In Lieu	311	17	231	-	-	-	-	-
Replacement Charges	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Insurance	13,660	16,774	14,009	18,635	9,318	18,635	17,984	(651)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	109,258	92,533	124,985	215,000	1,585,740	2,540,740	215,000	-
Transfers	6,999	-	-	-	-	-	-	-
Total Expenditures/Budget	2,146,224	2,345,006	2,364,989	2,660,628	2,973,251	4,452,253	3,135,170	474,542

FY 20/21 Water - UM



CITY OF
FOLSOM

Water Distribution - 3301					a/o 02/29/20	Budget Summary		
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditure	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$425,421	\$468,772	\$487,513	\$527,015	\$316,543	\$511,633	\$561,346	\$34,331
Benefits	\$313,174	\$328,953	(\$128,919)	\$390,552	\$224,381	\$392,527	\$422,758	\$32,206
Operation & Maintenance	\$448,185	\$530,222	\$407,834	\$475,436	220,426	413,932	\$396,519	(\$78,917)
Debt Service	\$62,260	\$62,260	\$62,260	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$180,304	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,429,343	\$1,390,207	\$828,688	\$1,393,003	\$761,351	\$1,318,092	1,380,623	(\$12,380)
Financial Detail By Category								
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditures 520-3301	FY 2016-17	FY 2017-18	FY 2018-19	FY 2014-15	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	425,421	468,772	487,513	527,015	316,543	511,633	561,346	34,331
Benefits	313,174	328,953	(128,919)	390,552	224,381	392,527	422,758	32,206
Purchased Services	95,911	39,489	23,514	30,000	23,727	33,491	47,480	17,480
Communications	4,590	8,026	4,263	8,000	1,491	3,336	3,960	(4,040)
Travel & Meetings	-	-	-	2,000	-	-	-	(2,000)
Utilities	2,509	2,905	3,161	2,500	(3,806)	(0)	2,500	-
Contracts	22,181	19,727	3,420	11,500	2,035	3,453	11,500	-
Maintenance	27,429	41,029	27,926	36,000	15,891	27,637	35,220	(780)
Computers	-	-	-	-	100	150	-	-
Supplies	123,817	194,847	133,109	155,500	66,701	117,452	144,840	(10,660)
Taxes and In Lieu	41	-	-	2,000	319	479	2,000	-
Replacement Charges	-	-	-	-	-	-	-	-
Debt Service	62,260	62,260	62,260	-	-	-	-	-
Insurance	171,708	224,199	212,441	227,936	113,968	227,936	149,019	(78,917)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	180,304	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures/Budget	1,429,343	1,390,207	828,688	1,393,003	761,351	1,318,092	1,380,623	(12,380)

FY 20/21 Water - Treatment



CITY OF
FOLSOM

Water Treatment - 3302					a/o 02/29/20	Budget Summary		
							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
Expenditure	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$644,766	\$609,194	\$708,760	\$811,460	\$518,542	831,932	\$847,923	\$36,463
Benefits	\$417,203	\$422,314	\$466,610	\$556,663	\$337,108	581,985	\$593,372	\$36,709
Operation & Maintenance	\$1,648,176	\$1,737,958	\$1,817,666	1,986,282	916,761	1,396,025	1,984,868	(\$1,414)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$54,140	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,764,285	\$2,769,467	\$2,993,036	\$3,354,405	\$1,772,412	\$2,809,942	\$3,426,163	\$71,758
Financial Detail By Category								
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed	Budget
Expenditures 520-3302	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	644,766	609,194	708,760	811,460	518,542	831,932	847,923	36,463
Benefits	417,203	422,314	466,610	556,663	337,108	581,985	593,372	36,709
Purchased Services	22,423	13,000	8,725	21,350	10,506	20,209	32,950	11,600
Communications	13,243	23,847	22,724	12,200	7,895	14,042	12,200	-
Travel & Meetings	-	-	-	3,000	-	-	3,000	-
Utilities	714,206	727,668	744,389	756,000	434,993	657,490	750,000	(6,000)
Contracts	139,187	261,432	316,887	138,700	73,697	100,945	138,700	-
Maintenance	200,614	191,377	210,767	361,000	65,245	109,868	361,000	-
Computers	2,612	5,466	2,955	-	9,695	11,242	-	-
Supplies	427,359	411,228	406,586	588,500	231,352	372,027	582,900	(5,600)
Taxes and In Lieu	100,455	70,392	76,616	65,000	63,113	69,669	65,000	-
Replacement Charges	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Insurance	28,077	33,547	28,017	40,532	20,266	40,532	39,118	(1,414)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	54,140	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures/Budget	2,764,285	2,769,467	2,993,036	3,354,405	1,772,412	2,809,942	3,426,163	71,758

FY 20/21 Water - Quality



CITY OF
FOLSOM

Water Quality - 3303					a/o 02/29/20			Budget
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditure	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$445,137	\$496,399	\$535,288	\$520,577	\$340,546	\$550,925	\$563,277	\$42,700
Benefits	\$291,867	\$313,659	\$342,464	\$382,547	\$221,891	\$383,722	\$417,327	\$34,780
Operation & Maintenance	\$203,455	\$164,174	\$234,333	\$333,399	\$97,053	\$164,239	332,506	(\$893)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$71,418	\$0	\$40,963	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,011,877	\$974,232	\$1,153,047	\$1,236,523	\$659,490	\$1,098,886	\$1,313,110	\$76,587
Financial Detail By Category								
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditures 520-3303	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	445,137	496,399	535,288	520,577	340,546	550,925	563,277	42,700
Benefits	291,867	313,659	342,464	382,547	221,891	383,722	417,327	34,780
Purchased Services	12,259	8,949	13,284	13,600	5,052	7,679	13,600	-
Communications	3,781	3,639	4,183	5,200	2,764	4,146	5,200	-
Travel & Meetings	-	-	-	1,000	-	-	1,000	-
Utilities	-	-	-	-	-	-	-	-
Contracts	27,874	33,944	41,164	80,000	17,526	26,589	80,000	-
Maintenance	1,520	39,368	81,058	148,500	27,950	41,925	148,500	-
Computers	64,974	-	790	-	-	210	-	-
Supplies	70,727	53,589	73,574	59,500	30,961	57,892	59,500	-
Taxes and In Lieu	3,603	2,320	1,602	-	-	200	-	-
Replacement Charges	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Insurance	18,718	22,365	18,678	25,599	12,800	25,599	24,706	(893)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	71,418	-	40,963	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures/Budget	1,011,877	974,232	1,153,047	1,236,523	659,490	1,098,886	1,313,110	76,587

FY 20/21 Water - Meters



CITY OF
FOLSOM

Water Metering - 3304					a/o 02/29/20		Budget Summary	
							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
Expenditure	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	293,216	354,164	390,004	\$428,946	\$223,769	\$378,083	\$421,141	(\$7,806)
Benefits	224,113	245,572	265,882	\$323,930	\$164,138	\$294,123	\$328,459	\$4,529
Operation & Maintenance	540,362	315,880	697,266	868,232	185,814	631,639	867,488	(\$744)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,057,691	\$915,617	\$1,353,152	\$1,621,108	\$573,722	\$1,403,844	\$1,617,088	(\$4,021)
Financial Detail By Category							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
Expenditures 520-3304	FY 2016-17	FY 2017-18	FY 2018-19	FY 2014-15	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	293,216	354,164	390,004	428,946	223,769	378,083	421,141	(7,806)
Benefits	224,113	245,572	265,882	323,930	164,138	294,123	328,459	4,529
Purchased Services	16,883	13,073	17,091	32,200	12,674	20,211	29,880	(2,320)
Communications	9,868	12,534	12,808	13,900	6,784	11,176	10,800	(3,100)
Travel & Meetings	-	527	86	2,000	-	-	2,000	-
Utilities	10,676	10,591	11,204	13,000	3,605	4,408	13,000	-
Contracts	25,186	3,428	18,405	69,600	4,292	16,738	120,020	50,420
Maintenance	112,346	100,349	251,747	321,000	116,723	174,068	476,000	155,000
Computers	3,357	75	7,863	-	160	540	-	-
Supplies	270,567	47,028	27,496	59,000	30,910	48,165	59,000	-
Taxes and In Lieu	-	-	-	1,200	-	-	1,200	-
Replacement Charges	79,000	109,639	335,000	335,000	-	335,000	135,000	(200,000)
Debt Service	-	-	-	-	-	-	-	-
Insurance	12,479	18,637	15,565	21,332	10,666	21,332	20,588	(744)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	100,000	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures/Budget	1,057,691	915,617	1,353,152	1,621,108	573,722	1,403,844	1,617,088	(4,021)

FY 20/21 Water - Conservation



CITY OF
FOLSOM

Water Conservation - 3305					a/o 02/29/20		Budget Summary	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Proposed Budget	Budget
Expenditure	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>
Salaries	\$186,990	\$191,103	\$195,812	\$239,422	\$133,924	\$217,043	\$262,113	\$22,691
Benefits	\$116,828	\$127,849	\$135,186	\$153,623	\$90,288	\$157,964	\$173,430	\$19,807
Operation & Maintenance	\$186,159	\$172,652	\$169,950	\$278,349	\$135,462	\$171,138	277,903	(\$446)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$489,977	\$491,604	\$500,948	\$671,394	\$359,675	\$546,145	\$713,446	\$42,052
Financial Detail By Category							Proposed	
	Actual	Actual	Actual	Budget	Y-T-D	Year-End	Budget	Budget
Expenditures 520-3304	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>Variance</u>
Salaries	186,990	191,103	195,812	239,422	133,924	217,043	262,113	22,691
Benefits	116,828	127,849	135,186	153,623	90,288	157,964	173,430	19,807
Purchased Services	52,713	31,966	31,686	70,900	43,588	53,832	74,947	4,047
Communications	1,260	1,349	903	1,300	74	110	-	(1,300)
Travel & Meetings	765	63	1,510	3,500	66	173	3,500	-
Utilities	-	175	-	4,000	-	-	4,000	-
Contracts	115,089	120,672	112,910	170,000	78,623	94,935	157,000	(13,000)
Maintenance	2,091	2,221	6,647	3,750	1,689	2,653	3,750	-
Computers	135	37	122	-	-	-	-	-
Supplies	4,746	4,987	6,834	12,100	5,024	6,635	22,353	10,253
Taxes and In Lieu	-	-	-	-	-	-	-	-
Replacement Charges	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Insurance	9,359	11,182	9,339	12,799	6,400	12,799	12,353	(446)
Other Expense	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures/Budget	489,977	491,604	500,948	671,394	359,675	546,145	713,446	42,052

FY 20/21 Sewer Revenues



CITY OF
FOLSOM

Sewer Fund 530 - Revenues						Updated		
						a/o 12.31.19		
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20			FY 2020-21
Description	Actual	Actual	Actual	Actual	Budget	Actual	Year-End	Projection
Intergovernmental / Federal Grant	-	-	-	-	-	-	-	-
Gen Gov't / Recovery Of Labor & Benefits	3,674	-	2,891	5,889	-	17,102	22,204	-
Gen Gov't Charges / Sale Of Documents	-	-	-	-	-	-	-	-
Reimbursements / Other Reimbursements	-	-	-	2,215	-	102	204	-
Loan Principal	-	-	7,763	-	-	8,206	8,206	-
Sales / Cash Basis	-	-	-	-	-	-	-	-
Sales / Accrual Basis	6,207,757	6,363,179	6,426,456	6,544,490	6,603,200	3,911,086	7,036,300	8,045,000
Sales / Prison Services	67,200	67,200	67,200	67,200	67,200	33,600	67,200	67,200
Delinquent Fees / Penalties	-	-	-	-	-	-	-	-
Sewer / Other Sewer Services	-	-	-	-	-	-	-	-
Interest / Interest Earned	115,298	136,826	140,451	406,858	130,000	772	131,545	130,000
Interest / Gains on Investments	69,704	(98,746)	(108,887)	-	-	-	-	-
Other Revenue / Sundry Revenue	-	-	-	55,642	-	-	-	-
Capital / Contributions	334,660	1,485,120	789,512	12,552,510	-	-	-	-
Other Financing Sources / Transfers In	-	-	30,000	-	23,884	-	-	30,133
Total	6,798,293	7,953,579	7,355,386	19,634,804	6,824,284	3,970,867	7,265,658	8,272,333
Less: Capital Contributions	6,463,633	6,468,459	6,565,874	7,082,294				
Program Revneues	6,278,631	6,430,379	6,504,310	6,619,794	6,670,400	3,970,095	7,134,114	8,112,200
Fund Balance	185,002	38,080	31,564	462,501	130,000	772	131,545	130,000
Capital Contributions	334,660	1,485,120	789,512	12,552,510	-	-	-	-
Transfers In	-	-	30,000	-	23,884	-	-	30,133
Total	6,798,293	7,953,579	7,355,386	19,634,804	6,824,284	3,970,867	7,265,658	8,272,333

FY 20/21 Sewer Fund 530



CITY OF
FOLSOM

Sewer - Fund 530						a/o 02/29/20			Updated	Budget Summary	
										Proposed	
	Actual	Actual	Actual	Budget	Adj. Budget	YTD	Balance	YTD Percent	Year-End	Budget	Budget
Expenditure	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	Variance
Salaries	\$1,419,372	\$1,369,314	\$1,408,834	1,567,373	\$1,567,373	\$908,040	\$659,333	142.8%	\$1,372,431	1,601,114	33,741
Benefits	\$936,888	\$940,744	\$884,793	\$1,185,352	\$1,185,352	\$635,856	\$549,496	193.1%	\$1,070,780	1,238,988	53,636
Operation & Maintenance	\$1,223,617	\$1,289,897	\$1,006,683	2,001,894	\$2,001,894	\$869,394	\$1,132,500	200.4%	\$1,453,822	1,983,322	(18,572)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	-
Capital Outlay	\$1,987,845	\$2,343,090	\$504,733	\$3,805,289	\$3,805,289	\$78,461	\$3,726,828	483.2%	\$708,399	6,083,444	2,278,155
Transfers Out	\$600,797	\$715,352	\$673,077	\$584,163	\$584,163	\$292,286	\$291,878	60.5%	\$584,163	680,207	96,044
Total	\$6,168,520	\$6,658,397	\$4,478,120	\$9,144,071	\$9,144,071	\$2,784,037	\$6,360,034	204.9%	\$5,189,595	\$11,587,075	\$2,443,004
Funding Source											
Program Revenues	\$6,430,379	\$6,504,310	\$6,619,794	\$6,670,400	\$6,670,400	\$3,970,095	\$2,700,305	122.6%	\$7,134,114	\$8,112,200	1,441,800
Fund Balance	\$38,080	\$31,564	\$462,501	\$2,449,787	\$130,000	\$772	\$2,449,015	2170.5%	\$131,545	\$130,000	(2,319,787)
Capital Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	
Transfers	\$0	\$30,000	\$0	\$23,884	\$23,884	\$0	\$23,884	0.0%	\$0	\$30,133	6,249
Total	\$6,468,459	\$6,565,874	\$7,082,294	\$9,144,071	\$6,824,284	\$3,970,867	\$5,173,204	164.6%	\$7,265,658	\$8,272,333	(\$871,738)
							\$0				
Revenue less Expenditures	\$299,940	(\$92,523)	\$2,604,175	\$0	(\$2,319,787)	\$1,186,830	(\$1,186,830)	(\$0)	\$2,076,063	(\$3,314,742)	

FY 20/21 Sewer – E&C



CITY OF
FOLSOM

Sewer Engineering - 2651						a/o 02/29/20	Budget Summary		
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditure	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$384,533	\$380,968	\$363,258	\$410,635	471,061	237,481	377,362	476,931	\$5,870
Benefits	\$217,501	\$228,489	\$222,880	\$264,412	327,767	163,879	281,361	343,491	\$15,724
Operation & Maintenance	\$173,253	\$362,523	\$548,609	\$392,007	859,340	405,812	734,866	842,926	(\$16,414)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$486,499	\$105,025	\$0	\$215,000	\$0	\$482,861	\$215,000	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	775,288	1,458,478	1,239,772	1,067,054	1,873,168	807,171	\$1,876,450	1,878,348	\$5,180
Financial Detail By Category									
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditures 530-2651	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	384,533	380,968	363,258	410,635	471,061	237,481	377,362	476,931	5,870
Benefits	217,501	228,489	222,880	264,412	327,767	163,879	281,361	343,491	15,724
Purchased Services	28,507	51,180	127,479	126,949	69,600	100,248	170,371	69,600	-
Communications	1,285	783	1,225	226	4,000	-	-	4,000	-
Travel & Meetings	105	-	657	3,491	1,000	922	983	1,000	-
Utilities	-	-	-	-	-	-	-	-	-
Contracts	99,574	266,502	337,577	182,699	679,000	254,499	381,769	679,000	-
Maintenance	-	-	500	-	750	-	-	750	-
Computers	8,986	18,162	17,879	10,240	28,764	13,516	18,774	28,764	-
Supplies	1,170	794	1,245	1,241	7,250	2,569	94,854	7,250	-
Taxes and In Lieu	11,195	311	-	9,188	861	-	-	861	-
Replacement Charges	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Insurance	22,431	24,790	62,047	57,974	68,115	34,058	68,115	51,701	(16,414)
Other Expense	-	-	-	-	-	-	-	-	-
Capital Outlay	-	486,499	105,025	-	215,000	-	482,861	215,000	-
Transfers	-	-	-	-	-	-	-	-	-
Total Expenditures/Budget	775,288	1,458,478	1,239,772	1,067,054	1,873,168	807,171	1,876,450	1,878,348	5,180

FY 20/21 Sewer - Collections



CITY OF
FOLSOM

Sewer Operating - 3400						a/o 02/29/20	Budget Summary		
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditure	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$862,590	\$710,311	\$675,825	\$645,226	\$661,801	\$426,433	\$597,582	\$703,249	\$41,448
Benefits	\$507,876	\$457,107	\$461,445	\$319,706	\$497,230	\$278,960	\$447,420	\$549,390	\$52,160
Operation & Maintenance	\$745,236	\$723,326	\$627,229	\$502,475	\$922,271	\$394,006	\$600,167	\$920,858	(\$1,413)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$26,981	\$0	\$27,200	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,115,702	\$1,917,724	\$1,764,499	\$1,494,606	\$2,081,302	\$1,099,399	\$1,645,168	\$2,173,497	\$92,195
Financial Detail By Category									
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditures 530-3400	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	862,590	710,311	675,825	645,226	661,801	426,433	597,582	703,249	41,448
Benefits	507,876	457,107	461,445	319,706	497,230	278,960	447,420	549,390	52,160
Purchased Services	106,749	101,123	79,890	25,389	48,300	29,361	38,117	50,300	2,000
Communications	14,061	13,213	20,423	13,366	14,240	9,857	16,085	17,240	3,000
Travel & Meetings	-	-	-	1,644	4,000	1,200	2,200	4,000	-
Utilities	53,500	74,600	69,583	88,321	75,000	47,638	81,458	75,000	-
Contracts	60,587	100,133	51,779	13,857	56,200	5,573	10,160	66,200	10,000
Maintenance	125,026	146,464	217,567	109,917	317,000	115,095	170,643	317,000	-
Computers	8,928	1,958	24,577	1,467	-	2,422	2,483	-	-
Supplies	330,693	242,129	129,861	201,727	357,000	158,425	227,238	342,000	(15,000)
Taxes and In Lieu	3,652	15,356	-	18,770	10,000	3,325	4,987	10,000	-
Replacement Charges	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Insurance	42,039	28,351	33,547	28,017	40,531	21,110	46,797	39,118	(1,413)
Other Expense	-	-	-	-	-	-	-	-	-
Capital Outlay	-	26,981	-	27,200	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Total Expenditures/Budget	2,115,702	1,917,724	1,764,499	1,494,606	2,081,302	1,099,399	1,645,168	2,173,497	92,195

FY 20/21 Sewer - UM



CITY OF
FOLSOM

Sewer Utilities Maintenance - 3401						a/o 02/29/20	Budget Summary		
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditure	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	\$296,947	\$328,093	\$330,231	\$352,973	\$434,511	\$244,127	\$397,487	\$420,934	(\$13,577)
Benefits	\$182,431	\$251,293	\$256,419	\$300,675	\$360,355	\$193,018	\$342,000	\$346,107	(\$14,248)
Operation & Maintenance	\$119,486	\$137,769	\$114,060	\$112,201	\$220,283	\$69,576	\$118,789	\$219,538	(\$745)
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$69,279	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	668,143	717,155	700,709	765,850	1,015,149	506,721	\$858,275	986,579	(\$28,570)
Financial Detail By Category									
	Actual	Actual	Actual	Actual	Budget	YTD	Year-End	Proposed Budget	Budget
Expenditures 530-3401	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	Variance
Salaries	296,947	328,093	330,231	352,973	434,511	244,127	397,487	420,934	(13,577)
Benefits	182,431	251,293	256,419	300,675	360,355	193,018	342,000	346,107	(14,248)
Purchased Services	42,977	18,952	12,768	17,723	32,800	15,602	24,963	32,800	-
Communications	45	381	-	-	-	-	-	-	-
Travel & Meetings	-	-	-	-	400	-	-	400	-
Utilities	-	-	-	-	-	-	-	-	-
Contracts	1,651	2,786	722	4,179	3,000	1,209	5,134	3,000	-
Maintenance	1,328	6,664	1,179	-	10,750	1,043	1,669	10,750	-
Computers	-	416	-	-	-	-	-	-	-
Supplies	64,268	92,973	80,754	74,734	152,000	41,056	65,690	152,000	-
Taxes and In Lieu	-	-	-	-	-	-	-	-	-
Replacement Charges	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Insurance	9,216	15,598	18,637	15,565	21,333	10,667	21,333	20,588	(745)
Other Expense	-	-	-	-	-	-	-	-	-
Capital Outlay	69,279	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Total Expenditures/Budget	668,143	717,155	700,709	765,850	1,015,149	506,721	858,275	986,579	(28,570)

FY 20/21 Capital Improvement Plan



CITY OF
FOLSOM

- Water CIP Budget = \$11,057,388
 - Fund 520 Funding: \$5,016,454
 - Alt. Funding Sources Projects: \$6,040,934
- Wastewater CIP Budget = \$11,428,469
 - Fund 530 Funding: \$11,028,469
 - Alt. Funding Sources Projects: \$400,000
- Vehicles – \$215,000 each division

FY 20/21 Water CIP



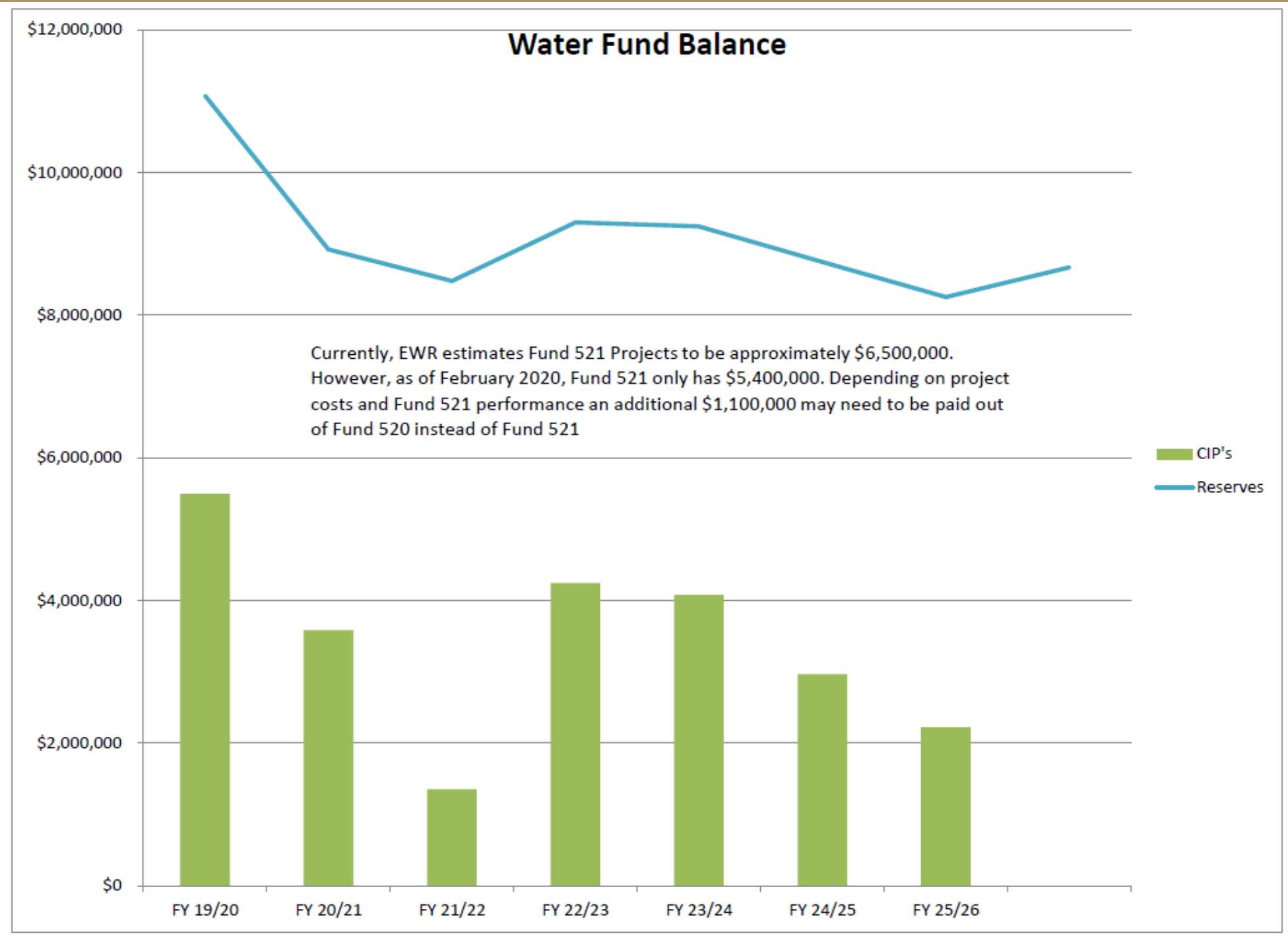
CITY OF
FOLSOM

City of Folsom												
FY 21 Capital Projects												
Water Department												
Water								FY 21 Funding Sources				
Proj #	Proj Description	Project Total Cost	Costs beyond FY 21	FY 20 Proj Budget	Est of Exp a/o 6/30/20	New / Continuing Proj Budget Increase	FY21 Project Amt	Fund 520	Fund 521	Fund 456	Fund 470	Other
No PN	Ashland Water Project No.1	1,232,500	-	195,000	195,000	1,037,500	1,037,500	1,037,500		-	-	-
New	Ashland Water Project No.2	730,000	-	-	-	730,000	730,000	730,000		-	-	-
WA1803	WTP Lime System Upgrades Project	\$ 698,749	\$ -	\$ 677,480	\$ 108,580	\$ 21,269	\$ 590,169	\$ 323,954	\$ 227,215	\$ -	\$ -	\$ 39,000
WA1802	WTP Reliability & Redundancy	863,447	-	862,565	857,305	-	-	-	-	-	-	-
WA1902	WTP Pre-Treatment Capacity Upgrade Project (Actiflo)	6,139,675	-	4,934,914	435,956	1,204,761	5,703,719	778,664	4,925,055	-	-	-
WA1507	GSWC Inter-tie Booster Pump Station	682,778	-	1,135,000	682,778	-	-	-	-	-	-	-
No PN	Water System Rehabilitation Project No. #2	1,704,817	-	205,000	-	1,500,000	1,704,817	1,704,817		-	-	-
WA1403	Old Town Water R & R Project No. 1	80,953	-	660,000	80,953	-	-	-	-	-	-	-
WA1603	Water System Rehabilitation Project No. #1	2,120,908	-	2,008,922	2,008,922	111,986	-	-	-	-	-	-
WA1602	WTP Fiber Optic Line	250,000	-	250,000	-	-	250,000	250,000	-	-	-	-
No PN	WTP Backwash & Recycled Water Capacity Project	619,000	-	450,000	-	169,000	619,000		619,000	-	-	-
No PN	Folsom South Control Valve Project	552,000	480,000	120,000	-	-	72,000	72,000	-	-	-	-
	Total Non Plan Area Projects	\$ 15,674,827	\$ 480,000	\$ 11,498,881	\$ 4,369,494	\$ 4,774,516	\$ 10,707,205	\$ 4,896,935	\$ 5,771,270	\$ -	\$ -	\$ 39,000
	Other Area Projects											
WA1406	FPA PRV Stations	60,000	-	100,000	60,000	-	-	-	-	-	-	-
WA1401	Easton/Glenborough Zone 1 Pump Station	197,863	-	563,863	197,863	-	-	-	-	-	-	-

Future Water CIP Fund Balance



CITY OF
FOLSOM



FY 20/21 Wastewater CIP



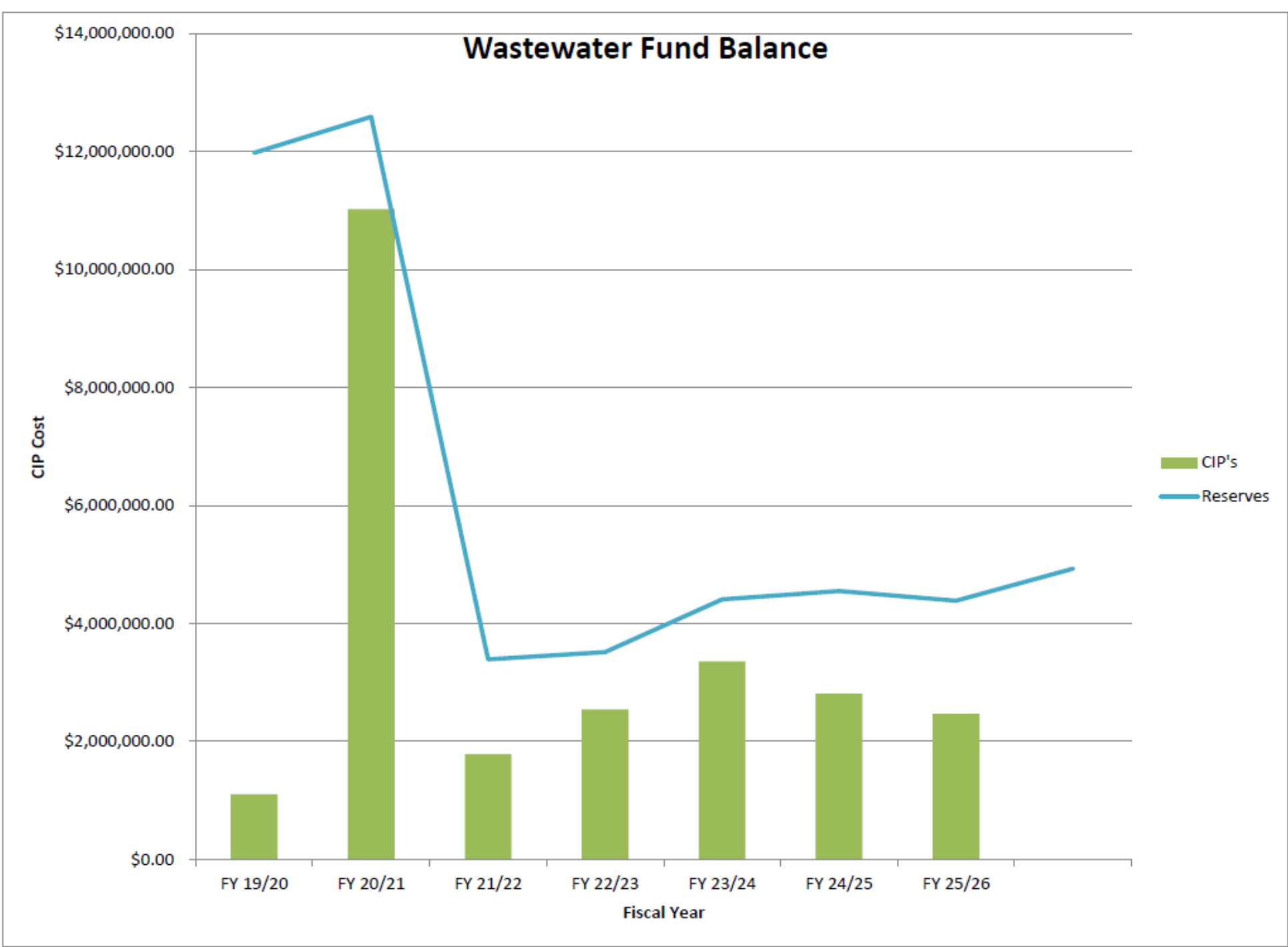
CITY OF
FOLSOM

City of Folsom											
FY 21 Capital Projects											
Wastewater Department											
Wastewater						New \$'s		FY 21 Funding Sources			
Proj #	Proj Description	Project Total Cost	Costs beyond FY 21	FY 20 Proj Budget	Est of Exp a/o 6/30/20	Continuing Proj Budget Increase	FY21 Project Amt	Fund 530	Fund 531	Fund 470	
WW2001	Oak Ave PS PWWF Relief Project	1,374,888	-	174,888	174,888	1,200,000	1,200,000	1,200,000	-	-	
WW1403	Am River Cnyn Sewer Rehab	3,198,689	-	3,198,689	628,236	-	0	0	-	-	
WW1404	Natoma Alley R&R	3,019,933	-	2,343,489	279,858	676,443	2,740,075	2,740,075	-	-	
WW1502	Greenback Sewer & PS 3 Improvements	2,653,786	-	2,653,786	408,146	-	2,245,640	2,245,640	-	-	
WW1503	Sewer Lateral Repair & Replacement	764,425	-	1,526,324	764,425	-	-	-	-	-	
WW1901	SECAP	5,628,400	-	1,300,000	528,400	4,328,400	5,100,000	4,400,000	700,000	-	
No PN	Pump Station Assessment	126,100	-	-	126,100	-	-	-	-	-	
New	Basin 4 Sewer Phase 1	1,031,400	892,800	-	-	138,600	138,600	138,600	-	-	
	Total Projects	\$ 17,797,621	\$ 892,800	\$ 11,197,176	\$ 2,910,053	\$ 6,343,443	\$ 11,424,315	\$ 10,724,315	\$ 700,000	\$ -	

Future Wastewater CIP Fund Balance



CITY OF
FOLSOM





CITY OF
FOLSOM

Questions

ATTACHMENT 2

Proposed Level of Service (PLS) Submittals

PROPOSED LEVEL OF SERVICE

Department:	EWR
Division:	Engineering & Compliance
Title:	Water Contracts
Fiscal Year:	2020 / 2021

1. Check all that apply:

- | | | | | | |
|-------------------------------------|-----------------------|--------------------------|----------------------------|--------------------------|------|
| <input type="checkbox"/> | Personnel Requisition | <input type="checkbox"/> | Perm | <input type="checkbox"/> | PT |
| <input type="checkbox"/> | Fleet Requisition | <input type="checkbox"/> | New | <input type="checkbox"/> | Repl |
| <input type="checkbox"/> | Computer Requisition | <input type="checkbox"/> | New | <input type="checkbox"/> | Repl |
| <input checked="" type="checkbox"/> | Other | <input type="checkbox"/> | Legal/Mandatory Obligation | | |

2. Statement of Need for the Proposed Change of Service Level:

Leakage levels within the City's water distribution network begin to rise from the moment all of the detectable leaks have been found and repaired. This is referred to by the American Water Works Association (AWWA) as the natural rate of rise of leakage (NRR) and is distribution system specific. Every distribution network experiences a certain level of NRR. Therefore, it is necessary to conduct periodic leak detection of the City's water distribution system in order to identify potential water loss within the system. The last leak and loss detection analysis performed by the City of Folsom was in 2015.

To bring leakage losses to optimized levels, the Environmental & Water Resources Department is requesting additional funding in the amount of \$150,000 in Fund 520.2651.610.2400 over the next two Fiscal Years (FY 20/21 and FY 21/22) to perform a detailed leak detection survey covering approximately 332 miles of water transmission and distribution lines.

3. Cost (Savings) of new Program or Service Level Change:

A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$	-	\$	-
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date				
	N/A								
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$	150,000	\$	150,000
	520.2651.610.2400	Leak and Loss Detection Services							
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$	-	\$	-
	N/A								
D.	Fleet					\$	-	\$	-
	Description		Repl Veh #	Mileage					
	N/A								
E.	Computers (list by account, description, and amount)					\$	-	\$	-
	N/A								
F.	Total (3A + 3B + 3C + 3D + 3E)					\$	150,000	\$	150,000

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
520.2651.610.2400 - Water Operating Fund	\$ 150,000	\$ 150,000
Total of Revenue Sources / Resource	\$ 150,000	\$ 150,000

5.	Net Expense / (Income) to the Program (3F minus 4B)	\$ 150,000	\$ 150,000
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PROPOSED LEVEL OF SERVICE

Department:	EWR
Division:	Engineering & Compliance
Title:	Water Contracts
Fiscal Year:	2020 / 2021

1. Check all that apply:

☐ Personnel Requisition☐ Fleet Requisition

☐ Computer Requisition

☒ Other☐ Perm

☐ PT

 New

Repl

☐ New

Repl

☐ Legal/Mandatory Obligation

2. Statement of Need for the Proposed Change of Service Level:

On July 2nd, 2018 through Resolution No. 10157, the City of Folsom EWR Department requested the City Manager to Execute an Agreement with Central Valley Engineering & Asphalt, Inc. for on-call trench repair asphalt paving and appropriation of funds in the amount of \$619,860.00 over a period of 3 years as a result of water (80%) and wastewater (20%) service repairs. However, within the first 14 months, \$322,460.66 has been spent on water trench paving repairs and approximately \$80,615.16 has been spent on sewer trench paving repairs. The EWR Department is requesting additional funding in the amount of \$300,000 in Fund 520.2651.610.2400 over the next two Fiscal Years (FY 20/21 and FY 21/22) in order to fund on-call paving repairs associated with waterline leak repairs.

3. Cost (Savings) of new Program or Service Level Change:

3. Cost (Savings) of new Program or Service Level Change:						1st Year	2nd Year
A.	Salaries and Benefits (list position title(s), pay range, and annual salary)					\$ -	\$ -
	Position Title	Pay Range	Salary	Benefits	Proj. Hire Date		
	N/A						
	\$ - \$ -						
B.	Materials, Supplies, and Services (list by account, description, and amount)					\$ 300,000	\$ 300,000
	520.2651.610.2400	On-Call Trench Paving (Water Fund)					
C.	Capital Outlay and/or Improvements (list by account, description, and amount)					\$ -	\$ -
	N/A						
D.	Fleet					\$ -	\$ -
	Description		Repl Veh #	Mileage			
	N/A						
E.	Computers (list by account, description, and amount)					\$ -	\$ -
	N/A						
F. Total (3A + 3B + 3C + 3D + 3E)						\$ 300,000	\$ 300,000

4. Revenue Source / Resource

Name of Revenue Source / Resource:	1st Year	2nd Year
520.2651.610.2400 - Water Operating Fund	\$ 300,000	\$ 300,000
Total of Revenue Sources / Resource	\$ 300,000	\$ 300,000

5.	Net Expense / (Income) to the Program (3F minus 4B)	\$ 300,000	\$ 300,000
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ATTACHMENT 3

FY 2020-2021 Water and Wastewater Contracts

City of Folsom, California

Contractual Services for FY 2020-21

Department/ Division: Water - EWR

Contract With (Vendor)	Service Provided (Description)	Funding Source(s)	FY 21 Amount	If Mandatory - list the source
Commercial Pump & Mechanical	On-Call Pump Repair/Maintenance Services	Fund 520	\$ 45,000	Non-Mandatory
Loewen Pump Maintenance	On-Call Pump Repair/Maintenance Services	Fund 520	\$ 50,000	Non-Mandatory
Central California Generator, LLC	On-Call Generator Repair/Maintenance Services	Fund 520	\$ 30,000	Non-Mandatory
San Juan Water Dist.	Ashland Annual Water Purchases	Fund 520	\$ 506,000	Mandatory
DataProse	Bill costs for Utility Billing	Fund 520	\$ 20,400	Mandatory
Ferguson Group	Legislative Consultant	Fund 520	\$ 40,000	Non-Mandatory
Wells Fargo	Check processing	Fund 520	\$ 14,400	Mandatory
TBD	Misc. Water Contracts	Fund 520	\$ 115,000	Non-Mandatory
TBD	Water Supply Management	Fund 520	\$ 100,000	Non-Mandatory
Various	Misc. Legal Contracts	Fund 520	\$ 200,000	Non-Mandatory
Bay Alarm	Alarm Services for WTP	Fund 520	\$ 12,500	Non-Mandatory
ATP Alarm	Building Monitoring	Fund 520	\$ 4,000	Non-Mandatory
EyeP Solutions	PS Cameras	Fund 520	\$ 15,000	Non-Mandatory
Pest Control Center, Inc.	Pest Control (ongoing)	Fund 520	\$ 3,000	Non-Mandatory
Zenner	Zenner Hosting and Maintenance	Fund 520	\$ 20,000	Non-Mandatory
Datco	CDL Test	Fund 520	\$ 1,000	Mandatory
Tesco Controls, Inc.	WTP Scada Maintenance	Fund 520	\$ 25,000	Non-Mandatory
CLS	Lab Services	Fund 520	\$ 50,000	Mandatory
Olin	Bulk Chlorine	Fund 520	\$ 152,250	Mandatory
TBD	Repairs & upgrades to the 12 cathodic protection units	Fund 520	\$ 5,000	Mandatory
WaterWorks Engineers	Master Meter Database Contracts	Fund 520	\$ 20,000	Non-Mandatory
TBD	Miscellaneous Meter Contracts	Fund 520	\$ 30,000	Non-Mandatory
TBD (Zenner)	Large Meter & Register Replacement	Fund 520	\$ 100,000	Non-Mandatory
Zenner	Small Meter & Register Replacement	Fund 520	\$ 50,000	Non-Mandatory
Zenner	AMI Fixed Network Replacement	Fund 520	\$ 115,000	Non-Mandatory
Various	Misc. Conservation Contracts	Fund 520	\$ 23,000	Mandatory
CVP	Water Charge for East Area	Fund 520	\$ 150,000	Mandatory
Quincy (Murraysmith)	Tank Cleaning and Inspection	Fund 520	\$ 60,000	Mandatory
Datco	Drug Testing	Fund 520	\$ 2,700	Mandatory
City of Folsom	Water Conservation Rebates	Fund 520	\$ 90,000	Mandatory
DropCountr	Conservation Software	Fund 520	\$ 50,000	Non-Mandatory
Central Valley Engineering	Trench Repair	Fund 520	\$ 140,000	Non-Mandatory
Tokay	Backflow Prevention Maintenance Tracking	Fund 520	\$ 4,000	Mandatory
TBD	SCADA Wonderware Upgrades	Fund 520	\$ 300,000	Non-Mandatory
L&D Landfill	Landfill Disposal for Sludge Removal	Fund 520	\$ 20,000	Non-Mandatory
B&V or HDR	Risk and Resilience Assessment and Emergency Response Plan	Fund 520	\$ 150,000	Mandatory

City of Folsom, California

Contractual Services for FY 2020-21

Department/ Division: Sewer - EWR

Contract With (Vendor)	Service Provided (Description)	Funding Source(s)	FY 21 Amount	If Mandatory - list the source
Data Prose	Utility Billing	Fund 530	\$ 21,000	Mandatory
Wells Fargo	Check Processing	Fund 530	\$ 15,000	Mandatory
Tesco Controls	On-Call SCADA Services	Fund 530	\$ 25,000	Non-Mandatory
California Diesel & Power	On-Call Generator Services	Fund 530	\$ 20,000	Non-Mandatory
	<i>*2nd contract with CDP for WW</i>			
Commercial Pump & Mechanical	On-Call Pump Repair	Fund 530	\$ 50,000	Non-Mandatory
	<i>*2nd contract with CPM for WW</i>			
CLS	Water Quality Testing	Fund 530	\$ 8,000	Mandatory
Various	Miscellaneous Sewer Contracts (Eng-Admin)	Fund 530	\$ 63,000	Non-Mandatory
Various	Misc. Sewer Contracts (O & M)	Fund 530	\$ 42,000	Non-Mandatory
Sac. County	Vactor Dump Fees	Fund 530	\$ 3,000	Mandatory
State of Calif.	DMV Physicals	Fund 530	\$ 500	Mandatory
Datco	Datco Drug Testing	Fund 530	\$ 1,200	Mandatory
ModSpace (WILLIAMS SCOTSMAN)	UM Sewer Trailer Rental (WTP)	Fund 530	\$ 10,000	Non-Mandatory
ModSpace (WILLIAMS SCOTSMAN)	Office & Ramp Lease (CY)	Fund 530	\$ 20,800	Non-Mandatory
Central Valley Engineering	Trench Repair for Construction	Fund 530	\$ 80,000	Non-Mandatory
TBD	SCADA Wonderware Upgrades	Fund 530	\$ 500,000	Mandatory
Sac Valley Electric	On-Call Maintenance & Repair		\$ 30,000	
Aramark	Uniform services		\$ 10,000	
Ray Morgan	Copiers		\$ 9,000	
Verizon	cell phones, tablets		\$ 8,000	
ATP Alarm	Building Monitoring		\$ 2,000	
AT&T Mobility	Laptops wireless service		\$ 3,100	
Total			\$921,600	

Note: If contract is mandatory please list the source mandating the requirement (Government code, Agency, etc.).