



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Utility Commission Regular Meeting

Approved Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
February 16, 2021
6:30 PM

Pursuant to Governor Newsom’s Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, D. Kozlowski, T. Widby, Z. Akhter, A. Silva, D. Groat, R. Hess

STAFF PRESENT: Marcus Yasutake: Environmental and Water Resources Director
Dave Nugen: Public Works Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Oath of Office

Commissioners Akhter, Silva, Groat and Hess took the oath of office.
Chair Mutchler congratulated all new Commissioners.

Election of Chair and Vice-Chair

Commissioner Groat moved to nominate Commissioner Mutchler as Chair of the Commission. Commissioner Widby seconded the nomination.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Kozlowski, Akhter, Silva, Hess

Commissioner Mutchler moved to nominate Commissioner Groat as Vice-Chair of the Commission. Commissioner Kozlowski seconded the nomination.

Motion carried with the following vote:

AYES: Commissioners Widby, Akhter, Silva, Groat, Hess

Minutes

Approval of the Minutes of the November 17, 2020 Regular Meeting.
Commissioner Widby motioned to accept the minutes.

Commissioner Hess seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Kozlowski, Groat

ABSTAIN: Commissioners Akhter, Silva

Director's Report

Staff Vacancies:

Director Yasutake provided information regarding recent staff changes at the City Water Treatment Plant. Following the retirement of the prior Supervisor, the Chief Operator was promoted to fill the vacant position. A new Chief Operator has been hired and started work last week. There are currently two other vacant positions at the Treatment Plant, for a senior office assistant and a plant mechanic.

Request from Chair Mutchler

Chair Mutchler requested that the Commission be advised before Directors take a Utilities related item to City Council. Directors confirmed that the Commission would be apprised of information prior to any Council actions.

Old Business

Senate Bill 1383 Organics Recycling Update:

Director Nugen shared information that was presented to City Council in January, providing an update of Senate Bill 1383 pertaining to the residential organics recycling mandate that was put into law in 2016. He then responded to questions from the Commission.

New Business

- **Ethics Training:**

Director Yasutake reminded Commissioners of the required ethics training; the City Attorney's office will contact Commissioners directly with information.

- **Utility Commission Purpose and Functions:**

Director Yasutake advised Commissioners of the main topics that are brought before the commission, namely rate studies, the annual budget and planning documents. Any items that are required to be adopted by council are initially brought to the Commission for overview and concurrence. He noted that the Urban Water Management Plan will be brought to the Commission this year.

- **Brown Act:**

Commissioners were reminded of their responsibilities under the Brown Act. Emma will distribute further information for reference.

- **Utility Commission Roster:**

Emma will distribute the roster; Commissioners are asked to confirm details.

- **Topics for the Year**

Director Yasutake shared a draft calendar of items for discussion at Commission meetings during 2021, and invited Commissioners to put forward requests and suggestions for other items for discussion.

Introduction of Commissioners

Members of the Commission were provided opportunity to introduce themselves. Director Yasutake also extended an invitation to all Commissioners to reach out to him directly with any questions relating to the work of the department, or for a tour of the Water Treatment Plant and other related locations.

Adjournment

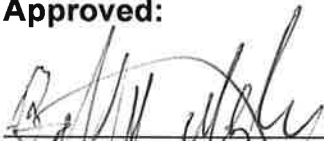
Meeting adjourned at 7:52pm

Respectfully Submitted:



Emma Atkinson, Administrative Assistant.

Approved:



Bob Mutchler, Utility Commission Chair.