

City of Folsom  
**TRAFFIC SAFETY COMMITTEE**  
**AGENDA**

4:00 p.m., Thursday, April 22nd, 2021

**A Regular Teleconference Meeting of the Traffic Safety Committee will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings. The meeting will be conducted in accordance with the Ralph M. Brown Act, California Government Code 54950, et seq. and Executive Order N-29-20.**

**[Microsoft Teams Meeting Link](#)**

**Or call in (audio only)**

**+1 559 512-2217, 543426166#** United States, Fresno

Phone Conference ID: 543 426 166#

**1. MEETING CALLED TO ORDER**

**2. ROLL CALL:**

Baade, Bailey, Bosch, Delp, McGee, Soulsby, Washburn

**3. APPROVE ACTION SUMMARY**

Action Summary of the March 25th, 2021 meeting will stand approved unless any Committee member requests a revision.

**4. BUSINESS FROM FLOOR/GOOD OF THE ORDER**

Discuss any items not on the agenda that a member of the public wishes to bring to the Committee's attention. The Committee cannot take formal action on the item but can request that it be placed on a future agenda for further discussion if necessary.

**5. ACTION/DISCUSSION ITEMS**

**Neighborhood Business**

- a. Intersection of Glenn Drive & Oxborough Drive/Vierra Circle

**Old Business**

- a. Local Road Safety Plan

**6. INFORMATIONAL ITEMS**

- a. Update on Levy Road Stop Sign Request at Sands Way/Hunter Place
- b. Update on Willard Drive Stop Sign at Chan Court and Pedestrian Crossing

**7. COMMITTEE ITEMS**

- a. Project review for site plan of Broadstone Villas (1565 Cavitt Drive)
- b. Future In-Person Committee Meetings

**8. ADJOURNMENT**

City of Folsom  
**TRAFFIC SAFETY COMMITTEE**  
**MEETING MINUTES**

4:00 p.m., Thursday, March 25, 2021

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**[Microsoft Teams Meeting Link](#)**

Or call in (audio only)

+1 559-512-2217,891937696# United States, Fresno

Phone Conference ID: **891 937 696#**

**1. MEETING CALLED TO ORDER**

- **Call to order 4:05 PM**

**2. ROLL CALL:**

Baade, Bailey, Bosch, Delp, McGee, Soulsby, Washburn

- **Washburn absent, all other members present.**

**3. APPROVE ACTION SUMMARY**

Action Summary of the February 28th, 2021 meeting will stand approved unless any Committee member requests a revision.

- **Delp moved to approve, Bailey 2" to approve.**

**4. BUSINESS FROM FLOOR/GOOD OF THE ORDER**

Discuss any items not on the agenda that a member of the public wishes to bring to the Committee's attention. The Committee cannot take formal action on the item but can request that it be placed on a future agenda for further discussion if necessary.

- **None**

**5. ACTION/DISCUSSION ITEMS**

- **None**

**Neighborhood Business**

- a. Stop Sign Request at Intersection of Levy & Hunter Pl / Sands Way  
**Delp moved to recommend residents get a petition together signed by at least 10 neighbors, and that the committee send their recommendation that a stop sign be installed with the resident's petition to City Council. Bosch 2" and the rest of the committee agreed unanimously.**
- b. Neighborhood Parking Issue on Oak Rock Circle  
**Scott moved to install no parking signs comer to comer on both sides of the street. Recommending advance notice given to residents via signage and that the City give the condo association notice of the committee's action. Delp 2" to his motion. Committee unanimously approved.**

## **Old Business**

### a. Local Road Safety Plan

It was moved by Bosch and seconded by Delp to continue the item to the April TSC meeting and that staff would close the public comment period and provide the final draft LRSP to the committee prior to the April meeting.

## **6. INFORMATIONAL ITEMS**

### a. None

## **7. COMMITTEE ITEMS**

### a. Public Participation via MS Teams

The committee had a discussion regarding their accessibility to the public via MS Teams. Mark Rackovan shared that it is likely that in the future we will be holding in person meetings. The team agreed that there was good attendance in this meeting with 22 total attendees (including TSC committee). Jen Thiot shared that this meeting was posted with a link on the City's new website-on the calendar as well as the TSC page. YK Chalamcherla City Council member joined the discussion recommending considering using social media in the future, and possibly having signs posted in the neighborhoods involved in staff report items. There was discussion regarding posting relevant items in the City newsletter.

### b. Recorded Meetings

At this time TSC meetings are not recorded.

## **8. ADJOURNMENT**

- Meeting adjourned at 6:16 PM

**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021  
TO: Traffic Safety Committee  
FROM: Public Works Department

**SUBJECT: INTERSECTION OF GLENN DRIVE & OXBOROUGH  
DRIVE/VIERRA CIRCLE**

**BACKGROUND**

Around November 2019, the Public Works Department was contacted by resident Michelle Steele requesting that the intersection of Glenn Drive & Oxborough Drive/Vierra Circle be analyzed for a potential stop sign or some other traffic control device to potentially a) slow down vehicles on Glenn Drive, b) allow for left turns out of Oxborough Drive to be taken more confidently, c) provide pedestrian crossings from Vierra Circle across Glenn Drive. During this timeframe, the City was in the midst of performing its City-Wide Intersection Control Evaluation (ICE) project which had a consultant analysis various intersection throughout the City and recommend appropriate actions. While the intersection of Glenn Drive and Oxborough Drive was not part of the ICE study, the adjacent intersection of Glenn Drive and Walmart/Fire Station 35 was. The Public Works Department thought it would be sensible to wait for the results of the ICE study before recommending further analysis at Glenn and Oxborough. The outcome of the study concluded that the flashing emergency signal for Station 35 was not recommended to be converted to a full signal/pedestrian crossing.

**ANALYSIS**

The intersection is currently two-way stop controlled, with stop signs on the Oxborough Drive and Vierra Circle approaches. Traffic counts previously done by the City shows and ADT of approximately 10,000 vehicles with an 85<sup>th</sup> percentile speeds of 39 MPH Westbound and 40 MPH Eastbound between Oxborough and Fire Station 35.

Based on data provided by the City, there were 16 documented crashes along Glenn Drive between Riley Street and Sibley Street from January 1, 2013 through January 31, 2017. According to Caltrans' crash rate tables in the above-referenced document, the basic average rate for this type of facility (4 lane undivided, urban, less than 45 miles per hour)

is 2.04. The basic rate for crashes is 0.7% fatal crashes and 41.2% injury crashes, with the remaining as property damage only (PDO) crashes. The observed crash rate per million vehicles along the roadway was calculated to be 1.08, almost half of the Caltrans basic rate. Nine crashes, or 56%, resulted in injury and six, or 36%, resulted in property damage only (PDO). None of the crashes in the study period resulted in a fatality. Further review of this data suggests a pattern of crashes:

- 12 of the 16 crashes reported unsafe speed as the primary collision factor
- 13 of the 16 crashes reported hit fixed object as the collision type
- 15 of the 16 crashes reported wet/raining road conditions
- 9 of the 16 crashes reported west as the direction of travel (7 of those crashes were reported

An evaluation of sight distance for the six study intersections based on observed horizontal and vertical geometric conditions was performed. These evaluations were performed in accordance with the guidelines presented in the *Geometric Design of Highways and Streets*, 2011, published by the American Association of State Highway and Transportation Officials (AASHTO), and the *Highway Design Manual*, published by Caltrans.

Approach	Movement Direction	Observed SD (ft.)	Required SD (ft.)	Status
Northbound (Vierra Circle)	Left (looking right)	310	500	Obstructed
Northbound (Vierra Circle)	Right (looking left)	800+	430	Acceptable
Southbound (Oxborough Drive)	Left (looking right)	800+	565	Acceptable
Southbound (Oxborough Drive)	Right (looking left)	175	385	Obstructed

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

Staff recommends that the Committee discuss appropriate further actions, if necessary.

**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021

TO: Traffic Safety Committee FROM:

Public Works Department **SUBJECT:**

**LOCAL ROAD SAFETY PLAN**

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**BACKGROUND/ANALYSIS**

At the February 25<sup>th</sup> meeting, TJKM and City staff presented the findings of the draft LRSP to the Traffic Safety Committee and incorporate the Committee's input into the draft. The public comment period was closed Friday, April 9<sup>th</sup>, 2021 and the consultant is incorporating the last revisions to prepare the Final Draft.

The Final Draft should be posted and available on the project website <https://www.folsomcitysafestreeets.com/>

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

Staff requests that the Committee recommend approval of the City of Folsom 2020 Local Road Safety Plan.

**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021  
TO: Traffic Safety Committee  
FROM: Public Works Department  
SUBJECT: **LEVY ROAD AND HUNTER PLACE/SANDS WAY STOP SIGN  
REQUEST**

**BACKGROUND**

At the March 25th, 2021 Traffic Safety Committee meeting, the committee approved an all way stop sign at the intersection of Levy Road and Hunter Place/Sands Way contingently on the circulation and signature of the City's petition for neighborhood stop sign installation. Attached is the completed petition with information provided by resident Donna Smith.

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

No action necessary.

**From:** Donna Smith <dsmith7983@gmail.com>

**Sent:** Tuesday, April 6, 2021 10:48 AM

**To:** Zach Bosch

**Cc:** Donna Smith

**Subject:** Re: Traffic Meeting for Sands/ Levy on Thursday

**Attachments:** Traffic Request Page 1.jpg; TrafficRequestPage3.jpg; Traffic RequestPage4.jpg; Traffic Request Page2.jpg; 709 Sands response email..jpg

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Zach,

Attached is the completed petition for the requested stop sign at Levy/ Sands/ Hunter Place. It was very easy as word spread to get signatures needed. On the 3rd page is 2 of the 4 on the corner of the stop sign area. We did have to go to several attempts because they were not home or honestly people don't open doors anymore. Both that signed 718 Hunter Place and 707 Sands Way were adamant about the danger the intersection brings and so happy to think a four way stop will help. 709 Sands Way is out of town with a family sickness, but sent the attached email to you and to us to include. The last house the gentleman seems to always be out of the country. We went 6 times and the porch was filled with leaves and no signs of anyone home.

Please tell us when the City Council Approval Meeting is, in case we can sign on and voice our concerns again.

Thank you for your time on this and making Ridgeview safer.

Donna Smith

Ridgeview Resident

On Tue, Apr 6, 2021 at 9:12 AM Zach Bosch <[zbosch@folsom.ca.us](mailto:zbosch@folsom.ca.us)> wrote:

Scan and send via Email or dropping it off at City hall.

Either is fine. Thank you.

**Zach Bosch, PE**

*Associate Civil Engineer/Traffic*

**Public Works Department**

50 Natoma Street, Folsom, CA 95630

**O:** 916.461.6710

**M:** 916.500.3896



**CITY OF  
FOLSOM**  
DISTINCTIVE BY NATURE



[www.folsom.ca.us](http://www.folsom.ca.us)

**From:** Donna Smith <[dsmith7983@gmail.com](mailto:dsmith7983@gmail.com)>

**Sent:** Monday, April 5, 2021 8:15 PM

**To:** Zach Bosch <[zbosch@folsom.ca.us](mailto:zbosch@folsom.ca.us)>

**Subject:** Re: Traffic Meeting for Sands/ Levy on Thursday

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Hi Zach,

Donna Smith here from Ridgeview HOA. We got over the amount of signatures for the stop sign requested at Levy/Sands/ Hunter Place. How do you want me to deliver the petition?

On Mon, Mar 22, 2021 at 2:43 PM Donna Smith <[dsmith7983@gmail.com](mailto:dsmith7983@gmail.com)> wrote:

Hi,

I am one of the many neighbors that is anxious to hear about the much needed stop sign at Levy and Sands. I will be calling in.

Is there anything we could do more to get this passed? Do I need to get on the agenda to express my concerns? Or do I just listen :)?

Thank you!

Donna Smith



### TRAFFIC SAFETY IMPROVEMENT REQUEST FORM

**REQUESTING PERSON(S):**

Requester: Ashley Lecos  
Phone: 912 985 3333  
Address: Roy 1445  
City: 791 State: 957e3  
E-Mail: ashley@scraquelieu.com

**TRAFFIC SAFETY REQUEST:**

Location: Intersection of Ley N/S and Lundy Ave  
Request: Reduce speed limit to 25 mph and add a stop sign at the intersection due to blind corner and heavy traffic. Halting the peschol and \$1000 completed.

Attach any relevant photos, sketches, aerials, etc. to this form. Please complete the petition on the reverse side before returning your request form.

Page 1



The petition below must be completed prior to submitting this form. A minimum of ten signatures is suggested. Each signature must be a resident of the City of Folsom, at least 18 years of age and from separate households in the immediate vicinity of the requested improvement.

	Signature (one per address)	Printed Name	Address	Email (Optional)
		Judy Jones	705 Hunter Pl.	
1.		Sara Paulman	703 Larson Way	
2.		Donna Smith	687 Sands Way	donnasmith2030@gmail.com
3.		Laura Moran	123 Sands Way	Laura.Moran0917@gmail.com
4.		Joseph DUTRA	680 LARSON Way	
5.		Ramona C. Goodwin	621 Buchanan Way	
6.		Cynthia Kellen-Yuen	691 Larson Way	
7.		TRACY TESSLER	1047 Hays Way	TracyTessler@gmail.com
8.		RON RICHARDSON	723 KING WY.	rbza@sbcglobal.net
9.		Michael Woo	LS7 LkxKgn	by
10.		Chris Callahan	695 Sands Way	
11.	Le ala. ihhhhh			
12.		Charles Jekal	716 Hunter Pl	
13.		MEL PULMONA	642 HAYS WAY	MPULMONA@YAHOO.COM
14.		NANCY ANDERSON	701 Larson Way	andersonnj@comcast.net
15.		Michael Lang	707 Larson Way	
16.		Valerie DeLise	721 King Way	VDELISE@YAHOO.COM
17.				

Thank you for expressing your concern regarding traffic safety. Once we have received this completed form, the Public Works Department will conduct an analysis of the specified location to determine the need for, and feasibility of, the requested traffic safety improvement. If it is determined that any traffic safety improvements are warranted, Public Works staff will submit a recommendation to the City's Traffic Safety Committee. If approved by this committee, the request may need to be forwarded to City Council for final approval. City staff will email any persons signing this petition prior to any public meetings regarding this request. For more information contact the Public Works Department at

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The petition below must be completed prior to submitting this form. A minimum of ten signatures is suggested. Each signature must be a resident of the City of Folsom, at least 18 years of age and from separate households in the immediate vicinity of the requested improvement.

	Signature (one per address)	Printed Name	Address	Email (Optional)
1.		Brent Yager	717 King way, 95630	byager@gnail.com
2.		Anthony Sanchez	715 King way	Sanchez.3@comcast.net
3.		ADAM HARVEY	643 HAYS WAY	adamtharvey@sbcglobal.net
4.		Heba Abu Yassef	648 Hays way	heba.mccray@gmail.com
5.		Aracely Canon	708 Sands Way	acanonandfamily@sbcglobal.net
6.		MARY PRINZBACK	701 Sands way	larymar@comcast.net
7.		ANN BARROW	725 Sandst	ANNB@GMAIL.COM
8.		Kathy Couarte	677 Larson way	kathycouarte@yahoo.com
9.		Donna Hunting	718 Hunter Pl,	24sierraso@gmail.com
10.		PERRY L. HEEDLEY	707 SANDS WAY	PHEEDLEY@IEEE.ORG
11.				
12.				
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17.				

Thank you for expressing your concern regarding traffic safety. Once we have received this completed form, the Public Works Department will conduct an analysis of the specified location to determine the need for, and feasibility of, the requested traffic safety improvement. If it is determined that any traffic safety improvements are warranted, Public Works staff will submit a recommendation to the City's Traffic Safety Committee. If approved by this committee, the request may need to be forwarded to City Council for final approval. City staff will email any persons signing this petition prior to any public meetings regarding this request. For more information contact the Public Works Department at

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The petition below must be completed prior to submitting this form. A minimum of ten signatures is suggested. Each signature must be a resident of the City of Folsom, at least 18 years of age and from separate households in the immediate vicinity of the requested improvement.

	Signature (one per address)	Printed Name	Address	Email (Optional)
1.		Greg T. Webb	707 Hunter Pl	
2.		Dixie Wyant	723 Hunter Pl.	Dixie Wyant@yahoo.com
3.		Kecia Sakazaki	702 Hunter P	
4.		Marissa Jara	717 Hunter Pl.	varprosgoilcow
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Thank you for expressing your concern regarding traffic safety. Once we have received this completed form, the Public Works Department will conduct an analysis of the specified location to determine the need for, and feasibility of, the requested traffic safety improvement. If it is determined that any traffic safety improvements are warranted, Public Works staff will submit a recommendation to the City's Traffic Safety Committee. If approved by this committee, the request may need to be forwarded to City Council for final approval. City staff will email any persons signing this petition prior to any public meetings regarding this request. For more information contact the Public Works Department at 461-6710.

# Levy Road/ Sands Way Stop Sign Installation Petition



-Property owners in support of the new sign installation

**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021  
TO: Traffic Safety Committee  
FROM: Public Works Department

**SUBJECT: WILLARD DRIVE STOP SIGN AT CHAN COURT AND  
PEDESTRIAN CROSSING**

**BACKGROUND**

At the January 28th, 2021 Traffic Safety Committee meeting, the committee approved all way stop sign at the intersection of Chan Court and Willard Drive. Since that action, the Public Works Department re-established communication with Rick LaFrance, Community Association Manager and Reserve Analyst for The Management Trust, the Community Association for Domain Hornes on Chan Court. The City informed Mr. LaFrance that we would be bringing the recommended stop sign and crosswalk item to a future City Council Meeting for approval and tentatively scheduled the work for an early summer timeframe.

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

No action necessary.

**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021  
TO: Traffic Safety Committee  
FROM: Public Works Department  
**SUBJECT: BROADSTONE VILLAS (1565 CAVITT DRIVE) PROJECT**

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**BACKGROUND/ANALYSIS**

Wolff Enterprises is requesting comments for the proposed 257-unit apartment complex on a 37.2-acre site located at the northeast corner of the East Bidwell/Broadstone Parkway intersection. The project will consist of thirty-three residential buildings and one community building. The site will feature 523 parking spaces and will be accessed via three driveways, one at the existing intersection of Broadstone Parkway and Marketplace Drive, and two new driveways along East Bidwell – one at Via Felice, and one at Via Sole. A site plan is attached for your review.

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

Provide traffic-related input to staff for consideration by the Planning Commission.



**TRAFFIC SAFETY COMMITTEE  
STAFF REPORT**

DATE: April 19, 2021

TO: Traffic Safety Committee

FROM: Public Works Department

**SUBJECT: FUTURE IN PERSON COMMITTEE MEETINGS**

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**BACKGROUND/ANALYSIS**

On April 9<sup>th</sup>, 2021 Sacramento County Department of Public Health released a memo regarding public meetings for Boards, Councils, Commissions, and Committees. For future compliance with the Brown Act, the Committee members need to meet in person in the future.

**STAFF RECOMMENDATION/TRAFFIC SAFETY COMMITTEE ACTION**

No action needed at this time.



**Divisions**

Behavioral Health Services  
Primary Health  
Public Health  
Departmental Administration

**County of Sacramento**

**Date:** April 9, 2021  
**To:** Boards, Councils, Commissions, and Other Bodies that Conduct Public Meetings  
**Subject:** Public Meetings and COVID-19

The State of California has authorized local Health Officers to establish criteria for safely conducting public meetings. Boards, Councils, Commissions, and other bodies that conduct public meetings in Sacramento County may do so in-person with public attendance with the following COVID-19 mitigation measures.

- All attendees, including participants, staff, and members of the public must be seated in designated seats that are spaced **at least 6 feet** from non-household members. Meeting capacity must be limited based on the ability to maintain physical distancing.
- All attendees must comply with California Department of Public Health [Guidance for the Use of Face Coverings](#).
- Potential attendees must be instructed to stay home if they have symptoms of illness.
- Meeting organizers should consider the following:
  - o Offer virtual viewing and participation options for members of the public who are unable to or uncomfortable attending in-person meetings
  - o Have hand sanitizer available for attendee use
  - o Have extra face coverings available for attendees who do not have one
  - o Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible (e.g. opening windows and doors, if feasible)
  - o Give attendees the option to share their names and contact information to aid in contact tracing, if necessary
  - o Post signage and make announcements to remind attendees to follow all meeting guidelines

We appreciate your adherence to these guidelines in order to keep public meetings as safe as possible.

Sincerely,

Olivia Kasirye, MD, MS

Olivia Kasirye, MD, MS  
Public Health Officer

**Division of Public Health**

Olivia Kasirye, MD, MS  
Public Health Officer



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