

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, MAY 4, 2021
REGULAR MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us**

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Folsom Parks and Recreation Commission and staff may participate in this meeting via teleconference or in person.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote input during Parks and Recreation Commission meetings. Members of the public are encouraged to participate by emailing comments to kparks@folsom.ca.us. Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at Parks and Recreation Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email kparks@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at Parks and Recreation Commission meetings.

Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing and wearing face coverings.

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **DISCUSSION ITEM:**
 - A. Overview of the Draft Parks and Recreation Department Budget for Fiscal Year 2021-22 (verbal report)
6. **COMMITTEE REPORTS**
 - A. List of Subcommittee / Ad Hoc Committee Assignments
 - B. Planning & Development (Chair Davidson, Leight, Morales)
 - B. Budget (Chair Hedges, Kempton, Nazworth)
 - C. Renovation (Chair Wallace, Davidson, Hedges)
 - D. Youth Sports (Chair Nazworth, Kempton, Wallace)
 - E. Park Naming Ad Hoc Committee (Chair Hedges, Davidson, Morales)
 - F. Benevento Park Options Ad Hoc Committee (Chair Kempton, Leight, Wallace)

7. **INFORMATIONAL ITEMS:**
- A. Park Impact Fees Collected for Fiscal Year 2020-21
 - B. Division Monthly Reports
 - C. Director's Report

8. **COMMISSIONER COMMENTS:**

9. **ADJOURNMENT:**

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

The City of Folsom provides live and archived webcasts of regular Parks & Recreation Commission meetings. The webcasts can be found on the online services page of the City's website www.folsom.ca.us.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or kparks@folsom.ca.us. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

INFORMATIONAL ITEM 7A
Parks and Recreation Commission
May 4, 2021

To: Parks and Recreation Commission
From: Lorraine Poggione, Director Parks and Recreation
By: Cindy Spradlin, Management Analyst
Date: May 4, 2021
Subject: **PARK IMPACT FEES COLLECTED FOR FISCAL YEAR 2020/21**

The building permit activity and corresponding park impact revenue collected for the first quarter of FY 20/21 are shown below. Park Impact Fees Fund 412 are building permits pulled north of Highway 50; Fund 472 park impact fees are building permits from Folsom Plan Area.

Month	# of Permits Issued North of 50	Park Impact Fee Collected (Fund 412)	# of Permits Issued FPA	Park Impact Fee Collected (Fund 472)	Quimby Fee Collected (Fund 240)	Total Impact Fees
Jul 2020	12	\$71,654	30	\$248,250	\$0	\$319,904
Aug 2020	14	\$98,518	13	\$74,499	\$0	\$173,017
Sep 2020	5	\$35,185	50	\$410,663	\$0	\$445,848
1st Qtr Total	31	\$205,357	93	\$733,412	\$0	\$938,769
Oct 2020	8	\$99,393	66	\$521,157	\$0	\$620,550
Nov 2020	2	\$7,377	58	\$441,072	\$0	\$448,449
Dec 2020	3	\$21,111	57	\$421,689	\$730	\$443,530
2nd Qtr Total	13	\$127,881	181	\$1,383,918	\$730	\$1,512,529
Jan 2021	1	\$7,037	38	\$292,234	\$0	\$299,271
Feb 2021	4	\$21,700	96	\$630,557	\$0	\$652,257
Mar 2021	1	\$7,037	90	\$680,879	\$0	\$687,916
3rd Qtr Total	6	\$35,774	224	\$1,603,670	\$0	\$1,639,444
Apr 2021						
May 2021						
Jun 2021						
4th Qtr Total						
FY21 Total	50	\$369,012	498	\$3,721,000	\$730	\$4,090,742

On the following page is a breakdown of the permits by subdivision for FY 20/21. The FY 20/21 revenue budget for Fund 412 is \$2,338,800 and Fund 472 is \$4,129,900.

Subdivision	# of permits	Impact Fee (Fund 412)	Impact Fee (Fund 472)	Quimby Fee (Fund 240)	Total Impact Fees
ARC	2	\$14,074		\$730	\$14,804
Broadstone	1	\$7,037			\$7,037
Empire Ranch	15	\$119,629			\$119,629
Enclave	40		\$209,172		\$209,172
La Colina	3	\$21,111			\$21,111
Mangini	220		\$1,678,563		\$1,678,563
Misc. Infill	5	\$9,250			\$9,250
Parkway	6	\$85,319			\$85,319
Russell Ranch	142		\$1,022,315		\$1,022,315
White Rock Springs	98		\$810,950		\$810,950
Woodside Homes	16	\$112,592			\$112,592
Total	548	\$369,012	\$3,721,000	\$730	\$4,090,742

The following two tables are a breakdown of Commercial, Multi-Family and Residential permits:

Permit Type	# of Permits	Fund 412	Fund 472	Fund 240	Total
Commercial	3	\$2,572			\$2,572
Multi-Family	7	\$84,960			\$84,960
Residential	538	\$281,480	\$3,721,000	\$730	\$4,003,210
Total	548	\$369,012	\$3,721,000	\$730	\$4,090,742

	Commercial	Multi-Family	Residential	Total
Jul 2019	\$813	\$470	\$318,620	\$319,904
Aug 2019	\$0	\$0	\$173,017	\$173,017
Sep 2019	\$0	\$0	\$445,848	\$445,848
1st Qtr Total	\$813	\$470	\$937,485	\$938,769
Oct 2019	\$1,169	\$84,150	\$535,231	\$620,550
Nov 2019	\$0	\$340	\$448,109	\$448,449
Dec 2019	\$0	\$0	\$443,530	\$443,530
2nd Qtr Total	\$1,169	\$84,490	\$1,426,870	\$1,512,529
Jan 2020	\$0	\$0	\$299,271	\$299,271
Feb 2020	\$589	\$0	\$651,668	\$652,257
Mar 2020	\$0	\$0	\$687,916	\$687,916
3rd Qtr Total	\$589	\$0	\$1,638,855	\$1,639,444
Apr 2020				
May 2020				
Jun 2020				
4th Qtr Total				
FY Total	\$2,572	\$84,960	\$4,003,210	\$4,090,742

There was a Multi-Family permit and a Commercial permit for Powerhouse Ministries on Wales Dr., a Multi-Family permit for apartments on Bidwell St., a Commercial permit and Multi-Family permits for a clubhouse and 72 units for the Parkway Apartments, and a Commercial permit for Natoma St.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Chad Gunter, Recreation Supervisor

Date: April 30, 2021

Subject: Aquatic Center & Skate Park Monthly Report April 2021

I. Notable Achievements & Services

- Due to COVID-19 the Steve Miklos Aquatic Center has been operating with limited programming since June 16, 2020. Per county Health Order, all swim teams are permitted to swim six swimmers per lane. Current programs include: Lap Swim, Sierra Marlins, Dos Rios Divers, Aquacise, Folsom Sea Otters, FCUSD Swim Teams and Scuba. Sierra Marlins are currently swimming in the mornings and afternoons at the Steve Miklos Aquatic Center, the Marlins hold evening practice at the Vista Del Lago pool. Activity & Instructional Pool renovation started November 12, 2020. Participation #'s are as follows:

Sierra Marlins:	6,750
Lap Swimming:	821 (through 4/29/2021)
Dos Rios Divers:	240
Aquacise:	252
Folsom Sea Otters	1,200
Folsom High School	750
Vista Del Lago High School	400
Cordova High School	100

- Continued monitoring of State & County orders pertaining to swimming facility operations. Orders updated to provide additional flexibility in swimmers allowed in the facility, along with total participation per lane. Starting Monday April 19, 2021 per County swim teams allowed to swim six swimmers per lane. Lap swimmers are now permitted to swim two swimmers per lane. County approved both our summer recreation family swim plan and learn to swim lesson program plan Monday April 26, 2021.

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- Sierra Marlins held 2 swim meets during the month of April per County guidelines. April 16 – 18 and April 30 – May 2. Folsom Sea Otters began their 2021 summer season on Monday April 26. Over 300 swimmers have registered for the 2021 Folsom Sea Otter swim season.
- As of April 30, the skate & bike park was closed for oneday due to mud and/or unsafe riding conditions due to recent rain.

Participation #'s are as follows:

Skaters:	1,117
Bikers:	677
Totals:	1,794 (through 4/29/2021)

Daily Hours are as follows:

Monday – Friday, 3:30 – 7:30 p.m., Saturday 1 – 8 p.m., Sunday 1 – 6 p.m.

- FCUSD swim teams continued swimming at both the Steve Miklos Aquatic Center and Vista Del Lago pool. Folsom High School completed their season at the Vista Del Lago pool on 4/21/21, while Cordova High School will be swimming at the Steve Miklos Aquatic Center thru May 7. Vista Del Lago High School swim season started April 19. This will be the last season that Cordova High School will be using the Steve Miklos Aquatic Center, as the renovation of their home pool will be completed.

II. Upcoming Department Related Events

- Ellis & Associates Lifeguard Training for new staff took place April 8 – 11. 12 additional lifeguards received their Ellis License. The Ellis class was also a success as it had no COVID-19 delays or cancellations.
- Summer staff In-Service training scheduled for 4/28, 5/5, 5/8, 5/16, 5/26.
- Folsom Sea Otters swim meet May 22, Sierra Marlins Swim meet May 23
- Folsom Sea Otters swim season scheduled to begin Monday April 26, 2021. In order to have adequate space to accommodate the Sea Otters the Sierra Marlins will be moving their evening practices to Vista Del Lago pool starting April 26, 2021.

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- Summer family season pass and swim lesson registration begins Monday 5/3/21.
- Opening Day, Saturday May 29, 2021, 1 – 5pm!

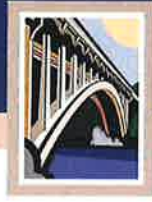
III. Progress on Key Projects

- Renovation of the Instructional and Activity Pools and surrounding pool decks is progressing. Tile work, slot drain installation, and electrical repairs have been completed. Interior pool deck concrete was poured Monday February 22. Exterior pool deck was poured Friday, March 19. Play structure delivery arrived on time and the installation of structure has started. (See photo below) Plaster of pools schedule to be completed April 12, 2021. Once pools have been plastered water will be added and the pools will be chemically balanced. Instructional pool scheduled to re-open Monday, May 3. Anticipated completion of Activity pool within a couple of weeks.

IV. Significant Training / Recruitment Accomplishments

- Over 50 P-1's have been processed for summer part-time staff.
- PT Recreation Specialist recruitment completed and two positions were offered and one was accepted.
- Recruitment for current and pending Administrative positions openings completed with two positions offered and accepted.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: May 4, 2021

Subject: Community & Cultural Services Monthly Report for April 2021

COVID-19 Update

Unfortunately, most programs and services in our division remain on hold or are closed due to the COVID pandemic.

Notable Achievements & Services

Community Facilities

- The Community Center and Rotary Clubhouse remain closed due to COVID-19.
- Park Pavilion rentals are now authorized for rental parties of 25 or less. Larger rentals must obtain a Sacramento County gatherings permit.
- Staff worked on cancelling or postponing reservations for facilities through the end of May.
- Staff continues maintenance of facilities with intentions of reopening soon.
- Staff continues to oversee the EMMS Inc. janitorial contract for the City.
- Staff continues support for the 2021 Community Service Day.

Art Center & Art Gallery

- April 16, the gallery increased public hours to 11 a.m. -1:30 p.m., Monday through Friday. Tours can also now be scheduled.
- The *Carousel* exhibit was featured on Good Day Sacramento on April 16 with several live interviews with gallery director, Cindy Abraham, along with three taped segments that ran through out that weekend. Both the main gallery exhibits and the REC Club children's art display in the community gallery were included.

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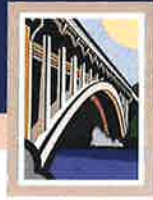


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- The Art Center re-opening plans and protocols were approved to start adult art classes once again this month. The new plans include a limited number of students, physically spaced desks and plexiglass shields.
- The Art Center staff was excited to open the doors again with a small selection of adult art classes. We began with ceramics that on April 27 and more classes planned for May in pottery and painting classes. The happy participants are pictured below!



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Senior Services and Center

- The Senior Lounge and senior programs continue to be on hold/closed due to COVID-19.

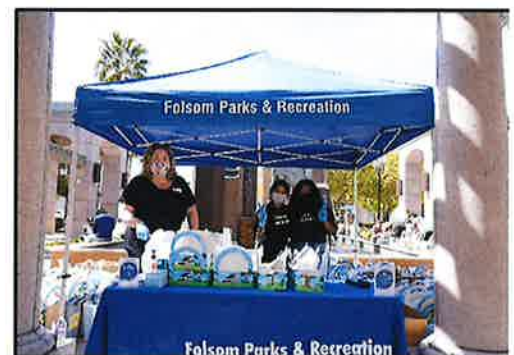
Special Events

- Staff met with the Glass Pumpkin Patch event partner, 2B Glass, to start this year's plan regarding event expansion and contract amendments.
- Staff organized a hand sanitizer distribution event for businesses and residents on Friday, April 30. During the business distribution, over 80 cases of hand sanitizer were provided to community businesses. As of this writing, we have not held the resident distribution event planned from 4:30 -6 p.m.
- A new Spring Eggstravaganza Event known as the Spring Eggstravaganza Bunny Baskets Event was created in lieu of the traditional event this year due to COVID-19. Baskets were put together by the Folsom Teen Council that were stuffed with over a dozen pre-stuffed eggs that were filled with toys and candy along with other goodies from community sponsors including California Family Fitness, the Palladio, Kids Care Dental, and more. The event on Saturday, April 3rd at both the Palladio and California Family Fitness was a huge success as kids enjoyed seeing the bunny and receiving their goodies.

“What a fun & innovative way to keep the tradition going despite the pandemic”

“Thank you so much for offering something to our community”

“It was an adorable event and we were very happy with our baskets. Thank you so much!”



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- Following approval from the Sacramento County EMD, the Love my Mom 5K returned with both in-person and virtual run options. Registration started in April for and the event was held on May 2 at the Palladio.
- Discussions began within the Parks & Rec Department regarding the upcoming Summer of Music concert series to be in-person as well as virtual this year.

Teen Services

- Teen programming is on hold due to COVID-19.

Pre-School & Youth Services

- Fun Factory and Kindergarten Readiness preschool programs just wrapped up month 8 of 9 for this school year. Kindergarten Readiness celebrated Earth Day by making robots out of recycled boxes and other items. The class was broken into two teams and their hard work is displayed below.



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The R.E.C. Club:

- R.E.C. Club's enrollment has stayed steady throughout session 9, and staff was able to service 18 families in the community.
- R.E.C. Club has hired two new Recreation leaders to keep up with the enrollment and sanitizing.
- This session was filled with themes such as Alice in Wonderland, Art Extravaganza, Through the Decades and Fit & Fun! A couple highlights of this session was Art Extravaganza where the kids made art to be placed in the Community Art gallery at the Folsom Art Center. Making disco balls, tie-dye shirts and Flubber for Through the Decades themed week was a blast. As well as the corn hole tournament and the ice cream party for Fit & Fun.
- Art Extravaganza was a big highlight of this session because the children received knowledge in mediums of art and had a chance to be featured in an actual art gallery. On Friday, April 16, the children had a chance to visit the gallery see their art works on display.



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- 20 photos and 3 videos were released in April with a monthly reach of 29.8K+ and 8.8K+ post engagement, and 3.1K+ video views. 14 Instagram/Facebook Stories were posted with 2.6K+ unique account views.
- 4 new event campaign were launched in April for the upcoming Love my mom 5K, Summer of Music, and 2 hand sanitizer pick-up events. The current year to date event reach is 51.1K, 3.1K Event Responses, and 177K ticket clicks

<https://www.facebook.com/events/141183537979623>

<https://www.facebook.com/events/366092651382116>

<https://www.facebook.com/events/251351993401252>

<https://www.facebook.com/events/917591975673763>

Promotions of the new exhibit, “Carousel”, at the Gallery at 48 were created to help with art sales were created in preparation of the exhibit opening this month including an upcoming virtual tour video which will be released next month.



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- A highlight video of the Spring Eggstravaganza Bunny Baskets was produced and released in April following the event.
<https://www.facebook.com/744923638927390/videos/1329832654062219>
<https://www.instagram.com/p/CNYX7EsJIFX/>
- Social media campaigns continued for the promotions of the upcoming in-person and virtual Love my Mom 5K that included both photo & video campaigns being produced.

Marketing Video

<https://www.facebook.com/FolsomParksandRec/videos/1273535493064702>

<https://www.instagram.com/p/CN8WviCprGj/>



- The Annual Trails Day event was moved to a virtual event this year due to the pandemic. Residents were encouraged to enjoy the trails, organize a clean-up, go for a walk, etc. in honor of the event. Since it was moved to a virtual event, a campaign was created to promote the event.



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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Tim O'Shea, Facilities Manager

Date: April 30, 2021

Subject: Facilities Maintenance Division Monthly Report for April 2021

I. COVID-19 Update

- No changes in the program have occurred since the last update.

II. Notable Achievements & Services

- Installed new irrigation lines and planted three trees (two crepe myrtles and one crab apple) at Folsom Kids Play in the back shrub bed.
- Installed a replacement spring rocker at the City Park Play For All playground that was vandalized last month.
- The Lacrosse field lines were repainted on the Kemp Park and Econome Park artificial turf fields.
- Staff reinstalled the large shade screen that blew down off the first base side of the baseball backstop at Sheldon Park.
- The Park Supervisor is working with Little League and Softball sports groups to support their volunteer efforts of adding infield mix to the fields, as well as other field improvements.
- A worn out tennis net at Granite Park was replaced along with worn out basketball nets at Lew Howard.

III. Notable Incidents / Events

- A large ladder fuel removal project has started in the open space at City Park behind the Zoo to increase fire safety in the area. This area had become a location of multiple homeless encampments. Because of the threat of wildfire from untended open fires occurring in this area, the City Manager authorized an emergency order to clean up the area and remove the ladder fuels. This effort was coordinated with the help of the Parks and Recreation Department, Police Department, Code Enforcement, members of the City Council, and numerous volunteers. As this is also a habitat area for wildlife with a jurisdictional creek flowing through it that is monitored by California Fish and Wildlife, coordination was required to bring a

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biologist to monitor the efforts to ensure any nesting birds or other wildlife were not adversely affected by the ladder fuel work. The ladder fuel removal is being performed utilizing Cal Fire crews. To date, they have completed about 60% of the project. As their schedule permits, they will continue with the ladder fuel removals.

- Park staff worked with our City Arborist to prepare the area around two heritage Oaks in the Prewett open space across from Kids Play Park for mulch addition under each canopy for the Arbor Day event.
- Park staff worked with a Scout Troop and other volunteers to replace 19 Valley Oaks on the Rotary Clubhouse hillside parallel with Oak Ave. The Oaks were received free of charge through the Sacramento Tree Foundation/SMUD Shade Tree program and replaced a grouping of trees that were in serious decline due to water stress resulting in trunk damage. This was a previous mitigation planting that Park staff will monitor and maintain moving forward.
- The Willow Hill restrooms was hit very hard with graffiti as well as a slightly less amount at Briggs Ranch, Davies and Econome. Vandalism of the restroom doors at Kemp and Handy also occurred.

V. Progress on Key Projects

- About a year and half ago, the basketball court at Nisenan Park was vandalized from an individual spinning out his tires on the court surface leaving multiple black marks on the court. The individual was caught and ordered to pay restitution for the damage. While this has been a lengthy process the court resurfacing has been completed.
- Park staff has installed six replacement BBQ's, four at John Kemp and two at Levy Park that were schedule for replacement and funded from the Parks Renovation Master Plan allocation.
- The Rodeo Arena bleacher area has been inspected and 120 new wood planks are being ordered to replace older worn out pieces. Additional Arena prep and repairs will be starting in the next few weeks in anticipation of events returning to the venue.

VI. See Click Fix for 3/31/21 to 4/30/21

- Created – 82
- Closed – 58
- Open - 24

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brad Nelson, Senior Park Planner

Date: May 4, 2021

Subject: Park Planning Monthly Report for April 2021

I. COVID-19 Update

- No update

II. Notable Incidents / Events

- Reflections Mini Park (behind Walmart) play structure was given its 18-month check-up, which included the deck bolts, enclosures, deck coating, etc. The entire play system is in great shape with no issues. The manufacturer, Miracle Playsystems, has indicated they would like to include this play structure in next year's product catalogue.

REFLECTIONS PARK - FOLSOM

Reflections Mini Park offers a large playground for the park's holistically miniature size! This was a playground equipment update and boy is it modern and new! The fun black on yellow is pretty different for playground color pallets but it just works and looks super spiffy and fresh! The Gravity Cube stands out and makes the playground look fun and challenging! The DNA Climber gives kids a way to get onto the playstructure in a more fun, challenging way. This little mini park has got a lot of bang for the buck!



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- Staff reviewed multiple project submittals for the Folsom Plan Area, including the Dignity Health Campus, Parcels 61 & 77 Vesting Tentative Maps and Grading Permit, Toll Brothers Regency Wall & Fence Plans, Toll Brothers Regency Entry Gate & Streetscape Landscaping Plans, and Mangini Ranch Phase 3 Town Center South Rough Grading Plans.
- Staff reviewed plans for North of Hwy 50, including Broadstone Villas Tentative Parcel Map and PD Permit, 6987 Oak Ave Tentative Parcel Map and the Historic District Parking Garage Clock Tower Extension for Cell Site.
- Staff is coordinating with the Sacramento Tree Foundation for mitigation planting projects on City-owned land.
- Staff met with Environmental Water and Resources (EWR) Department to evaluate potential impacts related to the lowering of the water level at Willow Hill Reservoir.
- Staff prepared RFP for building lease of 405 Natoma Station Drive and issued it for public bid.

II. Progress on Key Projects

- Steve Miklos Aquatic Center –the Wet play structure installation was finished, which was followed by plaster installation. Water fill immediately followed, with water chemistry balancing. Funbrellas were installed in custom brick cubes to match building architecture. Pools being commissioned the week of April 26th. Project is still on schedule to be complete by May 1st.



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Notice the "Shell of Thrones" in the distance to the right of the wet play.

- Benevento Family Park – Preliminary schematic design prepared with corresponding cost estimates. Staff is evaluating what might be a logical Phase 1 for the park site. Staff conducted an on-site visit to evaluate the schematic plan .



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- NP3 – Preliminary Schematic Plans are prepared with corresponding cost estimates. Staff is preparing for a virtual community meeting to be scheduled in May.
- Community Center Re-Roofing Project - Construction agreement was fully executed. Pre-construction/Kick-off meeting to be scheduled. Staff met with contractor and Gladding McBean representative to discuss the supplemental tile being used (tiles that are broken during construction). Gladding McBean tiles have a 75-year warrantee.
- Bud and Artie Davies Park – Schematic Drawings reviewed by staff. Comments provided to consultant for revisions along with updated cost estimate. Alternative options are being prepared to present at the community meeting.

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- Folsom Sports Complex Overhead Covering – Staff is coordinating with project architect in the preparation of performance building specifications and drawings. Staff is looking at options for court surfacing and roof designs.
- Prop 68 Grant at Ed Mitchell Park – This project includes tennis court resurfacing, wind screen replacement, two new picnic pavilions with tables, tennis court lighting retrofit to LED, restroom fixture replacement, and a new drinking fountain with dog bowl. Staff is preparing plans and cost estimates. Plans, specifications and bid packages will follow, with the first project anticipated to start in May.
- AARP Grant – Staff prepared plans and cost estimate for a multi-generational outdoor sports fitness area at the Folsom Senior Center for submittal to the AARP Grant program. Grant request was for \$110,000, with no match required from the City. Submittal was April 14th.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 95% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: May 4, 2021

Subject: Recreation / Sports Division Monthly Report for April 2021

I. COVID-19 Update

- One Sports Coordinator continues to assist the department by monitoring the Skate Park and is currently still onsite for four hours per day, three days a week.
- The Andy Morin Sports Complex is currently open following CDC, State and County guidelines to the public. (Monday – Friday 10 a.m. – 9 p.m.) The Sports Complex is open at 10% capacity allowing team practices for basketball, volleyball and soccer. Drop-ins include basketball, soccer, table tennis, pickleball and batting cages. Masks are required to be worn at all times, and customers must bring their own equipment for use.
- Currently, three full-time Sports Division staff are assigned at the Sports Complex to facilitate non-contact sports classes (tennis, soccer classes, NFL Flag Football, etc.), registrations, allocate outdoor park fields for rentals and planning for spring and summer programming.
- Staff is working internally on logistics to start-up additional City leagues following all guidelines for the summer. This will require part-time staffing levels to increase, team registration, scheduling, COVID mitigation staff training, etc. Staff has reached out to past participants and adult leagues projected to start this summer are: Adult Flag Football and Adult Bocce Ball.
- The Sports Division is currently recruiting for part-time positions: scorekeeper, site monitors, front desk, shift supervisor, Recreation Specialist – Sport and Recreation Admin Specialist. All positions are posted at [Job Opportunities | Folsom, CA](#)

II. Notable Incidents/ Events

- City staff was able to start outdoor adult soccer leagues at Kemp Park in April with a total of 27 teams participating following current guidelines.
- City staff was able to start adult softball at Lembi Park in April with a total of 41 teams participating and following current guidelines.
- City staff was able to start a NEW outdoor adult volleyball league at Kemp Park with a total of seven teams participating and following current guidelines.

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(NEW Adult Outdoor Volleyball League at Kemp Community Park)

- No tournament rentals took place due to COVID-19 (April – current) following COVID-19 guidelines.
- Staff is currently planning summer sports programs adhering to COVID-19 guidelines per CDC, State and County recommendations. Example of non-contact programs include tennis, soccer, flag football, basketball, softball, baseball, bocce, etc.
- Staff has been leading virtual bi-weekly meetings with local agencies to discuss sports related topics related to COVID-19.
- Staff has been attending bi-weekly meeting with USA Softball of Sacramento to discuss updates for youth and adult softball per COVID-19 guidelines.
- Sports staff kicked off the spring NFL Flag Football season in April with 101 participants at Kemp Park on Friday nights following all current guidelines.
- Staff has added additional outdoor recreational programs in the parks in the month of April, resulting in high volumes of participation. Recreation programs being offered are tennis classes, All Sorts of Sports & Conditioning class, Hoop Group Basketball class,

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Soccer Training, Skyhawks various classes and NFL Flag Football. Staff continues to contract with new and creative recreation instructors to plan for adding more programs in the near future for the community.



(Youth NFL Flag Football at Kemp Community Park)

- Staff has noticed a significant increase of facility use permits each month, which has resulted in increased participation by the youth. April saw a larger increase in participation and field scheduling due to optimal weather and field conditions and relaxed guidelines by Sacramento County moving to the Red-Tier in March.
- Staff continues to work with local fitness trainers to offer outdoor classes in the parks on the outdoor courts or mini-pitch soccer field at the Andy Morin Sports Complex.

II. Community Youth Sports Leagues (CYSL)

- Staff has been working with spring CYSL's for facility scheduling and educating CYSL's with update guidelines and CDPH modifications to Youth and Adult Sports Guidelines.
- Folsom Lacrosse Association continued practicing following all State and County guidelines through March and has started scheduling games.

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- Folsom Baseball Club, Folsom Freedom, Folsom National Little League and Folsom American Little League started practicing on City ballfields in March and started playing games in April.
- Folsom Softball Club – Recreation started practicing in April and games started the second week of April at various parks throughout the City.
- Staff continues to communicate with local CYSL's with updates/changes from the Sacramento County Health Orders due to COVID-19.
- Field Prep staff has been assisting Parks Maintenance staff on ballfield renovations during the month of April.



(Mann Park Baseball Field after volunteers and staff worked on the infield)

- Staff has updated MOUs with the following Community Youth Sports Leagues (CYSL): Folsom Baseball Club, Folsom Softball Club, Folsom Lacrosse Association, Folsom American Little League, Folsom Vista Talons (Boys & Girls), Folsom Jr. Bulldogs, Vista Jr. Eagles and Folsom National Little League and Folsom Soccer Club (Recreation).
- Staff has prepared draft MOUs for Folsom Lake Surf, Folsom Fusion and FEBA and sent them to the CYSL for review and comments.
- Staff is preparing draft MOU's for Aspire Volleyball Club and Folsom Cricket Club to share and review in the future.

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III. Joint Use Agreement - FCUSD

- FCUSD created a Covid facility use application for CYSL's to utilize outdoor ballfields for spring season following all current COVID-19 guidelines. Staff has been assisting with scheduling school facilities as well.
- Staff continues to communicate with the FCUSD on COVID-19 related updates for facilities.
- Staff is working with FCUSD for facilities for the 2021 Sac-Joaquin Section Sport calendar for the current spring facility needs where applicable.
- Staff is currently working on updating the Operational Agreement with FCUSD and a draft has been submitted to FCUSD for review and comment.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility.

IV. Joint Use Agreement – Folsom Lake College

- Due to COVID-19, the instructor contract with Folsom Lake College (FLC) instructors was not executed.
- Staff is working with coaches from FLC sport programs to partner for the upcoming summer to offer classes and camps to the community on City fields.
- Staff will continue to communicate with FLC staff in facility requests if needed for future programming uses.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brett Bollinger, Senior Trails Planner

Date: May 4, 2021

Subject: Trail Planning Division Monthly Report for May 2021

I. Progress on Key Projects

- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020
Start ATP Process:	August 2020
ATP Completion:	September 2021

April Activity: The ATP website went live in April. The ATP website will include sections on how to get involved in the ATP process, project timeline, interactive public input map, and upcoming events.

March Activity: The ATP website will go live in April. The ATP website will include sections on how to get involved in the ATP process, project timeline, interactive public input map, and upcoming events.

February Activity: Staff is working with the consultant to complete the Folsom ATP website. Website is expected to launch in April. Staff is continuing to collect contact information for residents interested in participating in the ATP process.

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- **Trail Connections**

Project Description: The three trail connection projects, which are part of the City Bikeway Master Plan, would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

1. **Oak Parkway Trail - Willow Creek Drive Connection** – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed, funding was limited and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900 feet of trail to connect with the Willow Creek Drive crosswalk.
2. **HBWC Trail - East Bidwell Street Connection** - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.
3. **Oak Parkway Trail - McFarland Drive Connection** - Provide a 100-foot long Class I connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

Request for Proposal (RFP) Date:	August 2020
Consultant Award Date:	November 2020
Start Design Process:	January 2021

April Activity: No new activity.

March Activity: Staff approved the preferred trail connection alignments. Next step is for the consultant to draft 75% complete plan set.

February Activity: Consultant completed the topographic survey field work and is finalizing the topographic map in early March. Staff expects preliminary trail connection alignments for review in March.

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December/January Activity: Staff finalized the design contract with RRM Design Group and now have a fully executed contract. The project kick-off meeting / site visit is scheduled for January 29, 2021.

- **TRAILS GRANT APPLICATIONS**

1. California Natural Resources Agency Prop 68 Per Capita Program: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020 to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.
2. SACOG Regional Funding Grant Program: Staff received notice that the project did not receive the requested funding for both projects. Staff submitted two project applications on January 15, 2021 for the Folsom-Placerville Rail Trail project (complete design/engineering) and the Folsom Blvd. Overcrossing (Environmental). Notification of grant awards are announced in April 2021.
3. Caltrans Sustainable Transportation Planning Grant Program: Staff submitted an application to fund the Folsom Blvd. Overcrossing feasibility study February 12, 2021. Notification of grant awards are announced in June 2021.

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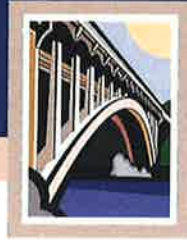
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II. Significant Training / Recruitment Accomplishments

Senior Trails Planner, Brett Bollinger, attended (virtually) Caltrans Resident Engineer Academy from January 11-15, 2021. Participants learn how to efficiently manage a project from beginning to completion in compliance with state and federal regulations. Training topics included:

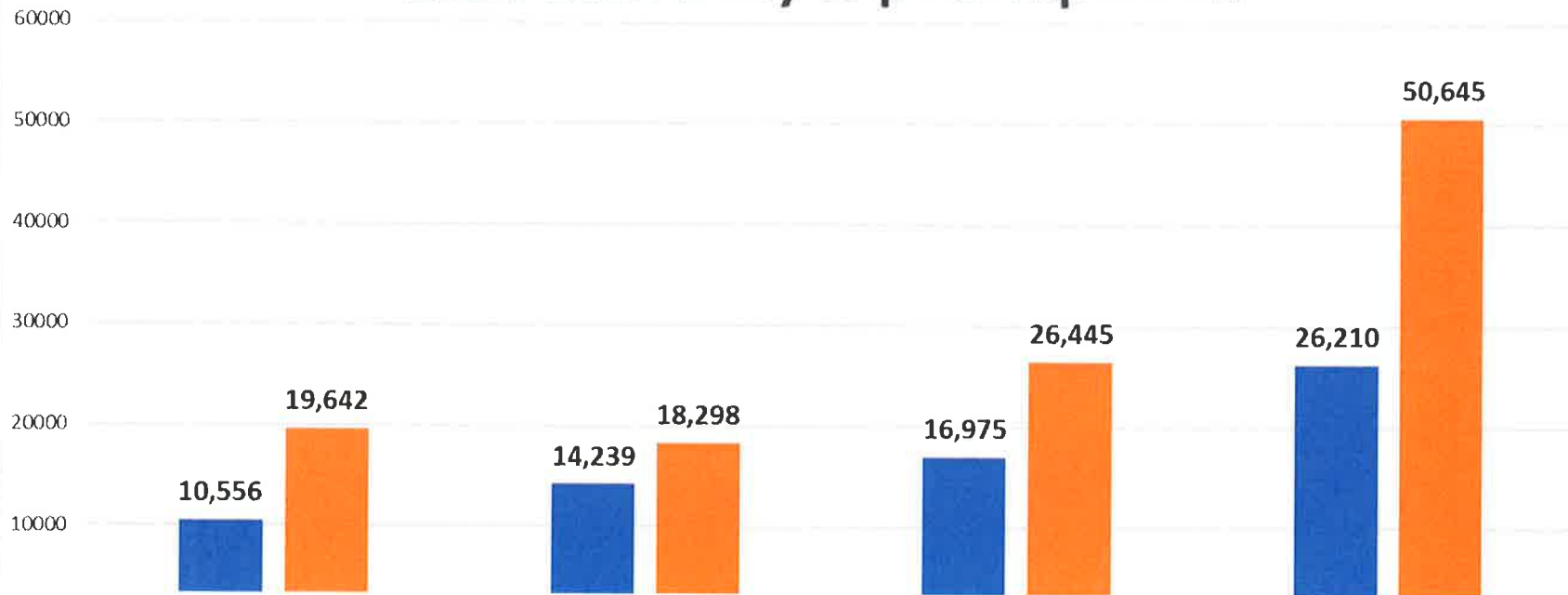
- Resident Engineer's Roles and Responsibilities
- Staffing/Consultants and Supervision
- Pre-Construction Preparation – Documents, Checklists and Files
- Process Reviews and Oversight
- Environmental and SWPPP/WPC
- Public Relations
- Control of Work
- Scope of Work, Safety/Traffic Control
- Contract Change Order
- Labor Compliance
- Control of Materials
- Project Completion and Invoicing
- Claims and Claims Avoidance
- Local Agency/RE Liability

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VIII. Statistical Data: Johnny Cash Trail Counter User Data 2020-2021 Daily Trips Comparison



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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: April 29, 2021

Subject: Folsom City Zoo Sanctuary Monthly Report for April 2021

I. COVID -19 Update

- The Zoo opened to the public an additional day (Thursdays) starting on April 29th.

II. Notable Achievements & Services

- Registration for summer zookeeping camp for ages 8-15 is now open. Both Junior and Senior zookeeping camps are available.
- The Friends of the Zoo donated \$1,000 to pay for staff to attend virtual training sessions with the Animal Behavior Management Alliance annual conference.

III. Animal Updates

- Eagles Pinyon and Sierra had their physicals on April 27th and both are in good health.
- Zookeepers are making excellent progress training Kinkajou, Quinn to station in preparation for voluntary injections.
- Raven, Sam's health was declining due to age related health issues and staff made the decision to euthanize him on April 27th. He came to the Zoo in 1997 as an adult and greatly exceeded longevity records for ravens in both the wild and captivity.
- Miniature horse, Dasher, was evaluated by veterinarians for possible neurological symptoms. It was determined that his issues were more physical and easily rectified by increasing his exercise.
- A ruminant veterinarian evaluated the deer herd and made recommendations for their nutrition and herd health. They were impressed to see that elderly deer; Jane Doe is an amazing 19 years old!

IV. Progress on Key Projects

- Part time grounds crew staff have been working diligently weed whacking throughout the facility.

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- Parks staff assisted with a backflow that was having issues adjacent to the wolf hybrid exhibit.
- Facilities Maintenance staff worked on several projects including:
 - Creating a board for animal adoptions
 - Adding additional wire in the bear quarantine area
 - Running conduit for nighttime surveillance cameras to improve Zoo safety

V. Participation in Community Activities

- Currently no community activities are scheduled due to COVID-19.

VI. Upcoming Zoo Sanctuary Events

- Currently no events are scheduled due to COVID-19.

VII. Significant Training / Recruitment Accomplishments

- The recruitment to fill the vacant Zookeeper I position was successful. Out of 150 applicants, Autumn Russell was selected. Autumn has been a part-time Zookeeper Aide at the Zoo since 2019. Her full-time start date is May 1.

VIII. Statistical Data:

- The Zoo is open to the public Thursday, Friday, Saturday, and Sunday from 10 a.m. – 4 p.m. Visitors purchase tickets in advance online in reserved time slots. Tickets for each weekend go on sale the Monday prior at noon.
- March ticketbooth revenue and attendance: \$22,290 and 5,383 visitors.

Director's Report



CITY OF
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DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: May 4, 2021

Subject: Director's Report for May 2021

Recap of City Council Meetings:

April 13, 2021

- Resolution No. 10611 - A Resolution Initiating the Proceedings for the Formation of a Landscaping and Lighting Assessment District to be Known as Prairie Oaks Ranch No. 2 Landscaping and Lighting District
- Presentation Regarding the Park Naming Policy and Direction to Staff

April 27, 2021

- Presentation by the Parks and Recreation Commission on Unfunded Parks
- Resolution No. 10614 – A Resolution Authorizing Increased Compensation in the amount of \$20,920 to Romo Studios, LLC for the Casting of Cash's Pick No. 1 for the Johnny Cash Trail Art Experience
- Resolution No. 10615 - A Resolution Ratifying Submission of an Application for Grant Funds from the AARP Community Challenge 2021 for a Senior Center Outdoor Fitness Area

Upcoming Events:

- June & July Summer of Music Concert Series

Director's Items:

- Love My Mom was held Sunday, May 2nd both in person and virtually
- June commission meeting will be Thursday, June 10th
- Park Naming Survey is being finalized to go on website
- Adding Thursdays to Zoo operations that are open to public