

CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, DECEMBER 7, 2021
REGULAR MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us

Pursuant to Assembly Bill 361 and the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency, the Parks and Recreation Commission, staff, and members of the public may participate in this meeting via teleconference.

Members of the public wishing to participate in this meeting via teleconference may email smunroe@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at Parks and Recreation Commission meetings.

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
 - A. November 2, 2021 Meeting Minutes
6. **ACTION ITEM:**
 - A. Park Renovation Recommendations for FY 2022-2023
 - B. Park Naming Recommendations for Neighborhood Park #3 (FPA)
 - C. Master Plan Project Prioritization
7. **DISCUSSION ITEM:**
 - A. Discuss moving January meeting from Tuesday, January 4 to Thursday, January 6 or Thursday, January 20
8. **COMMITTEE REPORTS:**
 - A. Planning & Development (Chair Davidson, Leight, Morales)
 - Meeting scheduled for December 2nd to discuss Master Plan Prioritization. Need to schedule City Council meeting to provide update (possibly January 25)
 - B. Budget (Chair Hedges, Kempton, Nazworth)
 - Meeting scheduled for November 30th to discuss draft CIP projects and O&M budgets for FY 22-23.
 - C. Renovation (Chair Wallace, Davidson, Hedges)
 - Meeting scheduled for December 2nd to discuss Renovation recommendations for FY 22-23.

- D. Youth Sports (Chair Nazworth, Kempton, Wallace)
 - No meeting scheduled at this time.
- E. Park Naming Ad Hoc Committee (Chair Hedges, Davidson, Morales)
 - Meeting scheduled for November 22nd (Rescheduled from Nov. 8th). Discussed preferred park name and name options for NP3. Scheduled for January 11 City Council meeting. Consider disbanding Ad-Hoc at January Commission meeting.
- F. Department Communications Ad Hoc Committee (Chair Kempton, Leight, Wallace)
 - Meeting scheduled for December 13th to discuss purpose, objectives, audience, and outcomes.

9. **INFORMATIONAL ITEMS:**

- A. Division Monthly Reports
- B. Director's Report
 - i. Subcommittee Appointments Updated
 - ii. List of Subcommittee / Ad Hoc Committee Assignments

10. **TENTATIVE UPCOMING MEETING TOPICS:**

January Meeting:

- Action: Selection of Chair/Vice Chair
- Action: Selection of Subcommittee Members
- Action: CIP Budget Proposals for FY 2022-2023
- Action: Disbandment of Park Naming Ad-Hoc Subcommittee

February Meeting:

- Discussion: Art in Parks/Public Places

11. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:**

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

The City of Folsom provides live and archived webcasts of regular Parks & Recreation Commission meetings. The webcasts can be found on the online services page of the City's website www.folsom.ca.us.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or smunroe@folsom.ca.us.

Requests must be made as early as possible and at least two-full business days before the start of the meeting.

Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, NOVEMBER 2, 2021
REGULAR MEETING MINUTES**

Pursuant to Assembly Bill 361 and the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency, the Parks and Recreation Commission, staff, and members of the public may participate in this meeting via teleconference.

1. **CALL TO ORDER:** The Parks and Recreation Commission meeting was called to order at 6:30pm.
2. **ROLL CALL:** Commission Members Present: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** An email was read into record from Fred Kindel regarding Hinkle Creek Nature Area and Nature Center.

Sharon Kindel was present in the chambers to speak regarding the need for the Hinkle Creek Nature Center to be used as a learning center.

Jennifer Lane was present in the chambers to speak to the commission about the importance of the Hinkle Creek Nature Center.

5. **APPROVAL OF MINUTES:**
 - A. October 5, 2021 Meeting MinutesMotion by Commissioner Wallace, second by Commissioner Leight. Motion carried with with no objections from the commission.

AYES: Commission Members: Davidson, Hedges, Kempton, Morales, Nazworth, Wallace, and Leight
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
 - A. Renovation Assessment UpdateTim O'Shea, Facilities Manager, gave a presentation on the status of the Parks Renovation Master Plan Update for 2021.

7. **ACTION ITEM:**
 - A. Disband Benevento Ad-Hoc SubcommitteeCommissioner Kempton spoke regarding this staff report with the staff recommendation that the Benevento Ad-Hoc Subcommittee be disbanded as it has completed it's assigned task. Motion moved by Commissioner Kempton with a second from Commissioner Hedges. Motion was carried with the following roll call vote:

AYES: Commission Members: Davidson, Hedges, Kempton, Morales, Nazworth, Wallace, and Leight
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: None

B. "State of the Department" message/document and Creation of a Subcommittee to work with staff.

Chair Nazworth introduced this topic with the staff recommendation that the commission discuss an interest in creating a State of the Department document, discuss interest in creating an Ad-Hoc Subcommittee to work with staff on this document, and select Ad-Hoc Subcommittee members. It was decided by the commission to move forwards with the creation of a State of the Department Ad-Hoc subcommittee and recommend the following members: Commissioner Kempton, Commissioner Wallace, and Commissioner Leight. Motion moved by Chair Nazworth with a second from Commissioner Hedges. Motion carried with the following roll call vote:

AYES: Commission Members: Davidson, Kempton, Hedges, Morales, Nazworth, Wallace, and Leight
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: None

Motion was then made for the selection of Chair of the Ad-Hoc Subcommittee. Commissioner Davidson nominated Commissioner Kempton as Chair of the State of the Department Ad-Hoc Subcommittee. Chair Nazworth gave a second to the motion and the motion was carried with the following roll call vote:

AYES: Commission Members: Davidson, Hedges, Morales, Nazworth, Wallace, and Leight
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: Kempton

8. **DISCUSSION ITEM:**

A. Master Plan Draft Assessment of Unfinished/Incomplete Parks
Brad Nelson, Senior Park Planner, presented the commission with an Assessment of the Parks and Recreation Master Plan. At the April 27, 2021 City Council meeting staff were given the direction to have the Planning and Development Subcommittee look at the current Master Plan and also to have the Budget Subcommittee look at funding. After several meetings, the subcommittee created a prioritized list of unfinished and not yet started parks. A spreadsheet of the collected data was presented to the commission for their review and discussion.

9. **COMMITTEE REPORTS:**

- A. Planning & Development (Chair Davidson, Leight, Morales)
 - Met on October 25th to review master plan priority sheet.
- B. Budget (Chair Hedges, Kempton, Nazworth)
 - Meeting scheduled for November 18th.
- C. Renovation (Chair Wallace, Davidson, Hedges)

- Met on October 18th to discuss next phase of proposed projects for Renovation.

D. Youth Sports (Chair Nazworth, Kempton, Wallace)

- No meeting scheduled at this time.

E. Park Naming Ad Hoc Committee (Chair Hedges, Davidson, Morales)

- Meeting scheduled for November 8th.

F. Benevento Park Options Ad Hoc Committee (Chair Kempton, Leight, Wallace)

- No meeting scheduled at this time.

10. **INFORMATIONAL ITEMS:**

A. Division Monthly Reports

B. Director's Report

i. Subcommittee Appointments Updated

ii. List of Subcommittee / Ad Hoc Committee Assignments

iii. Park Impact Fees Collected for Fiscal Year 2021-22

Director Lorraine Poggione gave a summary of her Director's Report, including the list of Upcoming Events and the Park Impact Fees for FY 21-22.

11. **TENTATIVE UPCOMING MEETING TOPICS:**

December Meeting:

- Action Item: Renovation Recommendation
- Action Item: Park Naming

January Meeting:

- Action: Selection of Chair/Vice Chair
- Action: Selection of Subcommittee Members
- Discussion: Art in Parks/Public Places

12. **COMMISSIONER COMMENTS:**

Commissioner Morales had no comments.

Commissioner Hedges had no comments.

Commissioner Leight had no comments.

Vice Chair Wallace had no comments.

Commissioner Davidson had no comments.

Commissioner Kempton had no comments.

Chair Nazworth also had no comments.

13. **ADJOURNMENT:** Meeting adjourned at 8:52pm.

RESPECTFULLY SUBMITTED:

Stacy Munroe, Administrative Assistant

APPROVED:

Dave Nazworth, Chairperson

TO: Parks & Recreation Commission
FROM: Lorraine Poggione, Director
BY: Tim O'Shea, Facilities Manager
**SUBJECT: APPROVAL OF THE PARKS RENOVATION FISCAL YEAR 2022-23
RENOVATION BUDGET RECOMMENDATION**

BACKGROUND

The Folsom Parks and Recreation Department is responsible for the development, operation and maintenance of the City's parks and recreation system which includes: six (6) community parks, 18 neighborhood parks, 25 mini-parks and eight (8) community facilities. All of these sites have physical assets that need to be renovated or replaced over the course of their useful life span. The Parks Renovation Master Plan includes a physical inventory of all assets within the park system and a defined methodology of rating those assets. The estimated useful life of each asset is established and renovation/replacement costs are assigned. The anticipated end of useful life and associated costs are extrapolated and this provides a long-range outlook as to renovation/replacement date and costs.

The Parks renovation Master Plan was presented for review and comment at the December 5, 2017 Parks and Recreation Commission meeting. Since that commission meeting, staff has worked internally, met with the Renovation Subcommittee, incorporated their comments/suggestions, and finalized the Renovation Master Plan. This plan was approved at the Parks and Recreation Commission meeting on January 10, 2018. The plan now serves as the operating document for staff to maintain an inventory of park assets. The Parks Renovation Master Plan is used bi-annually in the budget process to bring a list of recommended assets to be renovated or replaced to the Parks and Recreation Commission for review and recommendation to the City Council.

Staff met with the Renovation Subcommittee to provide input for developing the park asset renovation budget recommendations priority list. It has been agreed that renovation consideration should be given to assets rated condition 1 and 2. Assets rated condition 3 or higher are still in good condition and could be considered for renovating if funding from the City was not limited as it is currently. Staff received further direction for the Parks and Recreation Commission to prioritize the renovation asset list by the age order. All assets are given an estimated useful life. If an asset was purchased in 2000 and has a useful life of 10 years, it should have been renovated in 2010 if it is rated a condition 1 or 2. For 2021 this asset would be given an age order of -11. All assets are given this age order assignment and ranked accordingly.

Through a combination of funding sources that include the general fund and the American Rescue Plan Act of 2021 (ARPA) the Parks and Recreation Department was allocated \$770,000 to start renovating the park assets identified from the 2019 Renovation Master Plan. To date one half of this allocation has been spent with the expectation that all funding will be expended or encumbered by the end of the 2021-22 fiscal year.

DISCUSSION

In October and November of 2021 all the park assets were re-evaluated and their condition reassessed resulting in some assets moving down in their condition rating. The cost for renovating each asset has been modified to reflect a contractual price to renovate the item and not using in-house staffing as was previously used in some of the renovation items like picnic table and trash can installations. The total cost to renovate all the condition 1 and 2 assets identified in the 2021 renovation master plan is \$6,513,350. The comparison for this year vs. the previously collected year's cost is shown below. The reason for the increase in cost from the prior year is two fold; 1. many condition 2 items have elevated to condition 1 items and 2. costs assigned to complete the work was converted to contractual based pricing rather than completing the work in-house.

	2019-20	2021-22	Difference
Total Condition 1 Asset Cost	\$ 1,485,448	\$ 2,143,570	\$ 658,122
Total Condition 2 Asset Cost	\$ 3,391,540	\$ 4,369,779	\$ 978,239
Total Condition 1 & 2 Asset Cost	\$ 4,876,988	\$ 6,513,350	\$ 1,636,362

FISCAL IMPACT

The cost to fund the entire list of condition 1 and 2 assets is \$6,513,350. It is unreasonable to expect to receive the entire amount and it could not conceivably be utilized in a one-year time frame. Given current staff resources, it is more reasonable to request funds of approximately \$430,000.00. The entire breadth of the need will be submitted in its entirety to the City Manager for the 2022-23 budget cycle, staff will ask for a budget allocation that could be reasonably completed in a one-year period which is expected to be in the range of \$300,000 to \$500,000.

ATTACHMENT

A. Park Renovation Budget Request 2022-23

RECOMMENDATION

Staff recommends the Commission approve the Parks and Recreation fiscal year 2022-23 renovation budget recommendation of \$430,000.00


ATTACHMENT A

A. Park Renovation Budget Request 2022-23

PARK RENOVATION INVENTORY					2021															
Project	Park Number	Park Name	Assets	Address/Description	Acres / size Inventory Qty	Proposed Renovation qty/size	Unit	Year Built	Current Age (Years)	2017 Condition	2018 Condition	2019 Condition	2021 Condition	Price per unit	Total Costs	Estimated Life Cycle	Last Renovation	Next Scheduled Renovation (Year Built + Useful Life)	Years Reno Projected or Lapsed	Rolling Total
1	Steeplechase	Benches - Parks	1	Metal mesh w/coating-Wabash expandable metal w/out back	1	1	EA	1988	33	x	2	2	1	1,375.00	\$ 1,375	8		1996	-25	\$ 1,375
2	Davies	Picnic Tables - 4' x 4'	3	with Seating - Metal mesh with coating (Wabash)	3	3	EA	1994	27		3	3	1	1,700.00	\$ 5,100	8		2002	-19	\$ 6,475
4	City Park	Fence	1	Netting - 10'	100	100	LF	1984	37		3	3	1	108.00	\$ 10,800	20		2004	-17	\$ 17,275
5	Lembi	Picnic Tables - 6' long	2	Lower Lembi - Cal Hills	2	2	EA	1996	25			1	1	2,000.00	\$ 4,000	8		2004	-17	\$ 21,275
6	Lembi	Benches - Parks	2	Metal mesh with coating-Wabash metal w/back - Cal Hills	2	2	EA	1996	25		3	1	1	1,375.00	\$ 2,750	8		2004	-17	\$ 24,025
7	Lembi	Drinking Fountains; Concrete in place	1	Direct Buried	1	1	EA	1986	35	x	1	1	1	6,000.00	\$ 6,000	20		2006	-15	\$ 30,025
8	Callin	Parking Lot Asphalt	1	Resurface asphalt - w/slurry seal, crack seal and restripe	14400	14400	SF	1998	23	x	2	2	1	1.80	\$ 25,920	10		2008	-13	\$ 55,945
9	City Park	Drinking Fountains	3	Direct Buried	3	3	EA	1988	33		3	3	1	6,000.00	\$ 18,000	20		2008	-13	\$ 73,945
10	Livermore	Benches - @ Water Feature (yellow)	4	Metal mesh with coating -Wabash expandable metal w/bk	4	4	EA	2001	20		3	3	1	1,450.00	\$ 5,800	8		2009	-12	\$ 79,745
3	Deer Rabbit	Trash Cans - Galvanized in place	1	Expandable metal/ recycled plastic w/liner	1	1	EA	1995	-1994		1	1	1	1,000.00	\$ 1,000	15		2010	-11	\$ 80,745
11	Rodeo	Drinking Fountains	2	Direct Buried	2	2	EA	1990	31	x	1	1	1	6,000.00	\$ 12,000	20		2010	-11	\$ 92,745
12	Ed Mitchell	Restrooms - Renovate Interior	1	Fixtures, lavs, floor /wall treatments, mech equipment, etc.	640	640	SF	1990	31	2	2	1	1	210.00	\$ 134,400	20		2010	-11	\$ 227,145
13	Livermore	Asphalt	1	Resurface asphalt - w/slurry seal, crack seal and restripe	47000	47000	SF	2001	20		3	3	1	1.80	\$ 84,600	10		2011	-10	\$ 311,745
14	Cummings	Picnic Table Round - 4' x 4'	1	with Sealing -Metal Mesh with Coating (Wabash)	1	1	EA	2004	17		3	3	1	1,700.00	\$ 1,700	8		2012	-9	\$ 313,445
15	Cummings	Picnic Tables - 6' long	15	with Seating- Metal Mesh (Wabash)	15	15	EA	2004	17		3	3	1	1,700.00	\$ 25,500	8		2012	-9	\$ 338,945
16	Cummings	Picnic Tables - 7' long	2	with Seating- Metal Mesh (Wabash)	2	2	EA	2004	17		3	3	1	1,900.00	\$ 3,800	8		2012	-9	\$ 342,745
17	Cummings	Picnic Tables - 9' long	2	with Seating- Metal Mesh (Wabash)	2	2	EA	2004	17		3	3	1	2,200.00	\$ 4,400	8		2012	-9	\$ 347,145
18	Cummings	Benches	32	Metal mesh w/coating - Wabash w/out back	32	32	EA	2004	17		3	3	1	1,375.00	\$ 44,000	8		2012	-9	\$ 391,145
19	Cummings	Benches	16	Metal mesh w/coating - Wabash w/back	16	16	EA	2004	17		3	3	1	1,450.00	\$ 23,200	8		2012	-9	\$ 414,345
20	Lew Howard	Benches - Parks	10	Metal mesh with coating-Wabash expandable metal w/back	10	10	EA	1986	35		4	4	1	1,450.00	\$ 14,500	8	2005	2013	-8	\$ 428,845
21	Cohn	Score Keeper Table	2	w/ Sealing - Recycled Plastic (DuMor)	2	2	EA	1998	23	x	1	1	1	2,000.00	\$ 4,000	15		2013	-8	\$ 432,845
22	Cohn	Trash Cans - Galvanized in place	3	Expandable metal/ recycled plastic w/liner	3	3	EA	1998	23	x	1	1	1	1,000.00	\$ 3,000	15		2013	-8	\$ 435,845
23	Willow Bend	Doggie Stations	1	w/ trash can for disposal	1	1	EA	2003	18	x	2	2	1	1,200.00	\$ 1,200	10		2013	-8	\$ 437,045
24	Hinkle Creek	Replace Gravel with pervious concrete	1	Resurface - patch and repairs	5219	5219	SF	2010	11	x	1	1	1	45.00	\$ 234,855	5		2015	-6	\$ 671,900
25	Lew Howard	Parking Lot	1	Slurry Parking Lot (includes restriping)	36800	84000	SF	1990	31	2	3	3	1	1.80	\$ 151,200	25		2015	-6	\$ 823,100
26	Nisenan	Asphalt	1	Stalls, handicap logos, aisle way	11039	11039	SF	2010	11		3	3	1	0.42	\$ 4,636	5		2015	-6	\$ 827,736
27	City Park	Concession Stand / RR - Renovate Entire Structure	1	Counters, lavs, op. windows, floor, wall treatment, mech equip	1100	1100	SF	1996	25	2	2	1	1	240.00	\$ 264,000	20		2016	-5	\$ 1,091,736
28	Hannaford	Basketball - Full	1	Surface Coat and Striping (60 x 120 = 7200 SF)	1	1	EA	1997	24	x	3	2	1	18,000.00	\$ 18,000	8	2008	2016	-5	\$ 1,109,736
29	Keller	Drinking Fountains	1	Direct Buried	1	1	EA	1996	25	x	1	1	1	6,000.00	\$ 6,000	20		2016	-5	\$ 1,115,736
30	Keller	Trash Cans - Concrete w/liner in place	1	Expandable metal/ recycled plastic w/liner	1	1	EA	1996	25	x	1	1	1	1,100.00	\$ 1,100	20		2016	-5	\$ 1,116,836
31	Thorndike	Drinking Fountains	1	Direct Buried	1	1	EA	1996	25	x	1	1	1	600.00	\$ 600	20		2016	-5	\$ 1,117,436
32	Kids Play	Drinking Fountains	1	Direct Buried	1	1	EA	1997	24	x	3	1	1	6,000.00	\$ 6,000	20		2017	-4	\$ 1,123,436
33	Kids Play	Trash Cans - Concrete w/liner in place	2	Expandable metal/ recycled plastic w/liner	2	2	EA	1997	24	x	1	1	1	1,100.00	\$ 2,200	20		2017	-4	\$ 1,125,636
34	Hannaford	Drinking Fountains	1	Direct Buried	1	1	EA	1997	24	x	1	1	1	6,000.00	\$ 6,000	20		2017	-4	\$ 1,131,636
35	Reflections	Drinking Fountains	1	Direct Buried	1	1	EA	1997	24	x	1	1	1	6,000.00	\$ 6,000	20		2017	-4	\$ 1,137,636
36	Reflections	Basketball Court - 1/2 court	1	Surface Coat and Striping (60 x 120 = 7200 SF)	0.5	0.5	SF	1997	24	2	3	2	1	14,000.00	\$ 7,000	8	2010	2018	-3	\$ 1,144,636
37	Davies	Playground	1	Complete manufactured set	1	1	SF	1994	27		3	3	1	180,000.00	\$ 180,000	25		2019	-2	\$ 1,324,636
38	Davies	Barbeque (small)	1	Metal pedestal	1	1	EA	1994	27		3	3	1	750.00	\$ 750	25		2019	-2	\$ 1,325,386
39	Cummings	Trash Cans	15	Expandable metal w/liner (need to replace 1 by concession)	15	15	EA	2004	17		3	3	1	1,000.00	\$ 15,000	15		2019	-2	\$ 1,340,386
40	Shores	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	169	169	LF	1989	32		3	3	1	24.00	\$ 4,056	30		2019	-2	\$ 1,344,442
41	Nisenan	Parking Lot Pervious Concrete	1	Resurface - patch and repairs (includes striping)	11768	3530	SF	2010	11	2	2	1	1	20.00	\$ 70,608	10		2020	-1	\$ 1,415,050
42	Granite	Service Pedestals	1	Electrical	1	1	EA	1991	30		3	3	1	20,000.00	\$ 20,000	30		2021	0	\$ 1,435,050
43	Egloff	Service Pedestals Sm	1	Electrical	1	1	EA	1992	29	x	2	2	1	20,000.00	\$ 20,000	30		2022	1	\$ 1,455,050
44	Davies	Service Pedestals	1	Electrical	1	1	EA	1994	27	1	1	1	1	40,000.00	\$ 40,000	30		2024	3	\$ 1,495,050

100	McFarland	Score Keepers Tables	3	w/ Seating - Metal Mesh with Coating (Wabash)	3	3	EA	2003	18		3	3	2	2,000.00	\$ 6,000	15		2018	-3	\$ 3,478,604
101	McFarland	Trash Cans	13	Expandable metal/ recycled plastic w/liner	13	13	EA	2003	18		3	3	2	1,000.00	\$ 13,000	15		2018	-3	\$ 3,491,604
102	Davies	Bike Racks	1	Metal tubular	1	1	EA	1994	27		3	3	2	2,700.00	\$ 2,700	25		2019	-2	\$ 3,494,304
103	Cobble Hills	2-5 Play Equipment	1	Complete manufactured set	1	1	EA	1999	22		3	3	2	100,000.00	\$ 100,000	20		2019	-2	\$ 3,594,304
104	Cobble Hills	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1999	22		3	3	2	180,000.00	\$ 180,000	20		2019	-2	\$ 3,774,304
105	Kids Play	2-5 Play Equipment	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	100,000.00	\$ 100,000	25		2019	-2	\$ 3,874,304
106	Kids Play	2-5 Play Sand Play Area	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	300,000.00	\$ 300,000	25		2019	-2	\$ 4,174,304
107	Kids Play	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1994	27	x	2	2	2	620,000.00	\$ 620,000	25		2019	-2	\$ 4,794,304
108	Handy	PC Central Controllers	2	Rain Master Evolution DX2 36 station	2	2	EA	2004	17		4	4	2	16,000.00	\$ 32,000	15		2019	-2	\$ 4,826,304
109	Handy	PC Central Controllers	1	Rain Master Evolution DX2 48 station	1	1	EA	2004	17		4	4	2	20,000.00	\$ 20,000	15		2019	-2	\$ 4,846,304
110	Rodeo	Service Pedestals	1	Electrical Large	1	1	EA	1990	31	x	2	2	2	40,000.00	\$ 40,000	30		2020	-1	\$ 4,886,304
111	Ed Mitchell	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	480	480	LF	1990	31	x	2	2	2	24.00	\$ 11,520	30		2020	-1	\$ 4,897,824
112	Kemp	Asphalt	1	Stalls, handicap logos, aisle way	89316	89316	SF	1998	23		3	3	2	0.42	\$ 37,513	5	2015	2020	-1	\$ 4,935,337
113	Catlin	Field Fencing - 5'	1	Woven wire - black coated	873	873	LF	2001	20	x	2	2	2	34.00	\$ 29,682	20		2021	0	\$ 4,965,019
114	Cummings	Restriping Parking Lot	1	Stalls, handicap logos, aisle way	32888	32888	SF	2003	18	x	2	2	2	0.42	\$ 13,813	5	2016	2021	0	\$ 4,978,832
115	Sheldon	Backstop - recycled plastic in place	2	Wood, Recycled Plastic & Trex	2	2	EA	2001	20	x	1	2	2	14,400.00	\$ 28,800	20		2021	0	\$ 5,007,632
116	Sheldon	5-12 Play Equipment	1	Complete manufactured set	1	1	EA	1996	25	x	3	2	2	180,000.00	\$ 180,000	25		2021	0	\$ 5,187,632
117	Granite	Picnic Tables - 6' long	4	with Seating - Aluminum	4	4	EA	1991	30	x	2	2	2	1,700.00	\$ 6,800	30		2021	0	\$ 5,194,432
118	Granite	Picnic Table - 8' long	1	with Seating - Aluminum	1	1	EA	1991	30	x	2	2	2	2,200.00	\$ 2,200	30		2021	0	\$ 5,196,632
119	Willow Hill	PC Central Controllers	1	Rain Master Evolution DX2 36 station - By school dumpster	1	1	EA	2006	15		3	3	2	16,000.00	\$ 16,000	15		2021	0	\$ 5,212,632
120	Egloff	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	372	372	LF	1992	29		3	3	2	24.00	\$ 8,928	30		2022	1	\$ 5,221,560
121	Kemp	Turf - Artificial (Field 2)	1	Monofilament Polyethylene (Kemp, Livermore, Econome, FSC)	115825	115825	SF	2002	19	x	4	2	2	8.00	\$ 926,600	8	2014	2022	1	\$ 6,148,160
122	Catlin	Bike Racks	2	Metal Tubular	2	2	EA	1998	23		3	3	2	2,700.00	\$ 5,400	25		2023	2	\$ 6,153,560
123	Catlin	Park Sign Board	1	Recycle plastic w/ Metal Frame - one Face Side	2	2	EA	2003	18	x	3	2	2	3,000.00	\$ 6,000	20		2023	2	\$ 6,159,560
124	Willow Hill	ADA Ramp - Play Area	2	Concrete w/rubberized surface rubber only	2	2	EA	2015	6		5	4	2	1,200.00	\$ 2,400	8		2023	2	\$ 6,161,960
125	BT Collins	Benches - Parks	3	Metal mesh with coating - Wabash expandable metal w/ back	3	3	EA	1994	27	x	3	3	2	1,450.00	\$ 4,350	30		2024	3	\$ 6,166,310
126	Davies	Bollards - Metal; pull up and fold down	1	Metal fold down break away (maxi force)	4	4	EA	1994	25	x	2	2	2	2,400.00	\$ 9,600	30		2024	3	\$ 6,175,910
127	Handy	Fence - 4'	1	Woven wire - black coated	826	826	LF	2004	17		2	2	2	24.00	\$ 19,824	20		2024	3	\$ 6,195,734
128	Big Foot	Drinking Fountain - Custom art piece in place	1	Direct Buried	1	1	EA	1995	24	x	2	2	2	5,000.00	\$ 5,000	30		2025	4	\$ 6,200,734
129	Rodeo	Bollards	86	Wooden post 4' on center	86	86	EA	1990	31	x	3	2	2	90.00	\$ 7,740	20	2005	2025	4	\$ 6,208,474
130	Lembi	Bollards - Metal Pull Out in place	10	Metal fold down break away (maxi force)	10	10	EA	1996	25	x	2	2	2	2,400.00	\$ 24,000	30		2026	5	\$ 6,232,474
131	Lembi	Bollards - Metal fold down in place	12	Metal fold down break away (maxi force)	12	12	EA	1996	25	x	2	2	2	2,400.00	\$ 28,800	30		2026	5	\$ 6,261,274
132	Livermore	Pump - Football field	1	Complete replacement cost	1	1	EA	1996	25				2	30,000.00	\$ 30,000	30		2026	5	\$ 6,291,274
133	Mann	Backstop	1	Trex - lumber/plastic composite	1	1	EA	1996	25		3	3	2	14,400.00	\$ 14,400	30		2026	5	\$ 6,305,674
134	Catlin	Backflow Preventers - Domestic	1	Complete replacement cost	1	1	EA	1998	23	x	3	3	2	3,000.00	\$ 3,000	30		2028	7	\$ 6,308,674
135	Cummings	Bike Repair Station	1	Metal stand with tools and air	1	1	EA	2018	3		N/A	4	2	4,500.00	\$ 4,500	10		2028	7	\$ 6,313,174
136	Preserves	Concrete Header	1	12" x 3 1/2" concrete with rebar reinforcement	581	581	LF	1999	22		3	3	2	24.00	\$ 13,944	30		2029	8	\$ 6,327,118
137	Davies	Trash Cans	15	Expandable metal /recycled plastic w/liner	15	15	EA	2001	20		3	3	2	1,000.00	\$ 15,000	30		2031	10	\$ 6,342,118
138	Beacon Hill	PC central controllers	1	Rain Master Evolution DX2 36 station	1	1	EA	2002	19	x	4	4	2	16,000.00	\$ 16,000	30		2032	11	\$ 6,358,118
139	Livermore	Tubular Steel Fence -6'	1	Al flume	118	118	LF	2001	20		3	3	2	132.00	\$ 15,576	40		2041	20	\$ 6,373,694
140	Deer Rabbit	Retaining Wall	1	Cast Concrete	130	130	LF	1995	26		3	3	2	96.00	\$ 12,480	50		2045	24	\$ 6,386,174
141	Kemp	Concrete Sidewalk/Walkway	1	4" w/mesh reinforcement	36710	7342	SF	1998	23	x	2	2	2	12.00	\$ 88,104	50		2048	27	\$ 6,474,278
142	Preserves	Concrete Sidewalk/Walkway	1	4" w/mesh reinforcement	2531	2531	SF	1999	22	x	2	2	2	12.00	\$ 30,372	50		2049	28	\$ 6,504,650
143	Davies	Benches - Parks	6	Metal mesh with coating -Wabash expandable metal w/back	6	6	EA	2001	20		3	3	2	1,450.00	\$ 8,700	50		2051	30	\$ 6,513,350
Sub-Total			413																	
Total			597																	
														Sub-Total	\$ 4,369,779					
														Total	\$ 6,513,350					

TO: Parks and Recreation Commission

FROM: Lorraine Poggione, Parks & Recreation Director 

BY: Brad Nelson, Senior Park Planner

SUBJECT: **Naming of Neighborhood Park #3**

BACKGROUND

Neighborhood Park #3 (NP3) is in the Folsom Plan Area (FPA) south of Hwy 50 on Mangini Parkway. It is located adjacent to Mangini Ranch Elementary School, which was recently completed. NP3 will be the first park designed and built in the FPA. Through a planning process that included input from the public, and approval by the Parks & Recreation Commission, a Preferred NP3 Master Plan was developed and subsequently approved by the Parks and Recreation Commission on September 22, 2021, and City Council on October 12, 2021.

Design development is currently underway for NP3 and it is the intent of the Parks and Recreation Department, Parks and Recreation Commission, and City Council, to establish a name for the park at this time.

The City of Folsom City Council approved a new park naming policy established by Resolution No. 10696, on September 14, 2021. Resolution No. 10696 is a Resolution that rescinds and replaces the prior park naming Resolutions No. 5177 and No. 3951, by creating a new park and facility naming policy. The new policy provides more clarity and specific guidelines around name selection.

A call for names was issued in September 2020 and 16 names were submitted. (Attachment A) The Parks and Recreation Commission created an Ad-Hoc Park Naming Committee to evaluate the names with the intent to return to the full Commission with a recommendation. The Ad-Hoc Committee met twice in October 2020 and had concerns with the existing guidelines as outlined in Resolution No. 3951 and Resolution No. 5177. Through many meetings with the Ad-Hoc Committee, the full Parks and Recreation Commission, and ultimately the City Council, the new Resolution No. 10696 was approved.

More recently, a call for names was issued in October 2021 and 12 names were submitted. (Attachment A) The names from the September 2020 solicitation and the October 2021 were considered in the evaluation. In addition, staff submitted an additional 9 names that reflected the park theming, "gold rush/mining", which was approved by the City Council during the approval of the NP3 Preferred Master Plan

DISCUSSION

The Ad-Hoc Subcommittee met on November 23, 2021, to review the eligible list of names and arrived at a suggested name for NP3 with two options they felt appropriate for additional consideration by the full Parks & Recreation Commission.

The preferred name for NP3 is **Tailings Park**. This name was submitted by a member of the community during the October 2021 call for names with the premise that this name had local historic significance.

Staff and the Ad-Hoc committee felt that Tailings Park was a unique name and very appropriate for NP3 given its gold rush/mining theme. Tailings are the materials left over during the process of mining for gold. Dredges would scoop up rock, gravel and gold and wash it. The unwanted rock would kick-out the tail of the dredging machine, hence the name tailings. These tailings formed somewhat neat and organized piles as the tail would move back and forth. Similar tailings can be seen along Folsom Boulevard. While there is no specific evidence of tailings existing at the actual park site, there is sufficient evidence that the general area was used for mining in the mid 1800's.

The other names for consideration are **Prospector Park** and **Diggings Park**.

Prospector Park was a name provide by Staff and was meant as an homage to the gold prospectors who traveled to the area during the Gold Rush.

Diggings Park was also a name provided by staff and is a shortened version of "Rhoades's Diggings Mining District", which was an area where many miners found rich gold deposits. While Rhoades' Diggings was named after John Pierce Rhoades, a Missouri farmer who traveled to the Sacramento area in 1846, the Ad-Hoc Committee felt that this neighborhood park shouldn't be named after an individual in keeping with the new park naming policy. The name Diggings Park, however is considered appropriate since the general area was claimed by many miners.

Staff and the Ad-Hoc Committee would like the full Parks and Recreation Commission to discuss naming NP3 **Tailings Park**, as the preferred first choice with the following other names for consideration being **Prospector Park**, second choice, and **Diggings Park**, third choice.

FINANCIAL IMPACT

There is no financial impact to this decision

ATTACHMENTS

- A. Park Naming List

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission discuss the following names for Neighborhood Park #3: Tailings Park, Prospector Park and Diggings Park, and decide upon a name recommendation to forward to the City Council.

ATTACHMENT A

Naming of Neighborhood Park #3

SUGGESTED NAME

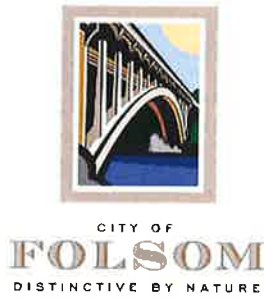
SUGGESTED BY

September 2020 - Call for Names

- | | |
|---|-----------------------------------|
| 1 Jack Fallon Neighborhood Park | Robert Fratini |
| 2 Folsom State Prison Recreational Park | Steve Getz |
| 3 Folsom Prison Blues Recreational Park | Steve Getz |
| 4 Ferrier Family | Joe Ferrier |
| 5 Joseph G. O'Neill | Kathleen |
| 6 Stan Gisler | Barbara Gisler |
| 7 Dr. Richard Cantor | Laura Cantor & Brady Cantor |
| 8 Miguel Delgado Park | Christine, Erica, Nathan and Adam |
| 9 Gail Furness De Pardo | Loretta Hettinger |
| 10 Lynn LePage Park | Leann Schummer |
| 11 Nancy Atchley Park | Ruth Anderson |
| 12 Leidesdorff Park | Srinidhi Nagunuri |
| 13 Goodell Family Park | James Goodell |
| 14 Kerri Howell Park | |
| 15 Will Kempton Park | |
| 16 Paul Romero Park | |

October 2021 - Call for Names

- | | |
|--|-----------------------------|
| 1 Tyler Andrews Park | The Morales team |
| 2 Prosperity Park | Michelle Gallegos |
| Alan Farebrother Park/
Farebrother Field/ | |
| 3 Farebrother Park | Zachary Zamarripa |
| 4 Drury Butler | Roberta Long |
| 5 Jacks Park | Spencer |
| 6 Kelsey Park | Elicia Masztal |
| 7 World Peace Park | Patricia Wood |
| 8 Tailings Park | Mark Vaccaro |
| 9 RG Smith Park | Pam Smith Jarvis |
| | Phei Saw |
| 10 Yuan Park | Linus Maxino |
| 11 Alder Mine Park | Darrell Singleton |
| 12 Goodell Family Park | Bernett and Lindsay Goodell |



Park Name Suggestions from Staff/Ad-Hoc Subcommittee October 19, 2021

Bucket Line Park (type of dredge used in Folsom)
Miners Park
Diggings Park
Gold Panning Park
AU Park (Periodic symbol for gold)
Golden Era Park
Artifact Park
Pony Express Park
Pioneer Village Park

Additional thoughts and ideas generated at Ad-Hoc Subcommittee Meeting 11.22.21

Tailings Park
Goodell Park
Rhoades Diggings

Miners Park
Diggings Park
Prospector Park
Tailings Park

November 22, 2021

Park Naming Ad-Hoc Subcommittee Mtg.

NP3 Naming Final List (prioritized)

- 1. Tailings Park**
- 2. Prospector Park**
- 3. Diggings Park**

ACTION ITEM 6C
Parks and Recreation Commission
December 7, 2021

TO: Parks and Recreation Commission

FROM: Lorraine Poggione, Parks & Recreation Director

BY: Brad Nelson, Senior Park Planner

SUBJECT: Parks & Recreation Master Plan Project Prioritization

BACKGROUND

As part of the annual City Budget process, the Parks & Recreation Commission establishes Capital Improvement Project (CIP) recommendations for the City Council. The proposed CIP projects for FY 22-23 will be presented at the January Parks and Recreation Commission. The unfinished and not-yet-started park facilities that are identified in the *2015 Parks & Recreation Master Plan* (PRMP) are included in the CIP list of projects. In preparation for the budget process for Fiscal Year 2022-23, the Planning and Development (P&D) Subcommittee and staff were requested to prioritize these projects. This prioritization was presented at the November 2, 2021 Parks and Recreation Commission meeting. The Parks & Recreation Commission then directed the P&D Subcommittee and Staff to group the prioritization list and “red-line” or remove projects from consideration that might not be necessary nor realistic to proceed. Staff determined that “red-lining” was not advised since a more detailed review of these projects was warranted to ensure the process could be fully vetted through staff, the community, the Parks and Recreation Commission and the City Council. Staff felt it was more appropriate at this time to provide a more generalized prioritization by category and then propose a funding allocation to proceed with a more thorough public process of updating the Master Plan in the next fiscal year.

Staff met and discussed the remaining parks and developed a ranking system that simplified the prioritization by creating larger groupings: High, Medium and Low (H, M, & L). Factors that contributed to these rankings were available funding, community need, service level issues, walkable connectivity for residents, tourism/revenue potential, and community support/advocacy. The H, M & L prioritization was presented to the P&D Subcommittee on December 2, 2021, and after discussion they are in agreement with the proposed rankings attached (Attachment A).

DISCUSSION

The proposed prioritization breaks down the CIP projects into three groupings: H, M, & L. Pros and cons are also provided for each project. These pros and cons essentially determine how each project is rated.

Projects that are rated H are those that already have identified funding sources for a portion of the project as well as provide other community needs and Master Plan completion objectives. Two projects were rated as High (H): Benevento Family Park and Livermore Community Park.

Projects that are rated Medium (M) have strong “pros” and fewer “cons” than those rated L. These projects have many merits for consideration such as tourism, completing a project in the Master Plan, and improving overall facility functions.

L- rated projects are generally those that have low current need and are likely to be modified during the PRMP update process. Updating of the PRMP will be presented to the Parks and Recreation Commission at a future date.

FINANCIAL IMPACT

Following is a breakdown of costs associated with H, M & L ratings:

Total cost for projects rated H	\$10,950,000.00
Total cost for projects rated M	\$16,690,000.00
Total cost for projects rated L	\$29,139,000.00
Total CIP Project Cost	\$56,779,000.00

Currently, a portion of funding is identified for the projects rated H: Benevento Family Park has partial funding identified in the amount of \$3,000,000 with \$2,400,000 to be requested in the FY 22-23 budget. This will allow completion of the first larger phase of Benevento with a remaining amount of \$2,260,000 to be identified for allocation in future years. Livermore Community Park has funding identified in the amount of \$800,000 with a remaining amount of \$2,490,000 which is not yet identified. The total amount of identified funding for projects rated with High rankings is \$3,800,000.00 with an unidentified amount of \$7,150,000.00.

Following is a breakdown of unidentified funding for only H & M rated projects:

Total unidentified funding for projects rated H	\$7,150,000.00
Total unidentified funding for projects rated M	\$16,690,000.00
Total Unidentified CIP Project Cost for	\$23,840,000.00

ATTACHMENTS

A. 2021 Parks Master Plan Project Prioritization Spreadsheet

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission discuss the Prioritized Master Plan Project List and provide direction to Staff.

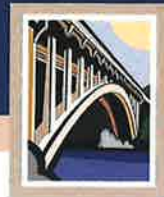
ATTACHMENT A

PARKS MASTER PLAN ASSESSMENT 2021 Assessment Rating System

Facility	2015 MP Programming Recommendation	Priority	Pros	Cons	2021 Estimated Cost
Benevento (Park Site #51)	Ballfield, soccer, picnic, play area, parking	H	partially funded, easy to complete, ROI		\$7,660,000.00
Livermore Community Park	Parking, tennis, BB, Restroom	H	partially funded, easy to complete		\$3,290,000.00
					\$10,950,000.00
Russell Ranch Park (Park site #52-Passive next to fire station 39)	Community garden, orchard, pasture, picnic, restroom, parking	M	Works toward buildout of ER parks, passive park so not as expensive, finishes the build-out being next to the firehouse	Currently programmed facilities may be updated in MP update	\$3,300,000.00
Hinkle Creek Nature Area	Parking, trails, bridge, outdoor classroom,	M	Current community/staff effort towards identifying programming potential, grant opportunities, public-private partnership potential	Currently programmed facilities may be updated in MP update	\$1,320,000.00
Johnny Cash Trail Art Park (Legacy Park)	Sculpture, parking, group picnic,	M	Tourism, branding, name recognition, increased grant potential for art funding, creates hub for continued art experience, iconic Folsom gateway, moves us toward completing the art experience		\$4,500,000.00
Dan Russell Rodeo Arena	Arena Enhancements	M	Improved overall facility including ADA, lighting, restroom facility, functionality, potential for increased ROI, generate more usage of facility	Currently programmed facilities may be updated in MP update	\$1,550,000.00
Lembi Community Park Trail	Trails, boardwalk	M	Connectivity, easily completes Lembi in the MP		\$365,000.00
Park Site #55 (Dog Park Buljan\Empire Ranch Rd)	Dog park, shade structure, parking	M	Works toward buildout of ER parks, passive park so not as expensive, provides a 2nd dog park		\$1,555,000.00
JCT Art Experience (7 art nodes including art)	Sculpture, site furnishings	M	Tourism, branding, name recognition, increased grant potential for art funding, creates continued art experience, iconic Folsom destination, moves us toward completing the art experience		\$4,100,000.00
					\$16,690,000.00
Senior & Arts Center	Entry Court, sculpture garden, outdoor recreation, community garden, parking, picnic, shade structure	L	Easily phased projects	No identified current need, currently programmed facilities may be updated in MP update, No ROI	\$3,100,000.00
Andy Morin Sports Complex	Mezzanine/indoor track	L		Currently programmed facilities may be updated in MP update	\$1,550,000.00
Steve Miklos Aquatic Center	Wet play element, dry play, classroom bldg.	L		No identified current need, currently programmed facilities may be updated in MP update, consider EPA aquatic center during MP update	\$4,840,000.00

Catlin Park North	Soccer field, play area, picnic	L		No identified current need, currently programmed facilities may be updated in MP update	\$1,730,000.00
Natoma Ground Sluice Diggings	Interpretive kiosks, shade structures, 3 bridges, 2 observation decks, parking	L	Local historical significance, Grant opportunities, public private partnership	No identified current need, currently programmed facilities may be updated in MP update	\$1,850,000.00
Park Site #53 (Silberhorn)	Picnic, turf area, play area	L	Works toward buildout of ER parks, passive park so not as expensive	No identified current need, currently programmed facilities may be updated in MP update, development of other ER parks would provide more benefit	\$1,170,000.00
Zoo Ops	Ticket booth, gift shop, behavior enrichment, vet clinic, offices	L	Improve operations, enhance visitor experience	Low ROI vs cost to develop would need to be evaluated	\$5,460,000.00
Zoo Canid	Wolf/coyote covered dens/heated floors	L	Improves animal habitat	No ROI vs cost to develop would need to be evaluated	\$3,350,000.00
Park Site #42	Community garden, parking, trails	L		No identified current need, currently programmed facilities may be updated in MP update	\$671,000.00
Briggs Mini Park	Turf area, group picnic, play area	L		No identified current need, currently programmed facilities may be updated in MP update	\$1,100,000.00
Willow Hill Reservoir Community Park	Group picnic, 2nd fishing pier	L	ROI potential	No identified current need, currently programmed facilities may be updated in MP update	\$1,500,000.00
Lew Howard Park	Lighted Tennis, site furnishings	L	ROI potential	Currently programmed facilities may be updated in MP update, concern around adding lights	\$152,000.00
Park Site #43	Trails	L	Trail connectivity	No identified current need, currently programmed facilities may be updated in MP update	\$596,000.00
Sun Country Park	Parking, picnic, restroom	L		No identified current need, currently programmed facilities may be updated in MP update	\$1,050,000.00
BT Collins Park	Turf area, restroom, BB Court	L	Permanent restroom	No identified current need, currently programmed facilities may be updated in MP update	\$1,020,000.00
TOTAL					\$29,139,000.00
					\$56,779,000.00

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission
From: Lorraine Poggione, Parks & Recreation Director
By: Chad Gunter, Recreation Supervisor
Date: December 7, 2021
Subject: Aquatic Center & Skate Park Monthly Report November 2021

I. Notable Achievements & Services

- Due to COVID-19 the Steve Miklos Aquatic Center has been operating with limited programming since June 16, 2020. The Aquatics division currently utilizes the Steve Miklos Aquatic Center and the Vista Del Lago High School pool to meet the needs of the community. Sierra Marlins Swim Team held annual Gobbler Classic swim meet with over 1,000 registered swimmers. Largest Gobbler Classic in the history of the Sierra Marlins and Steve Miklos Aquatic Center.
- November total participation below:

	November
Sierra Marlins:	6,600
Dos Rios Divers:	240
Recreation/Lap Swim/Aquacise	631
Anywhere Fit	300
Gobbler Classic Swim Meet	7,500
Totals	15,271

- **Current Skate Park Hours:**
Monday – Friday, 3:30 – 7:30pm, Saturday 1 – 8pm, Sunday 1 – 6pm.
Special Holiday hours during the week of 11/21 – 11/25/21.

Skaters: 497
Bikers: 199

Totals: 696

Monthly Report



CITY OF
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PARKS & RECREATION
DEPARTMENT

Staff has been speaking with professional bike park designers regarding consultation and design services. Staff has reached out to Action Sports Design and American Ramp Company. Staff is currently working with Action Sports Design in securing a proposal for a scope of work to assist with bike park design and renovation.

II. Upcoming Department Related Events

- Holiday Ellis lifeguard training for returning staff. (12/22 – 12/23/21)
- Facility will be closed starting the evening of 12/22/21 – 1/2/22 for lap swim.
- Sierra Marlins will be holding 3 morning practices (12/28 – 12/30/21) to prepare for TYR Pro Swim series event in Knoxville Tennessee.
- Sierra Marlins Winter Splash Swim Meet 1/28 – 1/30/22.
- Facility staff to attend Northern California Aquatic Management Leadership training in Roseville on January 21.

III. Progress on Key Projects

- Repairing a water leak in the men's locker-room

IV. Significant Training / Recruitment Accomplishments

- Job offer was accepted by Nicole Lowery for the Sports/Aquatics Recreation Coordinator II position. Start date was Wednesday, December 1, 2021. We are excited to bring back this position as it will help to increase programming opportunities post Covid.

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: December 7, 2021

Subject: Community & Cultural Services Monthly Report for November 2021

Notable Achievements & Services

Community Facilities

- The Community Center hosted 31 private party rentals in November
- The Rotary Clubhouse hosted 14 private party rentals in November
- The 21st Annual Wayne Spence Folsom Veterans Day Parade was managed and conducted by the Community Facilities staff. Other departments and divisions also played a large role in the parade.

Senior Services and Center

- Seniors had a busy month in the lounge. Participating in Bingo, board games, Wii bowling tournaments and more.
- Kaitlyn, a historian from the Folsom Historical Society, came and gave a presentation about Folsom's history to our seniors in the lounge.
- This month both Bingo's were sponsored by local organizations who brought prizes for those participating. Thank you to Prairie City Landing Senior Living and Allyson Senior Solutions!

Art Center & Art Gallery, Arts and Culture Commission

- At the November 8 meeting of the Arts and Culture Commission, the Annual Arts Achievement Award program was approved, and staff began publicity and promotion for public nominations.

Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

- Folsom has a thriving arts and cultural community with dozens of music, dance, theater, performing and visual artists and groups. The Commission and public are encouraged to a deserving individual or group that has made a difference in Folsom's art scene and get some much-earned recognition. Nominations are due by Friday, December 10, 2021.
- The gallery exhibit, "Found in Nature," continues to be popular and just had another large sale of a painting over \$1,200!
- Art classes are in full stride and staff has planned and prepared a full schedule of teen and adult art classes that will be offered for the Winter Session at the Art Center beginning in January.

Teen Services

- Cave Teen centers are lively with 19 students at Folsom Middle and 38 at Sutter Middle. Both sites are still actively recruiting and sending out information through school newsletters.
- Staff continue to plan activities, projects, and tournaments. Cave participants have also been planning and leading activities to share their interest at Sutter.
- Cave Teen Centers celebrated Thanksgiving together with a mini potluck and engaged in Thanksgiving themed activities.
- The Folsom Teen Council Participated in the Wayne Spence Folsom Veterans Day Parade. The teen volunteers carried the banner for the Folsom City Council during the parade.



Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

Pre-School & Youth Services

- The Fun Factory and Kindergarten Readiness preschool programs continue to work through their curriculums to ensure we are helping our students with social-emotional development, language, and literacy skills, as well as many opportunities for integrative and creative play.
- Our Kindergarten Readiness program held a small Thanksgiving performance in the parking lot for parents to watch the students sing two Thanksgiving songs complete with hand motions and synchronized movements. All of the parents loved being able to see their students and all of their classmates perform.
- On November 17, the Lead Teachers and teacher's aides met to present out to each other what information they gleaned from attending different sessions of the NAEYC (National Association for the Education of Young Children) Annual Conference.
 - A total of 11 different sessions were attended and then re-capped with the full staff. Here is a list of some of the workshop sessions:
 - Pairing Read Alouds and Music Activities to Enhance Early Literacy Learning
 - Creating Sensory Experiences Beyond the Sensory Table
 - Infusing Mindfulness into the Classroom
 - Yogarate: Yoga and Martial Arts Techniques to Support Children's Social and Emotional Success
 - Take it Outside! Outdoor Education as a Lens for Science, Technology, Engineering, the Arts and Math (STEAM) in PreK
- The first session of Zumbini wrapped on November 16th after six weeks of music and movement for children and



Monthly Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

their parents. All participants had a great time and plan to participate again when the program begins a new session in January.

Social Media and Special Events

- 13 photos and 6 videos were released in November with a monthly reach of 17.1K+ and 6.7K+ post engagement, and 3.9K+ video views. 16 Instagram/Facebook Stories were posted with 1.9K+ unique account views
- 3 Videos were filmed and produced in honor of this year's Wayne Spence Veterans Day Parade. This included a "Meet the Vets Video" where we filmed local veterans that reside at Prairie City Landing, a short documentary on the 2 Grand Marshals, and a highlight video of the parade.



Meet the Vets

<https://www.facebook.com/FolsomParksandRec/videos/2922184791425301>

<https://www.instagram.com/tv/CWTxSEKB-Qm/>

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Grand Marshals

<https://www.facebook.com/FolsomParksandRec/videos/1245380502610325>

<https://www.instagram.com/tv/CWEwLMIDEMF/>



Parade Highlight

<https://www.facebook.com/FolsomParksandRec/videos/1187618681766279>

<https://www.instagram.com/tv/CWTxSEKB-Qm/>

Photo Gallery

<https://www.facebook.com/media/set/?set=a.257674136397428>

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DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Tim O'Shea, Facilities Manager

Date: November 30, 2021

Subject: Facilities Maintenance Division Monthly Report for November 2021

I. Notable Achievements & Services

- Multiple areas of tree pruning (for clearance or removals due to hazard conditions) are occurring throughout the parks and open space including Lembi, Ed Mitchell and the Hinkle Creek Nature Area. This process has been helped through a one time line item increase of \$45,000 in the 2021-22 Park Maintenance tree care budget. A portion of this funding is to be used for tree care work at the Zoo.
- New tennis nets were installed at the Granite Park courts.
- The Facilities team coordinated a contracted resurfacing project to renovate all the tile in the Parking Garage restrooms.
- Five (5) irrigation valves were replaced at Sheldon Park due to leakage.
- Park Maintenance installed the Christmas lights on the Johnny Cash Bridge at the Folsom Lake overcrossing.

II. Notable Incidents / Events

- Trail bridge railing repairs were made in two locations in the Parkway due to large fallen tree limbs in the last rain storms.
- A joint project between the Folsom Rotary club and the Parks Department to replace the roof at the Lew Howard picnic pavilion has started. The tear off has been completed and the all the bad plywood underlayment/facia boards are in process of being replaced. Once completed the comp shingles will be laid.
- Staff aided with the Veterans Day parade by placing and setting up the stage along Natoma St for the events use.

III. Progress on Key Projects

- Ladder fuel work has recommenced with the Cal Fire crews in the Catlin Park undeveloped open space, the Lembi Park open space and the open space behind the Zoo. Each of these areas had brush and branch piles that were burned by permit with assistance from the Folsom Fire Department.

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- The Folsom Rotary Club has completed the installation of the new fitness station at Lembi Park next to the Aquatic Center.
- The 2021 Park Renovation Master Plan update has been completed and will be presented to the Park Commission at the December meeting.
- The 2021-22 Renovation Master Plan project updates for November include:
 - The installation of the replacement drinking fountains at Ed Mitchell and The Shores.



- The Facilities Division received funding from The American Rescue Plan Act of 2021 in the amount of \$230,000 to repaint the front entry awning structure at the Andy Morin Sports Complex, the exterior of the Sr and Arts building, two exhibits at the Zoo Sanctuary and the metal portions of the Historic District parking structure. The work at the Sports Complex and the Sr and Arts Center are complete with the parking structure just starting. The Zoo is in process of being scheduled.

IV. See Click Fix for 10/29/21 to 11/30/21

- Created – **59**
- Closed – **48**
- Open – **11**

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brad Nelson, Senior Park Planner

Date: December 7, 2021

Subject: Park Planning Monthly Report for November 2021

I. COVID-19 Update

- No update

II. Notable Incidents / Events

- Staff reviewed multiple project submittals for the 1328 Riley St. Folsom, CA Site Access, Folsom Pointe Shopping Center Pad "E" Design Review, FPA Toll Brothers at Folsom Ranch Phase 2 Backbone (Oak Ave Pkwy, Mangini Pkwy), FPA Toll Brothers at Folsom Ranch Phase 1E Improvement Plans, Draft Staff Report and Conditions for Toll Brothers at Folsom Ranch Phase 2 Subdivision Project, Mangini Ranch Ph2 Villages 1&2 Landscape- Streetscape Improvements, FPA Toll Brothers Regency at Folsom Ranch Rough Mangini & Oak Backbone Phase 2nd Submittal, FPA Toll Brothers at Folsom Ranch Phase 1F Improvements - 1st submittal, and FPA Russell Ranch Phase 2 Village 3 Improvement Plans - 2nd Submittal
- Staff prepared and issued RFP for 200 Wool Street Historical Preservation Analysis. Proposals due 10/19/21 and currently being reviewed.
- Identified 3 potential locations for a new First Responders cell tower at Livermore Community Park and provided a map identifying these locations to AT&T. Follow-up on-site meeting with AT&T held to review locations in the field. Installation of a new cell tower at Livermore will require approval of the Parks and Recreation Commission (at a future date TBD).
- Participated in Mangini Ranch Trials preliminary naming process.
- Worked with Zoo staff and Parks Maintenance to provide a solution for continues drainage issues at the barn paddocks area. During the recent major storm event, the solution appears to work!

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- Worked with MLS and the City Arborist to review proposals for the White Rock Springs Tree Mitigation Maintenance and Reporting project.
- Participated in on-going discussions for new CDD development permit application, review and tracking system, ComDev (formerly called TRAKiT) and its integration with CDD's electronic plan review system, ProjectDox. The new system launch has been delayed.

III. Progress on Key Projects

- Benevento Family Park – After approval and recommendation to move forward with Benevento by the PRC at the Sept. 22nd PRC, Staff took the recommendation to City Council on Oct. 12th. The City Council unanimously approved the PRC's recommendation to move forward with Benevento as a phased project. Preliminary dates are as follows: 1st Public Meeting – Jan. 13th 2022, Subcommittee Mtg Jan. 31st, 2nd Public Mtg Feb. 10th, Preferred Master Plan presentation at PRC on March 1st 2022.
- NP3 –Preferred Master Plan was approved for recommendation at the Sept. 22nd PRC mtg. Staff took the recommendation to the City Council on Oct. 12th and the City Council unanimously approved the master plan. Design Development Kick-off Meeting was held Oct. 19th. Preliminary schedule is as follows: Design Development package due the end of December 2021. Design Development Package approval by the end of January, 2022. Final Construction Documents due end of April, 2022, followed by project bidding and anticipated start of construction July 2022.
- Bud and Artie Davies Park – As Benevento and NP3 are now fully underway, Staff is resuming work on Davies. Updated topographic survey due in December 2021. Staff preparing for community meeting which will be held in January/February 2022. Depending on the outcome of the Community Meeting, staff is hopeful we can proceed into design development and construction drawings in the early Spring 2022. Bidding and contract award in July/August 2022.
- Andy Morin Sports Complex Overhead Covering – Staff is reviewing updated plans that include revisions based on the recently updated building codes. This will unlikely effect anything major on the project.
- Prop 68 Grant at Ed Mitchell Park – This project includes tennis court resurfacing, wind screen replacement, two new picnic pavilions with

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tables, tennis court lighting retrofit to LED, restroom fixture replacement, and a new drinking fountain with dog bowl. Staff is evaluating the best approach to repairing the surface

- Zoo Entry Fortification – Staff is developing solutions to fortify the entry fence area at the Zoo to prevent vandals from scaling the existing fence. This will likely be issued as a project for bidding in the near future.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 95% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: December 7, 2021

Subject: Recreation / Sports Division Monthly Report for November 2021

I. Sports Division Update

- The Andy Morin Sports Complex is currently open following CDC, State and County guidelines to the public. (Monday – Friday 10 a.m. – 9 p.m., and Sundays 10a-6p) The Sports Complex is open at full capacity allowing team practices for basketball, volleyball and soccer. Drop-ins include basketball, soccer, table tennis, pickleball and batting cages. Masks are required to be worn by all customers and participants at all times, and customers must bring their own equipment for use.
- The Sports Division is currently recruiting for part-time positions: scorekeepers, site monitors, front desk, shift supervisor, Recreation Specialist – Sport and Recreation Admin Specialist. All positions are posted at [Job Opportunities | Folsom, CA](#)

II. Notable Incidents/ Events

- Sports staff assisted with the service group parade floats starting layout and logistics for the Veterans Day Parade on November 11th.
- The Andy Morin Sports Complex hosted the Just Between Friends Consignment Show on the basketball courts from: November 16th-November 21st.
- Staff opened up league registration for the upcoming winter indoor youth soccer league requiring everyone to follow current mask mandates. League is expecting to start in early January 2022, pending enough teams sign up.
- Staff has been scheduling indoor facility rentals for various sports throughout the winter at the Andy Morin Sports Complex.
- Fall Adult Softball league concluded in November for the majority of divisions due to field conditions and weather. A few divisions will be wrapping up playoffs in early December.

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- The Andy Morin Sports hosted a Skyhawks basketball camp during Thanksgiving break with 40 kids in attendance.



(Skyhawks basketball camp at the Andy Morin Sports Complex)

- Fall Adult Outdoor Soccer league continued with a total of 33 teams playing at Kemp Community Park.
- Fall Adult Flag Football league continued with a total of 8 teams participating. Winter Adult Flag Football league registration will start in December and league will start January 2022.
- Enrollment for youth and adult tennis lessons continue to exceed pre-covid participation numbers. Staff continues to work with tennis instructor to expand opportunities to the community.
- The Fall NFL Flag Football season wrapped up in November with a total of 170 kids participating in the program on Friday nights at Kemp Community Park. Registration has opened for the Winter NFL Flag Football league which will start in January 2022.

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- Fall Adult Bocce Ball league continues with 3 teams playing Thursday mornings at Econome Family Park.



(Adult Bocce Ball at Econome Family Park)

- Staff has been developing flyers advertising recreational programs offered for students in the newly attended Mangini Ranch Elementary School in the Folsom Plan Area. Recreation programming will start in January of 2022.
- Staff continues to schedule field rentals for use in the parks based on field availability.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields and mini-pitch soccer field at the Andy Morin Sports Complex.

III. Community Youth Sports Leagues (CYSL)

- Staff met with the Folsom Baseball Club, FALL, FNLL and the Folsom Softball Club for field walkthroughs to prepare for the winter field renovations.
- Staff has been working with Winter CYSL's for facility scheduling and educating CYSL's with update guidelines and CDPH modifications to Youth Guidelines.
- Staff continues to communicate with local CYSL's with updates/changes from the State regarding any COVID-19 changes.

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- Field Prep staff has been assisting Parks Maintenance staff on ballfield renovations during the month of November and prepping fields for nights where Adult Softball leagues hosted games at Lembi Park.
- Staff has updated MOUs with the following Community Youth Sports Leagues (CYSL): Folsom Baseball Club, Folsom Softball Club, Folsom Lacrosse Association, Folsom American Little League, Folsom Vista Talons (Boys & Girls), Folsom Jr. Bulldogs, Vista Jr. Eagles and Folsom National Little League and Folsom Soccer Club (Recreation).
- Staff has prepared draft MOUs for Folsom Freedom, Folsom Lake Surf, Folsom Fusion and FEBA and sent them to the CYSL for review and comments. Staff will be following up with CYSL's on the status of comments.
- Staff is preparing draft MOU's for Aspire Volleyball Club and Folsom Cricket Club to share and review in the future.

IV. Joint Use Agreement - FCUSD

- Staff met with FCUSD Planning staff to discuss and review upcoming school modernization projects planned to start summer 2022 located at Folsom Middle School, Natoma Station Elementary and Blanch Sprentz Elementary.
- As of today, FCUSD is requiring any CYSL or outside organization to wear a mask in a indoor facility setting. Players and coaches are required to wear a mask if they are participating in a sport while indoors on FCUSD property.
- Staff continues to communicate with the FCUSD on COVID-19 related updates for facilities.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Brett Bollinger, Senior Trails Planner

Date: December 7, 2021

Subject: Trail Planning Division Monthly Report for November 2021

I. Progress on Key Projects

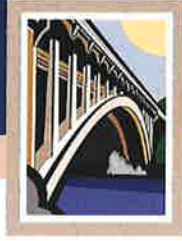
- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020
Start ATP Process:	August 2020
ATP Completion:	March 2022

November Activity: The consultant and staff held two ATP pop-up events on Saturday November 13th near Castle Park along the Humbug Willow Creek Trail and at the Folsom Historic District Farmers Market to discuss the draft recommendations. We had over 150 people stop and ask about the Folsom ATP. A Stakeholder Meeting is scheduled for December 8th and a Public Outreach meeting is scheduled for December 16th to discuss the draft recommendations. The interactive public comment map with draft recommendations is live and accepting public comments.

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September-October Activity: Received the Draft Recommendations for review internally in early October. City comments were provided to the consultant on October 25th. Next step is to upload the draft recommendations to the ATP websites interactive public input map for comments. We expect to launch the Draft Recommendations interactive map in early November.

August Activity: Received the draft ATP Needs Analysis for review. City comments due back to the consultant on September 10th

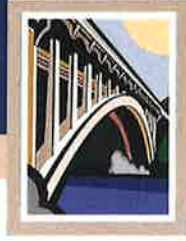
- **Trail Connections**

Project Description: The three trail connection projects, which are part of the City Bikeway Master Plan, would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

1. **Oak Parkway Trail - Willow Creek Drive Connection** – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed, funding was limited and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot-wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900 feet of trail to connect with the Willow Creek Drive crosswalk.
2. **HBWC Trail - East Bidwell Street Connection** - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.
3. **Oak Parkway Trail - McFarland Drive Connection** - Provide a 100-foot long Class I connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

Request for Proposal (RFP) Date:	August 2020
Consultant Award Date:	November 2020
Start Design Process:	January 2021

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September-November Activity: We received the final plan set from the consultant in October. Next step with the project is to locate and secure funding for the three projects.

August Activity: City is working with the consultant to address our comments before finalizing the plan set and construction bid package.

June-July Activity: The project is close to completing environmental review for the projects. We expect to receive the 100% plan set for review in July with a final plan set and bid package finalized by the end of July.

- **TRAILS GRANT APPLICATIONS**

1. California Natural Resources Agency Prop 68 Per Capita Program: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020 to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval. Staff is currently preparing the Per Capita Grant Application to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Applications are due by 12/31/21.

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To: Parks & Recreation Commission

From: Lorraine Poggione, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: December 1, 2021

Subject: Folsom City Zoo Sanctuary Monthly Report for November 2021

I. COVID -19 Update

- After a long break due to Covid, we have now brought back the remainder of our volunteer program. In September, we did a recruitment and orientation for volunteer barn attendants, horticulture/grounds volunteers and commissary aides. The next volunteer recruitment will occur in Spring of 2021.
- We were able to bring back our onsite Thanksgiving Feast for the Animals after hosting a virtual Feast in 2020.

II. Notable Achievements & Services

- Friends of the Zoo provided funding for hoofstock handling safety training for zookeepers.
- Advance sales of Wild Nights & Holiday Lights tickets are going well. So far, advance sales have generated over \$75,000 in revenue.
- Junior Zookeeper camp was held the week of Thanksgiving in the barn. The next Junior Zookeeper camp is scheduled for spring break.

III. Animal Updates

- Black Bear, Sequoia, was gently euthanized on November 16. He was almost 24 years old and had ongoing health issues.
- Deer, Snowberry, had a spinal tap to address her neurological issues. Results are pending.
- Black Bear, Olive, is out on exhibit and is settling in quite well. Docents helped limit visitors to small, quiet groups while she was initialing getting used to being on exhibit.
- Draft Horse, Gus, had a foreign body lodged under his tongue which caused an abscess. Due to difficulty eating, he lost a significant amount of weight. He was transported to Loomis Basin Equine Medical Center where they treated his issues and dislodged the foreign body. He has now returned and is doing well.

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- Ferret, Rocket, had abdominal surgery to address his ongoing health issues.

IV. Progress on Key Projects

- Staff participated in work project days to:
 - Clean out the animal quarantine area and around the gift shop to prevent flooding.
 - Organize the log cabin classroom.
 - Install lodge poles in the exhibit across from eagles.
- Facilities Maintenance assisted with various projects including:
 - Hanging lights and fixing electrical issues for Wild Nights & Holiday Lights
 - Fixing animal exhibit issues.

V. Participation in Community Activities

- Community volunteers decorated the entire facility for Wild Nights & Holiday Lights on Saturday November 6.
- Volunteers returned on Saturday November 27 to decorate Christmas trees for the event as well.
- Staff provided tours for Effie Yeaw Naturalist course participants.
- Volunteer Docents walked in the Veteran's Day Parade on November 11.

VI. Upcoming Zoo Sanctuary Events

- Wild Nights & Holiday Lights is Dec 10-12 and 17-23 from 4:30 a.m. – 8:30 p.m. This is the largest fundraiser of the year for the Zoo and tickets are \$10/person (free for under age 2 years).

VII. Significant Training / Recruitment Accomplishments

- Recreation Coordinator, Guy Easterling, became a certified Naturalist through the Effie Yeaw Nature Center Naturalist training course. This course was funded by the Friends of the Zoo.

VIII. Statistical Data:

- The Zoo is open to the public Thursday, Friday, Saturday, and Sunday from 10 a.m. – 4 p.m.
- October ticketbooth revenue and attendance: \$40,237 and 11,039 visitors.

Director's Report



CITY OF
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To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: November 23, 2021

Subject: Director's Report for December 2021

Recap of City Council Meetings:

- November 9th City Council:
 - Resolution No. 10741 – A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Solitude Lake Management for the American River Canyon North Waterfall Rehabilitation Project
 - Resolution No. 10740 – A Resolution Authorizing the City Manager to Execute and Agreement with Folsom Lake Ford to Purchase Two Ford Trucks for the Parks & Recreation Department and Appropriation of Additional Funds

Upcoming Events (see attached) and City Council Items:

- December 14th City Council:
 - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute an Agreement with Downtown Ford Sales to Purchase Two Ford Trucks for the Parks & Recreation Department
 - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute a Lease Agreement between the City of Folsom and Kelli Vaccaro, a Sole Proprietor Doing Business as Kid's Inc., at 405 Natoma Station Drive, Folsom, California
 - Resolution No. 00000 - A Resolution Authorizing the City Manager to Execute Amendment No. 3 to the Contract with Kimley-Horn and Associates, Inc. for Grant Application Assistance for the Folsom Placerville Rail Trail Project.

Director's Items:

- City re-district public hearings (3 remaining) are January 11, February 8, and February 22. Process will be complete by April 2022.
- Working with Hinkle Creek group and meeting with Intel to discuss progress on programming and displays. Kindergarten Readiness to move to Sports Complex in Fall 2022.
- Buy your tickets on-line for Holiday Lights: December 10, 11, 12 and December 17-23.

Director's Report



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- Going to begin producing our Rec Guide (Summer Camps (goes to schools); Summer Guide; Fall 2022; and Spring 2023
- Reviewing proposals for Historic Preservation Analysis of Depot Building
- Successful toy drive on December 1 with all departments participating



Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS 2021-updated 11.3.21

YOUTH SPORTS

Dave Nazworth, Chair

Brian Wallace

Will Kempton

Staff: Derik Perez, Chad Gunter, Tom Hellmann

BUDGET / FINANCE

Matt Hedges, Chair

Dave Nazworth

Will Kempton

Staff: Lorraine Poggione, Tim O'Shea*, Cindy Spradlin, Tom Hellmann*

PLANNING & DEVELOPMENT

Samantha Davidson, Chair

Tanya Morales

Marina Leight

Staff: Brad Nelson, Tim O'Shea, Cindy Spradlin*, Derik Perez* Brett Bollinger*

PARKS & RECREATION RENOVATION PLAN

Brian Wallace, Chair

Samantha Davidson

Matt Hedges

Staff: Tim O'Shea, Brad Nelson, Lorraine*

AD HOC COMMITTEES

PARK NAMING

Matt Hedges, Chair

Samantha Davidson

Tanya Morales

Staff: Lesley, Lorraine, Jamison, Chad*
Sarah*

STATE OF THE DEPARTMENT

Will Kempton, Chair

Brian Wallace

Marina Leight

Staff: Lorraine, Tom, Derik, Cindy,
Lesley

*As-Needed

Parks and Recreation Committee Subcommittee Meetings 2021

Subcommittee	Agenda Topics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Budget													
(Hedges, Kempton, Nazworth)	Order of Battle Discussion/Commission presentation to Council on budget issues		2.23.21										
	Budget shortfall discussion for City Council 4/27				4.6.21								
	Discuss presentation for 4/27 council meeting				4.26.21								
	Follow-up discussion from 4/27 council meeting					5.11.21							
	Review Cost Recovery Policy/Discuss Comments/Next Steps							7.20.21					
	Review Current and Suggested Cost Recovery Measures/Potential Dept. Budget Needs								8.13.21				
	Discuss budget strategies FY 22/23									9.27.21			
	Overview of Draft CIP/New O&M Budget Requests											11.30.21	
Planning & Development													
(Davidson, Morales, Leight)	Davies Concept Plan/NP3 Concept Plan/Review Future CIPS/Needs Assessment Review												
	Needs Assessment Survey		2.17.21										
	NP3			3.9.21									
	Recap of NP3 community outreach/Needs Assessment Results					5.17.21							
	Master Plan Review					6.29.21							
	Discuss Master Plan prioritization recommendations							8.17.21			10.4.21		
	Review Master Plan Priority Sheet										10.25.21		
	Review Master Plan Prioritization Recommendations												12.2.21
Youth Sports													
(Nazworth, Wallace, Kempton)	Overview of subcommittee/Adult Sports		2.16.21										
	Rodeo Park programming/potential impacts on field allocations			3.16.21									
Renovation Master Plan								7.19.21					
(Wallace, Davidson, Hedges)	Review approved renovation project schedule/Discuss next project set to propose for completion												
	Accomplishments/barriers/volunteer coordinator/local service groups	1.29.21											
	Review master plan implementation			3.26.21									
	progress/Discuss volunteer opportunities												
	Discuss next phase of proposed projects						7.16.21						
	2021 Renovation Master Plan Update									10.18.21			
Ad-Hoc Subcommittee													
Park Naming													
(Hedges, Davidson, Morales)	Review/Recap what has occurred to date	1.28.21											
	Review Park Naming Policy Suggestions		2.18.21										
	Take to full PRC with Findings/Recommendation			3.2.21									
	Take to CC to present and get direction												
	Discuss draft questions/survey on website			4.13.21									
	Review survey responses			4.27.21									
	Review submitted park names					6.8.21							
Benevento													
(Kempton, Wallace, Leight)	Review ROM of Benevento											11.22.21	
	Discuss Phasing			5.25.21									
	Discuss Options for funding												
	Review Needs Assessment												
State of the Department													
(Kempton, Wallace, Leight)							7.19.21						12.13.21

Upcoming Events in the City of Folsom

December:

- December 1st – Ice Rink Opens (FHDA)
- December 3rd – Christmas Tree Lighting 6pm to 9pm (FHDA)
- December 3rd, 4th, 10th, 11th, 17th, 18th – Santa Visits & Horse and Carriage Rides 5pm to 9pm (FHDA)
- December 5th – Christmas Craft Fair 9am to 4pm (FHDA)
- December 10th – 12th – Wild Nights and Holiday Lights 4:30pm to 8:30pm
- December 11th – Polar Express Event (FHDA)
- December 17th – Hometown Christmas Concert 6pm (FHDA)
- December 17th – 23rd – Wild Nights and Holiday Lights 4:30pm to 8:30pm

**This calendar is for internal purposes only. These events are City events and other related events within the City. Dates and times may be subject to change.*