



City of Folsom Community Development Department

50 Natoma Street
Folsom, California 95630
(916) 461-6201 Fax (916) 355-7274



SIGNATURE SHEET FOR BUILDING PERMIT ISSUANCE

| | |
|------------------|----------|
| Project Name: | |
| Project Address: | |
| Applicant: | Date: |
| Subdivision: | Lot No.: |

Building Type (Circle One): Model Home Production Home Multi-Family Non-Residential

Instructions: The requirements for Building Permit issuance for model homes and non-residential structures are represented by the boxes under the appropriate column in the chart below. No Building Permit will be issued until all requirements for the permit requested have been satisfied and the boxes under the applicable columns have been signed by the appropriate City staff. It is the applicant's responsibility to obtain all the necessary approvals (initials by the appropriate City staff) and submit this completed form to the Building Division prior to issuance of a Building Permit.

| Item | Responsible Division | Required Division | | |
|--|---|-------------------|-----------------|----------------------------------|
| | | Model Home | Production Home | Non-Residential/ Multi-Family |
| Building Plan Check Approval | Building | | | |
| All-weather access complete | Fire - 916-716-7476 mltoledo@folsom.ca.us | | | |
| Water system (capable of delivering fire flow) installed pressure tested & operable, including hydrants. | Construction Inspector 916-461-6216 sbrown@folsom.ca.us | | | |
| | Fire | | | |
| All property corners staked including certification letter from a licensed land surveyor | Construction Inspector | | | |
| Verification of Pad Elevations & Lot Compaction Certification Letter from licensed Civil Engineer | Construction Inspector | | | |
| All Conditions of Approval applicable to building permit issuance satisfied, including parkland dedication and payment of park in-lieu fees. | Engineering - 916-461-6212 dwolfe@folsom.ca.us | | | |
| | Planning - 916-461-6209 sbanks@folsom.ca.us | | | |
| | Parks & Recreation 916-461-6633 bnelson@folsom.ca.us | | | |
| All paving completed (curb, gutter, sidewalk, etc.) | Construction Inspector | N/A | | N/A |
| Water, sewer & storm drainage system complete and ready for use | Construction Inspector | N/A | | N/A |
| Dry utility connections completed (electric, gas, cable, telephone.) | Construction Inspector | N/A | | N/A |
| Required subdivision Fire, Life & Safety improvements substantially complete (street lighting, traffic signing, striping, etc.) | Construction Inspector | N/A | | |
| | Engineering | N/A | | |
| | Planning | N/A | | |
| Inclusionary Housing (IH) Agreement Executed/ IH Fee Determined | shenry@folsom.ca.us | | | N/A |
| Subdivision Street Name Signs Installed | shenry@folsom.ca.us | | | N/A |

| |
|----------|
| Remarks: |
|----------|

Note: A final inspection and issuance of a Certificate of Occupancy (C of O) will not be granted until such time that the required subdivision improvements and/or onsite/offsite improvements have been completed and accepted by the City.

All-weather emergency access is defined as:

| | |
|---|---|
| May 1 st – September 30 th : 6" 95% compacted AB | Minimum 27' in width and a maximum 500' length with adequate turnaround area. |
| October 1 st – April 30 th : 2" AC over 6" 95% compacted AB | |