REGULAR UTILITY COMMISSION AGENDA

In association with the Governor’s proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.

For Public Participation

Join the meeting by Zoom online:  https://us06web.zoom.us/j/85700646634
To make a public comment using the Zoom online platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.

Join the meeting by Zoom telephone:  Dial +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799
Webinar ID: 857 0064 6634
To make a public comment by phone, please press *9 to raise your hand. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.

CALL TO ORDER


REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on January 14, 2022).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the November 16, 2021 Regular Meeting

DIRECTORS REPORT
**OLD BUSINESS**

1. Solid Waste Rate Update

**NEW BUSINESS**

1. Fiscal Year 2020-21 Water and Wastewater Budget Recap

Approved by:

Bob Mutchler, Chair

<table>
<thead>
<tr>
<th>Future Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 15, 2022</td>
</tr>
<tr>
<td>March 15, 2022</td>
</tr>
<tr>
<td>April 19, 2022</td>
</tr>
</tbody>
</table>

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for $0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

*Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.*
Pursuant to Governor Newsom’s Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call


ABSENT: A. Silva.

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Mark Rackovan: Public Works Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Oath of Office

Commissioner Menz took the oath of office and was welcomed to the Commission.

Minutes

Approval of the Minutes of the October 19, 2021 Regular Meeting.
Commissioner Widby motioned to accept the minutes.
Commissioner Kozlowski seconded the motion.
Motion carried with the following vote:
AYES: Commissioners Groat, Akhter
ABSTAIN: Commissioners Mutchler, Menz
ABSENT: Commissioner Silva
Directors’ Reports

Director Yasutake:
  • Data on applications received and payments issued for Water Conservation rebates, shows that residents are taking advantage of the rebates on offer. New temporary staff has been hired to help with processing of the rebates.
  • Information regarding the Bi-District elections, and opportunities to draw district boundaries, is available on the City Clerk pages of the City website.
  • IT / Cyber security is being discussed by the Regional Water Authority. Round table discussions are planned for mid-December, to be attended by FBI and IT staff from member agencies.
  • City Council has approved the execution of an agreement to complete a Leak and Loss Detection Survey of the City’s water distribution system, to be conducted early next year (2022). Folsom is one of four agencies that will receive Department of Water Resources grant funds which will cover most of the cost of the survey work.
  • In response to questions from the Commission:
    o Pinhole leaks update: a Class Action lawsuit is now in the hands of legal teams
    o Impact of the storm: There were no water quality or wastewater issues, and it provided opportunity to monitor use of newly installed parallel pipe on Oak Ave. There was also the positive impact of the additional volume of water into the reservoir.
  • Utility Commission December meeting
    Commissioner Kozlowski motioned to cancel the December meeting
    Commissioner Groat seconded the motion.
    Motion carried with the following vote:
    AYES: Commissioners Mutchler, Widby, Akhter, Menz
    ABSENT: Commissioner Silva

Director Rackovan introduced himself to Commissioners he had not previously met.

Old Business

Solid Waste Rates Update:

Director Rackovan reported that the November 8th public meeting was attended by sixteen residents. There were questions regarding the impact on residents’ bills and management of organics, but overall, it was generally understood that changes are due to the state mandate. Information has since been posted on the City website at folsom.ca.us/utilityrates.

Based on feedback from residents, changes to a typical residential bill have been added to the website, and there will be further discussion relating to the introduction of a fee for Household Hazardous Waste pick-up and the option of having a smaller can size available.

The Rate Hearing is scheduled for the December 14th City Council meeting.
Solid Waste has also updated the Garbage Collection Ordinance to incorporate terminology and organics recycling information to be consistent with SB1383 mandates. The first reading of the new ‘Waste and Recycling Ordinance’ was well received. The second reading is scheduled for the December 14 City Council meeting.

Director Rackovan responded to questions from commission, primarily relating to plans for community outreach to help with educating residents on the new rules for how to deal with waste.

**Adjournment**

Meeting adjourned at 7:13pm

**Respectfully Submitted:**

Emma Atkinson, Administrative Assistant.

**Approved:**

Bob Mutchler, Utility Commission Chair.
DATE: January 18, 2022

TO: Utility Commissioners

FROM: Marcus Yasutake, Environmental and Water Resources Director

SUBJECT: ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2020-2021 BUDGET RECAP

BACKGROUND

Each fiscal year, the Folsom City Council adopts an operating and capital budget. Director Yasutake will provide a budget recap of the Environmental and Water Resources Department for Fiscal Year 2020-2021.

DISCUSSION

Director Yasutake will provide a presentation of the Fiscal Year 2020-2021 budget for the Environmental and Water Resources Department. This will cover water and wastewater operations and capital improvement projects.

ACTION

No action required. Informational update only.

ATTACHMENT

EWR FY 2020-2021 Budget Recap Presentation
Utilities Commission
January 18, 2022
EWR FY 2020-2021 Budget Recap
FY 20/21 EWR Department Priorities

• Capital Improvement Projects
  – Reliability and Redundancy Projects
  – Sewer capacity projects
  – Replacement of aging infrastructure
• Set aside funding for future meter needs
• Training and education
FY 20/21 O&M Budget

- No O&M increase provided to each City Department
  - Previous years (prior to FY 20/21) had 2.5% O&M increase included
  - EWR requested an O&M increase for:
    - Leak and Loss Detection - $150,000
    - Trench paving and repair - $300,000

- Final water operating budget = $14,920,418
  - FY 19/20 approved operating budget = $14,210,768

- Final wastewater operating budget = $5,524,580
  - FY 19/20 approved operating budget = $5,359,784
<table>
<thead>
<tr>
<th>Division</th>
<th>FY 20/21 Budget</th>
<th>FY 20/21 Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>$3,699,270</td>
<td>$3,705,462</td>
<td>100.16%</td>
</tr>
<tr>
<td>Utility Maintenance</td>
<td>$1,380,623</td>
<td>$1,188,291</td>
<td>86.1%</td>
</tr>
<tr>
<td>Treatment</td>
<td>$3,426,163</td>
<td>$3,173,642</td>
<td>92.6%</td>
</tr>
<tr>
<td>Quality</td>
<td>$1,313,109</td>
<td>$1,242,812</td>
<td>94.6%</td>
</tr>
<tr>
<td>Meters</td>
<td>$1,617,088</td>
<td>$1,365,732</td>
<td>84.5%</td>
</tr>
<tr>
<td>Conservation</td>
<td>$713,446</td>
<td>$561,628</td>
<td>78.7%</td>
</tr>
</tbody>
</table>
## FY 20/21 Sewer Fund 530

<table>
<thead>
<tr>
<th>Division</th>
<th>FY 20/21 Budget</th>
<th>FY 20/21 Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>$1,878,348</td>
<td>$1,477,810</td>
<td>78.7%</td>
</tr>
<tr>
<td>Collections</td>
<td>$2,173,497</td>
<td>$1,922,134</td>
<td>88.4%</td>
</tr>
<tr>
<td>Utility Maintenance</td>
<td>$986,578</td>
<td>$862,809</td>
<td>87.5%</td>
</tr>
</tbody>
</table>
FY 20/21 Capital Improvement Plan

- **Water CIP Budget = $7,526,452**
  - Fund 520 Funding: $6,649,593
  - Alt. Funding Sources Projects: $876,859 (USBR grant and impact fees)

- **Wastewater CIP Budget = $3,593,996**
  - Fund 530 Funding: $3,593,996
  - Alt. Funding Sources Projects: $0
## FY 2021 – 2022 Budget Proposals

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Enterprise</th>
<th>Loans/Grants</th>
<th>Impact Fees</th>
<th>Other</th>
<th>Total</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashland Water Rehab No. 1</td>
<td>$601,840</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$601,840</td>
<td>$1,834,340</td>
</tr>
<tr>
<td>Ashland Water Rehab No. 2</td>
<td>932,299</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>932,299</td>
<td>1,692,299</td>
</tr>
<tr>
<td>Easton Glenborough Zone 1 PS</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>553,883</td>
</tr>
<tr>
<td>East Tank No. 1</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>3,967,956</td>
</tr>
<tr>
<td>Empire Ranch NPW Well</td>
<td>-</td>
<td>100,000</td>
<td>401,589</td>
<td>-</td>
<td>501,589</td>
<td>501,589</td>
</tr>
<tr>
<td>FPA PRV Stations</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Folsom South Control Valve</td>
<td>360,000</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>360,000</td>
<td>480,000</td>
</tr>
<tr>
<td>GSWC Inter-tie Booster Pump Station</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>1,135,000</td>
</tr>
<tr>
<td>Old Town Water R&amp;R Proj No 1</td>
<td>392,953</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>392,953</td>
<td>1,052,953</td>
</tr>
<tr>
<td>Water System Flow Control</td>
<td>2,005,000</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>2,005,000</td>
<td>2,005,000</td>
</tr>
<tr>
<td>Water System Rehab Proj No. 1</td>
<td>110,877</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>110,877</td>
<td>2,345,138</td>
</tr>
<tr>
<td>Water System Rehab Proj No. 2</td>
<td>219,694</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>219,694</td>
<td>1,924,694</td>
</tr>
<tr>
<td>Water System Rehab Proj No. 3</td>
<td>1,949,000</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>1,949,000</td>
<td>1,949,000</td>
</tr>
<tr>
<td>WTP Polymer Reliability &amp; Redundancy</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>862,565</td>
</tr>
<tr>
<td>WTP Pre-Treatment System Improvement</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>6,139,675</td>
</tr>
<tr>
<td>WTP Backwash &amp; Recycled Water</td>
<td>77,930</td>
<td>$ -</td>
<td>375,270</td>
<td>-</td>
<td>453,200</td>
<td>1,072,200</td>
</tr>
<tr>
<td>WTP Lime System</td>
<td>-</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>698,749</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,649,593</strong></td>
<td><strong>$100,000</strong></td>
<td><strong>$776,859</strong></td>
<td><strong>$ -</strong></td>
<td><strong>$7,526,452</strong></td>
<td><strong>$28,295,021</strong></td>
</tr>
</tbody>
</table>
## FY 2021 – 2022 Budget Proposals

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Enterprise</th>
<th>Loans/Grants</th>
<th>Impact Fees</th>
<th>Other</th>
<th>Total</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basin 4 Sewer Phase 1</td>
<td>$897,800</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$897,800</td>
<td>$1,036,400</td>
</tr>
<tr>
<td>Basin 4 Sewer Phase 2</td>
<td>2,273,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>2,273,000</td>
<td>2,273,000</td>
</tr>
<tr>
<td>Greenback Sewer &amp; Lift Station</td>
<td>(338,142)</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>(338,142)</td>
<td>2,315,644</td>
</tr>
<tr>
<td>Natoma Alley R&amp;R</td>
<td>121,525</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>121,525</td>
<td>3,141,457</td>
</tr>
<tr>
<td>Oak Ave Ps PWIF Relief</td>
<td>25,112</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>25,112</td>
<td>2,000,000</td>
</tr>
<tr>
<td>Sewer Eval &amp; Capacity Assurance Plan (SECAP)</td>
<td>376,600</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>376,600</td>
<td>6,005,000</td>
</tr>
<tr>
<td>Sewer Lateral R&amp;R</td>
<td>238,101</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>238,101</td>
<td>1,764,425</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,593,996</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$3,593,996</td>
<td>$18,535,926</td>
</tr>
</tbody>
</table>
Questions