



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

January 18, 2022

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

In association with the Governor’s proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.

For Public Participation

Join the meeting by Zoom online: <https://us06web.zoom.us/j/85700646634>

To make a public comment using the Zoom online platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.

Join the meeting by Zoom telephone: Dial +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 857 0064 6634

*To make a public comment by phone, please press *9 to raise your hand. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.*

CALL TO ORDER

ROLL CALL - Utility Commission Members: T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat and M.Menz

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on January 14, 2022).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the November 16, 2021 Regular Meeting

DIRECTORS REPORT

OLD BUSINESS

- 1. Solid Waste Rate Update

NEW BUSINESS

- 1. Fiscal Year 2020-21 Water and Wastewater Budget Recap

Approved by:

Bob Mutchler, Chair

		<u>Future Meetings</u>	
February 15, 2022	6:30 pm	Regular Meeting	TBD
March 15, 2022	6:30 pm	Regular Meeting	TBD
April 19, 2022	6:30 pm	Regular Meeting	TBD

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
November 16, 2021
6:30 PM

Pursuant to Governor Newsom’s Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler D. Groat, T. Widby, Z. Akhter, D. Kozlowski, M. Menz.

ABSENT: A. Silva.

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Mark Rackovan: Public Works Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Oath of Office

Commissioner Menz took the oath of office and was welcomed to the Commission.

Minutes

Approval of the Minutes of the October 19, 2021 Regular Meeting.

Commissioner Widby motioned to accept the minutes.

Commissioner Kozlowski seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Groat, Akhter

ABSTAIN: Commissioners Mutchler, Menz

ABSENT: Commissioner Silva

Directors' Reports

Director Yasutake:

- Data on applications received and payments issued for Water Conservation rebates, shows that residents are taking advantage of the rebates on offer. New temporary staff has been hired to help with processing of the rebates.
- Information regarding the Bi-District elections, and opportunities to draw district boundaries, is available on the City Clerk pages of the City website.
- IT / Cyber security is being discussed by the Regional Water Authority. Round table discussions are planned for mid-December, to be attended by FBI and IT staff from member agencies.
- City Council has approved the execution of an agreement to complete a Leak and Loss Detection Survey of the City's water distribution system, to be conducted early next year (2022). Folsom is one of four agencies that will receive Department of Water Resources grant funds which will cover most of the cost of the survey work.
- In response to questions from the Commission:
 - Pinhole leaks update: a Class Action lawsuit is now in the hands of legal teams
 - Impact of the storm: There were no water quality or wastewater issues, and it provided opportunity to monitor use of newly installed parallel pipe on Oak Ave. There was also the positive impact of the additional volume of water into the reservoir.
- Utility Commission December meeting
Commissioner Kozlowski motioned to cancel the December meeting
Commissioner Groat seconded the motion.
Motion carried with the following vote:
AYES: Commissioners Mutchler, Widby, Akhter, Menz
ABSENT: Commissioner Silva

Director Rackovan introduced himself to Commissioners he had not previously met.

Old Business

Solid Waste Rates Update:

Director Rackovan reported that the November 8th public meeting was attended by sixteen residents. There were questions regarding the impact on residents' bills and management of organics, but overall, it was generally understood that changes are due to the state mandate. Information has since been posted on the City website at folsom.ca.us/utilityrates.

Based on feedback from residents, changes to a typical residential bill have been added to the website, and there will be further discussion relating to the introduction of a fee for Household Hazardous Waste pick-up and the option of having a smaller can size available.

The Rate Hearing is scheduled for the December 14th City Council meeting.

Solid Waste has also updated the Garbage Collection Ordinance to incorporate terminology and organics recycling information to be consistent with SB1383 mandates. The first reading of the new 'Waste and Recycling Ordinance' was well received. The second reading is scheduled for the December 14 City Council meeting.

Director Rackovan responded to questions from commission, primarily relating to plans for community outreach to help with educating residents on the new rules for how to deal with waste.

Adjournment

Meeting adjourned at 7:13pm

Respectfully Submitted:

Emma Atkinson, Administrative Assistant.

Approved:

Bob Mutchler, Utility Commission Chair.

NEW BUSINESS
Item 1
Utility Commission
Meeting Date: 1/18/22

DATE: January 18, 2022
TO: Utility Commissioners
FROM: Marcus Yasutake, Environmental and Water Resources Director
SUBJECT: **ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2020-2021
BUDGET RECAP**

BACKGROUND

Each fiscal year, the Folsom City Council adopts an operating and capital budget. Director Yasutake will provide a budget recap of the Environmental and Water Resources Department for Fiscal Year 2020-2021.

DISCUSSION

Director Yasutake will provide a presentation of the Fiscal Year 2020-2021 budget for the Environmental and Water Resources Department. This will cover water and wastewater operations and capital improvement projects.

ACTION

No action required. Informational update only.

ATTACHMENT

EWR FY 2020-2021 Budget Recap Presentation



Utilities Commission
January 18, 2022
EWR FY 2020-2021 Budget Recap



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FY 20/21 EWR Department Priorities



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- Capital Improvement Projects
 - Reliability and Redundancy Projects
 - Sewer capacity projects
 - Replacement of aging infrastructure
- Set aside funding for future meter needs
- Training and education

FY 20/21 O&M Budget



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- No O&M increase provided to each City Department
 - Previous years (prior to FY 20/21) had 2.5% O&M increase included
 - EWR requested an O&M increase for :
 - Leak and Loss Detection - \$150,000
 - Trench paving and repair - \$300,000
- Final water operating budget = \$14,920,418
 - FY 19/20 approved operating budget = \$14,210,768
- Final wastewater operating budget = \$5,524,580
 - FY 19/20 approved operating budget = \$5,359,784

FY 20/21 Water Fund 520



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Division	FY 20/21 Budget	FY 20/21 Actual	% of Budget
Engineering	\$3,699,270	\$3,705,462	100.16%
Utility Maintenance	\$1,380,623	\$1,188,291	86.1%
Treatment	\$3,426,163	\$3,173,642	92.6%
Quality	\$1,313,109	\$1,242,812	94.6%
Meters	\$1,617,088	\$1,365,732	84.5%
Conservation	\$713,446	\$561,628	78.7%

FY 20/21 Sewer Fund 530



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Division	FY 20/21 Budget	FY 20/21 Actual	% of Budget
Engineering	\$1,878,348	\$1,477,810	78.7%
Collections	\$2,173,497	\$1,922,134	88.4%
Utility Maintenance	\$986,578	\$862,809	87.5%

FY 20/21 Capital Improvement Plan



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- **Water CIP Budget = \$7,526,452**
 - Fund 520 Funding: \$6,649,593
 - Alt. Funding Sources Projects: \$876,859 (USBR grant and impact fees)
- **Wastewater CIP Budget = \$3,593,996**
 - Fund 530 Funding: \$3,593,996
 - Alt. Funding Sources Projects: \$0

FY 20/21 Water CIP



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FY 2021 – 2022 Budget Proposals

Project Description	Enterprise	Loans/Grants	Impact Fees	Other	Total	Project Total
Ashland Water Rehab No. 1	\$ 601,840	\$ -	\$ -	\$ -	\$ 601,840	\$ 1,834,340
Ashland Water Rehab No. 2	932,299	-	-	-	932,299	1,662,299
Easton/Glenborough Zone 1 PS	-	-	-	-	-	563,863
East Tank No. 1	-	-	-	-	-	3,967,956
Empire Ranch NPW Well	-	100,000	401,589	-	501,589	501,589
FPA PRV Stations	-	-	-	-	-	100,000
Folsom South Control Valve	360,000	-	-	-	360,000	480,000
GSWC Inter-tie Booster Pump Station	-	-	-	-	-	1,135,000
Old Town Water R&R Proj No.1	392,953	-	-	-	392,953	1,052,953
Water System Flow Control	2,005,000	-	-	-	2,005,000	2,005,000
Water System Rehab Proj No.1	110,877	-	-	-	110,877	2,345,138
Water System Rehab Proj No.2	219,694	-	-	-	219,694	1,924,694
Water System Rehab Proj No.3	1,949,000	-	-	-	1,949,000	1,949,000
WTP Polymer Reliability & Redundancy	-	-	-	-	-	862,565
WTP Pre-Treatment System Improvement	-	-	-	-	-	6,139,675
WTP Backwash & Recycled Water	77,930	-	375,270	-	453,200	1,072,200
WTP Line System	-	-	-	-	-	698,749
Total	\$ 6,649,593	\$ 100,000	\$ 776,859	\$ -	\$ 7,526,452	\$ 28,295,021

FY 20/21 Wastewater CIP



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FY 2021 – 2022 Budget Proposals

Project Description	Enterprise	Loans/Grants	Impact Fees	Other	Total	Project Total
Basin 4 Sewer Phase 1	\$ 897,800	\$ -	\$ -	\$ -	\$ 897,800	\$ 1,036,400
Basin 4 Sewer Phase 2	2,273,000	-	-	-	2,273,000	2,273,000
Greenback Sewer & Lift Station	(338,142)	-	-	-	(338,142)	2,315,644
Natoma Alley R&R	121,525	-	-	-	121,525	3,141,457
Oak Ave PS PWWF Relief	25,112	-	-	-	25,112	2,000,000
Sewer Eval & Capacity Assurance Plan (SECAP)	376,600	-	-	-	376,600	6,005,000
Sewer Lateral R&R	238,101	-	-	-	238,101	1,764,425
Total	\$ 3,593,996	\$ -	\$ -	\$ -	\$ 3,593,996	\$ 18,535,926



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Questions