

RESOLUTION NO. 10479

A RESOLUTION AMENDING RESOLUTION NO. 10297 AND ENACTING THE ANNUAL INFLATIONARY ADJUSTMENT FOR CITY USER FEES AS OF JULY 1, 2020, FOR SELECTED CITY SERVICES

WHEREAS, City of Folsom Municipal Code Section 3.50.020 states “The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter. Costs reasonably borne shall be as are defined in Section 3.50.030.”; and

WHEREAS, Resolution No. 7815 adopted by the Folsom City Council on May 23, 2006, allowed for an annual inflationary adjustment to User Fees each fiscal year; and

WHEREAS, Resolution No. 10297 adopted by the Folsom City Council on June 11, 2019, allowed for Building Valuation Data to be updated each year as published by the International Code Council; and

WHEREAS, the annual inflationary adjustment is based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA*, Annual amount as of December of the previous calendar year and as of December 31, 2019 the annual inflationary adjustment applied is 3.3%; and

WHEREAS, the Building Valuation Data will be updated to the February 2020 data as published by the International Code Council; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom Amends Resolution No. 10297 and Enacts the Annual Inflationary Adjustment for City User Fees as of July 1, 2020, for Selected City Services as set forth in the fee schedules attached hereto; and

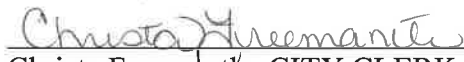
PASSED AND ADOPTED this 23rd day of June, 2020, by the following roll-call vote:

AYES:	Council Member(s):	Howell, Kozlowski, Sheldon, Aquino
NOES:	Council Member(s):	None
ABSENT:	Council Member(s):	None
ABSTAIN:	Council Member(s):	None



Sarah Aquino, MAYOR

ATTEST:



Christa Freeman, CITY CLERK

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019 Reso 10297	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed Base Fee (Non-Refundable Deposit)
	<u>Planning & Engineering</u>			
PE-1	Preliminary Project Review (deposit)	\$ 594	\$ 15	\$ 609
PE-2	Tentative Parcel Map Review (deposit)	\$ 5,178	\$ 127	\$ 10,260
PE-3	Tentative Subdivision Map Review (deposit)	\$6,264 + \$31/Lot	\$153 + \$1/Lot	\$6,417 + \$32/Lot
PE-4	Tentative Map Amendment Review (deposit)	\$ 8,630	\$ 211	\$ 8,841
PE-5	Final Map Amend/Cert of Correction (deposit)	\$ 2,830	\$ 69	\$ 2,899
PE-6	Tentative Map Extension Review (deposit)	\$ 3,707	\$ 91	\$ 3,798
PE-7	Site Design Review - Planning Comm. (deposit)	\$ 4,348	\$ 107	\$ 4,455
PE-7b	Site Design Review	\$ 273	\$ 7	\$ 280
PE-8	Planned Development review (deposit)	\$8,321 + \$416/acre	\$204 + \$10/acre	\$8,525 + \$426/acre
PE-9	Planned Development Mod. Review (deposit)	\$ 8,309	\$ 204	\$ 8,513
PE-10	Planned Development Ext. Review (deposit)	\$ 2,918	\$ 71	\$ 2,989
PE-11	Specific Plan Review (deposit)	\$ 5,833	\$ 143	\$ 5,976
PE-12	Specific Plan Amend. Review (deposit)	\$ 6,417	\$ 157	\$ 6,574
PE-13	Initial Environmental Study/Assmnt (deposit)	\$ 5,906	\$ 145	\$ 6,051
PE-15	Environmental Impact Review & Report	\$ 7,934	\$ 194	\$ 8,128
PE-16	Notice of CEQA determination	\$ 275	\$ 7	\$ 282
PE-18	Environmental Mitigation Prog. Monitoring	\$ 5,849	\$ 143	\$ 5,992
PE-20	Historic Dist SFD Design Rvw (deposit)	\$ 57	\$ 1	\$ 58
PE-21	H.D. Mult Fam/Comm Design Rvw (deposit)	\$ 2,005	\$ 49	\$ 2,054
PE-22	Arch Review - SFD (deposit)	\$ 57	\$ 1	\$ 58
PE-23	Arch Review - Mult Fam/Comm. (deposit)	\$ 2,005	\$ 49	\$ 2,054
PE-24	Historic Dist Sign Review (deposit)	\$ 57	\$ 1	\$ 58
PE-25	Sign Permit - Staff	\$ 117	\$ 3	\$ 120
PE-25b	Sign Permit Extension	\$ 54	\$ 1	\$ 55
PE-26	PD Permit Sign Only (deposit)	\$ 1,166	\$ 29	\$ 1,195
PE-27	Zoning Verification Review (deposit)	\$ 281	\$ 7	\$ 288
PE-28	Rezoning Request Review - 5 acres or less (deposit)	\$ 2,725	\$ 67	\$ 2,792
PE-29	Rezoning Request Review- 5+ acres (deposit)	\$ 5,442	\$ 133	\$ 5,575
PE-30	Lot Line Adj./Parcel Merger (planning) (deposit)	\$ 920	\$ 23	\$ 943
PE-31	Annexation Processing (deposit)	\$ 5,250	\$ 129	\$ 5,379
PE-32	Variance Review- SFD (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-33	Variance Review- Other (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-35	Appeal - Admin	\$ 233	\$ 6	\$ 239
PE-36	Appeal - by other (deposit)	\$ 468	\$ 11	\$ 479
PE-37	Code Amendment (deposit)	\$ 2,083	\$ 51	\$ 2,134
PE-38	General Plan Amendment <5 acres (deposit)	\$ 3,976	\$ 97	\$ 4,073
PE-39	General Plan Amendment >5 acres (deposit)	\$ 7,951	\$ 195	\$ 8,146
PE-40	Temporary Use Permit Review	\$ 59	\$ 1	\$ 60
PE-41	Conditional Use Permit Review (Major) (deposit)	\$ 5,396	\$ 132	\$ 5,528

City of Folsom

Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019 Reso 10297	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed Base Fee (Non-Refundable Deposit)
Planning & Engineering (cont.)				
PE-41b	Conditional Use Permit Review (Minor) (deposit)	\$ 2,619	\$ 64	\$ 2,683
PE-42	Conditional Use Permit Modification (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-43	Street Name Review/Change (deposit)	\$ 1,166	\$ 29	\$ 1,195
PE-44	Devl. Agreement Processing (deposit)	\$ 5,018	\$ 123	\$ 5,141
PE-45	Right of Way/ Easement Abandonment	\$ 2,335	\$ 57	\$ 2,392
PE-46	Tree Removal Pmt- Permitted Removal	\$ 36	\$ 1	\$ 37
PE-47	Tree Removal Pmt- w/o Permit	\$ 418	\$ 10	\$ 428
PE-48	Eng PC & Insp - \$1 to \$10,000	6% of first 10k	N/A	6% of first 10k
PE-49	Eng PC & Insp 1 - \$10,001-\$99,999	7% next 90k	N/A	7% next 90k
PE-50	Eng PC & Insp 1 - \$100k-\$199,999	5% next 100k	N/A	5% next 100k
PE-51	Eng PC & Insp 1 - \$200k-\$299,999	4% next 100k	N/A	4% next 100k
PE-52	Eng PC & Insp 1 - \$300k+	2% remainder	N/A	2% remainder
PE-53	Parcel Map Check	\$ 5,471	\$ 134	\$ 5,605
PE-54	Final Map Check	\$ 10,213	\$ 250	\$ 10,463
PE-55	LLA Review - Engineering	\$ 4,584	\$ 112	\$ 4,696
PE-56	Research of Eng Records (Hourly)	\$ 99	\$ 2	\$ 101
PE-57	Misc Eng Services (Hourly)	\$ 99	\$ 2	\$ 101
PE-58	Review of ROW /Easement Docs	\$ 1,271	\$ 31	\$ 1,302
PE-59	Assmt Dist/CFD Payment Processing	\$ 2,456	\$ 60	\$ 2,516
PE-60	Subdivision Agreement Processing	\$ 1,032	\$ 25	\$ 1,057
PE-61	Special Events Permit	\$ 59	\$ 1	\$ 60
PE-62a	Transportation Permits	\$ 19	\$ 0	\$ 19
PE-62b	Transportation Permits (Annual)	\$ 82	\$ 2	\$ 84
PE-63a	Encroachment Permits	\$129 + \$1.86/Sq. Ft.	\$3 + \$.05/Sq. Ft.	\$132 + \$1.91/Sq. Ft.
PE-63b	Encroachment Permit (Annual)	\$ 2,526	\$ 62	\$ 2,588
PE-64	Condominium Conversion Fee	\$ 10,871	\$ 266	\$ 11,137
PE-65	Home Occupation Permit Fee	\$ 28	\$ 1	\$ 29
PE-66	Unattended Donation Box	\$183 + \$46 Renewal	\$4 + \$1 Renewal	\$187 + \$47 Renewal
PE-67	Opinion on a Planning Matter	\$ 239	\$ 6	\$ 245
PE-68	Landmark Tree	\$ 273	\$ 7	\$ 280
PE-69	Off-Site Weekend Directional Signs	\$ 163	\$ 4	\$ 167
PE-70	Uniform Sign Program	\$ 273	\$ 7	\$ 280
PE-71	Temporary Sign Permit	\$ 10	\$ 0	\$ 10
PE-72	Non-residential Plan Check Fee (Planning)	10% of building permit fee		10% of building permit fee
PE-73	Residential Landscape Review Fee (Custom Home)	Hourly rate of City Arborist		Hourly rate of City Arborist
PE-74	Entertainment Permit	\$ 43	\$ 1	\$ 44
PE-75	Expedited Services Fee	1.5 X Regular Fee		1.5 X Regular Fee
PE-76	Technical Assistance / Third Party review or Inspection			Actual Cost
PE-77	Protected Tree removed or impacted within the buildable area of a residential lot (DSH-diameter per inch)			125.00 (DSH)
PE-78	Protected Tree removed or impacted (DSH-diameter per inch)			250.00 (DSH)

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San*
All amounts are rounded to the nearest dollar.

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019 Reso 10297	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	<u>Finance</u>			
FN-1a	Returned Check Fee - Initial	\$ 25	\$ -	\$ 25
FN-1b	Returned Check Fee - Additional	\$ 35	\$ -	\$ 35
FN-2	Lien/Delinquency Admin Fee	\$ 179	\$ -	\$ 125
FN-2a	Admin/Disconnect Fee		\$ -	\$ 75
FN-2b	Reconnect Fee - during business hours		\$ -	\$ 50
FN-2c	Reconnect Fee - after business hours		\$ -	\$ 135
FN-3	Excessive Comm. SW Acct Changes	\$ 25	\$ 1	\$ 26
FN-4	New License Review Fee	\$ 25	\$ 1	\$ 26
FN-5	License Reprint Fee	\$ 12	\$ 0	\$ 12
FN-7	Customer Business Lists - Year	\$ 18	\$ 1	\$ 19
FN-8	Customer Business Lists - 1 month	\$ 18	\$ 1	\$ 19
	Cardroom Business License Fees:			\$ -
FN-9	Application and investigation	\$ 632	\$ 21	\$ 653
FN-10	Annual License Renewal	\$ 84	\$ 3	\$ 87
FN-12	PER Table Fee per QUARTER	\$ 250	\$ 8	\$ 258
FN-13	Alternative Method of Payment	2.75% - 3%		2.75% - 3%
	<u>Police</u>			
P-1	Vehicle Release	\$ 165	\$ 5	\$ 170
P-2	Livescan	\$ 24	\$ 1	\$ 25
P-3	Alarm Permit (New)	\$ 43	\$ 1	\$ 44
P-3b	Alarm Permit (Renewal - Commercial)	\$ 16	\$ 1	\$ 17
P-4	False Alarm (2nd false alarm - infor. not updated)	\$ 91	\$ 3	\$ 94
P-4b	False Alarm (3rd false alarm)	\$ 91	\$ 3	\$ 94
P-4c	False Alarm (4th false alarm)	\$ 108	\$ 2	\$ 110
P-4d	False Alarm (5th+ false alarm)	\$ 161	\$ 4	\$ 165
P-6	Repossessions	\$ 14	\$ 0	\$ 14
P-7	VIN Verification	\$ 45	\$ 0	\$ 45
P-8	Clearance Letter-Clear	\$ 40	\$ 0	\$ 40
P-9	Vehicle Sign-Off	\$ 45	\$ 0	\$ 45
P-10	Firearms Permit	\$ 156	\$ 4	\$ 160
P-15	Adult Businesses	\$ 135	\$ 4	\$ 139
P-17	HS 11590 Registration	\$ 24	\$ 1	\$ 25
P-18	Police report copy			\$ 5

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City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019 Proposed	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	<u>Fire</u>			
FR-1	California Fire Code Inspection	\$ 185	\$ 6	\$ 191
FR-2	Re-Inspection (2nd and subsequent reinspections)	\$ 228	\$ 8	\$ 236
FR-3	Fire Stand Pipe System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-4	Fire Hydrant System PC	bldg pmt val	bldg pmt val	bldg pmt val
FR-5	Fire Sprinkler System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-6	Fire Pump Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-7	Fire Alarm System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-10	Fixed Fire Protection System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-11	Gas System Plan Review (Medical, LPG, Compressed, etc)	bldg pmt val	bldg pmt val	bldg pmt val
FR-14	Public Fireworks Display PC	bldg pmt val		bldg pmt val
FR-15	Special Fire Inspection (after hours or by request)	\$ 247	\$ 8	\$ 255
FR-23	Safe & Sane Fireworks Stand Inspection	\$ 326	\$ 11	\$ 337
FR-24	Incident Report Copy	\$ 30	\$ 1	\$ 31
FR-26	Fire Hazard Abatement Program	\$ 153	\$ 5	\$ 158
FR-28	False Alarm (2nd false alarm - infor. not updated)	\$ 91	\$ 3	\$ 94
FR-28b	False Alarm (3rd false alarm)	\$ 91	\$ 3	\$ 94
FR-28c	False Alarm (4th false alarm)	\$ 108	\$ 4	\$ 112
FR-28d	False Alarm (5th+ false alarm)	\$ 161	\$ 5	\$ 166
FR-36	Fire Hydrant Flow Test	\$ 201	\$ 7	\$ 208
FR-39	Fire Photograph Copy	\$ 30	\$ 1	\$ 31
FR-42	Expedited Services Fee	1.5 X Reg Fee		1.5 X Reg Fee
FR-43	Technical Assistance / Third Party review or Inspection	Actual Cost		Actual Cost

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City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	<u>City Clerk</u>			
CC-1	Agenda Mailing Service (Per Year/Subscriber)	\$ 24	\$ 0	\$ 24
CC-2a	Document Printing & Copying (per side/per page; \$1.00 minimum; no charge for 9 copies or less)	\$ 0.10	\$ 0.00	\$ 0.10
CC-3	Document Printing Pages greater than 17x14 or color copies (per side/per page)	\$ 5	\$ 0	\$ 5
CC-6	Copy Audio/Video/DVD	\$ 5	\$ 0	\$ 5
CC-8	Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-9	Updates to Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-10	Planning Commission Decision Appeal - Owner occupied, single family dwelling	\$ 238	\$ 8	\$ 246
CC-11	Planning Commission Decision Appeal - All others	\$ 479	\$ 16	\$ 495
CC-12	Truancy Fee (Monies paid through City Clerk)	\$ 61	\$ 2	\$ 63
CC-13	Code Enforcement Administrative Hearing	\$ 179	\$ 6	\$ 185

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City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE		ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	<u>Library*</u>			
LB-1	Adult and Teen Books and audio books - Extended Use Fee (Fine)	\$0.25/ day per item - \$5.00 max/item	**	\$0.25/ day per item - \$5.00 max/item
LB-2	High-Demand Express materials - Extended Use Fee (Fine)	\$1.00/ day per item - \$5.00 max/item	**	\$1.00/ day per item - \$5.00 max/item
LB-3	Children's books and audio books - Extended Use Fee (Fine)	\$0.05/ day per item - \$1.00 max/item	**	\$0.05/ day per item - \$1.00 max/item
LB-4	DVD's, Music CD's, and specialty kits - Extended Use Fee (Fine)	\$0.25/ day per item - \$5.00 max/item	**	\$0.25/ day per item - \$5.00 max/item
LB-6	Returned check fee	City standard fee (see Finance)	**	City standard fee (see Finance)
LB-7	Library card replacement	\$ 1	**	\$ 1
LB-8a	Self service copy charges - (B & W)	\$ 0.15	**	\$ 0.15
LB-8b	Self service copy charges - (Color)	\$ 0.50	**	\$ 0.50
LB-9	Hold re-shelving fee - per item	\$ 1	**	\$ 1
LB-10	Interlibrary loan/item (plus add'l lending library fees)	\$ 3	**	\$ 3
LB-11	Lost or damaged books in Folsom collection	Up to cost of item plus \$5.00 processing fee	**	Up to cost of item plus \$5.00 processing fee
LB-12	Lost or damaged materials from interlibrary loan	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee	**	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee
LB-13	Referral fee for material and fee recovery services (for accounts with billed overdue materials and total outstanding charges of \$25 or more)	\$ 10	**	\$ 10

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA, Annual amount as of December of the previous calendar year.*

** CPI is negligible, therefore fee/fine will not change

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE
#	Parks & Recreation
PR-7	Zookeeping/Gate
PR-9	Zoo-Gift Shop
PR-10	Zoo-Education/Tours
PR-13	Aquatics - Rec/Lap Swim
PR-14	Aquatics - Swim Lessons
PR-15	Aquatics - Swim Team
PR-16	Aquatics - Aquacise
PR-17	Aquatics - Swim Camps
PR-18	Aquatics - School Parties
PR-19	Aquatics - Birthday Parties
PR-21	Aquatics - Swim Meets
PR-22	Aquatics - Rental/Spons.
PR-23	Aquatics - Concessions
PR-24	Cummings Park/Skate
PR-25	Comm Center - Resident
	Comm Center - Non-Resident
	Comm Center - FCUSD
PR-26	Rotary Clubhouse (see Comm Center)
PR-30	Park Rentals
PR-32	Youth Spec. Interest
PR-33	Cultural Classes
PR-37	Fee Based Spec Events
PR-38	Youth Day Camps
PR-39	Teens
PR-40	Cultural Svcs/Preschool
PR-42	Seniors
PR-43	Sponsorship
PR-45	Kemp Concessions
PR-46	Adult Sports
PR-47	Youth Sports
PR-48	Comm. Youth Leagues
PR-49	Sports Facility Rentals

² Parks and Recreation fees are set by the department. Cost recovery levels are set at the program level, and therefore changes are proposed during the budget process.