

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
WEDNESDAY, FEBRUARY 9, 2022
SPECIAL MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us**

In association with the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency and Assembly Bill 361, the Sacramento County Health Order dated January 6, 2022 has ordered that all in-person council and commission public meetings be suspended, and that those meetings be conducted virtually.

For Public Participation

Join the meeting by Zoom online: <https://us06web.zoom.us/j/84278229857>

To make a public comment using the Zoom online platform, please use the "raise hand" feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.

Join the meeting by Zoom telephone: Dial +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 842 7822 9857

*To make a public comment by phone, please press *9 to raise your hand. Please make sure to enable audio controls once access has been given to speak. Please wait to be called upon by the Commission.*

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Chair Dave Nazworth, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
 - A. January 24, 2022 Meeting Minutes
6. **ACTION ITEM:**
 - A. Selection of Chair/Vice Chair
 - B. Selection of Subcommittee Members
7. **COMMITTEE REPORTS:**
 - A. Planning & Development (Chair Davidson, Leight, Morales)
 - No meeting scheduled at this time.
 - B. Budget (Chair Hedges, Kempton, Nazworth)
 - No meeting scheduled at this time.
 - C. Renovation (Chair Wallace, Davidson, Hedges)

- No meeting scheduled at this time.
- D. Youth Sports (Chair Nazworth, Kempton, Wallace)
 - No meeting scheduled at this time.
- E. Commissioner's Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)
 - Meeting scheduled for February 15th.

8. **INFORMATIONAL ITEMS:**

- A. Director's Report
 - i. Subcommittee Appointments Updated
 - ii. List of Subcommittee / Ad Hoc Committee Assignments

9. **TENTATIVE UPCOMING MEETING TOPICS:**

March Meeting:

- AT&T New Cell Tower (Livermore Park)

April Meeting:

- Scheduled Presentation: Draft Active Transportation Plan (ATP)
Presentation and Public Comment

10. **COMMISSIONER COMMENTS:**

11. **ADJOURNMENT:**

*Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.*

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or smunroe@folsom.ca.us. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

The City of Folsom provides live and archived webcasts of regular Parks & Recreation Commission meetings. The webcasts can be found on the online services page of the City's website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
MONDAY, JANUARY 24, 2022
SPECIAL MEETING MINUTES**

Pursuant to Assembly Bill 361 and the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency, the Parks and Recreation Commission, staff, and members of the public may participate in this meeting via teleconference.

1. **CALL TO ORDER:** The Parks and Recreation Commission meeting was called to order at 6:30pm
2. **ROLL CALL:** Commission Members Present: Samantha Davidson, Matt Hedges, Will Kempton, Marina Leight, Tanya Morales, Vice-Chair Brian Wallace
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** There was no Business from the Floor.
5. **APPROVAL OF MINUTES:**
 - A. December 7, 2021 Meeting Minutes
Motion by Commissioner Leight, seconded by Commissioner Kempton. Motion carried with no corrections from the commission.

AYES: Commission Members: Davidson, Hedges, Kempton, Wallace, Morales and Leight
NOES: Commission Members: None
ABSENT: Commission Members: Nazworth
ABSTAIN: Commission Members: None

6. **ACTION ITEM:**
 - A. CIP Budget Proposals for FY 2022-2023
Brad Nelson, Senior Planner, gave a presentation on the proposed Fiscal Year 2022-23 Capital Improvement Plan Budget. Staff is recommending funding for Benevento Family Park, construction funding for Prospector Park in the Folsom Plan Area, and funding for some improvements at the Hinkle Creek Educational and Nature Center. Motion moved by Commissioner Kempton, seconded by Commissioner Davidson, and carried with the following roll call vote:

AYES: Commission Members: Davidson, Hedges, Kempton, Wallace, Morales and Leight
NOES: Commission Members: None
ABSENT: Commission Members: Nazworth
ABSTAIN: Commission Members: None

B. Disbandment of Park Naming Ad-Hoc Subcommittee
Lorraine Poggione, Director, introduced a written staff report with the staff recommendation to disband the Park Naming Ad-Hoc Subcommittee. Motion moved by Commissioner Hedges, seconded by Commissioner Morales, and carried with the following roll call vote:

AYES: Commission Members: Davidson, Hedges, Kempton, Wallace, Morales and Leight
NOES: Commission Members: None
ABSENT: Commission Members: Nazworth
ABSTAIN: Commission Members: None

7. **DISCUSSION ITEM:**

A. Purpose of Ad-Hoc Committee to prepare a Commissioner's Report and Next Steps

Lorraine Poggione, Director, gave a background on the formation of this Ad-Hoc Committee as well as an update on the first Commissioner's Report meeting.

Commissioner Kempton followed up with discussion of the goals of the committee and next steps. Commissioner Wallace then showed an example of the referenced report that was started a few years ago with a similar intent. This is a template that the new Ad-Hoc Committee can update with current pertinent information that the Commissioner's would like to present to the public.

8. **COMMITTEE REPORTS:**

A. Planning & Development (Chair Davidson, Leight, Morales)

- Have not met since the last Parks and Rec Commission Meeting.

B. Budget (Chair Hedges, Kempton, Nazworth)

- Have not met since the last Parks and Rec Commission Meeting.

C. Renovation (Chair Wallace, Davidson, Hedges)

- Have not met since the last Parks and Rec Commission Meeting.

D. Youth Sports (Chair Nazworth, Kempton, Wallace)

- Have not met since the last Parks and Rec Commission Meeting.

E. Park Naming Ad Hoc Committee (Chair Hedges, Davidson, Morales)

- Have not met since the last Parks and Rec Commission Meeting.

F. Commissioner's Report Ad Hoc Committee (Chair Kempton, Leight, Wallace)

- Met on January 5th to discuss committee purpose, objectives, audience, and outcomes.

9. **INFORMATIONAL ITEMS:**

A. Division Monthly Reports

B. Director's Report

i. Subcommittee Appointments Updated

ii. List of Subcommittee / Ad Hoc Committee Assignments

iii. Park Impact Fees Collected for Fiscal Year 2021/22

10. **TENTATIVE UPCOMING MEETING TOPICS:**

February Meeting:

- Action Item: Selection of Chair/Vice Chair
- Action Item: Selection of Subcommittee Members

March Meeting:

- Scheduled Presentation: Draft Active Transportation Plan (ATP) Presentation and Public Comments

11. **COMMISSIONER COMMENTS:**

Commissioner Leight said Happy New Year to everyone.

Commissioner Kempton had no comment.

Commissioner Hedges stated that this was the fastest meeting he has been a part of.

Commissioner Davidson agreed with Commissioner Hedges and said “great job” to Vice Chair Wallace on leading his first meeting.

Commissioner Morales thanked everyone for a great meeting.

Commissioner Wallace also thanked staff for all of the hard work.

12. **ADJOURNMENT:** Meeting adjourned at 7:21pm

RESPECTFULLY SUBMITTED:

Stacy Munroe, Administrative Assistant

APPROVED:

Dave Nazworth, Chairperson

ACTION ITEMS 6A AND 6B
Parks and Recreation Commission
February 9, 2022

TO: Parks and Recreation Commission

FROM: Lorraine Poggione, Parks & Recreation Director

SUBJECT: Selection of Chair and Vice Chair (6A)
Selection of Subcommittee Members (6B)

Item 6A: Selection of Chair and Vice Chair

At the beginning of each year a new Chair and Vice Chair are selected amongst the existing Parks and Recreation Commissions. The current Chair is Commissioner Nazworth and the current Vice Chair is Brian Wallace. A call for nominations will be asked for in each category and a vote taken by the full Commission. The selected Commissioners will then hold the seat of Chair and Vice Chair for the upcoming calendar year.

Item 6B: Selection of Subcommittee Members

The current subcommittees and appointments are as follows:

PLANNING & DEVELOPMENT

Samantha Davidson, Chair
Tanya Morales
Marina Leight

BUDGET / FINANCE

Matt Hedges, Chair
Dave Nazworth
Will Kempton

PARKS & RECREATION RENOVATION PLAN

Brian Wallace, Chair
Samantha Davidson
Matt Hedges

YOUTH SPORTS

Dave Nazworth, Chair
Brian Wallace
Will Kempton

A discussion and request for action will take place as to keeping the existing appointments as is for the next calendar year. If new assignments are desired, the Chair will call for discussion, nominations, and action.

Director's Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

To: Parks & Recreation Commission

From: Lorraine Poggione, Director

Date: February 3, 2022

Subject: Director's Report for February 2022

Recap of City Council Meetings:

- January 11, 2022 –
 - Resolution No. 10782 - A Resolution Approving the Name of Prospector Park, Formerly Known as Neighborhood Park #3 in the Folsom Plan Area
- January 25, 2022 –
 - No Parks and Recreation Agenda Items
- February 8, 2022 -
 - Resolution No. 10796 - A Resolution Authorizing the City Manager to Execute a Contract with Doug Veerkamp General Engineering Inc. for Construction of the 405 Natoma Station Drive Exterior ADA Upgrades
 - Scheduled Presentations: City Manager's Financial Report Including ACFR Findings for Fiscal Year 2021 and the Fiscal Year 2021-22 Second Quarter Financial Report
 - Public Hearing: No. 4 Under the California Voting Rights Act Regarding the Composition of the City's Voting Districts Pursuant to Elections Code Section 10010
 - Public Meeting: (1 p.m.) budget discussions with City Council

Upcoming City Council Meetings

- February 22, 2022 -
 - Resolution No. 00000 - A Resolution Authorizing the City Manager to Execute Amendment No.1 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, Streetscapes/Public Works areas, Landscaping and Lighting Districts, and Folsom Plan Area for the City of Folsom.

Director's Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

- Resolution No. 00000 - A Resolution Authorizing the City Manager to Execute Amendment No.1 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, Streetscapes/Public Works areas, Landscaping and Lighting Districts, and Folsom Plan Area for the City of Folsom.
- Public Hearing: No. 5 Under the California Voting Rights Act - Ordinance No. 0000 - An Ordinance of the City of Folsom Establishing a By-District Election Process in Five Council Districts Pursuant to California Elections Code Section 10010 and Adding Section 2.06.080 to the Folsom Municipal Code to Provide for City Council Election Districts (Introduction and First Reading)

Director's Items:

- February 8 and March 8-City will host publicly open budget discussions with the City Council
- February 19, 2022- Staff, SAC Tree Foundation, and volunteers planting 30 trees at Elvie Perrazo
- February 12 and 13 is "Owl Be Your Valentine" at the Zoo Sanctuary
- Take a peek at some of the new social media posts from our Parks and Recreation Facebook Page <https://www.facebook.com/FolsomParksandRec> (I particularly like the newest one about our Pre-School)
- March 8 to 10-CPRS Conference in Sacramento. On March 8 from 2:00 to 3:15pm staff is hosting a tour group from the conference at Broader Family Homestead Park. Let us know if you'd like to join us.
- Hinkle Creek Nature Center-City staff virtually met with Hinkle Creek group (about 9 participants) on Monday, January 31 to provide an overview of staff efforts to activate the building and area as a "nature center". Staff is working on programming ideas, staffing, materials, and timelines. Budget requests for FY 22-23 are being submitted to support the efforts. Staff will provide a more detailed overview in the coming months after budget requests are approved.
- Our department is working on budget requests now to be submitted to City Manager/CFO in the next few weeks. They are reviewed and returned with comments and/or requests for additional information. The budget provided to us to begin with included full restoration of our O&M Budget (last year it was reduced by \$1,000,000; and full restoration of our Part-Time salaries (last year it was reduced by 50% from \$2,000,000 to \$1,000,000). This year we will be requesting

Director's Report



CITY OF
FOLSOM
PARKS & RECREATION
DEPARTMENT

new maintenance staffing and respective resources for parks maintenance and municipal landscaping, an engineering technician and a full-time park planner to assist with CIPs and park planning functions. Funds for designing the next park in the FPA (#2) along with the approved CIP requests taken to Commission on January 25 (Benevento, Livermore Park, and Hinkle) will also be requested. Staff will provide more updates as we move through the budget process.

- Staff reviewed the 85% complete Design Development plans for Prospector Park and the approved concepts have evolved into implementable design plans that will go out to bid in a few months with construction to start later this year.
- Folsom Plan Area projections are looking good with a total of 3,600 residential lots expected to have building permits by July, 2022.

Parks & Recreation Commission

SUBCOMMITTEE APPOINTMENTS

2021-updated 1.10.22

YOUTH SPORTS

Dave Nazworth, *Chair*

Brian Wallace

Will Kempton

Staff: Derik Perez, Chad Gunter, Tom Hellmann

BUDGET / FINANCE

Matt Hedges, *Chair*

Dave Nazworth

Will Kempton

Staff: Lorraine Poggione, Tim O'Shea*, Cindy Spradlin, Tom Hellmann*

PLANNING & DEVELOPMENT

Samantha Davidson, *Chair*

Tanya Morales

Marina Leight

Staff: Brad Nelson, Tim O'Shea, Cindy Spradlin*, Derik Perez* Brett Bollinger*

PARKS & RECREATION RENOVATION PLAN

Brian Wallace, *Chair*

Samantha Davidson

Matt Hedges

Staff: Tim O'Shea, Brad Nelson, Lorraine*

AD HOC COMMITTEES

PARK NAMING

Matt Hedges, *Chair*

Samantha Davidson

Tanya Morales

Staff: Lesley, Lorraine, Jamison, Chad*

Sarah*

COMMISSIONER'S REPORT

Will Kempton, *Chair*

Brian Wallace

Marina Leight

Staff: Lorraine, Tim, Brad, Tom, Derik,

Cindy

*As-Needed

Parks and Recreation Committee Subcommittee Meetings 2022

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