## **Community Development Department** 50 Natoma Street Folsom, California 95630



(916) 461-6201

## eTRAKiT Task Instructions CHECKING THE STATUS OF A PERMIT OR PROJECT

If you need to know the current status of a permit or project, follow the steps below.

- 1. Website: Go to eTRAKiT
- 2. Login: At the top, select your Log In type (Public User or Contractor). Enter your username and password. For contractors, your username is your license number.
- 3. Dashboard: On the left side, select "My Dashboard"
- 4. Status Info: In the Dashboard, go to the "My Active Permits" or "My Active Projects" section. Find the permit or project and then view the Status column to see the current status.
- 5. Additional Info: For more detailed information, click on the permit or project number.

## **QUESTIONS?**

For questions or assistance with your eTRAKiT permit application, please contact:

City of Folsom **Community Development Department** Phone: (916) 461-6201 Email: EPC@folsom.ca.us